

CARLA L. SIKES

Municipal Judge
(719) 562-3810

LISA COUGHLIN

Court Administrator
(719) 562-3850

**Municipal Court
200 South Main Street
Pueblo, CO 81003
Phone: (719) 562-3810
Fax: (719) 562-3811**

**Business Hours Monday thru
Friday 8:00am to 4:30pm
Excluding legal holidays**



DISCLAIMER

This non-comprehensive general information pamphlet regarding the City of Pueblo Municipal Court is not intended to provide legal advice of any kind.

While the majority of individuals charged with municipal ordinance violations represent themselves in Court, if you are charged with violating a municipal ordinance, you are encouraged to seek the legal advice of an attorney.



**Making
Customer Service
Our #1 Priority**

<http://www.pueblo.us/court>

The City of Pueblo Municipal Court accepts the following methods of payment:

- **Cash**
- **Checks**
- **Money Orders**
- **Travelers Checks**
- **Visa/MasterCard Credit or Debit Cards**

[Fines and Costs](#) must be paid **IMMEDIATELY** upon sentencing. Failure to do so will result in additional fees being imposed.

[Most Traffic and Adult Offenses](#) can be paid by mail without a Court appearance at least ten (10) working days after the citation was issued. However, certain citations require a mandatory Court appearance. Please contact the Court to confirm that your

citation does not require a mandatory Court appearance.

[Payments by Mail](#) must be paid in the following manner:

- Sign and date the back of the citation, thereby pleading “Guilty” or “No Contest” to the charge(s).
- Mail the signed citation along with payment in the exact amount of the fine indicated on the front of the citation, including any surcharge shown. (NOTE: When paying by mail, please call the Court two (2) weeks after mailing payment to ensure the Court has received your payment and applied it accordingly.)
- If you would like a receipt of your transaction, please enclose a self-addressed stamped envelope with your payment.
- The Court must receive your payment [no later than the Arraignment Date on your citation.](#)

- Failure to follow the above instructions may subject you to late fees and/or a bench warrant being issued for your arrest.

[No Juvenile Criminal Offenses](#) can be paid over the counter without a formal Court appearance.

[Late Fees](#) will be added to any payment made after the due date and will be in addition to any fines issued for warrants.

