BUILDING PERMIT PROCESS

Submit Building Permit Request to Southern Colorado Building Department permits@SoCoBD.com 719-543-0002

Southern Colorado Building Department gives customer a "Required Agency Approvals - Project Routing"

Customer submits routing sheet and development plans to City of Pueblo Department of Planning and Community Development , 719-553-2259 https://www.pueblo.us/PLACE

Internal City of Pueblo Review
- City Planning
- City Stormwater
- City Transportation
- City Public Works
- City Sanitary Sewer

Departmental review for each submittal is approximately 10 business days

City Planning compiles comments and sends to applicant

Additional submittals and review if necessary

City Departments sign routing sheet

Customer submits routing sheet and development plans to
- Board of Water Works
- Excel Energy
- Black Hills Energy

Utilities review and sign routing sheet

Internal SOCOBD review
- Fire Department
- Health Department

Fire and Health Departments sign routing sheet

Customer returns signed routing sheet to Southern Colorado Building Department

Southern Colorado Building Department issues building permit

Customer builds project

Customer submits Certificate of Occupancy Request to SOCOBD for applicable projects

SOCOBD issues "Required Agency Approvals – For C.O." Back Routing

Customer submits back routing sheet for agency inspections