

Certificate of Appropriateness Application Residential: \$75

Please type or **print** clearly. Illegible applications will not be accepted. Non-Residential: \$150

Contact Info		Property Owner:	Applicant (if different from property owner):	
Contact Info	Name:	Name:		
	Address:	Company:		
	Zip:	Address:	Zip:	
	Phone: ()	Phone: ()	Fax:	
	Email:	Email:		
<i>The applicant will be the primary contact unless otherwise noted.</i>				
Property Info		Property Address:		
Property Info	Parcel No:			
	Legal Description:			
	Property Size:	Zone:		
General Information				
Project Information	Name of structure:			
	Provide a short description of the proposed work:			
	Type of Historic Registry: <input type="checkbox"/> National <input type="checkbox"/> State <input type="checkbox"/> Local			
	Scope of work: (Mark all that apply and attach a detailed description as Attachment A)	<input type="checkbox"/> New construction <input type="checkbox"/> Addition - % of existing _____ % <input type="checkbox"/> Modification <input type="checkbox"/> Paint: <input type="checkbox"/> New Colors _____ <input type="checkbox"/> Repaint same colors _____ <input type="checkbox"/> Paint removal <input type="checkbox"/> Awning <input type="checkbox"/> Replace or add windows or doors <input type="checkbox"/> Signs <input type="checkbox"/> Reroof <input type="checkbox"/> Demolition <input type="checkbox"/> Maintenance of stone or brick <input type="checkbox"/> Certificate of economic hardship <input type="checkbox"/> Lighting <input type="checkbox"/> Other: _____		

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Project Information	Existing Building Information	
	Area?	
	Storefront width?	
	Height?	
	Materials?	
	Year built?	
	Proposed Construction Information	
	Area?	
	Height?	
	Materials?	
Additional information regarding the specific request:		
Attachment Checklist:		
<p>The following list of attachments are required to accompany all applications:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A. Site plan detailing the request (See site plan requirements sheet). <input type="checkbox"/> B. Applicable application, if any (i.e. Single Family Home Application). <input type="checkbox"/> C. Photographs. <input type="checkbox"/> D. Color samples. <input type="checkbox"/> E. Additional information that you believe justifies the request. 		
Terms	By signing below, the Property Owner and Applicant are representing that each understands and agrees to the following terms:	
	<ol style="list-style-type: none"> 1. Authorized personnel from the City of Pueblo, are hereby granted the right to enter the subject property for the purposes of reviewing and processing the application, including Certificate of Occupancy Inspections. 2. There are no known hazards or vicious animals present on the subject property. 3. All information contained in this application, is true and accurate to the best of my knowledge. 4. The City of Pueblo is under no obligation to approve the request contained in this application. No promises of approval are conveyed with the acceptance of this application. 5. It is highly recommended that a licensed surveyor complete a property survey before any construction takes place. The property owner is responsible for any construction that takes place within the boundaries of their property. The city may require any construction built outside of the property legal boundaries or within any setbacks (by intent or error), to be removed at the owners' expense. 	
Signatures	Property Owner	
	Print Name:	
	Signature:	Date:
	Applicant, if different from Property Owner	
	Print Name:	
	Signature:	Date:

Office Use Only	Zoning Compliance (Completed by City Staff)	
	Application received by:	Date:
	Hearing date:	Case #:
	Application approved by:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Administrative Approval
Date:		