

Carla L. Sikes
Municipal Judge

Lisa Coughlin
Court Administrator



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Pueblo Municipal Court

Request to Appeal Notice of Violation and Order to Correct International Property Maintenance Code Violations

The International Property Maintenance Code (I.P.M.C.) Section 111.1 "Application for appeal" provides any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

To file a Request to Appeal, you must complete the information requested below, file the completed Request to Appeal at the Municipal Court Clerk's Office at the address above, and include a \$25 filing fee. Upon receipt of the completed Request for Appeal and payment of the filing fee, the Court Clerk's Office will schedule an Appeal Hearing with the Property Maintenance Code Appeal Official.

Property Owner:	Applicant (if different from the property owner):
Name/Company:	Name/Company:
Address:	Address:
Phone:	Phone:
Email:	Email:

Property Address:

Date you received the Notice of Violation and Order to Correct: _____

I swear or affirm under the penalty of perjury the information provided in this Request to Appeal Notice of Violation and Order to Correct International Property Maintenance Code Violations is true and accurate to the best of my knowledge.

Signature _____ **Date :** _____