

Guy Chabot
Chair

Mark Guerrero
Vice Chair

Sandra Morrison
Secretary



George Koncilja

Jan Schraner

Anthony Perko

Raymond Chavez Jr

Minutes of Regular Meeting
Wednesday, September 17, 2025, at 1:30PM
City Council Chambers, 1 City Hall Place

The meeting was called to order at 1:32 pm

Commissioners Present: Sandra Morrison, Guy Chabot, George Koncilja, Raymond Chavez Jr., Jan Schraner, and Mark Guerrero.

Commissioner(s) Absent: Anthony Perko

Staff Members Present: Beritt Odom, Director of Planning and Community Development, Beritt Odom, Wade Broadhead, Senior Planner, Cindy Capritta, Land Use Tech.

Staff Members Absent: N/A

Approval of Agenda: Guerrero motioned to approve the agenda, seconded by Koncilja.

Motion Passed: 6-0

Approval of Minutes: Chabot motioned to amend the August 20, 2025, minutes and table to the October 15, 2025 meeting to approve, seconded by Koncilja.

Motion Passed: 5-1(Morrison, absent for the August meeting)

Old/New Business:

Updates were given by Broadhead on the following items:

1. Discussed proposed changes to the bylaws regarding:
Article V Governance, (a). Regular Meeting Date
Article V Governance, (b). Special Meetings

Commission Action: Schraner motioned to approve the by-laws as amended and asked to staff to update by-laws, seconded by Guerrero.

Motion Passed: 6-0

2. Report from September 4, 2025, Board & Commission Training (Schraner & Broadhead)
 3. City Park Bath House Landmark Update
 4. Land Use Code update provided by Broadhead
 5. Board requested a Work-Session to be held at the beginning of the year to review by-laws
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Work Session Items:

Adjourn: 2:43 pm

Morrison motioned to adjourn, seconded by Gurrero.

Motioned Passed: 6-0

Respectfully submitted,

A handwritten signature in black ink that reads "Cindy Caputo". The signature is written in a cursive, flowing style.

Land Use Technician
City of Pueblo - Planning Department
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Pueblo, CO 81003