



**DEPARTMENT OF HOUSING AND CITIZEN SERVICES**  
2631 E 4<sup>th</sup> Street, Pueblo, CO 81001

Dear Applicant:

The below list of documents must be submitted at the time of application. This program is based on a first come first serve basis. **Your application will not be considered complete or reviewed until all documents are received.**

**Required Documents from the Borrower:**

- Social Security Cards (for all in household)
- Driver's License (for all adults)
- Current Mortgage Statement
- Homeownership Certification (provided by our office)
- Proof of household size, birth certificates, adoption papers or custody papers
- Pay stubs (**prior 3 months**)
- Other Income Source Documentation (SSI, Disability, Child Support)
- Tax Returns or SSA 10-99 (prior year)
- Bank Statements (or verification of assets) **prior 3 months** (Checking & Savings)
- Retirement/Pension Account Statement(s)

If you have any questions, please feel free to contact Housing & Citizen Services at (719) 553-2850.