



Pueblo Police Department
200 S Main Street
Pueblo, CO 81003
719-553-2538 www.pueblo.us

License Application

Failure to fill out this form completely and accurately may result in denial of application. Money paid for the background process are non-refundable, regardless of approval or denial.

Name: DOB: SSN:
AKA's:
Address: City: State: Zip:
Driver's License#: Phone:

Employer: Start Date:
Employer Address:

Employment History - Please include last five (5) years:

Date employed: Employer:
Address:
Date employed: Employer:
Address:
Date employed: Employer:
Address:

Have you ever been convicted of any crime or violation, including deferred sentencing? YES / NO (Circle one) If yes, please list below.

Table with 4 columns: Offense, Date, Location, Disposition

Has your driving privilege ever been suspended or revoked? If so, please provide:

Date of Action: Date of Reinstatement:

PLEASE SEE REVERSE FOR LICENSE TYPES & REQUIREMENTS.

\*\*\* OFFICIAL USE ONLY \*\*\*

Record Check by: Fingerprinted by: Date:
Approved by: Denied by: Date:



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**Requirements and Fees (Please check the license type for which you are applying):**

**Unarmed Security Guard**

- Basic Security Guard Training certificate issued by an approved training company.
- Two (2) letters of reference from residents of the City of Pueblo (or the city in which you reside), who have personally known you for at least two years, attesting to your good character, integrity and suitability as a security guard.
- Two (2) recent passport-size photos.
- Valid State ID/Driver's license.
- Security Guards shall not arrest any person except as permitted by law as for any other citizen.
- Security Guards shall not represent themselves in any manner to be a peace officer or as having any police authority.
- Security Guards must report break-in or suspicious circumstances to the Police Department as soon as possible.
- \$46.50 payable to City of Pueblo (\$20 for fingerprints, \$10 for background check, \$16.50 CBI fee).
- \$5.00 for the license/card when obtained.

**Armed Security Guard**

- See Unarmed Security Guard requirements.
- Firearms/Armed Security Guard Training certificate issued by an approved training company.

**Security Guard Renewal**

- Valid State ID/Driver's license.
- Must surrender previous license when new license obtained.
- Two (2) recent passport-size photos.
- \$46.50 payable to City of Pueblo (\$20 for fingerprints, \$10 for background check, \$16.50 CBI fee).
- \$5.00 for the license/card when obtained.
- **License expires December 31<sup>st</sup> of the year the license is issued. Renewal applications WILL NOT be accepted after that date.**

**Hack License**

- Valid State ID/Driver's license.
- Copy of official Colorado driver history from the Department of Motor Vehicles.
- Two (2) recent passport-size photos.
- \$15 payable to City of Pueblo (\$10 for background check, \$5 for license/card).

**Reasons for denial:**

- Application is incomplete or contains false information.
- Felony conviction within the last 10 years for Security Guard and last 15 years for Hack License.
- Applicant exhibits unsatisfactory character, reputation, or past conduct.
- Invalid driver's license.
- Please see Title IX of the Pueblo Municipal Code of Ordinances for more detailed information regarding the issuance, denial, and/or suspension of Hack and Merchant Patrol licenses.

By signing below, I attest that the information provided is true and complete, to the best of my knowledge, and that I have read and understand the requirements of the license for which I am applying.

X \_\_\_\_\_

Date: \_\_\_\_\_