

PUEBLO

CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
TUESDAY, OCTOBER 8, 2013
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, September 17, 2013.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, September 17, 2013 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Accountant I - (Recruitment due to employee resignation) – The external recruitment begins on October 6, 2013 and ends on October 27, 2013.
 - b. Emergency Services Dispatcher - (Recruitment due to request from City Manager for new eligible list) – We received 83 applications and 30 were qualified. The written examination will be held on October 15, 2013.
 - c. Fire Captain - (Recruitment required every year per Civil Service Rule 29) – We received 27 applications and all were qualified. The written examination will be held on October 10, 2013.
 - d. System Administrator - (Recruitment due to new position authorized by City Council via ordinance) - The internal recruitment began on September 22, 2013 and ends on October 6, 2013. At the time of this agenda, we had received one application for this position.

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CONSENT AGENDA

- e. Water Reclamation Worker II- (Recruitment due to employee receiving certification) - The external recruitment began on September 22, 2013 and ends on October 6, 2013. At the time of this agenda, we had received no applications for this position.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

There are no Regular Agenda Items.

ADMINISTRATIVE ITEMS

A. Administrative Items.

- 1. Set the date for the November 2013 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

There are no Informational Items.

ADJOURN