

## TESTABLE POSITION REQUIREMENTS

### About This Form:

- City of Pueblo job descriptions contain a list of Knowledge, Skills and Abilities that are required for successful job performance.
- The list below shows requirements from the job description identified as testable through the Civil Service Commission.
- The hiring manager evaluated the listed requirements in terms of percentages (%) to indicate degree of importance in accomplishing essential job functions.
  - Minor: 10% or less
  - Moderate: 11% - 20%
  - Major: 21% or more

### Class Title: Firefighter

Testable Requirements		(%)
1	Interpret and follow a variety of instructions furnished in written, oral, or diagram form	15
2	Knowledge of standard office equipment, personal computer, and job-related computer applications including electronic mail and other software programs	5
3	Demonstrated Knowledge of proper business English usage, spelling, punctuation, and grammar	20
4	Knowledge of concepts related to teamwork	20
5	Exercise independent judgment, make fast and lucid decisions, and adapt quickly to changing situations while handling emergencies	20
6	Knowledge of concepts related to customer service, public relations and interpersonal communications	10
7	Must perform all the job duties in a safe manner	10
<b>Total</b>		<b>100%</b>

In my judgment, the requirements shown on this form reasonably reflect items that may be subject to testing through the Civil Service Commission for the listed class title.

Director Name: Keith A Novak Title: Acting Fire Chief

Signature:  Date: 19Jul2023