**SALES INFORMATION**

1. GROSS SALES AND SERVICE (TOTAL RECEIPTS FROM CITY ACTIVITY MUST BE REPORTED AND ACCOUNTED FOR IN EVERY RETURN. ALL SALES, RENTALS, LEASES AND ALL SERVICES BOTH TAXABLE AND NON-TAXABLE)

2A. ADD: BAD DEBTS COLLECTED

2B. TOTAL LINES 1 & 2A

3. DEDUCTIONS

   A. NON-TAXABLE SERVICE SALES (INCLUDED IN ITEM 1 ABOVE)

   B. SALES TO OTHER LICENSED DEALERS FOR PURPOSES OF TAXABLE RESALE

   C. SALES SHIPPED OUT OF CITY AND/OR STATE (ITEM 1 ABOVE)

   D. BAD DEBTS CHARGED OFF (ON WHICH CITY SALES TAX HAS BEEN PAID)

   E. TRADE-IN'S FOR TAXABLE RESALE

   F. SALES OF GASOLINE AND CIGARETTE

   G. SALES TO GOVERNMENTAL, RELIGIOUS AND CHARITABLE ORGANIZATIONS

   H. RETURNED GOODS

   I. PRESCRIPTIONS/PROSTHETICS

   J. GROCERIES

   K. LODGING OVER 30 DAYS

   L. OTHER

3. TOTAL DEDUCTIONS (TOTAL OF LINES 3 A THROUGH L)

4. TOTAL CITY NET TAXABLE SALES & SERVICE (LINE 2B MINUS TOTAL LINE 3)

**PERIOD COVERED**

<table>
<thead>
<tr>
<th>MO/YR</th>
<th>DUE</th>
<th>MO/YR</th>
<th>USE FOR ALL REFERENCE ACCOUNT NUMBER</th>
</tr>
</thead>
</table>

**COMPUTATION OF TAX**

1A. AMOUNT OF CITY SALES TAX: LINE 4

1B. AMOUNT OF LINE 4 SUBJECT TO LODGERS TAX: X 4.30%

C. ADMISSIONS: X 3.00%

D. MEDICAL MARIJUANA: X 4.30%

6. ADD: EXCESS TAX COLLECTED

7. ADJUSTED CITY TAX: ADD (LINES 5A, B, C, D, & 6)

8. (LEFT BLANK INTENTIONALLY)

9. TOTAL TAX (ITEM 7 MINUS 8)

10. CITY USE TAX AMOUNT SUBJECT TO TAX: X 3.70%

11. TOTAL TAX DUE (ADD LINES 9 AND 10)

12. LATE FILING PENALTY THE GREATER OF $15.00 OR 10% INTEREST 1% PER MONTH

13. TOTAL TAX, PENALTY, AND INTEREST DUE (ADD LINES 11 AND 12)

14. ADJUSTMENT PRIOR PERIOD ATTACH COPY OF OVER OR UNDERPAYMENT NOTICE

15. TOTAL DUE AND PAYABLE MAKE CHECK OR MONEY ORDER PAYABLE TO: CITY OF PUEBLO

**Note:** Per ordinance a return is mandated to be filed regardless if tax is due. Must be received in our office by due date.

**RETURN THIS COPY**
The Use Tax Ordinance imposes a tax equal to the rate shown on Line 5A upon the privilege of using, storing, distributing, or otherwise consuming in the City tangible personal property purchased, rented, or leased.

This schedule is required in all cases in which the taxpayer makes a consolidated return which includes sales made at more than one location. It must be completely filled out and convey all information required in accordance with the column headings.

If additional space is needed, attach schedule in same format.

<table>
<thead>
<tr>
<th>DATE OF PURCHASE</th>
<th>NAME OF VENDOR ADDRESS</th>
<th>TYPE OF COMMODITY PURCHASED</th>
<th>PURCHASE PRICE</th>
<th>ACCOUNT NUMBER</th>
<th>BUSINESS ADDRESSES OF CONSOLIDATED ACCOUNTS</th>
<th>PERIODS TOTAL GROSS SALES (AGGREGATE TO LINE 1 TOP OF RETURN)</th>
<th>PERIODS NET TAXABLE SALES (AGGREGATE TO LINE 14 TOP OF RETURN)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) LIST OF PURCHASES (IF ADDITIONAL SPACE NEEDED - ATTACH SCHEDULE IN SAME FORMAT)</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX</td>
<td>ENTER TOTAL LINE (B) ON LINE 10 ON TOP OF RETURN</td>
<td>$</td>
<td>ENTER TOTALS HERE AND TOP OF RETURN</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

NEW BUSINESS DATE

1. If ownership has changed, give date of change and the new owner’s name.
2. If business has been permanently discontinued, give date discontinued.
3. If business location has changed, give new address.

SHOW BELOW CHANGE OF OWNERSHIP AND/OR ADDRESS, ETC.

BY:
COMPANY:
PHONE:

BUS. ADDRESS MAILING ADDRESS TITLE DATE