

**REVOCABLE PERMIT APPLICATION**

(Processing Time Not Less Than Thirty (30) Days)

The undersigned hereby applies for a Revocable Permit to temporarily use the public right-of-way described in Exhibit "A", attached hereto.

The undersigned will also provide a letter of intent, explaining the need for this encroachment.

The undersigned fully understands the City Council may, in its discretion, grant a Revocable Permit subject to the forms and provisions on the attached Revocable Permit.

Before issuance of the permit, the applicant will pay all required fees and deposit, and furnish a certificate of insurance with minimum comprehensive public liability insurance for a combined single limit of \$1,000,000 per occurrence.

The applicant fully understands that if the permit expires or is revoked, the applicant will immediately remove all personal property, equipment, litter, waste, and debris from the property and return the property to the original condition.

_____	_____
DATE	TELEPHONE NUMBER
_____	_____
APPLICANT NAME	APPLICANT ADDRESS
_____	_____
ORGANIZATION NAME	ORGANIZATION ADDRESS

In the event of an emergency, the following person will be available to respond to calls:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**ENCLOSURES:**

- |                                 |  |
|---------------------------------|--|
| _____ Certified Plat            | _____ Letter of Intent                         |
| _____ Certificate of Insurance  | _____ Fee: \$50                                |
| _____ Construction Requirements | _____ Deposit: \$500                           |
| _____ Revocable Permit          | _____ Sidewalk Café Application Attachments    |
| _____ City Sales Tax Sign Off   | _____ (see Section 9-10-84 (c) PMC)            |
|                                 | _____ Certified Roadway Closure Plan           |
|                                 | _____ (prepared by approved barricade company) |

**RECOMMENDATION:** \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Committee Members Signatures:

1. Traffic Engineer \_\_\_\_\_
2. Public Works Director \_\_\_\_\_
3. Land Use Administrator \_\_\_\_\_