



CITY OF PUEBLO
FINANCE DEPARTMENT/SALES TAX DIVISION
P.O. BOX 1427, PUEBLO, CO 81002
#1 CITY HALL PLACE, PUEBLO, CO 81003
PHONE (719) 553-2659 FAX (719) 553-2657
WWW.PUEBLO.US

SPECIAL EVENT APPLICATION Request For Tax Exemption – (Free Events Only)

Name of Entity: _____

Address: _____

Contact: _____ Phone #: _____

Date of Event: _____ Location: _____**

** - Location may require approvals from various city departments. Evidence of such approvals need to be provided with this application.

Purpose of Event: _____

Will Donations be requested: Yes No If Yes will a "Suggested Donation" be mandatory in order to receive goods or services? Explain: _____

I, hereby, certify under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.

Applicant Date

Internal Approvals:

Valerie A Palumbo - Tax Audit Mgr Date

Sam Azad, City Manager Date

Roni Kimbrel, CPA - Director of Finance Date

PLEASE NOTE: If there are multiple vendors for a specific event. Each vendor will need to submit a separate application for approval.