



El Centro del Quinto Sol
Advisory Board of Directors Meeting Minutes
December 2, 2025
5:30pm at El Centro del Quinto Sol

- I. Call to Order: Board Chair Tom Carrigan called the meeting to order at 5:32pm
- II. Roll Call:
Present: Tom Carrigan, Chair
Joe Latino, Member
Alyssa Vargas-Lopez, Member
Janelle Quick, Member
Shawn Vecellio, Member
Veronica Collins, Program Coordinator
Tamara Moore, Recreation Supervisor
Absent: n/a
- III. Approval of Previous Meeting Minutes: November 4, 2025. Shawn Vecellio motioned to approve minutes as submitted, seconded by Alyssa Vargas-Lopez.
- IV. Announcements:
Chair Announcements - none
Parks and Recreation Announcements
 - Tamara reported that City offices, to include Parks and Recreation and El Centro, will be closed on December 25 and January 1. El Centro will also be closed on December 24 and 31.
 - Tamara shared the budget status as of November 10 and that several projects were completed to include new flooring in the science room and new windows in the art room.Center Program/Event Updates
 - Veronica reminded everyone that the Holiday Celebration will take place Saturday, December 6 from 11am to 2pm at Lucero Library.
 - Veronica shared Winter Break Hours will be on December 22, 23, 26, 29, 30 and January 2. El Centro will be offering a few classes requiring pre-registration during the break to include art, fitness and walks to the library.
 - Veronica reported that changes to the Zumba/fitness schedule may be coming in the new year, replacing a day or two per week with tai-chi, self defense or other fitness classes. A volunteer instructor will be offering these alternate classes during December on a trial basis to gauge the interest.

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- Janelle inquired about mailing lists to inform past participants of updates, changes and new offerings. Veronica shared that she uses our registration system to collect contact information and will expand that collection with the addition of scan membership check-in cards.
- Veronica shared the participation numbers for 2025 with a total of 12,806, over 1000 more than 2024.
- Joe inquired about the homeless, safety of the children at El Centro and stated he believes additional security is needed at El Centro. Veronica shared that there are no issues within the center and staff follows protocol when situations present where they may feel unsafe. Response from the park rangers is good and there is an unsaid understanding that El Centro del Quinto Sol is a safe place for kids and families. Janelle suggested that Joe take his concerns directly to the Director of Parks and Recreation and the Mayor.

V. Old Business:

Construction Update

- Tamara shared that the plumbing inspection has been passed, the electrical inspection is scheduled for December 3, and the HVAC inspection is waiting on a part for the interlock to be delivered and installed. Once the HVAC inspection is complete and passed, a final walkthrough of the project will be scheduled.
- Janelle asked for the board to be updated as the final inspections are passed.

1A Project

- Tamara reported that there was a final walkthrough of the parking portion of the project last week and only a handful of minor items will need to be addressed. Public Works is coordinating with Black Hills Energy to install the pedestrian lighting near the sidewalks around the building. There is not a timeline for the lighting portion of the project.

VI. New Business:

2026 Meeting Schedule

- Tamara asked if the board would like to make any changes to the current meeting schedule. Everyone agreed to keep the schedule the same, meetings will take place the first Tuesday of each month at 5:30pm.

VII. Board Comments

- Joe again shared his concerns about the safety of the children in the neighborhood and then thanked all of the board members and wished everyone a merry Christmas. Joe also shared that there will be a grocery store coming soon in the old Spann school location.
- Alyssa thanked everyone on the board, and shared that her and her husband will be moving to Nashville as they have both accepted new positions. She will be moving by the end of the month and is resigning from the El Centro del Quinto Sol Board.
- Shawn asked if the Assistant Director and/or Director of Parks and Recreation would come to the meetings occasionally to hear firsthand from the Board members.

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- Janelle shared that she will coordinate with Veronica for a Zumba class for the PHEF students and for the craft classes during break where the PHEF donations will be used.
- Tom shared that the Art Exchange may be hosting a holiday event at El Centro soon, they are currently working through the city process. Tom also shared how appreciative he is to see community meetings taking place at El Centro.

VIII. Adjournment: Janelle Quick motioned to adjourn the meeting seconded by Shawn Vecellio at 6:37pm

Next meeting: January 6, 2026 @ 5:30pm, El Centro del Quinto Sol