Submit Building Permit Request to Pueblo Regional Building Department permits@prbd.com 719-543-0002

Pueblo Regional Building Department gives customer a “Required Agency Approvals - Project Routing” sheet

Customer submits routing sheet and development plans to City of Pueblo Department of Planning and Community Development, 719-553-2259 planningsubmittals@pueblo.us

Internal City of Pueblo Review
- City Planning
- City Stormwater
- City Transportation

Customer submits routing sheet and development plans to
- Board of Water Works
- Excel Energy
- Black Hills Energy

Utilities review and sign routing sheet

Customer returns signed routing sheet to Pueblo Regional Building Department

Internal PRBD review
- Fire Department
- Health Department

Fire and Health Departments sign routing sheet

City Departments sign routing sheet

Departmental review for each submittal is 5 business days

City Planning compiles comments and sends to applicant

Additional submittals and review if necessary

Pueblo Regional Building Department issues building permit

Customer builds project

Customer submits Certificate of Occupancy Request to PRBD for applicable projects

PRBD issues “Required Agency Approvals – For C.O.” Back Routing Sheet

Customer submits back routing sheet for agency inspections