

TESTABLE POSITION REQUIREMENTS

Class Title: Regulatory Compliance Specialist


About This Form:

- City of Pueblo job descriptions contain a list of Knowledge, Skills and Abilities that are required for successful job performance.
- The list below shows requirements from the job description identified as testable through the Civil Service Commission.
- The hiring manager evaluated the listed requirements in terms of percentages (%) to indicate degree of importance in accomplishing essential job functions.
 - Minor: 10% or less
 - Moderate: 11% - 20%
 - Major: 21% or more

Testable Requirements		(%)
1	Detailed knowledge regarding interpretation of chemical, physical and bacteriological analyses on water, wastewater, biosolids, and industrial wastes	21
2	Detailed knowledge of the discharge permit systems established under the federal Clean Water Act, the Colorado Water Quality Control Act, and the National Pollutant Discharge Elimination System	22
3	Knowledge of personal computer operation and software equivalent to Microsoft products, networks, and statistical and modeling software	11
4	Read, understand, interpret, and explain City, County, State, and Federal statutes, regulations, ordinances, and codes	21
5	Knowledge of grammar, vocabulary, and written communication techniques, sufficient to effectively write formal and informal reports and correspondence to a diverse audience.	15
6	Knowledge of best practices related to customer service, public relations and interpersonal communications.	10
Total		100%

In my judgment, the requirements shown on this form reasonably reflect items that may be subject to testing through the Civil Service Commission for the listed class title.

Director Name: Andra Ahrens Title: Wastewater Director

Signature:  Date: 9/23/22