



PUEBLO POLICE DEPARTMENT

CHRIS NOELLER CHIEF OF POLICE
200 S. MAIN
PUEBLO, COLORADO 81003
(719) 553-2498



REQUEST TO OBTAIN CRIMINAL JUSTICE RECORDS

EMAIL COMPLETED FORM TO RECORDS@PUEBLO.US

CASE REPORT # _____ [] FORMAL COMPLAINT FILED

REGARDING:

NAME: _____ DOB: ____/____/____

AKA's: _____ SSN: _____

ADDRESS: _____ CITY: _____ ST: _____

DATE OF OCCURRENCE _____

ADDRESS OF OCCURRENCE _____

- [] RECORD CHECK (RECORDS OF OFFICIAL ACTION): \$10.00
- [] POLICE REPORT: \$5.00 PER REPORT UP TO 15 PAGES, THEN \$.25 PER PAGE
- [] CALL FOR SERVICE (DISPATCH CALL): \$.25 PER PAGE
- [] COPY OF CITATION: \$10.00
- [] PHOTOGRAPH(S): \$2.50 PER DISC
- [] RESEARCH & PREPARATION FEES: \$33.50 PER HOUR
- [] BODY CAMERA VIDEO: \$36.00 FOR UP TO 1 HOUR RESEARCH, THEN \$33.50 PER HOUR
- [] OTHER (PLEASE DESCRIBE): _____

STORAGE DEVICE FEES: DISC - \$2.50 | JUMP DRIVES - \$7 (16GB), \$9 (32GB), \$10 (64GB), OR \$12 (128GB)

YOUR SIGNATURE ACKNOWLEDGES THAT YOU WILL PAY ALL FEES ASSOCIATED WITH THIS REQUEST AND THAT, PER COLORADO STATE STATUTE 24-72-305.5, THE RECORDS RELEASED TO YOU WILL NOT BE USED FOR THE DIRECT SOLICITATION OF BUSINESS FOR PECUNIARY GAIN.

ALL CHECKS/MONEY ORDERS MUST BE PAYABLE TO CITY OF PUEBLO.

IMPORTANT - PLEASE READ: ANY REQUESTED RECORDS WILL BE HELD FOR 30 DAYS. IF NOT PICKED UP WITHIN 30 DAYS, THE RECORDS WILL BE DESTROYED AND WILL NEED TO BE RE-ORDERED. NO REFUNDS WILL BE MADE AND NEW FEES WILL APPLY TO ALL RE-ORDERED RECORDS. FEES SUBJECT TO CHANGE WITHOUT NOTICE.

YOUR SIGNATURE

DATE

PRINTED NAME

DRIVER'S LICENSE/ID # & STATE

EMAIL

PHONE

