

CARLA L. SIKES

Municipal Judge
(719) 562-3810

LISA COUGHLIN

Court Administrator
(719) 562-3850



Municipal Court
200 South Main Street
Pueblo, CO 81003
Phone: (719) 562-3810
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Business Hours Monday thru
Friday 8:00am to 4:30pm
Excluding legal holidays



DISCLAIMER

This non-comprehensive general information pamphlet regarding the City of Pueblo Municipal Court is not intended to provide legal advice of any kind.

While the majority of individuals charged with municipal ordinance violations represent themselves in Court, if you are charged with violating a municipal ordinance, you are encouraged to seek the legal advice of an attorney.



Making
Customer Service
Our #1 Priority

<http://www.pueblo.us/court>

After a citation (ticket) is issued, the Defendant must appear in Court for an arraignment. At this first appearance, the Court will advise the Defendant of his/her rights and accept a plea of "Guilty," "Not Guilty," or "No Contest" (No Contest means you are not challenging the charges but are willing to accept the consequence).

If a plea of "Not Guilty" is tendered, the Court will then set a trial. The trial may be a trial to the Court or a trial to jury. A trial to jury may be a jury of a minimum of three (3) jurors or a maximum of six (6) jurors. *If defendants desire a trial by jury, they must make the request in writing within twenty-one (21) days of the arraignment date, and they must include a jury fee of \$25.* In addition, defendants must specify the number of jurors they wish at the time they make the request or they will be tried by a jury of three (3). Except there is no jury trial right for persons accused of traffic infractions including photo red light and parking violations

If a plea of "Guilty" or "No Contest" is entered, there will not be a trial and the Court will proceed to sentencing. Before deciding how to proceed, defendants should consider the information in the other Municipal Court pamphlets and on our website or seek legal advise from an attorney.

TRAFFIC ARRAIGNMENTS:

Most Traffic violations can be paid over the counter (please refer to the Fee and Fine Schedule for Fine amounts) or by mail and without a Court appearance, with the exception of 6-point violations, 8-point violations, 12-point violations, and any violation in which the issuing officer has specifically noted in the actual charge that the violation involves personal injury or appreciable property damage. 6-point violations, 8-point violations, 12-point violations, and any violation in which the issuing officer has specifically noted in the actual charge that the violation involves personal injury or appreciable property damage will require a mandatory

Municipal Court appearance on the arraignment date (NOTE: The mandatory Court appearance requirement will not affect eligibility for deferred sentencing on the case). A statutorily mandated "School Guard Crossing Surcharge" of \$10.00 is applied to all moving/point violations.

GENERAL OFFENSES:

Most adult General Offense Cases can be paid over the counter without a Court appearance on a first or second offense with certain exceptions, see Fee and Fine Schedule for more information. Third or more offenses require a mandatory Municipal Court appearance.

Some offenses have statutorily mandated surcharges set by Pueblo City Council..