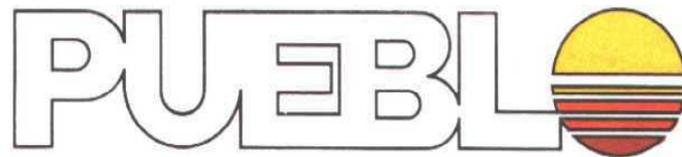


CITY OF
PUEBL 
2003 BUDGET

Pueblo, Colorado

**CITY OF PUEBLO
COLORADO**

2003 BUDGET



CITY COUNCIL

**DR. BILL SOVA
COUNCIL PRESIDENT**

PATRICK AVALOS

MICHAEL OCCHIATO

AL GURULE

ROBERT SCHILLING

TED LOPEZ JR.

RANDY THURSTON

**LEE R. EVETT
CITY MANAGER**

**DAVID GALLI
DEPUTY CITY MANAGER**

TABLE OF CONTENTS

BUDGET MESSAGE

City Manager's Budget Message (as originally presented October 15, 2002)	A-1
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SUMMARY REPORTS

General Fund Revenue/Expenditures and Fund Balance	B-1
Revenue History by Source	B-2
General Fund Summary-2002 Expenditure Budget by Category	B-5
General Fund Budget History by Department	B-6
Other Funds Summary-2002 Budgeted Expenditures and Transfers-out	B-7
Staffing Level Summary-History by Activity	B-9
Graph and Table Summaries	B-11
New/Increased Fee Schedule	B-14

GENERAL FUND DEPARTMENTS

City Council	C-1
City Manager	C-2
City Attorney	C-3
Municipal Court	C-4
Office of the City Clerk	C-5
Human Resources	C-6
Finance Department	C-7
City Hall Upkeep and Memorial Hall Operation	C-8
Civil Service	C-9
Purchasing Department	C-10
Department of Information Technology	C-11
Department of Housing and Citizen Services	C-12
Department of Planning and Community Development	C-13
Department of Land Use Administration	C-14
Police Department	C-15
Fire Department	C-16
Public Works	C-17
Department of Transportation	C-18
Parks & Recreation	C-19
Non-Departmental Operational Charges	C-20
Non-Departmental Contractual Payments	C-21
Non-Departmental Health and Welfare	C-22
Non-Departmental Contributions and Donations	C-23
Transfer to Other Funds	C-24

SPECIAL REVENUE FUNDS

Highway Users Trust Fund	D-1
Airport Improvement Trust Fund	D-2
Southside Landfill Trust Fund	D-3
Conservation Trust Fund (Lottery)	D-4
E-911 Telephone Charge Fund	D-5

Southpointe Special District	D-6
Seized Property	D-7
Federal Forfeiture	D-8
Solid Waste Service	D-9
Cemetery Endowment Fund	D-10
Airport Passenger Facility Fund	D-11
Sales Tax Collection Fee Fund	D-12
Community Development Block Grant	D-13
Home Grant	D-14
Housing Rehabilitation Program Fund	D-15
Police Grants Fund	D-16
City-County Grant Fund	D-17
Transportation Planning Grant	D-18

DEBT SERVICE FUND

Debt Service Fund	E-1
-------------------	-----

ENTERPRISE FUNDS

Memorial Airport	F-1
Elmwood Golf Course	F-2
Walkingstick Golf Course	F-3
Parking Enterprise Fund	F-4
Pueblo Transit	F-5
Wastewater Utility	F-6
Stormwater Utility	F-7

INTERNAL SERVICE FUND

Fleet Maintenance Fund	G-1
Self-Insurance Fund	G-2

CAPITAL PROJECTS FUND

Capital Projects Fund	H-1
Street Crossspan Replacement	H-2
Playground Equipment Replacement	H-3
Mountain Park-Beetle Control	H-4
City Park Bathhouse Renovation	H-5
Pueblo Blvd Trail Renovation	H-6
LED Replacement	H-7
School Signal Replacement	H-8
Honor Farm Project	H-9
Network and Computer Security	H-10
Fiber Optic Expansion	H-11
Legacy Project - Nature Center	H-12
Legacy Project - River Otter Exhibit	H-13
Fountain Creek Trail Replacement	H-14
Street Overlay	H-15

ENABLING LEGISLATION

Appropriations	I-1
Property Tax Mill Levy	I-5
Classification and Pay Plan	I-7

MEMORANDUM

TO: President and Members of City Council

FROM: Lee R. Evett, City Manager

DATE: October 15, 2002

SUBJECT: Recommended FY 2003 Budget

Attached hereto is the Fiscal Year 2003 recommended budget in accordance with Section 4-5 and Section 7-2 of the Municipal Charter.

As everyone should be aware, the past year and the forecast for next year was not good for the national or regional economy. Coupling the national economy's lack of growth with the severe regional drought conditions have placed the City in the difficult position of not having met our revenue expectations for FY 2002, and give us little optimism that the local economy will provide significant improvement within the twelve months beginning January 1, 2003.

With this economic understanding, a budget has been prepared which utilizes approximately \$1.7 million of our general fund reserves. In developing the budget, we have not forecast any new revenues from the implementation of new fees or fee increases. It should not be surmised, however, that we do not recommend fee increases, and indeed, we do.

Specifically, we believe it is absolutely essential that the Council adopt a storm water utility fee, which will produce an additional \$500,000 for fiscal year 2003 and another \$800,000 of new funds in fiscal year 2004. These new funds would supplant already existing appropriations and free them up for general fund needs that are greatly in demand.

Another recommended fee is the enterprise fund administrative fee, which presently rests at 5% of an enterprise fund's gross revenue; we would recommend that fee go to 10% producing an additional \$400,000 for the general fund.

Land development fees are currently significantly lagging behind many other municipalities and, in particular, lagging behind Pueblo County's development fees, which is our nearest benchmark. We would recommend that our land development fees be made concurrent with those of Pueblo County, which would product an additional \$175,000 in FY 2003.

The Airport Industrial Park service fee presently charges the occupants of the park an amount ranging from 0 to \$295 per acre per year. The cost to the City to actually provide municipal services (the park rests entirely within unincorporated Pueblo County) are closer to \$1,500 to \$1,900 per acre per year. Objective documentation of the true costs will not be available until April of next year, but in the interim period, we would recommend that the Council increase the fee to \$1,000 per acre per year for FY 2003 pending the determination of the actual costs, which we are convinced will be substantially higher. Raising the cost to \$1,000 per acre per year, however, and charging all land released from federal control (approximately 528 acres) would produce an additional revenue to approximately \$425,000.

We would ask that our road excavation fee, which is presently a flat \$5.00 be increased to \$25.00 and that a road degradation fee of \$2.50 per square foot be implemented. The combination of the increase on the excavation fee and the addition of a degradation fee would produce an additional \$75,000 per fiscal year.

Presently, we charge a fee for the installation of new curb and gutter of \$.30 per linear foot, and we would recommend that be changed to \$1.25 per linear foot. This change will produce an additional \$30,000 per fiscal year.

Last year, the Council increased the sales tax license fee from \$5.00 to \$25.00 per business, which produced a significant increase in revenue. This year, we recommend that fee be increased to \$50.00 per business, which will produce an additional \$150,000 per fiscal year.

At the present time, the City does not have a penalty fee for the failure to file a sales tax return. We would recommend that a failure to file penalty fee be instituted at a rate of \$25.00 per occurrence. This fee would be directly related to the time necessary for the finance staff to track down and ascertain the status of delinquent or past due sales tax accounts.

The City of Greeley presently has in place an occupational license fee applicable only to liquor license establishments. If the same license fee were implemented in the City of Pueblo, we would receive an additional \$300,000 per fiscal year.

Without specifically identifying in the budget the revenue increases previously discussed, we believe that the overall economy, primarily due to construction and an anticipated 20% increase in electric utility bills that will be implemented in April 2003, suggests that we can anticipate with reasonable certainty a 1% increase in overall revenues based on the actual receipts of 2002.

SALARIES AND PERSONNEL COSTS

Personnel expenditures account for approximately 2/3 of the City's annual appropriations. This year, in order to compensate for the difficulties of the national and state economic dilemmas as well as the severe regional drought, we are proposing that 29 personnel positions that are either vacant or that we anticipate will be vacant not be funded for FY 2003. We anticipate no layoffs of any current employees.

Significant among the 29 positions not to be funded are 10 Police Officer positions. In order to not adversely effect our response times in our Patrol Division, we would reassign six of the twelve School Resource Officers and reassign the four D.A.R.E. officers to the Patrol Division. This would leave the Patrol Division fully staffed; however, we will only be providing half of the School Resource positions for which we share the cost with District 60. The six remaining SRO's will handle two schools instead of the current one, which given the close proximity of our schools, should not be a significant detriment to their activities. The D.A.R.E. program would be eliminated.

We are also proposing to reassign the present personnel at Fire Station 10 (Airport Station) in order to cover \$400,000 in overtime costs of the Fire Department. This reassignment is in addition to the elimination of the funding of three current vacant fire fighter positions. Station 6 (East 4th Street) will cover the current Airport facility with a response time that is comparable to the current response time for such residential neighborhoods as El Camino and Hyde Park.

OPERATIONAL EXPENSES REDUCED

Contained within the budget are a number of expense decreases or eliminations that should be called to your attention.

- We are eliminating the televising of the City Council Work Sessions; however, we are continuing to recommend the funding for the regular City Council meetings and the associated Work Sessions on those particular evenings (saving \$20,000).
- The proposed budget eliminates the take-home police car policy, which provides a savings of \$600,000 in capital expenses that will not be necessary (this year only) and saves a continuing amount of an additional \$90,000 per year in fuel, oil, maintenance, and insurance.
- We are eliminating the State Fair Shuttle subsidy (saving \$25,000) instituting a fee of \$.50 for adults and children free or in the alternative, identifying sponsors who are willing to provide the \$25,000 necessary costs.
- This particular budget does not forecast the relocation of the Municipal Court during FY 2003 even though we may receive the funding certification from HARP, thus mandating the relocation as early as possible. Should we receive the certification in early FY 2003, we will need to make immediate plans for the relocation of the facility in early FY 2004.

- We have recommended appropriating sufficient funds for an additional Sales Tax Auditor. This step is taken with the understanding that a new auditor would cost approximately \$50,000 in salary and benefits, but produce at least \$75,000 in income during the first year with as much as \$125,000 in each succeeding year.
- The recommended budget eliminates costs that reflect a proposed rule change for the Civil Service Commission. We are suggesting that Assistant Fire Chief, Fire Captain, Emergency Medical Officer, and Fire Engineer position testing which is presently on a yearly basis be changed to every two years.
- The recommended budget proposes no new development projects for the City.
- The recommended budget funds the City/County Health Department at \$600,000, which is below their current appropriations and significantly below their requested allocation. The \$600,000 allocation, however, anticipates using \$100,000 from the new landfill user fee to augment the general fund appropriations of \$500,000.
- All appropriations for categories 7 and 8, Health and Human Services and Community Donations, with the exception of the City/County Health Department, have been eliminated.

With these cuts, which I am sure will be considered exceptional by some individuals, the balancing of the 2003 budget still requires a transfer from our General Fund reserves of \$1,747,805.

Currently, our General Fund reserves, on paper, indicates a balance of approximately \$6.5 million; however, as you recall, approximately \$4.5 million was appropriated from the reserves for the Arkansas River legacy Project during FY 2002. Even though we fully expect to recover the majority of this \$4.5 million from other entities, the fact remains that the City only has \$2 million in actual General Fund reserves at this time. We therefore cannot recommend that any more than \$2 million be transferred from reserves to balance the FY 2003 budget.

Of greatest concern, therefore, is not the details of the recommended budget, but its cumulative affect on the budget for FY 2004. Unless the Council adopts a revenue fee structure to adequately offset the cost of services and/or deletes services that are not considered essential to the community, it is within the realm of possibility that the City will be forced to significantly curtail its current operations.

Lee R. Evett
City Manager

**CITY OF PUEBLO
GENERAL FUND REVENUES / EXPENDITURES AND FUND BALANCE
SUMMARY BY CATEGORY**

	2001 ACTUAL	2002 ORIGINAL BUDGET	2002 ESTIMATED ACTUAL	2003 CITY COUNCIL ADOPTED
GENERAL FUND				
<u>REVENUES:</u>				
General Taxes	52,817,042	53,980,000	53,477,271	53,904,155
Licenses & Permits	155,808	597,600	288,987	835,600
Intergovernmental Receipts	1,543,692	1,717,248	1,440,205	1,164,144
Charges for Services	268,320	1,858,063	1,599,144	2,736,195
Fines & Forfeitures	974,906	1,001,800	989,767	969,100
Other Revenues	679,357	483,500	1,008,891	439,050
Total New Revenues	56,439,125	59,638,211	58,804,265	60,048,244
<u>EXPENDITURES:</u>				
Personnel Costs	33,807,847	37,963,028	36,626,067	41,122,425
Operating	8,532,894	8,620,719	9,062,813	7,300,919
Capital Outlay	217,387	1,950,231	1,818,200	1,160,150
Memberships, Dues, & Contingencies	-	782,725	151,000	434,022
Quasi Contractual Agreements	1,695,651	1,760,851	1,796,406	1,779,270
Health & Welfare Donations	1,017,374	1,052,500	1,077,422	988,800
Other Contributions & Donations	820,000	808,500	816,935	733,000
Other Payments	869,904	50,000	-	-
Total Expenditures	46,961,057	52,988,554	51,348,843	53,518,586
<u>OTHER SOURCES AND USES OF FUNDS:</u>				
Transfer in from Other Funds	3,392,121	3,564,008	3,606,552	3,464,728
(Transfers out to Other Funds)	(13,506,593)	(13,276,125)	(11,994,863)	(12,832,019)
Legacy Project commitment		(4,492,000)	(4,492,000)	-
Proceeds from Debt Financing		-	-	-
Total Other Sources & Uses	(10,114,472)	(14,204,117)	(12,880,311)	(9,367,291)
(Expenditures in Excess of Revenues)	(636,404)	(7,554,460)	(5,424,889)	(2,837,633)
Beginning Total Fund Balance	18,747,116	18,110,712	18,110,712	12,685,823
Add: Legacy project Recovery		-	-	623,000
Less: Expenditures in Excess of Revenues	(636,404)	(7,554,460)	(5,424,889)	(2,837,633)
Fund Balance	18,110,712	10,556,252	12,685,823	10,471,190
Less: Tabor Emergency Reserve	1,900,000	1,800,000	1,900,000	1,900,000
Other Reserves	356,942	300,000	353,942	400,000
*** Cash Flow Reserve	4,703,260	4,969,851	4,900,355	5,004,020
&& Council Designated 10% Reserve	6,046,765	6,626,468	6,334,371	6,635,061
Total Reserved and Designated	13,006,967	13,696,319	13,488,668	13,939,081
Ending Undesignated Fund Balance				
Available for Future Years Appropriator	5,103,745	(3,140,067)	(802,845)	(3,467,891)

*** Because sales tax and franchise payments are not available for use until the end of the month after these amounts are collected by the merchants, it is imperative that we maintain a cash flow reserve to meet payroll and other payment needs throughout the month. This amount is calculated at 1/12th of revenue. This is the equivalent of the average revenue for one month.

&& City Council has chosen to designate 10% of total expenditures and transfers out as an emergency reserve to hold for major unanticipated emergencies. If these funds are used they will be recouped out of future years excess revenues. Equals approximately one month of expenditures.

**CITY OF PUEBLO
REVENUE HISTORY
BY SOURCE**

	2001 ACTUAL	2002 ORIGINAL BUDGET	2002 ESTIMATED ACTUAL	2003 CITY COUNCIL ADOPTED
GENERAL TAXES				
Property Tax	7,541,005	8,135,000	8,416,936	8,319,155
Sales & Use Tax	40,792,965	41,540,000	40,913,554	41,200,000
Franchise Fees	3,390,451	3,215,000	3,083,701	3,345,000
Cigarette Tax	360,494	360,000	336,821	320,000
Room Tax	612,943	600,000	608,031	600,000
Special Room Tax	119,184	130,000	118,228	120,000
Total General Taxes	52,817,042	53,980,000	53,477,271	53,904,155
LICENSES & PERMITS				
Alcoholic Beverage	16,318	16,000	15,931	15,000
Liquor Survey Revenue	28,394	35,000	30,375	28,000
Sales Tax Licenses	17,266	211,500	159,500	315,000
Health Licenses	13,027	10,000	10,000	9,000
Amusement Licenses	25,795	25,000	22,000	15,000
Police & Protective	15,432	15,000	15,721	15,000
All Other Business Licenses	12,523	12,000	12,000	11,000
Curb & Street Cut Permits	18,893	15,000	15,000	45,000
Excavation Permits	7,775	8,000	7,860	182,500
Animal Registration	-	250,000	-	200,000
All Other Non-Business	385	100	600	100
Total Licenses & Permits	155,808	597,600	288,987	835,600
INTERGOVERNMENTAL RECEIPTS				
CDOT Passthrough	-	116,411	-	-
US Dept of Justice	-	100,000	-	-
CDPS Passthrough	-	76,982	-	-
Colorado Dept of Transportation	-	-	52,077	-
EIAF State Grants	-	40,000	37,999	-
Misc. State Grants	-	-	9,675	29,517
State Maintenance Contract	-	-	-	-
Traffic Signal Contribution	133,409	106,727	106,727	106,727
Lottery Rental - 211 D St.	17,637	17,637	11,758	-
Misc. State Contributions	92,389	-	-	-
Motor Vehicle Ownership	1,061,610	965,000	1,115,768	1,000,000
County Animal Regulation Payment	238,647	217,691	84,464	-
County Recreation Contributions	-	43,600	23,003	27,900
Misc. County Contributions	-	33,200	-	-
Misc. Grants	-	-	(1,266)	-
Total Intergovernmental Receipts	1,543,692	1,717,248	1,440,205	1,164,144

**CITY OF PUEBLO
REVENUE HISTORY
BY SOURCE**

	2001 ACTUAL	2002 ORIGINAL BUDGET	2002 ESTIMATED ACTUAL	2003 CITY COUNCIL ADOPTED
CHARGES FOR SERVICES				
Codification Books	27	100	66	100
Land Development Fee	26,288	40,000	17,777	200,000
Photocopies	682	1,000	2,480	1,000
Animal Shelter Fees		-	18,209	-
Auditorium Rentals	3,518	74,500	42,500	80,000
Extra Shows & Stagehands		-	-	-
Interest Penalties	41,779	10,000	13,697	10,000
Failure to File Penalty				-
Admin. Service Fees		682,665	660,000	1,518,795
Impact Fees		230,000	-	-
Detention Pond Maintenance		34,000	-	-
Street Sign Reimbursements			10,635	8,000
Postage			162	
Misc. Revenue		5,000	5,150	6,000
Model Traffic Ordinance Books		100	16	100
Witness Fees	1,296	-	1,582	1,000
Off Duty Police Payments		45,000	11,485	6,000
Overtime Police Pay			13,366	10,000
School District Reimb. For SRO's		275,848	291,150	437,500
DEA-Diversion Squad			15,914	
Police Reports	28,335	41,000	44,035	41,000
False Alarm Fees	54,413	60,000	54,028	20,000
Fingerprinting Charges		15,000	14,819	12,000
VIN Inspection Fee			3,745	3,000
Misc. Receipts - Safety	12,847		13,678	5,200
Park Rides	58,355	51,000	65,044	60,000
Fall & Winter Programs	3,262	4,500	3,415	2,000
Football	750	1,000	2,110	1,000
Basketball	5,560	6,000	6,618	6,000
Ski Trips	2,370	2,500	4,447	7,400
Softball	10,291	10,000	11,691	12,000
Summer Programs	1,285	4,000	8,421	9,000
Tennis	2,915	3,000	3,436	4,000
Lifeguard & WSI Classes		1,000	210	300
Concession - Sagona & Price	8,075	6,000	11,035	6,000
Public Building Rental	4,790	5,000	4,508	4,500
Misc. Parks	1,482	50	101	100
Ice Arena Admissions	-	30,000	24,405	25,000
Skating Lessons	-	21,000	17,534	34,500
Skate Rentals	-	5,000	4,605	5,000
Skate Sharpening	-	800	605	700
Special Events	-	-	-	-
Ice & Arena Rental	-	90,000	95,087	95,000
Ice Arena Concessions	-	-	-	-
Skate Shop Sales	-	20,000	15,925	15,000
Other Sales	-	3,000	1,898	2,000
Pool Admissions	-	80,000	60,250	65,000
Swimming Lessons	-	-	23,305	22,000
Total Charges For Services	268,320	1,858,063	1,599,144	2,736,195

**CITY OF PUEBLO
REVENUE HISTORY
BY SOURCE**

	2001 ACTUAL	2002 ORIGINAL BUDGET	2002 ESTIMATED ACTUAL	2003 CITY COUNCIL ADOPTED
FINES & FORFEITURES				
Municipal Court Fines	869,208	700,000	812,621	800,000
Pueblo Combined Court Fines		5,000	3,068	5,000
Animal Control Fines	38,991	200,000	69,908	70,000
DUI Fines	12,605	10,000	18,507	12,000
Seat Belt Fines	853	5,000	196	1,000
Crossing Guard Surcharge	53,249	62,500	48,279	50,000
Drug Surcharge		2,000	2,940	2,500
DARE Surcharge		6,000	6,783	6,000
Graffiti Restitution		1,200	-	100
DMV Fines		10,000	17,795	13,000
Health Surcharge		100	530	500
Breath - Blood Fee			9,140	9,000
Total Fines & Forfeitures	974,906	1,001,800	989,767	969,100
OTHER REVENUE				
Interest Earnings	496,279	400,000	310,000	250,000
City Property Rentals		100	10	100
Ground Rental	1,440	9,000	48,111	10,000
Contributions & Donations		1,000	11,615	65,250
SID Collections		100	1,907	1,000
Insurance Discounts	90	100	-	100
Worker's Comp. Reimbursement	33,599	25,000	63,188	60,000
Loss of Property Reimbursement		1,000	685	1,000
Sale of Surplus Items	73,437	15,000	37,247	15,000
Commissions- Phone/Vending	1,884	2,100	1,368	1,500
Weed Lien Recoveries		25,000	30,269	25,000
Bad Debt Recoveries		100	-	100
Refunds and Rebates			8,349	
Cash Over/ (Short)		-	122	-
Misc. Revenue	72,628	5,000	496,020	10,000
Revenue Clearing		-	-	-
Cash Suspense		-	-	-
Overpayments	-	-	(14,497)	-
Total Other Revenue	679,357	483,500	1,008,891	439,050
OTHER FINANCING SOURCES				
Transfer From Highway Users Fund	2,700,000	2,600,000	2,600,000	2,500,000
Transfer From CTF	200,000	300,000	300,000	200,000
Transfer from E-911 Fund	-	204,000	190,000	247,624
Transfer from CDBG	371,021	354,508	300,000	329,512
Transfer from Home Grant Fund	-	84,000	95,000	87,592
Transfer from Police Grants			100,052	
Transfer from Solid Waste Fee Fund				100,000
Transfer from Other Grants				
Transfer from Trans. Plan. Grant	121,100	21,500	21,500	-
Disposal of Assets	-	-	-	-
Proceeds from Debt Financing	-	-	-	-
Use of Prior Year Fund Balance	-	3,062,460	-	2,837,633
Total Other Financing Sources	3,392,121	6,626,468	3,606,552	6,302,361
TOTAL GENERAL FUND REVENUE	\$ 59,831,246	\$ 66,264,679	\$ 62,403,569	\$ 66,350,605

**CITY OF PUEBLO
GENERAL FUND SUMMARY
2003 EXPENDITURE BUDGET BY CATEGORY**

	Personnel	Operating	Capital Outlay	Other	Total
City Council	65,574	143,450			209,024
City Manager's Office	585,727	115,425			701,152
City Attorney	-	739,017			739,017
Municipal Court	514,031	88,295			602,326
City Clerk	227,683	70,480			298,163
Human Resources	345,580	42,430			388,010
Finance	1,129,654	96,030	4,600		1,230,284
City/Memorial Hall Opr.	97,724	71,800			169,524
Civil Service	180,007	42,762	2,550		225,319
Information Services	611,162	242,257	35,150		888,569
Planning	365,223	36,610	3,500		405,333
Land Use Administration	223,431	43,900	1,750		269,081
Purchasing	197,202	24,299	20,000		241,501
Housing	379,422	33,405	1,000		413,827
Police Services	16,408,908	1,143,624	119,200		17,671,732
Fire Services	11,113,559	484,190	93,000		11,690,749
Public Works	3,407,315	626,955	307,100		4,341,370
Transportation	1,048,073	1,609,865	71,000		2,728,938
Parks and Recreation	2,907,150	894,125	501,300		4,302,575
Operational Charges	1,315,000	220,000		434,022	1,969,022
Contractual Payments				1,779,270	1,779,270
Health & Welfare				988,800	988,800
Contributions & Donations				733,000	733,000
Transfers to Other Funds		532,000		12,832,019	13,364,019
					-
TOTALS	\$ 41,122,425	\$ 7,300,919	\$ 1,160,150	\$ 16,767,111	\$ 66,350,605

**CITY OF PUEBLO
GENERAL FUND BUDGET HISTORY
BY DEPARTMENT**

	2001	2002	2003
	ACTUAL	ESTIMATED	COUNCIL ADOPTED
City Council	359,087	280,821	209,024
City Manager's Office	560,477	700,540	701,152
City Attorney	665,787	700,000	739,017
Municipal Court	524,442	613,058	602,326
City Clerk	257,498	263,500	298,163
Human Resources	292,655	311,400	388,010
Finance	932,816	1,038,500	1,230,284
City/Memorial Hall Opr.	94,553	115,000	169,524
Civil Service	210,884	198,300	225,319
Purchasing	224,896	223,250	241,501
Information Services	571,416	897,000	888,569
Elections	35,523		
Planning	710,724	654,000	405,333
Land Use Administration	202,455	89,000	269,081
Housing	372,254	392,000	413,827
Police Services	13,954,388	16,006,000	17,671,732
Fire Services	9,104,056	10,770,411	11,690,749
Public Works	3,849,542	4,933,300	4,341,370
Transportation	2,669,508	2,700,000	2,728,938
Parks and Recreation	2,953,629	3,858,000	4,302,575
Operational Charges	2,669,842	1,031,000	1,969,022
Contractual Payments	1,695,651	1,796,406	1,779,270
Health & Welfare	1,017,374	1,077,422	988,800
Contributions & Donations	820,000	816,935	733,000
Other Charges/Adjustments	869,904		
Transfers to Other Funds	13,506,593	13,877,863	13,364,019
Self Insurance Transfer	1,341,696		
TOTALS	60,467,650	63,343,706	66,350,605

**CITY OF PUEBLO
OTHER FUNDS SUMMARY
2003 BUDGETED EXPENDITURES AND TRANSFERS-OUT**

Department	Activity	Proprietary Funds	Special Revenue Funds	Debt Service Fund	Capital Projects Fund
	Airport Facility Charges		10,000		
	Airport Improvement Trust Fund		45,445		
	Cemetery Endowment Fund		106,000		
	City-Count Grant		80,000		
	Community Development Block Grant		1,980,000		
	Conservation Trust Fund		825,000		
	E-911 Telephone Charge		350,000		
	Federal Forfeiture		69,000		
	Highway Users Trust Fund		3,670,000		
	Home Grant		1,000,000		
	Police Grants		220,666		
	Rehabilitation Loans		140,000		
	Sales Tax Collection Fee Fund		1,405,620		
	Seized Property Fund		58,000		
	Solid Waste Service Charges Fund		100,000		
	Southpointe Special District		2,111		
	Southside Landfill Trust		90,000		
	Transportation Planning Grant		283,469		
	Capital Leases			569,873	
	HARP Bond			1,079,357	
	Ice Arena Lease			92,421	
	Public Works Lease			203,452	
	REFUNDING SERIES 1998 Bond			1,034,706	
	STREET & BRIDGE 1992 REF. Bond			291,551	
	Grant-Funded Capital Projects				484,883
	Economic Development Tax				6,554,286
	Airport Special Tax				10,000
	Airport	1,285,151			
	Elmwood Golf Course	1,325,269			
	City Transit	3,429,493			
	Parking Facilities	296,316			
	StormWater Operations	1,590,811			
	Walkingstick Golf Course	1,069,792			
	Waste Water Operations	6,906,275			
	Self - Insurance Fund	1,714,670			
	Fleet Maintenance	2,213,748			

**CITY OF PUEBLO
OTHER FUNDS SUMMARY
2003 BUDGETED EXPENDITURES AND TRANSFERS-OUT**

Department	Activity	Proprietary Funds	Special Revenue Funds	Debt Service Fund	Capital Projects Fund
	Network & Computer Security				37,500
	Fiber Optic Expansion Project				81,000
	Street Resurfacing				
	HUTF				1,170,000
	General Fund				280,500
	Sewer Fund				50,000
	Street Crossspan Replacement				100,000
	School Signal Rebuild-Ivy/Hollywood				60,000
	Playground Equipment Replacement				95,000
	Legacy Project - Nature Center				35,000
	Legacy Project - River Otter Exhibit				45,000
	Mtn. Park - Pine Beetle Control				10,000
	City Park Pool Bathhouse Renovation				105,000
	Pueblo Blvd Trail Renovation - 2 mi.				58,500
	LED Lamp Replacement Program				54,000
	Honor Farm Project				261,500
	Fountain Creek Trail Replacement				15,000
	Total Other Funds Appropriation	\$19,831,525	\$10,435,311	\$3,271,360	\$9,507,169

**CITY OF PUEBLO
STAFFING LEVEL SUMMARY
HISTORY BY ACTIVITY**

ACTIVITY	YEAR 2001			2002 ACTUAL			2003 ADOPTED BUDGET		
	GENERAL FUND	OTHER FUNDS	PART TIME FTE's	GENERAL FUND	OTHER FUNDS	PART TIME Dollars	GENERAL FUND	OTHER FUNDS	PART TIME Dollars
						*/**			*/**
GENERAL GOVERNMENT									
City Council	7			7		-	7		-
City Manager	4		**	5		\$ 24	5		\$ 250
Public Information	1			1		-	1		
Law Department	<<<			<<<			<<<		
Municipal Court	10		**	10		42,611	10		10,000
City Clerk	4		**	4		2,676	3.75		5,660
Human Resources	4		**	4		11,813	5		-
Fiscal Operations									
Finance	20		**	18.75		7,045	20		1,400
Purchasing	5		**	3		17,476	3		19,000
City Hall Operations	0		**	0		34,513	0		88,000
Civil Service									
Commissioners	0		**	0		8,400	0		8,400
Operational Staff	4			3		10,015	3		894
Golf Starters			**			50,302			55,684
Insurance Fund									
Information Technology									
Administration & Services	8		**	11		60,011	10.5		2,500
Technology Equipment Pool									
Planning & Community Development									
Administration & Planning	12		**	12		26,144	6.93		
Land Use Administration	2		**	2		4,120	2.63		2,760
Transportation Planning Grant					1	4,548		2.37	40,204
DOLA - EIAF Grant								0.57	
CDBG Grant								0.5	
Housing & Community Development	6			6		1,752	6		1,000
PUBLIC SAFETY									
Police									
Administration	7		**	6		-	7		
Support Services	39			37		10,167	41		10,000
Crime Control & Investigation	178			178		25,009	176		16,000
Communication	21			23		7,480	23		10,000
Animal Control	9		**	8		35,888	0		-
Zoning Enforcement	2		**	2			2		-
Animal Shelter	<<<			<<<			<<<		-
Police Grants						115,622			
Fire									
Administration	5			4			4		
Fire Protection	126			126			135		
Fire Prevention	2			2			2		
Facilities	0			0			0		
Training	2			2			2		
Airport Fire Protection	9			9			0		
PUBLIC WORKS									
Public Works									
Administration & Engineering	22		**	19		4,875	18.17		5,040
Street Maintenance	34		**	34		72,854	32.08		80,000
Storm Sewer Maintenance	6			6				6	
Street Cleaning	6			6				6	
Buildings & Grounds Maintenance	9		**	10		-	11		2,000
Storm Water Management	0			2				2	
Fleet Maintenance									
Administration & Services		18	**		18	2,930		17	
Service Station & Car Wash			**			30,842			10,000
Vehicle Pool									

**CITY OF PUEBLO
STAFFING LEVEL SUMMARY
HISTORY BY ACTIVITY**

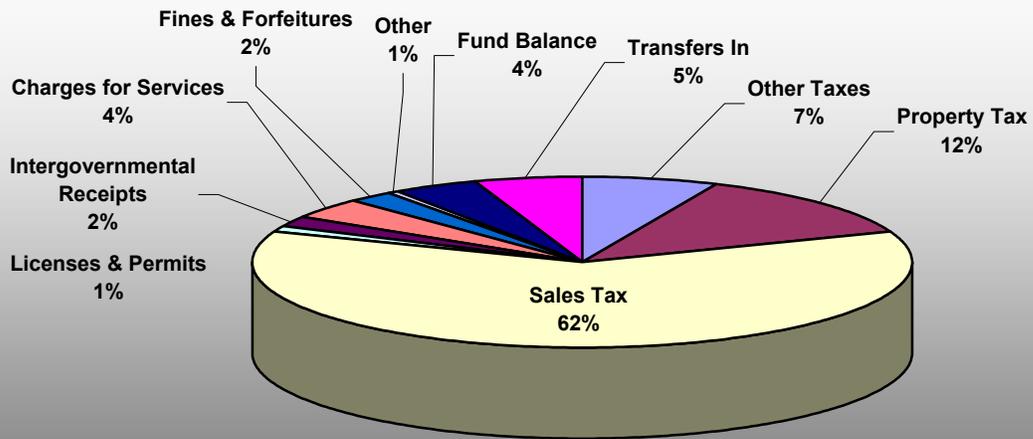
ACTIVITY	YEAR 2001			2002 ACTUAL			2003 ADOPTED BUDGET		
	GENERAL FUND	OTHER FUNDS	PART TIME FTE's	GENERAL FUND	OTHER FUNDS	PART TIME Dollars	GENERAL FUND	OTHER FUNDS	PART TIME Dollars
Waste Water Treatment Administration			2		2			2	
Treatment Plant			28		23	50,206		23	32,108
Sanitary Sewer Collection			17		16	6,229		16	2,000
Pre-Treatment			2		2			2	
Engineering			3		3			3	
Transportation Administration & Engineering	5		**	5		748	4		1,080
Traffic Control	11		**	11		34,100	10		29,400
Communications	4		**	3		-	3		500
Memorial Airport		19	**		18	-		16	
Pueblo Transit Administration		9	**		7			6	
Operations		19	**		20			20	
Fleet Maintenance		8	**		9			9	
Parking Facilities		3			3			3	
HEALTH & WELFARE Senior Center	<<<			<<<			<<<		
City/County Health Department	<<<			<<<			<<<		
Health & Human Services	<<<			<<<			<<<		
CULTURE - RECREATION Parks & Recreation Administration	3.75		**	3.75		2,702	3.75		1,000
Parks Maintenance Park Areas South	18		**	16		58,470	14		58,000
Park Areas North	16		**	15		43,980	14		58,000
Recreation Recreation Programs	6		**	6		238,357	5		236,000
Recreation Centers	1		**	1		18,340	1		20,000
Ice Arena	1		**	1		126,287	1		115,000
Swimming Pools	1		**	1		196,954	1		200,000
City Zoo	<<<			<<<			<<<		
Aircraft Museum	<<<			<<<			<<<		
City Park Golf Course	<<<		**	<<<			<<<		
Walking Stick Golf Course	<<<		**	<<<			<<<		
TOTAL	630.75	128	0	623.5	122	\$ 1,363,490	593.81	134.44	\$ 1,121,880

** The City employs several temporary/part-time employees. Previously, funds for these positions were budgeted but FTE's (Full Time Equivalentents) were not budgeted or tracked. The value of an FTE is The number of hours a regular full time person is scheduled to work. This is 2086 hours per year. Starting January 1, 2002, we will track all part-time hours worked.

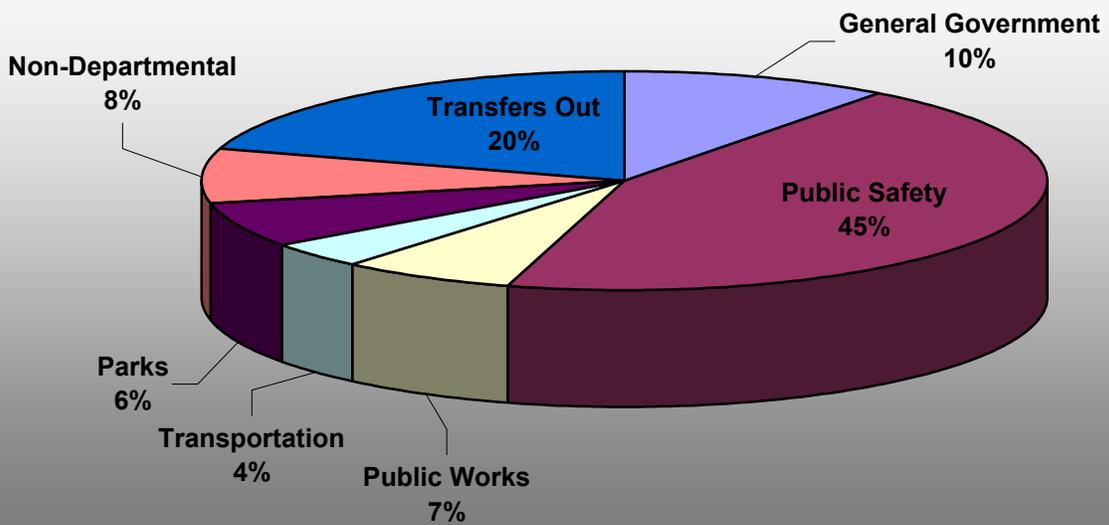
// We have shown the budget amount for part-time FTE's. After two budget cycles we will be able to provide FTE counts.

<<< These functions are operated by contract. Their employees are not included in the count of City Employees.

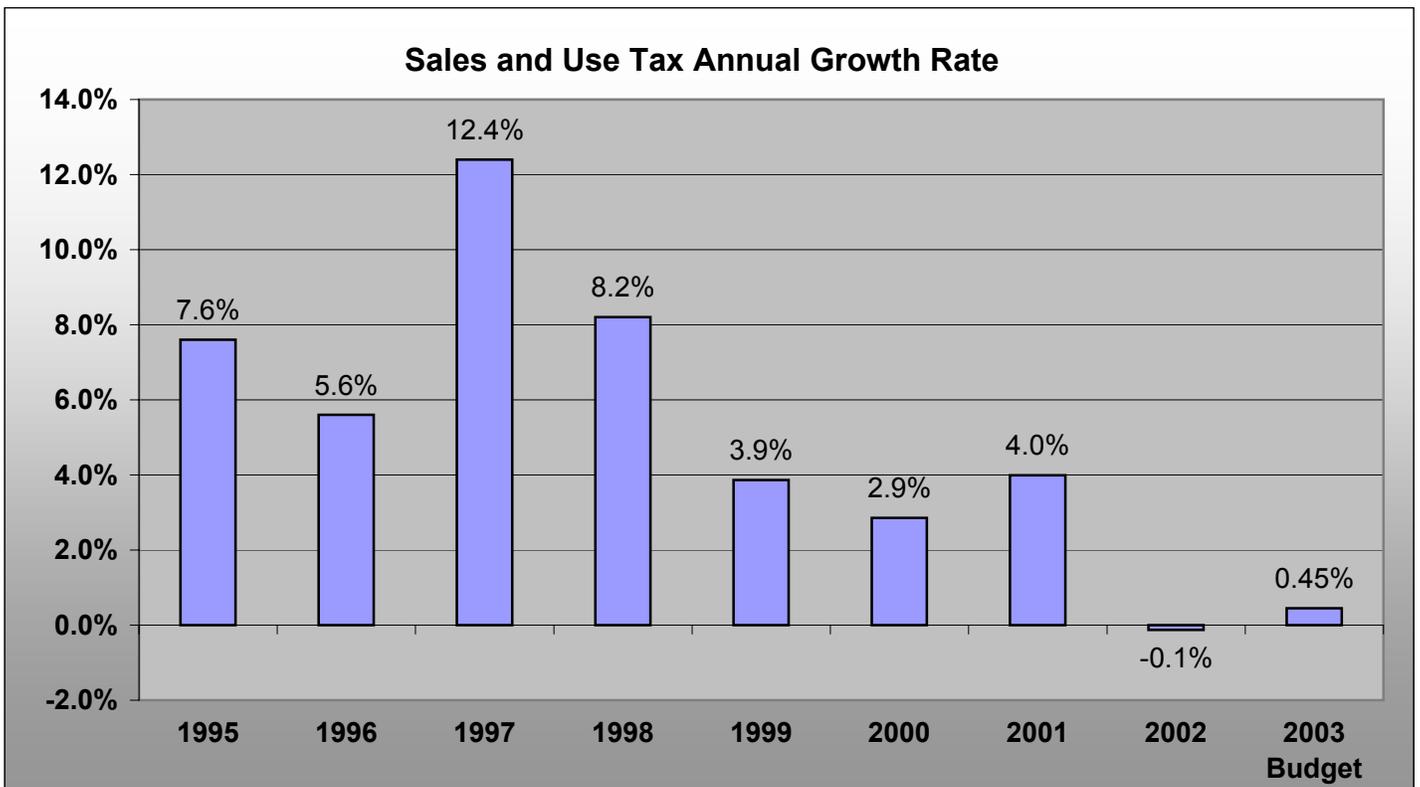
2003 GENERAL FUND REVENUE SOURCES
\$66,350,605



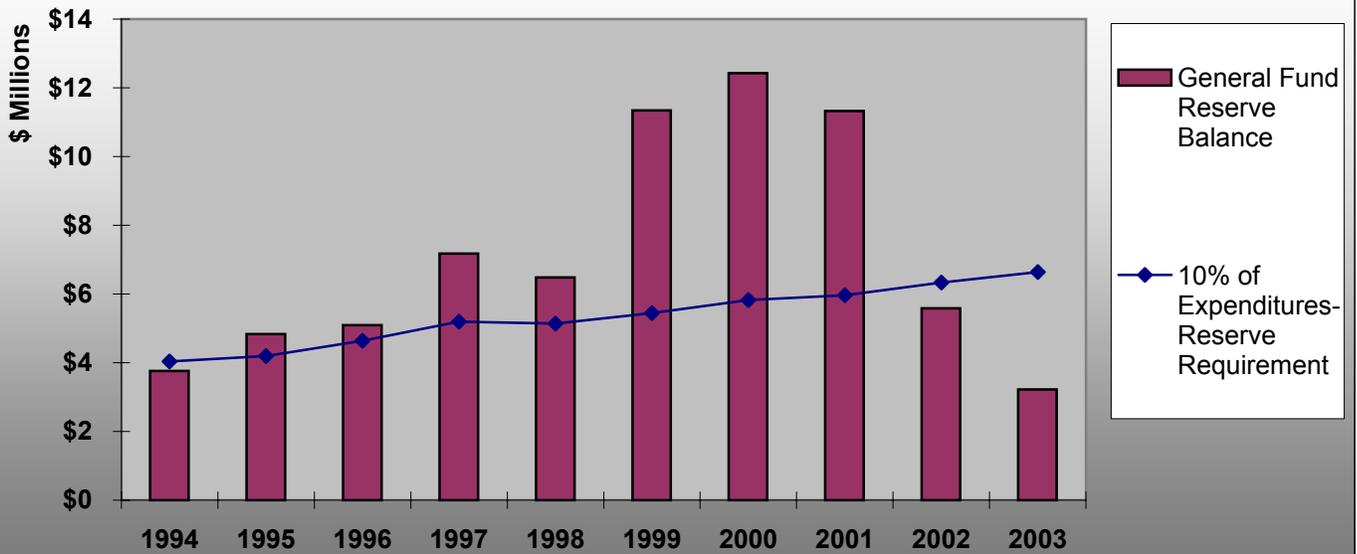
2003 GENERAL FUND EXPENSES
\$66,350,605



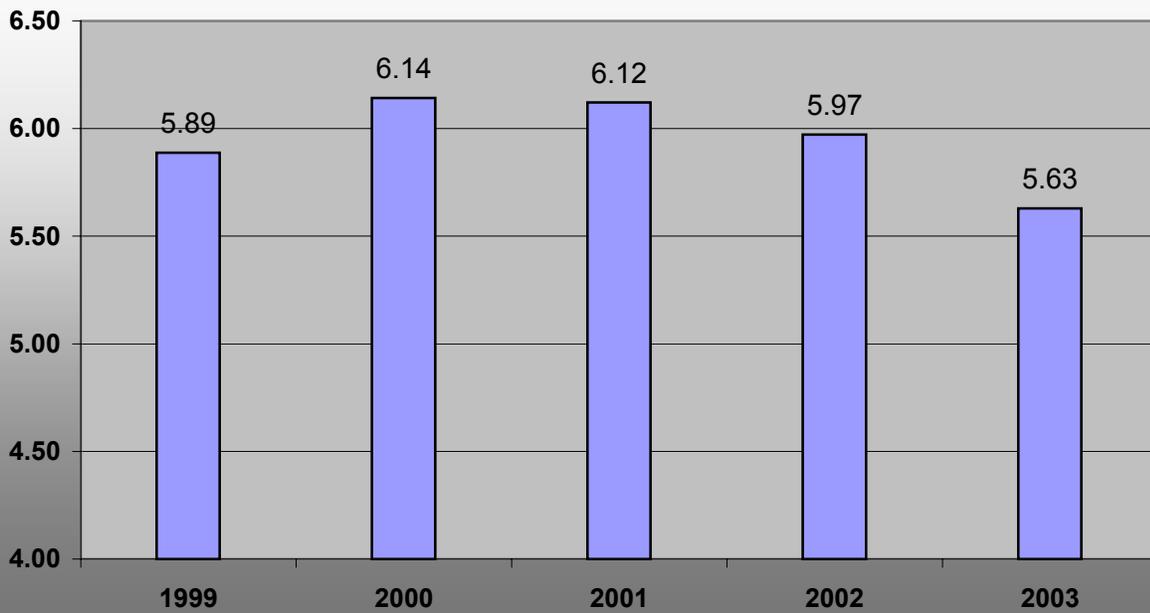
Sales Tax 2002 vs 2001 by Industry	
Auto Sales	6.75%
Construction Goods	-1.41%
Entertainment	3.17%
Miscellaneous	-5.20%
Mobile Home Sales	-47.10%
Professional Services	6.63%
Retail & Grocery	2.46%
Schools	6.61%
Tourism	0.86%
Utilities	-13.18%
Total	-0.12%



General Fund Reserve Balance Compared to Council Designated Reserve Requirement



General Fund Employees per 1,000 Population



CITY OF PUEBLO
 NEW/INCREASED FEES
 BY SOURCE

SCHEDULE OF NEW/INCREASED FEES FOR 2003

FEE DESCRIPTION	FEE TYPE	ESTIMATED ANNUAL PROCEEDS
STORMWATER UTILITY	NEW	\$500,000
ADMINISTRATIVE FEE	INCREASE	\$400,000
LAND DEVELOPMENT FEE	INCREASE	\$175,000
ROAD DEGRADATION/EXCAVATION FEE	INCREASE	\$75,000
CURB AND GUTTER FEE	INCREASE	\$30,000
SALES TAX LICENSE FEE	INCREASE	\$150,000
TOTAL		\$1,330,000

City Council

Mission/Function

The Council is the legislative and policy setting body representing the citizens of the City of Pueblo in the creation and operation of municipal services, functions, and activities.

Objectives:

- **Begin to modernize City facilities and infrastructure;** modern police and court building; improve condition and quality of city streets; upgrade quality of city parks; more fire stations, upgraded fire stations.
- **Establish policies to provide more and better jobs, businesses, and retail.** Provide a prepared and higher educated work force; attract more new businesses; retain current businesses; upgrade retail to retain sales tax dollars in Pueblo; more jobs paying higher and livable wages; more tourism making Pueblo a tourist destination.
- **Create strong partnerships with our community and other governments;** improve cooperation with County and School District; recognition of common goals and direction for the greater Pueblo community; better utilization of civic and business organizations; better understanding of the relationship between the City of Pueblo and the greater Pueblo community.
- **Create an atmosphere where citizens take pride in Pueblo—our city;** celebrate our cultural diversity; City Council present a positive image as leaders; become advocates for the interest of the City of Pueblo; citizens and businesses contributing to the Pueblo community; keep citizens well informed on City issues, policies, and programs.
- **Prepare the City for growth;** update and implementation of plans; development code reflecting community goals and standards; infrastructure in place for future development; create downtown as a regional center for people to live, work, and be entertained; provide plans for infill and new development.
- **Provide citizens value for their tax dollars;** provide a financially sound city with adequate reserves; expand the tax base to provide adequate revenues; provide City services in the most efficient and effective manner; a professional and motivated workforce; provide services that are responsive to community needs.
- **Present Pueblo as a place where people prefer to live;** more attractive and beautiful city; quality housing choices; reputation; upgraded quality neighborhoods; beautiful parks, streetscapes, and public areas.

New Programs for 2003

- All programs throughout the FY 2003 budget are designed to assist the Council in reaching their goals.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
Council Members	7	7	7
Personnel	63,735	63,671	65,574
Operating	292,854	212,150	143,450
Capital Outlay	2,508	5,000	0
Total costs	359,097	280,821	209,024

Significant Adjustments:

- The Professional Services budget has been significantly reduced due to a reduction in the contract with the legislative consultant.
- The travel budget has been reduced largely due to the CML Conference being held in Pueblo.

City Manager's Office

Mission/Function

The City Manager is the Chief Executive Officer of the municipal corporation and is responsible for enforcement of the laws and ordinances of the City; the appointments, suspension or removal of all employees (subject to Civil Service provisions); and preparation of the annual budget and the financial operation of the City.

Objectives:

- To assist City Council in establishing and implementing policies.
- To coordinate and provide assistance to City operations and to inform the City Council of the activities and needs of City departments and other organizations with whom the City interacts.

New Programs for 2003

- Develop a plan for the modernization of City facilities; of primary concern, a new police building.
- Work with partner groups to enhance all areas of economic development, riverfront development along HARP, and increase utilization of airport.
- Develop cooperation strategy with Board of Water Works and Pueblo County.
- Enhancement of Channel 17, and e-government.
- Review land development, zoning, and roadway ordinances; review extraterritorial water policy; initiation of impact fees.
- Develop funding policy and strategy for capital budget and program.
- Continue neighborhood revitalization strategies and increase code enforcement.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	5	6	6
Personnel	443,025	553,154	585,727
Operating	116,649	139,486	115,425
Capital Outlay	803	7,900	0
Total costs	560,477	700,540	701,152

Significant Adjustments:

- The Temporary/Part Time budget has been significantly reduced.
- The travel budget has been reduced due to the CML Conference being held in Pueblo.
- Professional services was reduced by half of the 2002 budget, which will result in fewer Work Sessions being televised.
- Advertising has been increased due to the production of the City Scapes newspaper insert.

City Attorney

Mission/Function

The City Attorney and his staff are contracted to provide a full range of legal services to the City.

Objectives:

- Major objective for 2003 is to enhance quality of services by continuing legal education and upgrading electronic research and communications.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	0	0	0
Personnel	0	0	0
Operating	665,787	700,000	739,017
Capital Outlay	0	0	0
Total costs	665,787	700,000	739,017

Significant Adjustments:

- None

Municipal Court

Mission/Function

Municipal Court’s mission is to provide an efficient, equitable and impartial forum to hear and resolve Municipal Court cases and to effectively and efficiently collect all fines and penalties due to the City of Pueblo.

Objectives:

- To make the Municipal Court “user-friendly” in the payment and collection of fines due the City in appropriate summary cases.
- To resolve in a speedy fashion all trials to the court within a 2-3 week period from arraignment.
- To resolve speedy jury trials within two (2) months of arraignment.
- To continue expansion of juvenile diversion programs such as Teen Court, graffiti clean-up, restorative justice, and juvenile probation.

New Programs for 2003

- The federal/state funded program Juvenile Accountability Incentive Block Grant (JAIBG) funding juvenile diversion programs.
- Juvenile offender tracking system via Internet.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	10	10	10
Personnel	430,216	482,176	514,031
Operating	94,226	123,982	88,295
Capital Outlay	0	6,900	0
Total costs	524,442	613,058	602,326

Significant Adjustments:

- None

Office of the City Clerk

Mission/Function

The Mission of the City Clerk's Office is to provide quality support and assistance to the City Council, the City Administration and the Citizens of Pueblo in the four areas of Liquor and Beer Licensing, Records Management, Municipal Elections and overall Clerk of the City Council.

Objectives:

- Provide technical assistance to all individuals in the completion of legal requirements for the lengthy application process for all classifications of liquor and beer licenses.
- Provide computerized Records Management that includes fast retrieval of official records including resolutions, ordinances, the Municipal Code of Ordinances, the Traffic Code, and the City Charter.
- Maintain and expand the services available on the City of Pueblo's Web Page pertaining to the City Clerk's Office.
- Provide technical assistance in conducting all coordinated elections and Special Municipal elections.
- Provide technical assistance to all municipal candidates and issue committees regarding the election regulations.
- Maintain a permanent record of proceedings for all City Council meetings, Liquor and Beer Licensing Board, Board of Election, and Fire and Police Pension Boards.
- Process the Council appointments to Boards and Commissions.
- Coordinate the City Council draft and final agenda process.
- Promote Municipal Government education by speaking to high school students enrolled in a Civics course and giving informational tours and oral presentations to all interested students and groups.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	4	4	3.75
Personnel	209,112	210,000	227,683
Operating	83,909	48,000	70,480
Capital Outlay	0	5,500	0
Total costs	293,021	263,500	298,163

Significant Adjustments:

- None

Human Resources

Mission/Function

The mission of the Human Resource Department is to provide the comprehensive human resource function for City Departments including employment, classification, benefits, employee relations, and research and analysis.

Objectives:

- To employ highly qualified City Employees.
- To maintain a comprehensive classification/compensation plan.
- To develop and administer a comprehensive benefit program including health, dental, life and retirement.
- To investigate and respond to department concerns, employee grievances and provide appropriate analysis and information to the City Manager.
- To enable line departments to provide necessary citizen services through prompt and professional attention to human resource requirements.

New Programs for 2003

- Develop and coordinate a program of recruitment with the Civil Service personnel, Human Resource staff and line department heads with an emphasis on both the effective use of technology and the recruitment of highly qualified minority personnel.
- Design and load a new HTE Human Resources system.
- Review our Employee Assistance Program for effectiveness.
- Establish a plan and program for management training in HR areas.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	4	4	5
Personnel	265,574	288,000	345,580
Operating	27,081	23,000	42,430
Capital Outlay	0	400	0
Total costs	292,655	311,400	388,010

Significant Adjustments:

- A Senior Clerk Typist has been added in the 2003 budget year in order to provide necessary clerical support for the functions assumed by the HR department in 2002.

Finance Department

Mission/Function

The Finance Department is one of four activities under the supervision of The Assistant City Manager for Fiscal Operations. The Department mission is threefold:

- A. To provide the point of contact for the public and other agencies on all City financial matters.
- B. To provide seamless fiscal support and financial management advisory services for all other Departments and Activities functioning as the City of Pueblo.
- C. To maintain the official financial records of the City of Pueblo and to provide reporting as necessary for accountability.

Objectives:

- To improve the quality, accuracy, and timeliness of Management Reports.
- To improve the benefits of the HTE Management System through the continuous training of system users.
- To receive the Award for Excellence in financial reporting on the 2002 CAFR.
- To improve sales tax collections by adding an additional auditor position.
- To improve the understanding of what it costs to provide the various City services by conducting a cost allocation study.

New Programs for 2003

- Implement the transition to the GASB 34 reporting model per the Government Accounting Standards Board timetable.
- Establish additional Budget monitoring and analysis procedures that will aid in the preparation of future City Budgets.
- Implement an animal licensing program for the City.
- Research billing of Sewer and Stormwater Utility fees, and including if so determined, the implementation of a billing system.

Budget Summary – Finance Department

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	20	19	20
Personnel	876,140	920,000	1,129,654
Operating	149,123	110,000	96,030
Capital Outlay	1,753	8,500	4,600
Other	(94,200)	0	0
Total costs	932,816	1,038,500	1,230,284

Significant Adjustments:

- Adding a Sales Tax Auditor to assist in the collection of sales taxes due to the City.

City Hall Upkeep and Memorial Hall Operation

Mission/Function

City Hall Upkeep and Memorial Hall Operation is one of four activities under the supervision of the Assistant City Manager for Fiscal Operations. This activity has no full time employee, but does have several individuals available on a part time basis to support the needs of those renting the Hall.

Objectives:

- To provide a budget for maintenance of City Hall.
- To rent Memorial Hall and to provide security, stagehands, and maintenance for those activities held in the hall.
- To recover the City's cost for activities held in Memorial Hall.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	0	0	0
Personnel	69,546	60,000	97,724
Operating	68,163	55,000	71,800
Capital Outlay	0	0	0
Other	(43,156)	0	0
Total costs	94,553	115,000	169,524

Significant Adjustments:

- None

Civil Service

Mission/Function

The mission of the Division is to recruit and to test for classified jobs in the City of Pueblo. It also provides background information and other services to The Civil Service Commission, a three member elected board, which holds public hearings on proposed civil service rules, holds periodic competitive examinations, and hears appeals from any action pertaining to classification, reclassification and allocation of positions and any disciplinary actions involving suspensions, or those actions which demote or dismiss employees in the classified service. Starting in 2001 the Civil Service Division became one of four activities reporting to the Assistant City Manager for Fiscal Operations.

Objectives:

- Locate and identify, through merit and fitness testing, the best candidates for the City of Pueblo's classified jobs.
- In regards to above, the Commission holds periodic competitive examinations for purposes of establishing position eligibility lists.
- The Commission provides a neutral setting so it can hear the type of appeals that are specified in the Pueblo Municipal Code.
- The Commission also endeavors to provide effective, efficient, and friendly customer service to persons who have business with it.
- To provide an annual report of activity to the City Manager and City Council.

New Programs for 2003

- Develop effective programs for recruiting minorities and women for City of Pueblo classified jobs.
- Develop (or cause to develop) automated programs for notifying potential applicants for City of Pueblo jobs when recruitments are to be held.
- Develop similar programs for applicants who may not have access to computers.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	4	3	3
Personnel	155,251	158,000	180,007
Operating	55,243	40,000	42,762
Capital Outlay	390	300	2,550
Total costs	210,884	198,300	225,319

Significant Adjustments:

- None

Purchasing Department

Mission/Function

The Purchasing Department exists to provide our customers, city departments and outside agencies, with a central location for purchasing goods, equipment, and services. Our main goal is to provide competitive pricing, reputable sources, and general problem solving services for our customers. Every effort is made to establish long-term relationships and partnerships with customers and to foster constant improvement of services from our vendors.

This department also provides the mail delivery service for the entire City government.

Objectives:

- To provide the timely delivery of quality products and services at competitive prices to all customers by encouraging competitive bidding on the basis of opportunity and fair treatment.
- To conduct all purchases in accordance with uniform rules and principles of public procurement and to adhere to federal requirements as needed.
- To develop a professional procurement system which is adaptable and responsive to changing needs and conditions within the City and marketplace.

New Programs for 2003

- Development of a Vendor Guide that will instruct vendors on how to do business with the City of Pueblo.
- Designing a web-page link to the City's main website that will include the Vendor Guide and show a list of current Invitations to Bid and Requests for Proposals.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	5	3	3
Personnel	178,331	185,000	197,202
Operating	34,380	37,000	24,299
Capital Outlay	12,185	1,250	20,000
Total costs	224,896	223,250	241,501

Significant Adjustments:

- None

Department of Information Technology

Mission/Function

The mission of the Department of Information Technology is to assist other departments in the use of computers, networks, telephones, and other solutions. With the increasing importance of web sites and other communication with citizens, there is also increased reliance on the Department of Information Technology to improve the means with which citizens can access the City for information or services.

Objectives:

- Support the City's AS/400 systems and the applications systems that operate on that platform.
- Provide a high-performance voice and data network, facilitating better use of automated tools by City employees.
- Maintain the City's web site and other means of citizen access to the City through electronic means.
- Install, maintain, and repair computers used by City employees.
- Support telephone service/equipment.
- Establish centralized foundation for the City's Geographical Information System (GIS) and assist GIS users.
- Advise senior management and provide guidance to departments regarding technological directions and initiatives that would benefit the City.

New Programs for 2003

- Expansion of the City's fiber optic infrastructure.
- Improve computer and network security.
- Assist Municipal Court in improving collection rate for parking tickets.
- Implementation of Citywide integrated telephone system.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	8	11	10.5
Personnel	370,399	525,000	611,162
Operating	159,361	295,000	242,257
Capital Outlay	41,656	77,000	35,150
Total costs	571,416	897,000	888,569

Significant Adjustments:

- Webmaster position changed from full to part-time.
- Sr. Business Systems Analyst changed from full to part-time.

Department of Housing and Citizen Services

Mission/Function

The mission of the Department of Housing and Citizen Services is to preserve and enhance the quality and livability of the city's older neighborhoods and preserve the housing stock; Maintain the value of the real estate tax base; Promote the economic viability, and development of the city neighborhoods, while promoting the achievement of City Council's neighborhood goals.

Objectives:

- Develop and implement policies and programs that support the availability of affordable housing as well as a diverse range of housing options in the community in accordance with the city of Pueblo five-year HUD Consolidated Plan.
- Improve infrastructure and public amenities in low and moderate-income neighborhoods.
- Provide funding for human services in the community, which enhance or promote self-sufficiency.
- Provide opportunities to improve the older housing stock, primarily for housing for low and moderate-income families.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	6	6	6
Personnel	336,026	350,000	379,422
Operating	33,438	36,000	33,405
Capital Outlay	2,790	6,000	1,000
Total costs	372,254	392,000	413,827

Significant Adjustments:

- Develop and focus on specific neighborhoods for designation as a HUD Neighborhood Revitalization Strategy Area (NRSA).
- Reclassification of one existing position back into the bargaining unit. Review of existing job descriptions and make necessary changes to address departmental and program needs.
- Enter into an Intergovernmental Agreement with the County's Housing and Human Services Dept., for joint monitoring of outside agencies would allow for the cost sharing of staff.
- Increase per unit Housing Rehab costs to allow more improvements to basic mechanical systems and provide for lead base paint abatement.

Department of Planning and Community Development

Mission/Function

The mission of the Department of Planning and Community Development is to create, in partnership with the Citizens of Pueblo, a uniquely different Colorado community through the development of a variety of quality places, which accommodate a diversity of life styles.

Objectives:

- Ensure that land use ordinances encourage high quality affordable development that meets the diverse needs of the community. Ensure that Pueblo manages growth in a sustainable fashion that adds value to the community.
- Ensure healthy neighborhoods by providing technical planning assistance in support of neighborhood physical planning goals and ordinances that preserve neighborhood character.
- Provide technical planning assistance in the development of special projects as identified by the City Administration.
- Develop intergovernmental cooperation in support of achieving the community's goals.
- Strategically contribute to the community's comprehensive Economic Development Plan.

New Programs for 2003

- Departmental reorganization will occur around four program categories. These are: 1.) Growth Management; 2.) Comprehensive/Quadrant Planning; 3.) Neighborhood Planning; and 4.) Special Project Planning.
- Begin work on a unified development code and finish work started on regulations for charter neighborhoods.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	12	14	8
Personnel	647,076	600,000	365,223
Operating	62,175	50,000	36,610
Capital Outlay	1,473	4,000	3,500
Total costs	710,724	654,000	405,333

Significant Adjustments:

- 3 positions have been moved to the Department of Land Use, and 2 have been budgeted in the Transportation Planning Grant.

Department of Land Use Administration

Mission/Function

The mission of the Department of Land Use Administration is to administer and enforce the City's land use regulations in a timely and consistent manner, receive, coordinate, and produce staff reviews for all land use submittals, and provide technical support to the various City appointed boards and commissions who are responsible for the review of development proposals under City Ordinances.

Objectives:

- Continually monitor development proposals of citizens and of the development community to ensure their completeness and accuracy, and to insure their timely review.
- Continually monitor, with citizens and the development community, the land use regulatory process to eliminate confusion and to insure its efficiency and predictability of administration.
- Continually work with staff to ensure the coordinated and timely review of all development proposals. Continually monitor the work with the citizen boards and community to ensure that the information provided them supports their needs in the decision making process.

New Programs for 2003

- Tracking of Land Use sign-offs (routing slips)
- Text amendments to streamline development process
- Development of historic preservation guidelines

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	4	0	3
Personnel	179,312	72,000	223,431
Operating	49,711	17,000	43,900
Capital Outlay	586	0	1,750
Other	(27,154)	0	0
Total costs	202,455	89,000	269,081

Significant Adjustments:

- Historic Preservation Ordinance came on-line January 1, 2003.
- Code Enforcement is budgeted in the Police Department.
- Land Use Planner position remains vacant and Senior Clerk Typist replaced with Clerk Typist.
- History of this Department is from the former Zoning Department. The 2002 budget for Land Use is included in the Planning Department Budget.

Police Department

Mission/Function

The Department of Police shall be responsible for the preservation of public peace, prevention of crime, apprehension of criminals, protections of the rights of persons and property and the enforcement of the laws of the State, and the ordinances of the City as provided by the City Charter and all rules and regulations made in accordance therewith, and such other functions as the City Manager and Council may prescribe for public safety.

Objectives:

- Protect life and property and reduce fear of crime through preventative police patrol, crime prevention programs, community oriented policing, and through the investigation of reported crime.
- Promote safe and orderly traffic movement through education and enforcement programs, with an emphasis on seatbelt safety and DUI violations.
- Combat illegal drug use and drug trafficking through DARE and a partnership with the Drug Enforcement Administration.
- Operate a 911-dispatch center for police, fire, and medical emergencies and provide an immediate response to all high priority police calls.
- Provide order maintenance and other police services to improve the over-all quality of life in the City of Pueblo.
- Work cooperatively with School District #60 to provide for a safe school environment.

New Programs for 2003

- Automated Records Section.
- Field Reporting for Patrol and Traffic Officers.
- Automated pawnshop reporting.
- Code Enforcement
- Drug Demand Reduction Program

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	245	254	249
Personnel	13,613,829	14,254,000	16,408,908
Operating	859,656	1,265,000	1,143,624
Capital Outlay	10,405	465,000	119,200
Other	(529,502)	22,000	0
Total costs	13,954,388	16,006,000	17,671,732

Significant Adjustments:

- The Police Department took over all zoning code enforcement and a significant portion of health code enforcement, utilizing the former animal control officers as Support Technicians to handle the new duties.
- School District 60 is reimbursing the City at an increased rate over the 2002 agreement for providing officers in the schools.
- One police sergeant position and two DARE officer positions have been eliminated due to budget constraints. The remaining two DARE positions are funded through June 2003.

Fire Department

Mission/Function

The mission of the Pueblo Fire Department as established by the Pueblo City Charter is to provide its citizens with protection of life and property from fire, and enforcement of laws, ordinances and regulations relating to fire prevention and fire safety, and such other related functions as to insure public safety and minimize loss of life and property damage.

Objectives:

- Provide emergency response and assistance to all incidents, including fire, hazardous materials, rescue and medical within 5 minutes of notification.
- Provide comprehensive code enforcement and public education programs that will assist businesses and citizens in fire prevention and safety.
- Provide emergency service during times of natural disaster, such as floods and major storms.
- Provide excellent customer service to the citizens of Pueblo.
- Provide a communication process to evaluate needs and desired services by the citizens of Pueblo.

New Programs for 2003

- One additional advanced life support response unit.
- Advanced Life Support Training.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	134	143	143
Personnel	8,744,611	9,778,066	11,113,559
Operating	341,759	658,895	484,190
Capital Outlay	17,686	333,450	93,000
Total costs	9,104,056	10,770,411	11,690,749

Significant Adjustments:

- (3) New Emergency Medical Officers for advanced life support station. Will replace 3 fire medics.
- Equipment for advanced life support station.
- 2002 and 2003 includes the Airport Fire Station.

Public Works

Mission/Function

The mission of the Department of Public Works is to maintain the City's infrastructure in a safe and functional condition, to meet all requirements of the Nation's Clean Water Act, and to ensure that all public improvements are designed and constructed in accordance with good engineering standards.

Objectives:

- Provide cost effective crack sealing and resurfacing to City streets and maintain streets in a safe condition, repairing any potholes within 4 hours of notification.
- Keep drainage facilities free of debris and operating at their optimum capacity through increased inspection programs and regularly scheduled maintenance.
- Maintain City buildings in a safe and functional manner, providing acceptable accommodations for City employees and the general public.
- Ensure that the City's subdivision ordinances and construction standards are followed in the construction of new public infrastructure.

New Programs for 2003

- Implementation of the new stormwater regulations pertaining to construction sites of 1 acre and larger in size.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	77	77	61.25
Personnel	3,381,407	3,630,000	3,407,315
Operating	413,182	830,000	626,955
Capital Outlay	55,691	465,000	307,100
Other	(738)	8,300	0
Total costs	3,849,542	4,933,300	4,341,370

Significant Adjustments:

- Three divisions within the Department of Public Works have been transferred to the new Storm Water Enterprise Fund. The new fund will ensure that all Storm Water Federal Regulations are met.

Department of Transportation

Mission/Function:

The mission of the Department of Transportation is to provide for the safe and efficient movement of vehicular, pedestrian, and bicycle traffic on the City's public roadways. The department engineers and maintains all traffic control devices within the city limits. The department also maintains, repairs and installs all of the City's radio communications systems, as well as engineering for future requirements of systems, while maintaining current Federal Communications Commission licenses and compliance with existing and future regulations.

Objectives:

- Install, maintain, upgrade, and refurbish traffic control devices including signs, signals and pavement markings within the guidelines set forth by the Manual of Uniform Traffic Control Devices (MUTCD).
- Continue to develop and maintain "Safe Route to School" plans in conjunction with each school in the district.
- Continue work on Hazard Elimination project upgrading traffic signal equipment, including signal poles and mast arms, and installing detection along seven major transportation corridors.
- Adjust and maintain the City's traffic signal system, communication, and timing plans in order to better serve the motorists.
- Maintain reasonable access standards to public roadways.
- Develop neighborhood traffic calming plans to reduce the number of complaints generated by unacceptable traffic conditions on residential streets.
- Maintain city radio system in compliance with Federal Communications Commission standards.

Departmental Proposed New Programs:

- Begin program installing highly durable crosswalk material on higher volume roadways in school zones and at signalized intersections.
- Develop strategy for implementing drastic changes that could occur if the Federal Communications Commission dictates new regulations in 2006, which

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	20	19	17
Personnel	1,029,150	990,000	1,048,073
Operating	1,580,104	1,605,000	1,609,865
Capital Outlay	60,254	105,000	71,000
Other	0	0	0
Total costs	2,669,508	2,700,000	2,728,938

Significant Adjustments:

- Each line of the operating budget is proposed to be reduced by approximately 14%, if this could be accomplished.
- The results of the budget reduction for the Department of Transportation will be a reduction of materials used to maintain signs, signals and pavement markings. This will directly impact our ability to maintain these traffic signal devices in a reasonable manner.
- Approximately 100 streetlights will be removed from City roadways to comply with budget reductions.

Parks & Recreation

Mission/Function

Provide adequate opportunities for leisure enjoyment to the citizens of Pueblo by maintaining existing parks, streetscapes and related facilities; renovating existing and developing new park facilities; and offering affordable recreational activities that meet a general variety of needs for all ages.

Objectives:

- Operate & provide year round maintenance for all municipal parks and related facilities.
- Plan, conduct & supervise organized public recreation programs and activities.
- Work through Public Works Department to initiate and complete park related capital improvement projects.
- Cooperate with public & private agencies in public recreation programs & activities.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	44.75	43.75	39.75
Personnel	2,164,431	2,627,000	2,907,150
Operating	876,571	904,000	894,125
Capital Outlay	9,207	327,000	501,300
Other	(96,580)	0	0
Total costs	2,953,629	3,858,000	4,302,575

Significant Adjustments:

- Four fulltime positions are not funded (Utility Worker/South, Caretaker I/South, Greenhouse Technician/North and Recreation Supervisor I/Recreation).
- Drought conditions and the Board of Water Works mandated Stage II & III water restrictions will prevent the propagation of bedding plants, planting of new trees, seeding/over-seeding and fertilization of existing turf in the Park System.
- Field recreation (i.e.: softball, etc.) programs have been reduced due to drought conditions.
- Park renovation projects involving turf, seed and irrigation have been delayed due to drought and Board of Water Works water restrictions.

Non-Departmental-Operational Charges

Mission/Function

To Budget and account for operational charges which do not belong to any one particular Department.

Objectives:

- To identify Non-Departmental costs according to the use of those funds.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	0	0	0
Personnel	1,183,632	880,000	1,315,000
Operating	1,486,210	0	220,000
Capital Outlay	0	0	0
Other	0	151,000	434,022
Total costs	2,669,842	1,031,000	1,969,022

Significant Adjustments:

- Vacancy Savings was not budgeted for 2003 because the majority of vacant positions were not funded.

Non-Departmental-Contractual Payments

Mission/Function

To budget for payments to various entities under contractual agreements with the City, that provide various services to the citizens.

Objectives:

- To identify Non-Departmental costs according to the use of those funds.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	0	0	0
Contracts:			
Chamber of Commerce	400,000	400,000	380,000
State Fair	135,000	135,000	135,000
State Fair Arena	100,000	100,000	0
State Fair Excess	80,000	80,000	80,000
Dept of Rev. - Lease	28,651	30,370	30,370
Harp Maintenance	272,000	272,200	258,400
Pueblo Zoo - Operations	425,000	490,000	465,500
Pueblo Zoo - Capital	100,000	100,000	0
Pueblo Animal League	155,000	188,836	0
Pikes Peak Humane Soc.	0	0	430,000
Total costs	1,695,651	1,796,406	1,779,270

Significant Adjustments:

- Reduce Chamber of Commerce, Fair, and Zoo operating budgets.
- Remove capital funding for zoo.
- Change animal shelter contractors. The contractor also assumed animal enforcement, previously handled through the Police Department.

Non-Departmental-Health and Welfare

Mission/Function

Amounts budgeted to pay organizations that provide health and welfare services to the citizens of the City.

Objectives:

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	0	0	0
Support Payments:			
City-County Health Dept.	666,000	680,000	700,000
Area Agency on Aging	10,000	7,500	0
School Crossing Guards	43,374	49,511	0*
SRDA	140,000	170,411	133,000
Child Advocacy Center	10,000	15,000	14,250
Community Health Center	35,000	45,000	42,750
Posada	17,000	20,000	19,000
S.E.T.	5,000	6,000	0
Suicide Prevention	20,000	22,000	20,900
YWCA Crisis Center	61,000	62,000	58,900
Wellness Center	10,000	0	0
Total costs	1,017,374	1,077,422	988,800

Significant Adjustments:

- *School Crossing Guard funding has moved to the Transportation Budget.

Non-Departmental-Contributions & Donations

Mission/Function

This budget is set up to account for contributions and donations made to various civic organizations within the City.

Objectives:

- To identify Non-Departmental costs according to the use of those funds.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	0	0	0
Contributions:			
Sangre De Cristo Art Ctr.	200,000	200,000	190,000
Pueblo Civic Symphony	3,000	0	2,850
Sister Cities Program	3,000	6,882	9,500
PEDCO	150,000	150,000	142,500
Pueblo Motor Sports, Inc.	5,000	5,000	0
Nature Center	75,000	75,000	71,250
Latino Chamber of Comm.	2,500	10,000	0
Colorado Music Fest	5,000	5,000	4,750
Nature Ctr.- Mtn. Park	35,000	35,000	33,250
SE Colo. Heritage Ctr.	40,000	40,000	38,000
State Fair Shuttle	50,000	25,000	23,750
Human Relations Comm.	25,000	25,000	23,750
Boys & Girls Club	50,000	50,000	47,500
Eastside Child Care	45,000	45,000	45,000
Southside Child Care	37,000	37,000	35,150
Hispanic Foundation	5,000	5,000	0
Sertoma Sunrisers		4,000	0
SRDA Senior Recreation	65,000	65,000	61,750
Runyon Field	13,500	13,500	0
Municipal Band	11,000	11,000	0
Out of Cycle Fund		9,553	4,000
Total costs	820,000	816,935	733,000

Significant Adjustments:

- Budget Constraints provided the majority of contributions at 95% of 2002 funding.
- Latino Chamber of Commerce has been moved to Operational Charges

Transfers To Other Funds

Mission/Function

To budget for transfers from the General Fund to other Funds.

Objectives:

- To minimize transfers needed to fund the operation of City Enterprise Funds.
- To provide sufficient funding to pay the City's debt service commitments.
- To pay the Self-Insurance Fund for the General Fund share of insurance costs.
- To transfer the half-cent sales tax collections committed to economic development to a separate distinct fund.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	0	0	0
Operating			
To Self-Insurance Fund	1,341,696	1,883,000	532,000
Other			
Transfers Out:			
To Debt Service Fund	3,451,959	3,458,158	3,271,360
To Capital Improvement Fund	1,579,486	626,260	313,000
To Economic Development Fund	5,607,000	5,809,805	5,814,286
To Memorial Airport Fund	1,453,997	642,000	793,107
To Pueblo Transit Fund	1,318,086	1,307,640	1,411,139
To City Owned Parking Fund	96,065	151,000	98,316
To Storm Water Utility	0	0	1,090,811
To City County Grant	0	0	40,000
Total Other Transfers	13,506,593	11,994,863	12,832,019
Total costs	14,848,289	13,877,863	13,364,019

Significant Adjustments:

- Payment to the Self-Insurance Fund is considered a payment for services, not an operating transfer.
- Reduction in 2003 Self-Insurance Fund Transfer is due to Workers Compensation being budgeted at the department level.

Highway Users Trust Fund

Mission/Function

The Highway Users Trust Fund is a Special Revenue Fund used to receive State and Federal Highway funds and the Road and Bridge Levy. These funds are then held until they are needed and used in the General Fund for Street Maintenance Operations, or the Capital Projects Fund for specific construction or acquisition. By law these funds are required to be used for street related projects.

Objectives:

- To develop a streets maintenance program which over time will improve the quality of Pueblo streets.

Budget Summary

FUND 210	2001 Actual	2002 Actual (projected)	2003 Adopted
State & Federal Funds	3,255,098	3,135,000	3,100,000
Road and Bridge Levy	574,252	595,000	570,000
Interest	0	25,000	0
Total Revenue	3,829,350	3,755,000	3,670,000
Transfer to Gen. Fund	2,700,000	2,600,000	2,500,000
Transfer to Capital Project Fund	1,863,812	1,247,097	1,170,000
Capital Outlay	0	11,175	0
Total Transfers	4,563,812	3,858,272	3,670,000
Increase / (Decrease) in Fund Bal.	(734,462)	(101,272)	0
Beginning Jan. 1, Fund Balance	968,895	234,433	133,161
Ending Dec. 31, Fund Balance	234,433	133,161	133,161

Airport Improvement Trust Fund

Mission/Function

The Airport Improvement Trust Fund is a Special Revenue Fund used to receive payments for airport land sold. These funds are used for airport improvement projects. By law these funds are required to be used only for the above stated purposes.

Objectives:

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New Programs for 2003
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Budget Summary

FUND 211	2001 Actual	2002 Actual (projected)	2003 Adopted
Revenue Received	3,343	1,925	0
Project Expenditures	0	0	45,445
Increase / (Decrease) in Fund Bal.	19,567	0	(45,445)
Beginning Jan. 1, Fund Balance	85,562	107,054	107,054
Ending Dec. 31, Fund Balance	105,129	107,054	61,609

Southside Landfill Trust Fund

Mission/Function

The Southside Landfill Trust Fund is a Special Revenue Fund used to receive fees charged as part of the tipping fee at the landfill. These funds are used to monitor environmental conditions at the Southside Landfill and are also held for future remediation if needed. By law these funds are required to be used only for the above stated purposes.

Objectives:

- To provide assurance that closed portions of the landfill remain environmentally safe.
- To provide a remediation fund for post closing expenses should the need arise.

Budget Summary

FUND 212	2001 Actual	2002 Actual (projected)	2003 Adopted
Landfill Fees	99,105	124,000	90,000
Monitoring Expense	0	23,000	40,000
Transfer to Capital Project Fund	0	0	0
Total Expenditures and Transfers	0	23,000	0
Increase / (Decrease) in Fund Bal.	99,105	101,000	50,000
Beginning Jan. 1, Fund Balance	428,866	527,971	628,971
Ending Dec. 31, Fund Balance	527,971	628,971	678,971

Conservation Trust Fund (Lottery)

Mission/Function

The Conservation Trust Fund is a Special Revenue Fund used to receive funds from the Colorado Lottery. These funds are then held until they are needed and used in the General Fund for Parks Operations, or the Capital Projects Fund for specific construction or acquisition. By law all lottery funds are required to be used for Parks related projects.

Objectives:

- To maximize the impact of lottery funds through the selection of appropriate projects.

Budget Summary

FUND 213	2001 Actual	2002 Actual (projected)	2003 Adopted
Lottery Contributions	903,787	1,000,000	825,000
Interest		17,000	0
Total Revenue	0	1,017,000	825,000
Transfer to Gen. Fund	265,000	300,000	200,000
Transfer to Enterprise Fund	125,000	0	0
Transfer to Capital Project Fund	385,000	700,000	625,000
Total Transfers	775,000	1,000,000	825,000
Increase / (Decrease) in Fund Bal.	128,787	17,000	0
Beginning Jan. 1, Fund Balance	(5,522)	123,265	140,265
Ending Dec.31, Fund Balance	123,265	140,265	140,265

E-911 Telephone Charge Fund

Mission/Function

The E-911 Telephone Charge Fund is a Special revenue Fund used to receive funds which are restricted by ordinance to use for specific items required to operate the City Dispatch Center. The Dispatch Center is operated by the Pueblo Police Department, thus funds are transferred as budgeted to the City's General Fund for allowable expenditures in that division of the Police Department. Income for this fund is derived through a \$.40 per month per phone line charge for all telephone lines within the City.

Objectives:

- Use funds to improve the quality of service provided by the Dispatch Center.

Budget Summary

FUND 214	2001 Actual	2002 Actual (projected)	2003 Adopted
E-911 Telephone Charge Revenue	210,910	355,000	350,000
Transfer to Gen. Fund	0	190,000	247,624
Total Transfers	0	190,000	247,624
Increase / (Decrease) in Fund Bal.	210,910	165,000	102,376
Beginning Jan. 1, Fund Balance	0	210,910	375,910
Ending Dec. 31, Fund Balance	210,910	375,910	478,286

Southpointe Special District

Mission/Function

The Southpointe Special District Fund is a Special Revenue Fund used to collect the mill levy for Southpointe District. The levy is to provide for the maintenance of certain public improvements of general benefit to the residents of the District. The public improvements may include open space, trails, paths, landscaping, fencing, pillars, street medians, entry islands, utility rights of way, irrigation facilities, water system improvements, theme area, and signage. The current mill levy is 5 mills.

Objectives:

- Use funds to maintain certain public improvements in the Southpointe Special District.

Budget Summary

FUND 215	2001 Actual	2002 Actual (projected)	2003 Adopted
Current Year Levy	0	1,350	2,111
Project Expenditures	0	0	0
Total Expenditures	0	0	0
Increase / (Decrease) in Fund Bal.	0	1,350	2,111
Beginning Jan. 1, Fund Balance	0	0	1,350
Ending Dec. 31, Fund Balance	0	1,350	3,461

Seized Property

Mission/Function

The Seized Property Fund is a Special Revenue Fund that is used to account for the disbursement of proceeds from property seized in state narcotic law enforcement activity.

This fund is a state revenue sharing agreement.

Objectives:

- Funds are to be used to supplement law enforcement activities.

Budget Summary

FUND 216	2001 Actual	2002 Actual (projected)	2003 Adopted
State Seized Property Proceeds	111,238	95,000	58,000
Police Personnel	0	0	10,000
Police Operating	42,070	60,000	35,500
Police Capital	0	0	12,500
Total Expenditures	42,070	60,000	58,000
Increase / (Decrease) in Fund Bal.	69,168	35,000	0
Beginning Jan. 1, Fund Balance	58,933	128,101	162,601
Ending Dec. 31, Fund Balance	128,101	163,101	162,601

Federal Forfeiture

Mission/Function

The Federal Forfeiture Fund is a Special Revenue Fund that is used to account for the disbursement of proceeds from property seized in federal narcotic law enforcement activity. This fund is a federal revenue sharing agreement.

Objectives:

- Funds are to be used for Law Enforcement Training, Law Enforcement Equipment and Operations, Detention Facilities (construction, expansion, improvement or operation), Law Enforcement Facilities and Equipment, Drug Education and Awareness Programs, Pro Rata Funding, and Asset Accounting and Tracking.

Budget Summary

FUND 217	2001 Actual	2002 Actual (projected)	2003 Adopted
Federal Seized Property Proceeds	18,502	7,000	20,000
Police Personnel	0	0	34,000
Police Operating	0	0	0
Police Capital	0	0	35,000
Total Expenditures	0	0	69,000
Increase / (Decrease) in Fund Bal.	18,502	7,000	(49,000)
Beginning Jan. 1, Fund Balance	45,123	63,625	69,625
Ending Dec. 31, Fund Balance	63,625	70,625	20,625

Solid Waste Service

Mission/Function

The Solid Waste Service Fund is a Special Revenue Fund used to receive funds that are collected from users of solid waste disposal sites. The service charge is \$.25 for each cubic yard of solid waste delivered to a disposal facility.

Objectives:

- The funds are transferred to the health department to be used for the purpose of financing solid waste management events and education within the City.

FUND 218	2001 Actual	2002 Actual (projected)	2003 Adopted
Solid Waste Fees	0	0	100,000
Transfer to General Fund	0	0	100,000
Increase / (Decrease) in Fund Bal.	0	0	0
Beginning Jan. 1, Fund Balance	0	0	0
Ending Dec. 31, Fund Balance	0	0	0

Cemetery Endowment Fund

Mission/Function

The Cemetery Endowment Fund is a Special Revenue Fund used to account for the collection of revenues for the purpose of gravesite maintenance at the City cemetery. By law these funds are required to be used only for the above stated purposes.

Objectives:

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New Programs for 2003



Budget Summary

FUND 221	2001 Actual	2002 Actual (projected)	2003 Adopted
Revenue Received	33,373	26,000	8,000
Gain/Loss - Investments	(93,642)	(105,000)	0
Unrealized Gain/Loss - Investments	(56,035)	(295,000)	0
Total Revenue	(116,304)	(374,000)	8,000
Mtn. View Cemetery Fees	103,716	100,000	106,000
Increase / (Decrease) in Fund Bal.	(220,020)	(474,000)	(98,000)
Beginning Jan. 1, Fund Balance	1,037,602	817,582	343,582
Ending Dec. 31, Fund Balance	817,582	343,582	245,582

Airport Passenger Facility Fund

Mission/Function

The Airport Passenger Facility Fund is a Special Revenue Fund used to receive payments for airport passenger facility charges for enplaned passengers. These funds are used for airport related projects. By law these funds are required to be used only for the above stated purposes.

Objectives:

-

<p>New Programs for 2003</p> <p>➤</p>
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Budget Summary

FUND 230	2001 Actual	2002 Actual (projected)	2003 Adopted
Revenue Received	8,502	10,700	10,000
Transfer to Airport Special Tax	0	0	10,000
Transfer to Airport Development	6,255	0	0
Total Expenditures	6,255	0	10,000
Increase / (Decrease) in Fund Bal.	2,247	10,700	0
Beginning, Jan. 1 Fund Balance	823	3,070	13,770
Ending, Dec. 31 Fund balance	3,070	13,770	13,770

Sales Tax Collection Fee Fund

Mission/Function

The Sales Tax Collection Fee Fund is a Special Revenue Fund used to receive Vendors Fees for distribution to the Urban Renewal Authority.

Objectives:

- Funds are used for payment of debt and operational support for the convention center

New Programs for 2003



Budget Summary

FUND 231	2001 Actual	2002 Actual (projected)	2003 Adopted
Vendors Fee Revenue	1,389,584	1,387,865	1,405,620
Expenditures	1,389,584	1,387,865	1,405,620
Increase / (Decrease) in Fund Bal.	0	0	0
Beginning Jan. 1, Fund Balance	0	0	0
Ending Dec. 31, Fund Balance	0	0	0

Community Development Block Grant Fund

Mission/Function

The Community Development Block Grant Fund (CDBG) is a Special Revenue Fund used to account for the collection of grant revenues and the utilization of those funds. The City Council uses an advisory committee to recommend how these funds are used. They are restricted to use in low to moderate income areas of the City.

Objectives:

- Promote comprehensive, sustainable revitalization efforts within neighborhoods where a majority of the residents are low and moderate income.

<p>New Programs for 2003</p> <p>➤</p>
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Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FUND 250			
Revenue Received	2,271,386	2,210,000	1,980,000
Expenditures	1,894,488	983,485	1,641,943
Transfer to General Fund	372,174	409,347	338,057
Total Charges	2,266,662	1,392,832	1,980,000
Committed Grant Funds	4,724	817,168	0
Increase / (Decrease) in Fund Bal.	0	0	0
Beginning Jan. 1, Fund Balance	0	0	0
Ending Dec. 31, Fund Balance	0	0	0

Home Grant Fund

Mission/Function

The Home Grant Fund is a Special Revenue Fund used to account for the collection of federal grant revenues and the utilization of those funds. The funds are restricted to the expansion of the availability of affordable housing units to low- to moderate-income (LMI) persons.

Objectives:

- Expand homeownership opportunities for LMI persons by providing down-payment assistance, purchase/rehabilitation funding, or the Infill Housing Program.
- Loans and grants to for-profit and not-for-profit developers for the production of affordable housing units, single and multi-family.
- Expand the availability of decent and safe housing through owner-occupied rehabilitation loans.

<p>New Programs for 2003</p> <p>➤</p>
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Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
Fund 251			
Revenue Received	1,728,252	1,550,000	1,000,000
Expenditures	255,546	1,100,000	1,000,000
Committed Grant Funds	1,472,706	450,000	0
Increase / (Decrease) in Fund Bal.	0	0	0
Beginning Jan. 1, Fund Balance	0	0	0
Ending Dec. 31, Fund Balance	0	0	0

Housing Rehabilitation Program Fund

Mission/Function

The Housing Rehabilitation Program Fund is a Special Revenue Fund used to receive funds for use in housing rehabilitation programs funded from CDBG funds.

Objectives:

- Expand the supply of safe and decent housing in the rental and homeownership market.

New Programs for 2003
➤

Budget Summary

FUND 252	2001 Actual	2002 Actual (projected)	2003 Adopted
Revenue	160,910	180,000	140,000
CDBG Transfer in	1,153	30,000	0
Total Revenue	162,063	210,000	140,000
Expenditures	150,176	80,000	0
CDBG Transfer out	0	40,000	140,000
Total Expenditures	150,176	120,000	140,000
Committed Funds	11,887	90,000	0
Increase / (Decrease) in Fund Bal.	0	0	0
Beginning Jan. 1, Fund Balance	0	0	0
Ending Dec. 31, Fund Balance	0	0	0

Police Grants Fund

Mission/Function

The Police Grants Fund is a Special Revenue Fund used to receive grant funds for all Public Safety Activities.

Objectives:

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<p>New Programs for 2003</p> <p>➤</p>
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Budget Summary

FUND 255	2001 Actual	2002 Actual (projected)	2003 Adopted
Grant Revenue	832,909	722,000	177,923
Transfers from General Fund	73,700	12,500	42,743
Total Revenue	906,609	734,500	220,666
Personnel	94,785	126,000	0
Operating	41,116	105,000	0
Capital Outlay	213,697	4,000	0
Other	617,446	228,000	220,666
Transfer to General Fund	0	100,000	0
Total Expenditures	967,044	563,000	220,666
Prior Year Grant Balance Carryover	60,435	0	0
Committed Grant Funds	0	171,500	0
Increase / (Decrease) in Fund Bal.	0	0	0
Beginning Jan. 1, Fund Balance	0	0	0
Ending Dec. 31, Fund Balance	0	0	0

- 2003 Grants consist of:
 - JAIBG Grant - \$142,048 (City Contribution \$14,125, Grant \$127,923)
 - Police Anticipated Grants - \$28,618 (City Contribution \$28,618 Grant Amount Unknown)
 - Nat'l Highway Transportation Safety Admin Grant - \$50,000 (No City match required)

City-County Grant Fund

Mission/Function

The City-County Grant Fund is a Special Revenue Fund used to receive grant funds for a joint City-County project.

Objectives:

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<p>New Programs for 2003</p> <p>➤</p>
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Budget Summary

FUND 261	2001 Actual	2002 Actual (projected)	2003 Adopted
Revenue	40,000	0	40,000
Transfer From General Fund			40,000
Total Revenue			80,000
Personnel	34,030	0	80,000
Operating	6,222	0	0
Expenditures	40,252	0	0
Increase / (Decrease) in Fund Bal.	(252)	0	0
Beginning Jan. 1, Fund Balance	0	(252)	(252)
Ending Dec. 31, Fund Balance	(252)	(252)	(252)

- EIAF State Grant was accounted for in the general fund for 2002.

Transportation Planning Grant Fund

Mission/Function

The Transportation Planning Grant Fund is a Special Revenue Fund used to receive grant funds for planning related activities.

Objectives:

- To provide a coordinated regional effort on transportation planning issues.

Budget Summary

FUND 263	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	0	2	2
Grant Revenue	132,100	218,734	283,469
Personnel		131,734	204,550
Operating	11,000	76,000	78,919
Capital Outlay	0	11,000	0
Transfer to General Fund	0	0	0
Total Expenditures and Transfers	11,000	218,734	283,469
Committed Funds	121,100	0	0
Increase / (Decrease) in Fund Bal.	0	0	0
Beginning Jan. 1, Fund Balance	0	0	0
Ending Dec. 31, Fund Balance	0	0	0

Significant Adjustments:

- The Transportation Planner and MPO are the two personnel positions in this fund.

Debt Service Fund

Mission/Function

To provide funding for the payment of principal, interest and fees on bonds and lease purchase agreements.

Objectives:

- To maintain the City's credit quality through timely payment of debt service obligations.
- To maximize cash flow for capital projects through careful utilization of debt service funding.

Budget Summary

FUNDS 301-306	2001 Actual	2002 Actual (projected)	2003 Request
Revenues			
Transfers from Gen. Fund	3,451,959	3,458,158	3,271,360
Debt Service Payments			
Police Com Ctr. Lease		52,911	
HTE Computer Lease		233,002	
Fire Truck Lease		167,044	166,691
Police Car Lease		404,783	403,182
Total lease cost	853,238	857,740	569,873
HARP General Obl'g Bond	1,080,521	1,078,196	1,079,357
1998 Gen. Obl'g Refund Bond	1,025,960	1,036,245	1,034,706
1992 Str. & Bridge Ref. Bond	289,950	283,715	291,551
2000 Public Works Lease Refinancing	202,290	202,288	203,452
Ice Arena COPS-GF Portion	0	0	92,421
Total Debt Service	3,451,959	3,458,184	3,271,360

Significant Adjustments:

- \$600,000 of the Ice Arena COP proceeds was provided to the general capital projects fund. \$1,900,000 of the proceeds was used at the Elmwood Golf Course for the irrigation sprinkler project. Debt Service on that portion is to be paid by the Elmwood Enterprise Fund.

Memorial Airport

Mission/Function

To provide the best air service to the traveling public as economically as possible while maintaining high safety standards and meeting the goals set forth by the City Council and the City Manager to the people of Pueblo.

Objectives:

- Evaluate current rates and charges to maximize revenue.
- Evaluate operations to minimize expenses.
- Attract other aviation type businesses.
- Look at current programs at the airport for the possibility of reducing liability to the city.
- Maintain excellent relations with the Airport tenants.

Budget Summary

FUND 510	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	28	18	16
Revenue	403,512	505,000	532,162
Personnel	761,642	721,000	857,307
Operating	373,180	357,000	403,089
Capital Outlay	75,529	52,000	35,000
Fire Fighting	540,596	0	0
Museum Operation	0	17,000	29,873
Other	10,732	0	0
Total Expense	1,761,679	1,147,000	1,325,269
Operating Gain / (loss)	(1,358,167)	(642,000)	(793,107)
Transfer from Gen. Fund	1,090,498	642,000	793,107

Significant Adjustments:

- Increase of \$90,000 in revenue by adding the Aviation Fuel Tax Fund to the Airport Budget.
- Administrative Service Fees increased to 10%.
- Reduction of maintenance budget by \$77,000.
- Reduction of fleet maintenance budget by \$16,500.
- Reduction of terminal cleaning and upkeep budget by \$24,000.
- Reduction of advertising by \$13,000.
- 2 vacant positions unfounded.

Elmwood Golf Course (City Park)

Mission/Function

Provide and maintain for the recreation enjoyment of the general public a high quality 27 hole municipal golf course, driving range & clubhouse.

Objectives:

- Operate & provide year round maintenance for the golf course and its related amenities.
- Plan, conduct and supervise the day to day play at the course.
- Cooperate with public & private agencies in coordinating leagues, programs, activities & tournaments.

Budget Summary

FUND 501	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees			
Revenue	1,037,709	1,114,000	1,101,000
Personnel	24,934	25,000	40,902
Operating	644,318	626,000	650,825
Capital Outlay	0	252,000	4,000
Bond Payments	50,630	238,400	236,632
Total Expense	719,882	1,141,400	932,359
Operating Gain / (loss)	317,827	(27,400)	168,641
Loan to Walkingstick	(189,513)	(330,723)	(352,792)
Net Income/Loss	128,314	(358,123)	(184,151)
Bond Proceeds	1,900,000		
Bond Funded Capital Project	1,746,476	153,524	
Beginning Working Capital Reserve			(280,298)
Ending Working Capital Reserve		(280,298)	(464,449)

Walkingstick Golf Course

Mission/Function

Provide and maintain for the recreational enjoyment of the general public a high quality 18 hole municipal golf course, driving range and clubhouse.

Objectives:

- Operate & provide year round maintenance for the golf course and its related amenities.
- Plan, conduct and supervise the day-to-day play at the course.
- Cooperate with public & private agencies in coordinating leagues, programs, activities & tournaments.

Budget Summary

FUND 502	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees			
Revenue	1,078,760	940,000	717,000
Personnel	31,236	32,000	23,830
Operating	662,643	720,000	570,984
Capital Outlay	107,134	47,000	0
Bond Payments	467,260	471,723	474,978
Total Expense	1,268,273	1,270,723	1,069,792
Operating Gain / (loss)	(189,513)	(330,723)	(352,792)
Loan from City Park Course		330,723	352,792

Significant Adjustments:

- Budget is based on a projected reduction of approximately 33% less revenue due to drought conditions and mandated stage II & III water restrictions by Board of Water Works. Golf Course may not operate a full 12 months subject to water restrictions by the Board of Water Works.

Parking Enterprise Fund

Mission/Function

The Parking Enterprise mission is to provide the citizens of Pueblo with adequate, clean, and secure parking facilities. As part of the Parking Enterprise's function, parking regulations are enforced through the efforts of the City of Pueblo's Parking Enforcers.

<p>Departmental Proposed New Programs for 2003</p>

- | |
|--|
| <ul style="list-style-type: none"> ➤ Construct a 600-space garage near HARP |
|--|

Objectives:

- Provide an adequate supply of off-street parking spaces in downtown and Historical Arkansas Riverwalk Project (HARP) areas.
- Enforce Parking Regulations throughout the city.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FUND 520			
FT Employees	3	3	3
Revenue	238,266	161,000	198,000
Personnel	89,510	96,000	107,603
Operating	39,971	64,000	68,937
Capital Outlay	0	0	0
Bond Payments	112,965	120,408	119,776
Total Expenditure	242,446	280,408	296,316
Operating Gain/(Loss)	(4,180)	(119,408)	(98,316)
Transfer from General Fund	5,957	119,408	98,316

Significant Adjustments:

- Revenue shortfalls and budget constrictions for the Parking Facility will defer much needed maintenance (restriping, resurfacing, deck sealing, stairway salt damage repair and expansion joint replacement) for the parking lots and the Fred E. Weisbrod parking facility. The purchase of much needed enforcement equipment has also been deferred.

Pueblo Transit

Mission/Function

To provide safe, reliable and timely transit service to the public in a courteous and professional manner as cost effectively as possible.

Objectives:

- Ensure access to goods, services, and activities in the community with carefully planned and well-executed transit service.
- Fully utilize resources afforded to provide quality transportation services.
- Improve safety awareness programs for employees and the public.
- Ensure credible programs to meet the growing demand for reliable, safe and convenient transit.

New Programs for 2003

- Evaluate methods to enhance University of Southern Colorado bus ridership

Budget Summary

FUND 515	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	36	36	35
Revenue	425,511	418,000	445,875
Personnel	1,779,400	1,707,000	1,908,543
Operating	810,743	1,031,300	1,216,450
Capital Outlay	360,349	453,000	304,500
Other	36,328	0	0
Total Expense	2,986,820	3,191,300	3,429,493
Operating Gain /(Loss)	(2,561,309)	(2,773,300)	(2,983,618)
Transfer from Gen. Fund	1,225,569	1,307,640	1,411,139
FTA Operating Subsidy	1,116,999	1,135,660	1,339,559
FTA Capital Subsidy	273,421	330,000	232,920
Total Subsidies	2,615,989	2,773,300	2,983,618

Significant Adjustments:

- Vacant Administrative Assistant position was not funded.

Wastewater Utility

Mission/Function

The mission of the Wastewater Department is to collect and reclaim wastewater in a manner that is protective of public health and the environment. This is done by:

- Collecting sanitary sewage from residences, businesses and industries;
- Conveying sewage to the wastewater treatment facility safely and efficiently;
- Treating sewage to levels specified by federal and State law; and
- Disposing of residual materials in compliance with legal requirements.

New Programs for 2003

- Continue constructing the Headworks Renovation Project consisting of new screens and supplemental influent pumps.
- Support and protect the Legacy Project by lining the corrugated metal portion of the 30-inch sewer main in the Arkansas River to reduce the likelihood of a spill in the boating course.
- Rehabilitate sanitary sewers in older residential neighborhoods in the southeast area of the City.
- Replace final effluent weirs on the secondary clarifiers at the Water Reclamation Facility to improve treatment efficiency.
- Implement a program of chemical treatment to reduce root intrusion in sanitary sewers.

Objectives:

- Meet all legal requirements in a continuous, cost effective manner.
- Discharge only nontoxic effluent that meets standards protective of public health and the environment.
- Maintain and develop firm treatment and collection system capacity to meet the ongoing needs of community development and the changing requirements of environmental law.
- Recycle or dispose of treatment process residuals, meet solids stabilization requirements and limit odor problems.
- Upgrade employee training and skill levels in all aspects of treatment, maintenance, laboratory analysis, and safety, including cross training between disciplines to achieve greater efficiency.

Budget Summary

FUND 525	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	52	46	46
Revenue	6,849,562	6,720,000	6,582,900
Personnel	2,282,499	2,380,600	2,718,647
Operating	1,380,947	1,922,500	2,135,722
Capital Outlay	675,627	2,070,000	410,900
Other	80,608	269,050	0
Debt Service	1,646,576	1,642,040	1,641,006
Total Expense	6,066,257	8,284,190	6,906,275
Operating Gain / (Loss)	783,305	(1,564,190)	(323,375)

Significant Adjustments:

- New legislation requires mandatory training for operator certification renewals; training funding will need to be increased from past years to meet these requirements.

Stormwater Utility

Mission/Function

The Stormwater Utility was created in 2003 to manage funds and resources needed to improve the quality of water in our streams and creeks and the need to prevent flooding.

Objectives:

- Address Federal and State requirements related to improving stormwater quality.
- Address maintenance of the stormwater system that has been deferred in the past and that is now required by stormwater quality regulations.
- Pay for capital improvement needs of the stormwater system.
- Provide for basin planning and studies addressing both stormwater quantity and quality.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FUND 535			
FT Employees			14
Revenue	N/A	N/A	500,000
Transfer From General Fund	N/A	N/A	1,090,811
Total Revenue	N/A	N/A	1,590,811
Personnel	N/A	N/A	729,540
Operating	N/A	N/A	506,271
Capital Outlay	N/A	N/A	355,000
Total Expenditure	N/A	N/A	1,590,811
Operating Gain/(Loss)	N/A	N/A	0
Loan from Wastewater Utility		135,000	

Significant Adjustments:

- Stormwater Utility is a newly created enterprise fund for 2003. Stormwater Utility was previously part of Public Works in the General Fund.

Fleet Maintenance Fund

Mission/Function

The mission of Fleet Maintenance is to provide quality repair and maintenance in a timely manner for 1,004 City and Outside Agency vehicles/equipment, as well as a car wash facility and a 24-hour a day automated fueling site. Back up support for the Police Department and the Fire Department in emergency situations is a service provided whenever necessary.

Objectives:

- Assist City Departments in evaluating equipment needs.
- Write specifications for vehicles/equipment to meet City Department requirements.
- Continue training and education of Fleet Maintenance personnel to meet the demands of new technology.
- Standardize equipment to reduce the amount of replacement parts inventory.

New Programs for 2003

- Charge City Departments directly for vehicle repair costs and fuel usage.

Budget Summary

FUND 602	2001 Actual	2002 Actual (projected)	2003 Adopted
FT Employees	18	18	17
Charges to City Departments	1,797,761	1,778,548	1,815,580
Charges to Outside Agencies	273,020	290,000	398,168
Total Revenue	2,070,781	2,068,548	2,213,748
Personnel	841,921	915,000	969,780
Operating	93,846	87,600	69,343
Cost of Goods Sold	1,144,627	1,165,000	1,100,000
Capital Outlay	0	67,400	74,625
Total Expense	2,080,394	2,235,000	2,213,748
Operating Gain / (Loss)	(9,613)	(166,452)	0

Significant Adjustments:

- None

Self - Insurance Fund

Mission/Function

The Self - Insurance Fund is an Internal Service Fund used to receive payments from City Departments in return for insurance services provided to those Departments. The Self – Insurance Fund is an enterprise activity dedicated to providing services to other City Departments. The fund provides for payment of losses up to the City’s self-insured retention limit and purchases re-insurance in the event of losses above that amount. This fund also purchases risk management services for the City in an effort to minimize losses. The major insurance programs in the fund are worker’s compensation, property, and liability coverage.

Objectives:

- To reduce the City’s loss exposure.

Budget Summary

	2001 Actual	2002 Actual (projected)	2003 Adopted
FUND 601			
Payments from Departments	1,341,696	2,060,000	1,714,670
Interest Income	69,613	68,000	0
Loss Recoveries	32,599	0	0
Total Revenue	1,443,908	2,128,000	1,714,670
Operation Expenses	1,503,023	1,839,000	1,714,670
Increase / (Decrease) in Fund Bal.	(59,115)	289,000	0
Beginning Working Capital Reserve		(500,000)	(211,000)
Ending Working Capital Reserve		(211,000)	(211,000)

Capital Projects Fund

Mission/Function

The Capital Projects fund is a fund dedicated to budget for capital projects. Through the Capital Projects Fund the City is able to plan for its capital needs. Funds are appropriated by specific project with the appropriation being allowed to carry over into future years until the specific project is completed. Funding for some projects still span several years because sufficient funds are not available.

Objectives:

- To provide a budget for those projects approved by City Council.
- To minimize midyear project requests, thus allowing the Council to prioritize funding for the most needed projects.
- To provide a complete picture of the entire project, rather than using the piecemeal approach used in the past.

Budget Summary

Project Number	Project Description	Funding Source	2003 Adopted Budget
	Revenue Sources:		
	Transfer from General Fund		313,000
	Transfer from Highway Users Fund		1,170,000
	Transfer from Conservation Trust Fund		625,000
	Transfer from Economic Development Fund		300,000
	Transfer from Sewer User Fund		50,000
	Total Funds Available		2,458,000
CP0210	Street Crosspan Replacement	General	100,000
CP0215	Playground Equipment Replacement	Lottery	95,000
CP0219	Mountain Park - Beetle Control	Lottery	10,000
CP0223	City Park Bathhouse Renovation	Lottery	105,000
CP0225	Pueblo Blvd. Trail Renovation	Lottery	58,500
CP0227	LED Replacement	General	54,000
CP0230	School Signal Replacement Ivy/Hollywood	General	60,000
CP0233	Honor Farm Project	Lottery	261,500
CP0301	Network and Computer Security	General	37,500
CP0302	Fiber Optic Expansion	General	81,000
	Legacy Project - Nature Center	Lottery	35,000
	Legacy Project - River Otter Project	Lottery	45,000
CP0312	Fountain Creek Trail Replacement	Lottery	15,000
CP0313	2003 Street Overlay	HUTF	1,170,000
		General	280,500
		Sewer	50,000
	Total Capital Projects Budget		2,458,000

Project Title: **STREET CROSSPAN REPLACEMENT** PRIORITY: I

Project Type: Circulation

Description: Replace drainage crosspans that have settled or deteriorated creating drainage problems and rough riding streets

Department: Public Works

Scope of Project: To contract the replacement of drainage crosspans that have settled or deteriorated

Benefit: Eliminate stagnate pools of water in summer and ice patches in winter and improve ride quality of street intersections

Total Project Cost: \$ 603,000

Revenue Sources:**	Actuals To Date	2003	2004	2005	2006	2007	Future Years	Cost To Complete
General Fund	50,000	100,000	105,000	110,000	116,000	122,000		\$ 603,000
								\$ -
								\$ -
								\$ -
								\$ -
Debt Financing								\$ -
Unspecified								\$ -
Totals	\$ 50,000	\$ 100,000	\$ 105,000	\$ 110,000	\$ 116,000	\$ 122,000	\$ -	\$ 603,000

Project Cost:	Actuals To Date	2003	2004	2005	2006	2007	Future Years	Cost To Complete
Preliminary Study								\$ -
Acquisition								\$ -
Administration								\$ -
Design								\$ -
Construction	50,000	100,000	105,000	110,000	116,000	122,000		\$ 603,000
Fixtures, Furn. & Equip.								\$ -
Totals	\$ 50,000	\$ 100,000	\$ 105,000	\$ 110,000	\$ 116,000	\$ 122,000	\$ -	\$ 603,000

Future O&M costs: \$ Annually

**Project cannot be started until funding sources are identified

Note:

Project Title: Park Playground Equipment **PRIORITY:** I

Project Type: Parks

Description: Replace the 25 year old non A.D.A. accessible playground equipment in Mineral Palace Park, 19th and Court.

Department: Parks and Recreation

Scope of Project: 1) Remove non A.D.A. accessible playground equipment; and 2) Replace with A.D.A. accessible playground.

Replace the 25 year old playground equipment at Leideigh Park, 65 Regency Blvd. (\$85,000); and Drew Dix Park, 150 MacNeil Road (\$85,000).

Benefit: Modern A.D.A. playground equipment for neighborhood and community use.

Total Project Cost: \$ 325,000

Revenue Sources:**	Actuals						Future	Cost To
	To Date	2003	2004	2005	2006	2007	Years	Complete
General Fund								\$ -
Lottery	75,000	95,000	155,000					\$ 325,000
CDBG								\$ -
GOCO								\$ -
UPARR								\$ -
Debt Financing								\$ -
Unspecified								\$ -
Totals	\$ 75,000	\$ 95,000	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 325,000

Project Cost:

Preliminary Study								\$ -
Acquisition								\$ -
Administration								\$ -
Design								\$ -
Construction	-	95,000	40,000					\$ 135,000
Fixtures, Furn. & Equip.		75,000	115,000					\$ 190,000
Totals	\$ -	\$ 170,000	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 325,000

Future O&M costs: \$ - Annually

**Project cannot be started until funding sources are identified

Note: On going program to replace out-dated playground equipment.

Project Title: **Forest Management at Pueblo Mountain Park - 2003** PRIORITY: **I**

Project Type: Parks

Description: Forest Management Plan at the 610 acre Pueblo Mountain Park in Beulah, Colorado.

Department: Parks and Recreation

Scope of Project: Initiate Forest Management Plan as prepared by Colorado State Forest Service to include 1) Removal of dead and Pine Beetle and Mistletoe infested trees; 2) Thinning of forest and removal of understory; and 3) Match to apply for Wildfire Prevention Grant through Colorado State Forest Service.

Benefit: Pro-active measures to reduce wildfire and pine beetle infestations in addition to creating wildlife habitat.

Total Project Cost: \$ **105,000**

Revenue Sources:**	Actuals To Date	2003	2004	2005	2006	2007	Future Years	Cost To Complete
General Fund								\$ -
Lottery	5,000	10,000	90,000					\$ 105,000
CDBG								\$ -
GOCO								\$ -
UPARR								\$ -
Debt Financing								\$ -
Unspecified								\$ -
Totals	\$ 5,000	\$ 10,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 105,000

Project Cost:	Actuals To Date	2003	2004	2005	2006	2007	Future Years	Cost To Complete
Preliminary Study								\$ -
Acquisition								\$ -
Administration								\$ -
Design								\$ -
Construction	2,300	12,700	90,000					\$ 105,000
Fixtures, Furn. & Equip.								\$ -
Totals	\$ 2,300	\$ 12,700	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 105,000

Future O&M costs: \$ - Annually

**Project cannot be started until funding sources are identified

Note: Project to be coordinated through Colorado State Forest Service.

Project Title: **City Park Bathhouse Renovation** PRIORITY: **I**

Project Type: **Parks**

Description: **Renovate the 1957 bathhouse building at the municipal pool at City Park, 800 Goodnight Ave.**

Department: **Parks & Recreation**

Scope of Project: **1) New A.D.A. fixtures; 2) Replace plumbing, electrical, roof and paint. Project to be coordinated through the Public Works Department.**

Benefit: **Provide modern and handicap accessible bathhouse for community use.**

Total Project Cost: \$ **170,000**

Revenue Sources:**	Actuals							Future Years	Cost To Complete
	To Date	2003	2004	2005	2006	2007			
General Fund								\$ -	
Lottery	65,000	105,000						\$ 170,000	
CDBG								\$ -	
GOCO								\$ -	
UPARR								\$ -	
Debt Financing								\$ -	
Unspecified								\$ -	
Totals	\$ 65,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000	

Project Cost:

Preliminary Study								\$ -
Acquisition								\$ -
Administration								\$ -
Design		72,500						\$ 72,500
Construction		97,500						\$ 97,500
Fixtures, Furn. & Equip.								\$ -
Totals	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000

Future O&M costs: \$ - Annually

**Project cannot be started until funding sources are identified

Note: Project to be initiated once fully funded. This project was partially funded in 2002. The 2003 project request completes the estimated funding needed to initiate and complete the project.

CITY OF PUEBLO
PROJECT DESCRIPTION

ENTRIES ALLOWED IN NON-SHADED AREAS ONLY

PROJECT # CP0225

Project Title: Trail Renovation on Pueblo Blvd. (Northern to Goodnight Ave.) **PRIORITY:** I

Project Type: Parks

Description: Replace existing trail on Pueblo Blvd. From Thatcher to Goodnight Ave.

Department: Parks and Recreation

Scope of Project: Replace existing 1973 installed asphalt trail with 10' wide concrete trail.

Benefit: Provide a safe up-to-date concrete all purpose trail for public use.

Total Project Cost: \$ 361,000

<u>Revenue Sources:**</u>	<u>Actuals To Date</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>Future Years</u>	<u>Cost To Complete</u>
General Fund								\$ -
Lottery	90,000	58,500	212,500					\$ 361,000
CDBG								\$ -
GOCO								\$ -
UPARR								\$ -
Debt Financing								\$ -
Unspecified								\$ -
Totals	\$ 90,000	\$ 58,500	\$ 212,500	\$ -	\$ -	\$ -	\$ -	\$ 361,000

Project Cost:

Preliminary Study								\$ -
Acquisition								\$ -
Administration								\$ -
Design								\$ -
Construction	90,000	58,500	212,500					\$ 361,000
Fixtures, Furn. & Equip.								\$ -
Totals	\$ 90,000	\$ 58,500	\$ 212,500	\$ -	\$ -	\$ -	\$ -	\$ 361,000

Future O&M costs: \$ - Annually

**Project cannot be started until funding sources are identified

Note: Project was partially funded in 2002. Project to be coordinated through Public Works. Trail was replaced on Pueblo Blvd. By golf course and partially by City Park.

PROJECT DESCRIPTION

PROJECT # CP0227

Project Title: LED Replacements

PRIORITY: I

Project Type: CIRCULATION

Description: This project will replace incandescent signal indications with the brighter, more efficient LED signal indications at ten intersections per year amounting to a 70% electrical cost savings per intersection and a brighter indication. There are 82 intersections still needing LED indications. This program replaces 10 intersections per year

Department: TRANSPORTATION

Scope of Project: Project scope will allow for purchase of the LED indications.

Benefit: Project provides for a energy efficient but yet brighter signal indication

Total Project Cost: \$ 492,800

Revenue Sources:**	Actuals							Future Years	Cost To Complete
	To Date	2003	2004	2005	2006	2007			
General Fund	50,000	54,000	54,000	54,000	54,000	54,000	172,800	\$ 492,800	
Lottery								\$ -	
CDBG								\$ -	
HUTF								\$ -	
Debt Financing								\$ -	
Unspecified								\$ -	
Totals	\$ 50,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 172,800	\$ 492,800	

Project Cost:									
Preliminary Study									\$ -
Acquisition									\$ -
Administration									\$ -
Design									\$ -
Construction									\$ -
Fixtures, Furn. & Equip.	50,000	54,000	54,000	54,000	54,000	54,000	172,800	\$ 492,800	
Totals	\$ 50,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 172,800	\$ 492,800	

Future O&M costs: \$ (7,000) Annually

**Project cannot be started until funding sources are identified

Note:

Project Title: School Signal Rebuild - Ivywood & Hollywood

PRIORITY: I

Project Type: CIRCULATION

Description: The latest edition of the MUTCD (Manual of Uniform Traffic Control Devices) has disallowed the combination use of a traffic signal and a STOP sign for a pedestrian crossing location. The last remaining intersection to be rebuilt is Hollywood and Ivywood. This project would install a full signalized intersection at that location.

Department: TRANSPORTATION

Scope of Project: Project scope would include survey, design and construction. Four used signal poles and refurbished signal heads from city stock will be used to save money.

Benefit: Project would eliminate potential liability for misuse of a traffic signal and also provides a less confusing crossing condition.

Total Project Cost: \$ 170,000

Revenue Sources:**	Actuals						Future Years	Cost To Complete
	To Date	2003	2004	2005	2006	2007		
General Fund	110,000	60,000					\$	170,000
Lottery							\$	-
CDBG							\$	-
HUTF							\$	-
Debt Financing							\$	-
Unspecified							\$	-
Totals	\$ 110,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000

Project Cost:								
Preliminary Study							\$	-
Acquisition							\$	-
Administration							\$	-
Design							\$	-
Construction	37,000	133,000					\$	170,000
Fixtures, Furn. & Equip.							\$	-
Totals	\$ 37,000	\$ 133,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000

Future O&M costs: \$ 1,300 Annually

**Project cannot be started until funding sources are identified

Note: City crews will rebuild the intersection using rebuilt equipment

Project Title: **HONOR FARM** PRIORITY: **I**

Project Type: **PARKS**

Description: The City has purchased 2,353 acres of the State Honor Farm property for future park and open space uses. The City is responsible for developing a master/management plan for the property. Also, as part of the City's purchase agreement, the City is required to fence the property boundary in partnership with State Parks.

Department: Planning and Community Development

Scope of Project: The City is required to make two more payment of \$216,112 in the following years (Feb. of 2003 & 2004) to complete the purchase of the 2,353 acres. If the City does not make a payment, then the are 918 acres (currently in Escrow deeds) that will transfer back to State Parks. The Master Plan will be done in 2003. The fence will need to be completed by the end of 2003.

Benefit: Community parks and open space needs.

Total Project Cost: \$ **1,873,971**

Revenue Sources:**	Actuals						Future Years	Cost To Complete
	To Date	2003	2004	2005	2006	2007		
General Fund							\$	-
Acquisition Project Acct.	1,251,359						\$	1,251,359
Lottery	45,000	261,500	316,112				\$	622,612
							\$	-
							\$	-
Debt Financing							\$	-
Unspecified							\$	-
Totals	\$ 1,296,359	\$ 261,500	\$ 316,112	\$ -	\$ -	\$ -	\$ -	\$ 1,873,971

Project Cost:

Preliminary Study							\$	-
Acquisition	\$ 1,251,359	\$ 216,500	216,112				\$	1,683,971
Administration							\$	-
Design			100,000				\$	100,000
Construction		90,000					\$	90,000
Fixtures, Furn. & Equip.							\$	-
Totals	\$ 1,251,359	\$ 306,500	\$ 316,112	\$ -	\$ -	\$ -	\$ -	\$ 1,873,971

Future O&M costs: \$ NA Annually

**Project cannot be started until funding sources are identified

Note: The \$216,112 payments under Acct. CP 0233. Improvements under PL 9901? The \$1,251,359 for acquisition is completed.

Project Title: **Network and Computer Security and Management** PRIORITY: **I**

Project Type: Infrastructure

Description: The goal of this project is to select and implement devices on the City's computer network that will establish a secure environment.

Department: Information Technology

Scope of Project: This project includes costs for firewalls, e-mail and Internet filtering software, and consulting services to advise the City on the selection, implementation, and configuration of products. Firewall: The City currently shares a high-speed Internet connection with Pueblo County. The County's I.T. staff manages the connection and the firewall the protects both the City and County from malicious "hackers," who would otherwise threaten both entities. There is fiber connectivity already established between the City and the County, but this joint network segment is all within the boundaries of the firewall. This presents two problems: (1) The City has no firewall protection from those who access the County's network, and City staff has no control over who those parties might be; (2) With the management of the lone existing firewall left to the County, the City has limited oversight capability and cannot fulfill its obligation to ensure the network is properly secured. The proper configuration for the City would place a firewall between the City and the County. This would provide the necessary control over access to the City's network, allowing City staff rather than County staff to be responsible for limiting access to approved, legitimate County users. E-mail and Internet filtering: This is necessary to reduce viruses material, including copyrighted music, adult Web sites, and malicious software (adware, spyware) that is not contained by standard desktop virus prevention software. The City can increase productivity by reducing down time caused by malicious code, and improve network performance and reduce City liability by preventing the download of music/recordings from the Internet.

Benefit: The City will be able to control its security measures and protect the City's computing resources from intrusion. Filtering e-mail and inappropriate, sometime illegal, Internet content will increase productivity, improve network and computer performance, and reduce potential liability against the City.

Total Project Cost: \$ **37,500**

Revenue Sources:**	Actuals						Future Years	Cost To Complete
	To Date	2003	2004	2005	2006	2007		
General Fund		37,500					\$	37,500
Lottery							\$	-
CDBG							\$	-
HUTF							\$	-
Debt Financing							\$	-
Unspecified							\$	-
Totals	\$ -	\$ 37,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,500

Project Cost:								
Preliminary Study							\$	-
Acquisition		30,000					\$	30,000
Administration							\$	-
Design		4,000					\$	4,000
Construction		3,500					\$	3,500
Fixtures, Furn. & Equip.							\$	-
Totals	\$ -	\$ 37,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,500

Future O&M costs: \$ 5,250 Annually

**Project cannot be started until funding sources are identified

Note: O & M costs are based on 17.5% of product cost. Industry practice is to charge between 15% and 20% of the original cost for the ongoing annual maintenance cost.

Project Title: **Fiber Optic Network Expansion**

PRIORITY: I

Project Type: Infrastructure

Description: The goal of this project is to lay fiber optic cable between several key City sites.

Department: Information Technology

Scope of Project: Most of the benefits can be realized by laying approximately 100,000 feet of cable in underground or aerial (utility poles) facilities the City already has access to. Two primary runs of fiber would form a backbone, one running north to 24th street and then branching to the Fire Department Administration Building at Fire Station 8 (on Bonforte Blvd) and the other running south past the Arkansas River to Abriendo. Smaller capacity segments (fewer stands of fiber) would run to individual City facilities and be collected into the primary runs. Longer range build-out would be in a second phase, and would have the primary goal of providing redundancy.

Benefit: This will allow the City to have high performance telephone and computer networks and reduce the costs of leasing telephone and data circuits from the local telephone company. The second phase would have the primary goal of increasing reliability by establishing alternate fiber paths, and the cost/benefit ratio is thus not as favorable.

Total Project Cost: \$ **137,000**

Revenue Sources:**	Actuals						Future Years	Cost To Complete
	To Date	2003	2004	2005	2006	2007		
General Fund		\$81,000	56,000				\$	137,000
Lottery							\$	-
CDBG							\$	-
HUTF							\$	-
Debt Financing							\$	-
Unspecified							\$	-
Totals	\$ -	\$ 81,000	\$ 56,000	\$ -	\$ -	\$ -	\$ -	\$ 137,000

Project Cost:	Actuals						Future Years	Cost To Complete
	To Date	2003	2004	2005	2006	2007		
Preliminary Study							\$	-
Acquisition		65,000	40,000				\$	105,000
Administration							\$	-
Design							\$	-
Construction		16,000	16,000				\$	32,000
Fixtures, Furn. & Equip.							\$	-
Totals	\$ -	\$ 81,000	\$ 56,000	\$ -	\$ -	\$ -	\$ -	\$ 137,000

Future O&M costs: \$ 5,000 Annually

**Project cannot be started until funding sources are identified

Note: The City has a unique opportunity to install fiber optic cable without the expensive construction that implementation usually entails. The fiber optic resources the City acquires will provide benefit for several decades.

PROJECT DESCRIPTION

PROJECT #

Project Title:

Arkansas River Corridor Legacy Project
Nature Center

PRIORITY:

I

Project Type:

Park

Description:

Construction of an environmental plaza, flight cages at Raptor Center, and other environmental improvements at the Nature Center that are part of the Arkansas River Corridor Legacy Project.

Department:

Planning & Community Development

Scope of Project:

The project includes the construction of an EE plaza, expanded flight cages at the Raptor Center interpretive displays and habitat restoration at the Nature Center.

Benefit:

Total Project Cost:

\$ 586,000

Revenue Sources:**

	Actuals To Date	2003	2004	2005	2006	2007	Future Years	Cost To Complete
General Fund								\$ -
GOCO		120,000	40,000	20,000				\$ 180,000
COUNTY	15,000		10,000	20,000				\$ 45,000
OTHER	130,000	50,000	50,000	66,000				\$ 296,000
Lottery		35,000	10,000	20,000				\$ 65,000
Debt Financing								\$ -
Unspecified								\$ -
Totals	\$ 145,000	\$ 205,000	\$ 110,000	\$ 126,000	\$ -	\$ -	\$ -	\$ 586,000

Project Cost:

Preliminary Study								\$ -
Acquisition								\$ -
Administration								\$ -
Design	30,000	5,000	10,000	10,000				\$ 55,000
Construction	115,000	200,000	100,000	116,000				\$ 531,000
Fixtures, Furn. & Equip.								\$ -
Totals	\$ 145,000	\$ 205,000	\$ 110,000	\$ 126,000	\$ -	\$ -	\$ -	\$ 586,000

Future O&M costs:

\$ - Annually

**Project cannot be started until funding sources are identified

Note:

Ordinances: 6805, 6807 City has entered into grant agreement with GOCO Greenway and Nature Center will maintain improvements, but will make an annual request to City to assist in funding their overall operation and maintenance.

Project Title:

PRIORITY:

Project Type:

Description: This project is the construction of a river otter exhibit at Pueblo Zoo. The project is part of the Arkansas River Legacy Project and will receive 50% of its funding from GOCO. The project is included within the Pueblo Zoo Master Plan.

Department: PUEBLO ZOO

Scope of Project: Replacement of water and sewer lines and installation of additional electrical to exhibit site, development of construction and bid documents; construction of exhibit and installation of life support systems; development and installation of educational graphics; landscaping.

Benefit: Adds exhibit with public appeal: adds educational facet to Ark River Corridor Legacy Proj; enhances historic Monkey Mtn.

Total Project Cost: \$

Revenue Sources:**	Actuals						Future Years	Cost To Complete
	To Date	2003	2004	2005	2006	2007		
General Fund							\$	-
Pueblo County		30,000					\$	30,000
GOCO		175,000					\$	175,000
Lottery		45,000					\$	45,000
Pueblo Zoological Society		100,000					\$	100,000
Debt Financing							\$	-
Unspecified							\$	-
Totals	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Project Cost:

Preliminary Study							\$	-
Acquisition							\$	-
Administration							\$	-
Design							\$	-
Construction		350,000					\$	350,000
Fixtures, Furn. & Equip.							\$	-
Totals	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Future O&M costs: \$ Annually

**Project cannot be started until funding sources are identified

Note: NOTE: Design costs are included in construction since a design-build zoological construction firm will be used.

Project Title: **FOUNTAIN CREEK TRAIL REPLACEMENT** PRIORITY: **I**

Project Type: PARKS

Description: Replace approx. 4,000 linear feet of existing deteriorated asphalt trail with a new 8' wide concrete trail. The project is located along Fountain Creek adjacent to State Highway 50 Bypass.

Department: Planning and Community Development

Scope of Project: Includes the removal of the existing asphalt trail and replace it with a new concrete trail with an adjacent soft surface trail. Also, a small bridge will be installed over an existing drainage way. This will be the last asphalt section of nearly 7 miles of trail system along Fountain Creek that has been upgraded to concrete. The project received a \$50,000 grant from the State Trails Program. The engineering for the project will be completed in the winter of 2003 and the construction will take place during the summer of 2003.

Benefit: Provide the community with a safer trail.

Total Project Cost: \$ **100,000**

Revenue Sources:**	Actuals						Future	Cost To
	To Date	2003	2004	2005	2006	2007	Years	Complete
General Fund								\$ -
Pueblo Cty/Friends of River Trail		15,000						\$ 15,000
State Parks Trail Grant/LWCF		50,000						\$ 50,000
Lottery		15,000	20,000					\$ 35,000
Debt Financing								\$ -
Unspecified								\$ -
Totals	\$ -	\$ 80,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Project Cost:

Preliminary Study	in-house							\$ -
Acquisition								\$ -
Administration	in-house							\$ -
Design	in-house							\$ -
Construction			100,000					\$ 100,000
Fixtures, Furn. & Equip.								\$ -
Totals		\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Future O&M costs: \$ SEE NOTE Annually

**Project cannot be started until funding sources are identified

Note: This section of the trail system already has approx. \$750/mile spent in maintenance cost by the Parks Dept., the replacement of the existing asphalt trail will not add any additional cost to the maintenance budget.
Grant agreement Resolution # 9648

Project Title:

Street Overlay

PRIORITY:

I

Project Type:

Circulation

Description:

Resurface 444 blocks of streets with a one inch overlay or slurry seal.

Department:

Scope of Project:

Resurface 444 blocks of streets with a one inch overlay or a slurry seal.
 There are approximately 4447 city street blocks in Pueblo. To have our streets on a ten year resurfacing schedule 444 Blocks must be resurfaced each year. Estimate cost per block based on prior year is \$4500 per block.
 $\$4500 \times 444 = \$1,998,000$ Complete September 2003.

Benefit:

Smooth and safe streets for the public

Total Project Cost:

\$ 12,431,443

Revenue Sources:**

	Actuals To Date	2003	2004	2005	2006	2007	Future Years	Cost To Complete
General Fund	400,686	280,500						\$ 681,186
Lottery								\$ -
CDBG								\$ -
HUTF	1,252,714	\$1,170,000	\$2,100,000	\$2,205,000	\$2,315,250	\$2,431,012		\$ 11,473,976
Sewer User		\$50,000	\$52,500	\$55,125	\$57,881	\$60,775		\$ 276,281
Debt Financing								\$ -
Unspecified								\$ -
Totals	\$ 1,653,400	\$ 1,500,500	\$ 2,152,500	\$ 2,260,125	\$ 2,373,131	\$ 2,491,787	\$ -	\$ 12,431,443

Project Cost:

Preliminary Study								\$ -
Acquisition								\$ -
Administration								\$ -
Design								\$ -
Construction	1,603,821	\$1,550,079	\$2,152,500	\$2,260,125	\$2,373,131	\$2,491,787		\$ 12,431,443
Fixtures, Furn. & Equip.								\$ -
Totals	\$ 1,603,821	\$ 1,550,079	\$ 2,152,500	\$ 2,260,125	\$ 2,373,131	\$ 2,491,787	\$ -	\$ 12,431,443

Future O&M costs:

\$ NA

Annually

**Project cannot be started until funding sources are identified

Note:

ORDINANCE NO. 6908

AN ORDINANCE MAKING APPROPRIATION FOR THE GENERAL FUND, SPECIAL REVENUE FUNDS, DEBT SERVICE FUNDS, CAPITAL PROJECTS FUND, ENTERPRISE FUNDS AND INTERNAL SERVICE FUNDS FOR THE FISCAL YEAR 2003 AND ADOPTING THE BUDGET FOR THE YEAR 2003

BE IT ORDAINED BY THE CITY OF PUEBLO that:

SECTION 1.

The budget for the fiscal year 2003 as proposed by the City Manager, with amendments thereto made by the City Council, the original of which is on file with the Assistant City Manager for Fiscal Operations, is incorporated herein in full, and hereby approved.

SECTION 2.

The General Fund Revenue for Fiscal Year 2003 is hereby estimated and the General Fund Appropriation by Department for Fiscal Year 2003 is hereby made as follows:

<u>REVENUE BY SOURCE</u>	<u>AMOUNT</u>	<u>APPROPRIATION DEPARTMENT</u>	<u>BY AMOUNT</u>
Taxes	53,904,155	General Government	6,781,130
Licenses & Permits	835,600	Police	17,671,732
Intergovernmental	1,164,144	Fire	11,690,749
Charges for Service	2,736,195	Public Works	4,341,370
Fines & Forfeits	969,100	Transportation	2,728,938
Other Revenue	439,050	Parks	4,302,575
Transfers In	3,464,728	Non-Departmental	5,470,092
Fund Balance	2,837,633	Transfers Out	13,364,019
<u>GENERAL FUND TOTAL</u>	<u>66,350,605</u>	<u>GENERAL FUND TOTAL</u>	<u>66,350,605</u>

SECTION 3.

Revenue is hereby estimated and Appropriations hereby made for the Fiscal Year 2003 for the Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, and Internal Service Funds as follows:

	<u>REVENUE</u>	<u>APPROPRIATION</u>
<u>SPECIAL REVENUE FUNDS</u>		
Highway User Trust Fund	3,670,000	3,670,000
Airport Improvement Trust	45,445	45,445
Southside Landfill Trust	90,000	90,000
Conservation Trust Fund (Lottery)	825,000	825,000
E-911 Telephone Charge	350,000	350,000
Southpointe Special District	2,111	2,111
Seized Property	58,000	58,000
Federal Forfeiture	69,000	69,000
Solid Waste Service Charges	100,000	100,000
Cemetery Endowment	106,000	106,000
Airport Facility Charges	10,000	10,000
Sales Tax Collection Fee	1,405,620	1,405,620
Community Development Block Grant	1,980,000	1,980,000
Home Grant	1,000,000	1,000,000
Rehabilitation Loans	140,000	140,000
Police Grants	220,666	220,666
City-County Grant EIAF	80,000	80,000
Transportation Planning Grant	283,469	283,469
<u>SPECIAL REVENUE FUNDS TOTAL</u>	<u>10,435,311</u>	<u>10,435,311</u>
<u>DEBT SERVICE FUNDS</u>		
Capital Leases	569,873	569,873
HARP Bonds	1,079,357	1,079,357
Series 1998	1,034,706	1,034,706
Street/Bridge Referendum 92	291,551	291,551
Public Works Lease	203,452	203,452
Ice Arena	92,421	92,421
<u>DEBT SERVICE FUNDS TOTAL</u>	<u>3,271,360</u>	<u>3,271,360</u>
<u>CAPITAL PROJECTS FUNDS</u>		
Capital Improvement Fund	2,458,000	2,458,000
Grant Funded Capital Projects	484,883	484,883
Airport Special Tax	10,000	10,000
Economic Development Special Tax	6,554,286	6,554,286
<u>CAPITAL PROJECTS FUNDS TOTAL</u>	<u>9,507,169</u>	<u>9,507,169</u>
<u>ENTERPRISE FUNDS</u>		
Elmwood Golf Course	1,285,151	1,285,151
Walkingstick Golf Course	1,069,792	1,069,792
Memorial Airport	1,325,269	1,325,269

Pueblo Transit	3,429,493	3,429,493
Parking Facilities	296,316	296,316
Sewer User	6,906,275	6,906,275
Storm Water	1,590,811	1,590,811
<u>ENTERPRISE FUNDS TOTAL</u>	15,903,107	15,903,107
<u>INTERNAL SERVICE FUNDS</u>		
Self-Insurance Fund	1,714,670	1,714,670
Fleet Maintenance/City Shops	2,213,748	2,213,748
<u>INTERNAL SERVICE FUNDS TOTAL</u>	3,928,418	3,928,418
<u>TOTAL OTHER FUNDS</u>	43,045,365	43,045,365

SECTION 4.

The City of Pueblo, Colorado has enacted Ordinance No. 6683, providing for a one-half cent sales tax rate increase for a five-year period, pledging the revenue therefrom for job creating capital improvement projects within the City of Pueblo and Pueblo Memorial Airport. The anticipated revenue from this tax for the Fiscal Year 2003 is \$5,814,286 and the full amount thereof is hereby appropriated for projects to be determined by City Council by Resolution.

SECTION 5.

All projects not specifically budgeted for by this ordinance shall be funded out of "Projects to be Determined" account or "Contingencies" account for each fund set forth in Sections 2 and 3 above by resolution or ordinance approved by City Council for such projects. For all projects except General Fund, budgeted and appropriated in prior years not completed or cancelled before December 31, 2002, any remaining appropriations are hereby carried forward Fiscal Year 2003.

SECTION 6.

In addition to appropriations made above, this Ordinance approves a budget appropriation of all encumbrances existing and carried forward at December 31, 2002.

SECTION 7.

No expenditures shall be made or warrants issued against any monies appropriated except in strict conformity with the Charter of the City of Pueblo and in accordance with the provisions or this Ordinance.

INTRODUCED November 11, 2002

BY Al Gurule
Councilperson

APPROVED: 
President of City Council

ATTEST:

City Clerk

PASSED AND APPROVED: November 25, 2002

ORDINANCE NO. 6917

AN ORDINANCE LEVYING AND CERTIFYING THE CITY OF PUEBLO'S
PROPERTY TAX MILL LEVY MADE IN 2002 FOR THE 2003 BUDGET YEAR

WHEREAS, the City of Pueblo's budget for fiscal year 2003 has been prepared and approved in accordance with the provisions of Article 7 of the Charter of the City of Pueblo, and

WHEREAS, the 2002 net assessed valuation of all taxable property in the City of Pueblo as certified by the Pueblo County Assessor is \$559,835,520 and

WHEREAS, the maximum allowed property tax revenue for fiscal year 2003, as adjusted for amounts estimated to be uncollected, pursuant to section 20(7)(c) or Article X of the Colorado Constitution is estimated to be \$8,444,738. NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

For the purpose of meeting the general operating expenses of the City of Pueblo during the 2003 Fiscal Year, there is hereby made, set and levied a tax of 15.633 mills upon each dollar of the total assessed valuation of all taxable property located within the City of Pueblo on the assessment date.

SECTION 2.

A temporary tax credit expressed in mill levy equivalents of .549 mills is hereby approved and certified in order to meet the requirements of section 20 (7) (c) of Article X of the Colorado Constitution for fiscal year 2003.

SECTION 3.

The City Council of the City of Pueblo does hereby certify to the County Commissioners of Pueblo County, Colorado the following mill levy imposed by this Ordinance upon each dollar of the total valuation for assessment of all taxable property located within the City of Pueblo on the assessment date:

Gross Mill Levy	15.633 mills
Temporary Property Tax Credit	<u>- .549 mills</u>
Net Mill Levy	15.084 mills

SECTION 4.

The City Clerk is hereby directed to deliver a certified copy of this Ordinance, together with a Certificate of Tax Levies, form DLG 70 (Rev. 8/99), properly completed by the Assistant City Manager for Fiscal Operations, to the County Commissioners of Pueblo County, Colorado, and the Division of Local Government immediately after passage of this Ordinance.

SECTION 5.

This Ordinance shall become effective upon final passage.

INTRODUCED November 11, 2002

BY Al Gurule
Councilperson

APPROVED: 
President of City Council

ATTEST:


City Clerk

PASSED AND APPROVED: November 25, 2002

ORDINANCE NO. 6909

AN ORDINANCE AMENDING TITLE VI, CHAPTER 5, (CIVIL SERVICE EMPLOYEES) OF THE 1971 CODE OF ORDINANCES OF PUEBLO, COLORADO, RELATING TO CLASSIFICATION AND PAY PLAN (2003)

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

Section 6-5-16 of Title VI, Chapter 5, of the 1971 Code of Ordinances is hereby repealed in its entirety and re-enacted as follows:

6-5-16: SCHEDULE—CLASSIFICATION, WORK WEEK, AND MONTHLY SALARY

The following shall constitute:

- A. the classification and pay range for all bargaining unit employees of the City
- B. the classification and pay range for all non-bargaining unit employees of the City of Pueblo
- C. the pay range for all unclassified employees of the City

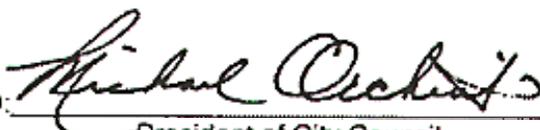
For the full salary Ordinance, contact the City Clerk's Office.

SECTION 2.

This Ordinance shall become effective January 1, 2003.

INTRODUCED November 11, 2002

BY Al Gurule
Councilperson

APPROVED: 
President of City Council

ATTEST:


City Clerk

PASSED AND APPROVED: November 25, 2002

**ARTICLE II
CLASSIFICATION AND PAY PLANS**

Sec. 6-5-16 Schedule; classification, work week, and monthly salary.

The following shall constitute :

(1) The classification and pay range for all bargaining unit employees of the City (effective January 1, 2003):

(2) The classification and pay range for all nonbargaining unit employees of the City (effective January 1, 2003):

(3) The pay range for all unclassified employees of the City (effective January 1, 2003):

CLASS TITLE	CITY OF PUEBLO 2003 MONTHLY SALARY SCHEDULE									
	EN- TRAN CE	2ND YEAR	3RD YEAR	4TH YEAR	5TH YEAR	6TH YEAR	7TH YEAR	8TH YEAR	9TH YEAR	10TH YEAR
(A) GENERAL SERVICE										
Accounting Technician I	1814.7200	1866.6600	1973.7200	2081.8400	2133.7800	2161.3400	2195.2600	2227.0600	2260.9800	2293.8400
Accounting Technician II	1983.2600	2030.9600	2152.8600	2298.0800	2343.6600	2373.3400	2409.3800	2446.4800	2482.5200	2520.6800
Accounting Technician III	2048.9800	2109.4000	2229.1800	2351.0800	2409.3800	2444.3600	2478.2800	2515.3800	2552.4800	2591.7000
Accounting Technician IV	2359.5600	2429.5200	2566.2600	2707.2400	2775.0800	2810.0600	2852.4600	2896.9800	2941.5000	2983.9000
Accountant I	3943.2000	4050.2600	4262.2600	4476.3800	4581.3200	4636.4400	4702.1600	4768.9400	4834.6600	4900.3800
Administrative Technician	2279.0000	2344.7200	2479.3400	2612.9000	2680.7400	2714.6600	2756.0000	2797.3400	2839.7400	2881.0800
Airport Maintenance Mech	2592.7600	2668.0200	2820.6600	2973.3000	3049.6200	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
Airport Utility Worker	2295.9600	2364.8600	2498.4200	2635.1600	2703.0000	2734.8000	2778.2600	2821.7200	2864.1200	2906.5200
Animal Control Officer	2369.1000	2440.1200	2577.9200	2718.9000	2788.8600	2823.8400	2867.3000	2910.7600	2954.2200	2996.6200
Area Crew Leader	3006.1600	3094.1400	3271.1600	3449.2400	3536.1600	3580.6800	3636.8600	3690.9200	3746.0400	3802.2200
Associate Engineer I	2832.3200	2916.0600	3081.4200	3248.9000	3331.5800	3373.9800	3425.9200	3477.8600	3529.8000	3581.7400
<i>Appointed before 1-1-99</i>	3373.9800	3373.9800	3373.9800	3373.9800	3373.9800	3373.9800	3425.9200	3477.8600	3529.8000	3581.7400
Associate Engineer II	3103.6800	3192.7200	3375.0400	3558.4200	3648.5200	3694.1000	3752.4000	3808.5800	3867.9400	3922.0000
<i>Appointed before 1-1-99</i>	3694.1000	3694.1000	3694.1000	3694.1000	3694.1000	3694.1000	3752.4000	3808.5800	3867.9400	3922.0000
Associate Engineer II-WW	3103.6800	3192.7200	3375.0400	3558.4200	3648.5200	3694.1000	3752.4000	3808.5800	3867.9400	3922.0000
Asst Const Engineer	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Asst Traffic Cont Supt	3120.6400	3212.8600	3395.1800	3578.5600	3672.9000	3717.4200	3774.6600	3832.9600	3888.0800	3947.4400
Asst WWTP Operator B	2370.1600	2435.8800	2565.2000	2693.4600	2758.1200	2789.9200	2831.2600	2871.5400	2911.8200	2952.1000
Asst WWTP Operator C	2284.3000	2348.9600	2478.2800	2606.5400	2672.2600	2703.0000	2744.3400	2783.5600	2823.8400	2865.1800
Asst WWTP Operator D	2196.3200	2300.2000	2442.2400	2602.3000	2602.3000	2615.0200	2655.3000	2695.5800	2735.8600	2778.2600
Auto Mechanic	2696.6400	2778.2600	2937.2600	3094.1400	3174.7000	3213.9200	3263.7400	3313.5600	3362.3200	3413.2000
Bldg/Grnds Maint Mechanic	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Bldg/Grnds Utility Worker I	2126.3600	2188.9000	2315.0400	2438.0000	2500.5400	2532.3400	2570.5000	2610.7800	2648.9400	2688.1600
Building Custodian	1468.1000	1511.5600	1597.4200	1682.2200	1724.6200	1747.9400	1774.4400	1800.9400	1828.5000	1855.0000
Business Systems Analyst	2653.1800	2731.6200	2887.4400	3045.3800	3122.7600	3160.9200	3211.8000	3258.4400	3309.3200	3357.0200
CAD Planning Tech	2421.0400	2492.0600	2634.1000	2776.1400	2847.1600	2883.2000	2926.6600	2973.3000	3016.7600	3061.2800
Carpenter	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Chief WWTP Operator	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Civil Service Technician	1983.2600	2030.9600	2152.8600	2298.0800	2343.6600	2373.3400	2409.3800	2446.4800	2482.5200	2520.6800
Clerk Typist	1814.7200	1866.6600	1973.7200	2081.8400	2133.7800	2161.3400	2195.2600	2227.0600	2260.9800	2293.8400
<i>Appointed before 1-1-99</i>	1882.5600	1928.1400	2043.6800	2162.4000	2162.4000	2162.4000	2195.2600	2227.0600	2260.9800	2293.8400
Code Enforcement Officer	1768.0800	1821.0800	1923.9000	2027.7800	2080.7800	2105.1600	2136.9600	2169.8200	2202.6800	2235.5400
Compliance Administrator/ Budget Analyst	3060.2200	3150.3200	3329.4600	3509.6600	3600.8200	3644.2800	3701.5200	3757.7000	3812.8200	3873.2400
Construction Inspector	2832.3200	2916.0600	3081.4200	3248.9000	3331.5800	3373.9800	3425.9200	3477.8600	3529.8000	3581.7400
Court Technician	1983.2600	2030.9600	2152.8600	2298.0800	2343.6600	2373.3400	2409.3800	2446.4800	2482.5200	2520.6800
Electrician	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Emerg Serv Dispatcher	2369.1000	2440.1200	2577.9200	2718.9000	2788.8600	2823.8400	2867.3000	2910.7600	2954.2200	2996.6200
Employment/Recruitment Tech	2279.0000	2344.7200	2479.3400	2612.9000	2680.7400	2714.6600	2756.0000	2797.3400	2839.7400	2881.0800
Engineer/Drafter	2421.0400	2492.0600	2634.1000	2776.1400	2847.1600	2883.2000	2926.6600	2973.3000	3016.7600	3061.2800
Engineering Aide	2345.7800	2414.6800	2554.6000	2691.3400	2760.2400	2795.2200	2838.6800	2881.0800	2923.4800	2966.9400
Equipment Operator I	2126.3600	2188.9000	2315.0400	2438.0000	2500.5400	2532.3400	2570.5000	2610.7800	2648.9400	2688.1600
<i>Appointed before 1-1-99</i>	2175.1200	2236.6000	2380.7600	2532.3400	2532.3400	2532.3400	2570.5000	2610.7800	2648.9400	2688.1600
Equipment Operator II	2263.1000	2328.8200	2462.3800	2595.9400	2662.7200	2694.5200	2735.8600	2778.2600	2820.6600	2863.0600
Equipment Operator IV	2592.7600	2668.0200	2820.6600	2973.3000	3049.6200	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
<i>Appointed before 1-1-99</i>	3075.0600	3075.0600	3075.0600	3075.0600	3075.0600	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
Financial Mgmt. Assistant	3060.2200	3150.3200	3329.4600	3509.6600	3600.8200	3644.2800	3701.5200	3758.7600	3812.8200	3871.1200
Florist	3060.2200	3150.3200	3329.4600	3509.6600	3600.8200	3644.2800	3701.5200	3757.7000	3812.8200	3871.1200
Fuel Qty Control Tech	2552.4800	2628.8000	2778.2600	2926.6600	3001.9200	3041.1400	3087.7800	3133.3600	3182.1200	3227.7000
Gardener	2396.6600	2467.6800	2607.6000	2749.6400	2820.6600	2854.5800	2899.1000	2943.6200	2987.0800	3030.5400

CITY OF PUEBLO
2003 MONTHLY SALARY SCHEDULE

CLASS TITLE	EN- TRANANCE	2ND YEAR	3RD YEAR	4TH YEAR	5TH YEAR	6TH YEAR	7TH YEAR	8TH YEAR	9TH YEAR	10TH YEAR
(A) GENERAL SERVICE										
GIS Coordinator	3060.2200	3150.3200	3329.4600	3509.6600	3600.8200	3642.1600	3701.5200	3758.7600	3812.8200	3871.1200
GIS Supervisor	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Grant Report/Property Spc	2279.0000	2344.7200	2479.3400	2612.9000	2680.7400	2714.6600	2756.0000	2797.3400	2839.7400	2881.0800
Greenhouse Technician	2396.6600	2467.6800	2607.6000	2749.6400	2820.6600	2854.5800	2899.1000	2943.6200	2987.0800	3030.5400
Help Desk Tech./Trainer	2279.0000	2344.7200	2479.3400	2612.9000	2680.7400	2714.6600	2756.0000	2797.3400	2839.7400	2881.0800
Hou/Comm Dev Coord II	3069.2200	3159.3200	3338.4600	3518.6600	3609.8200	3651.1600	3710.5200	3767.7600	3821.8200	3880.8900
Inst/Controls Specialist	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Investigations Technician	1983.2600	2030.9600	2152.8600	2298.0800	2343.6600	2373.3400	2409.3800	2446.4800	2482.5200	2520.6800
Lab Analyst	3006.1600	3094.1400	3271.1600	3449.2400	3536.1600	3580.6800	3636.8600	3690.9200	3746.0400	3802.2200
Lab Analyst II	3212.8600	3307.2000	3494.8200	3685.6200	3779.9600	3827.6600	3884.9000	3945.3200	4004.6800	4064.0400
Lab Analyst III	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Land Use Technician	2359.5600	2429.5200	2566.2600	2707.2400	2775.0800	2810.0600	2852.4600	2896.9800	2941.5000	2983.9000
Loan Coordinator II	2653.1800	2731.6200	2887.4400	3045.3800	3122.7600	3160.9200	3211.8000	3258.4400	3309.3200	3357.0200
Mechanics Helper	2126.3600	2188.9000	2315.0400	2438.0000	2500.5400	2532.3400	2570.5000	2610.7800	2648.9400	2688.1600
<i>Appointed before 1-1-99</i>	2175.1200	2236.6000	2380.7600	2532.3400	2532.3400	2532.3400	2570.5000	2610.7800	2648.9400	2688.1600
Messenger	1570.9200	1618.6200	1711.9000	1803.0600	1850.7600	1873.0200	1902.7000	1930.2600	1958.8800	1988.5600
Metro Planning Org Admin	3935.7800	4051.3200	4283.4600	4515.6000	4631.1400	4689.4400	4762.5800	4833.6000	4905.6800	4977.7600
Municipal Records Coord	3060.2200	3150.3200	3329.4600	3509.6600	3600.8200	3644.2800	3701.5200	3757.7000	3812.8200	3871.1200
Sr. Network Administrator	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Network Administrator	2653.1800	2731.6200	2887.4400	3045.3800	3122.7600	3160.9200	3211.8000	3258.4400	3309.3200	3357.0200
Painter	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Park Caretaker I	2126.3600	2188.9000	2315.0400	2438.0000	2500.5400	2532.3400	2570.5000	2610.7800	2648.9400	2688.1600
<i>Appointed before 1-1-99</i>	2175.1200	2236.6000	2380.7600	2532.3400	2532.3400	2532.3400	2570.5000	2610.7800	2648.9400	2688.1600
Park Caretaker II	2396.6600	2467.6800	2607.6000	2749.6400	2820.6600	2854.5800	2899.1000	2943.6200	2987.0800	3030.5400
<i>Appointed before 1-1-99</i>	2850.3400	2850.3400	2850.3400	2850.3400	2850.3400	2854.5800	2899.1000	2943.6200	2987.0800	3030.5400
Parking Enforcer	1768.0800	1821.0800	1923.9000	2027.7800	2080.7800	2105.1600	2136.9600	2169.8200	2202.6800	2235.5400
Parks Maintenance Mech	2592.7600	2668.0200	2820.6600	2973.3000	3049.6200	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
Parks Senior Mechanic	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Parts Clerk	2048.9800	2109.4000	2229.1800	2351.0800	2409.3800	2444.3600	2478.2800	2515.3800	2552.4800	2591.7000
<i>Appointed before 1-1-99</i>	2077.6000	2132.7200	2256.7400	2403.0200	2444.3600	2444.3600	2478.2800	2515.3800	2552.4800	2591.7000
Pavement Management Tech	2832.3200	2916.0600	3081.4200	3248.9000	3331.5800	3373.9800	3425.9200	3477.8600	3529.8000	3581.7400
Payroll Technician	2359.5600	2429.5200	2566.2600	2707.2400	2775.0800	2810.0600	2852.4600	2896.9800	2941.5000	2983.9000
PC Network Technician	2396.6600	2467.6800	2607.6000	2749.6400	2820.6600	2854.5800	2899.1000	2943.6200	2987.0800	3030.5400
Planner	3060.2200	3150.3200	3329.4600	3509.6600	3600.8200	3644.2800	3701.5200	3757.7000	3812.8200	3871.1200
Police Service Rep	1983.2600	2030.9600	2152.8600	2298.0800	2343.6600	2373.3400	2409.3800	2446.4800	2482.5200	2520.6800
Police Support Tech I	2369.1020	2440.1157	2577.9236	2718.9008	2788.8642	2823.8367	2867.3036	2910.7521	2954.2189	2996.6171
Police Support Tech II	2653.1384	2731.9832	2887.4616	3045.1327	3122.8904	3161.2164	3211.5746	3258.6530	3309.0296	3357.2136
Pretreatment Coord II	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Pretreatment Specialist	2832.3200	2916.0600	3081.4200	3248.9000	3331.5800	3372.9200	3425.9200	3477.8600	3529.8000	3581.7400
Public Works Clerical Tech	1983.2600	2030.9600	2152.8600	2298.0800	2343.6600	2373.3400	2409.3800	2446.4800	2482.5200	2520.6800
Purchasing Technician	2279.0000	2344.7200	2479.3400	2612.9000	2680.7400	2714.6600	2756.0000	2797.3400	2839.7400	2881.0800
Radio Technician	2396.6600	2467.6800	2607.6000	2749.6400	2820.6600	2854.5800	2899.1000	2943.6200	2987.0800	3030.5400
Rec Supervisor I	2696.6400	2776.1400	2935.1400	3093.0800	3173.6400	3212.8600	3262.6800	3312.5000	3361.2600	3412.1400
<i>Appointed before 1-1-99</i>	3213.9200	3213.9200	3213.9200	3213.9200	3213.9200	3219.2200	3262.6800	3312.5000	3361.2600	3412.1400
Records Technician	1983.2600	2030.9600	2152.8600	2298.0800	2343.6600	2373.3400	2409.3800	2446.4800	2482.5200	2520.6800
Sr Airport Utility Worker	2552.4800	2628.8000	2778.2600	2926.6600	3001.9200	3041.1400	3087.7800	3133.3600	3182.1200	3227.7000
Sr Animal Control Officer	2653.1800	2731.6200	2887.4400	3045.3800	3122.7600	3160.9200	3211.8000	3258.4400	3309.3200	3357.0200
Sr Auto Mechanic	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Sr. Business Systems Analyst	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Sr Clerk Typist	2048.9800	2109.4000	2229.1800	2351.0800	2409.3800	2444.3600	2478.2800	2515.3800	2552.4800	2591.7000
Sr Emerg Serv Dispatcher	2653.1800	2731.6200	2887.4400	3045.3800	3122.7600	3160.9200	3211.8000	3258.4400	3309.3200	3357.0200
Sr Network Administrator	3614.5324	3721.8453	3934.2600	4147.7802	4252.9004	4307.6440	4373.3511	4440.1453	4505.8339	4571.5409
Sr Planner—Land Use	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Sr Planner—Neighborhoods	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Sr Planner—Parks & Trails	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Sr Planner—Socioeconomic	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Sr Planner—Transportation	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Sr Planner—Urban Design	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Sr Radio Technician	2552.4800	2628.8000	2778.2600	2926.6600	3001.9200	3041.1400	3087.7800	3133.3600	3182.1200	3227.7000
Sr Rehab Specialist	2832.3200	2916.0600	3081.4200	3248.9000	3331.5800	3372.9200	3425.9200	3477.8600	3529.8000	3581.7400
Sr Traffic Signal Tech	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Sr WWTP Maint Mech	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
<i>Appointed before 1-1-99</i>	3484.2200	3484.2200	3484.2200	3484.2200	3484.2200	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Street Inspector	2832.3200	2916.0600	3081.4200	3248.9000	3331.5800	3372.9200	3425.9200	3477.8600	3529.8000	3581.7400
<i>Appointed before 1-1-99</i>	3372.9200	3372.9200	3372.9200	3372.9200	3372.9200	3372.9200	3425.9200	3477.8600	3529.8000	3581.7400
Survey Party Chief	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Survey Party Chief-LS	3315.6800	3404.7200	3587.0400	3770.4200	3860.5200	3906.1000	3964.4000	4020.5800	4079.9400	4134.0000
<i>Appointed before 1-1-99</i>	3694.1000	3694.1000	3694.1000	3694.1000	3694.1000	3694.1000	3752.4000	3808.5800	3867.9400	3922.0000
Surveyor	2421.0400	2492.0600	2634.1000	2776.1400	2847.1600	2883.2000	2926.6600	2973.3000	3016.7600	3061.2800
Sweeper Operator	2511.1400	2585.3400	2731.6200	2880.0200	2953.1600	2990.2600	3037.9600	3082.4800	3128.0600	3175.7600
Tax Auditor	3060.2200	3150.3200	3329.4600	3509.6600	3600.8200	3644.2800	3701.5200	3757.7000	3812.8200	3871.1200

CITY OF PUEBLO
2003 MONTHLY SALARY SCHEDULE

CLASS TITLE	EN- TRANCE	2ND YEAR	3RD YEAR	4TH YEAR	5TH YEAR	6TH YEAR	7TH YEAR	8TH YEAR	9TH YEAR	10TH YEAR
(A) GENERAL SERVICE										
Tax Auditor II	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
<i>Appointed before 1-1-99</i>	4252.7200	4252.7200	4252.7200	4252.7200	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Traf Sgns/Mkg Spec	2696.6400	2777.2000	2937.2600	3094.1400	3174.7000	3213.9200	3263.7400	3313.5600	3362.3200	3413.2000
Traffic Cont Util Work II	2263.1000	2328.8200	2462.3800	2595.9400	2662.7200	2694.5200	2735.8600	2778.2600	2820.6600	2863.0600
Traffic Cont Util Work III	2696.6400	2777.2000	2937.2600	3094.1400	3174.7000	3213.9200	3263.7400	3313.5600	3362.3200	3413.2000
Traffic Eng Analyst	2552.4800	2628.8000	2778.2600	2926.6600	3001.9200	3041.1400	3087.7800	3133.3600	3182.1200	3227.7000
Traffic Signal Technician	2696.6400	2778.2600	2937.2600	3094.1400	3174.7000	3213.9200	3263.7400	3313.5600	3362.3200	3413.2000
<i>Appointed before 1-1-99</i>	3172.5800	3172.5800	3172.5800	3172.5800	3174.7000	3213.9200	3263.7400	3313.5600	3362.3200	3413.2000
Utility & Maint Worker I	2592.7600	2668.0200	2820.6600	2973.3000	3049.6200	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
Utility Worker	2044.7400	2085.0200	2126.3600	2188.9000	2315.0400	2438.0000	2500.5400	2532.3400	2570.5000	2610.7800
Utility Worker III	2832.3200	2916.0600	3081.4200	3248.9000	3331.5800	3372.9200	3425.9200	3477.8600	3529.8000	3581.7400
Warehouse Clerk	2048.9800	2109.4000	2229.1800	2351.0800	2409.3800	2444.3600	2478.2800	2515.3800	2552.4800	2591.7000
Wastewater Inspector	2832.3200	2916.0600	3081.4200	3248.9000	3331.5800	3372.9200	3425.9200	3477.8600	3529.8000	3581.7400
Wastewater Instrument/Control	2926.6600	3013.5800	3186.3600	3357.0200	3443.9400	3487.4000	3541.4600	3595.5200	3648.5200	3702.5800
Wastewater Lift Station Operat	2696.6400	2777.2000	2937.2600	3094.1400	3174.7000	3213.9200	3263.7400	3313.5600	3362.3200	3413.2000
Wastewater Util Engineer	3935.7800	4051.3200	4283.4600	4515.6000	4631.1400	4689.4400	4762.5800	4833.6000	4905.6800	4977.7600
Wastewater Util Worker I	2126.3600	2188.9000	2315.0400	2438.0000	2500.5400	2532.3400	2570.5000	2610.7800	2648.9400	2688.1600
Wastewater Util Worker II	2263.1000	2328.8200	2462.3800	2595.9400	2662.7200	2694.5200	2735.8600	2778.2600	2820.6600	2863.0600
Wastewater Util Worker IV	2592.7600	2668.0200	2820.6600	2973.3000	3049.6200	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
<i>Appointed before 1-1-99</i>	3075.0600	3075.0600	3075.0600	3075.0600	3075.0600	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
<i>Water Reclamation Worker I</i>	2263.1000	2328.8200	2462.3800	2595.9400	2662.7200	2694.5200	2735.8600	2778.2600	2820.6600	2863.0600
<i>Water Reclamation Worker II</i>	2359.5600	2429.5200	2566.2600	2707.2400	2775.0800	2810.0600	2852.4600	2896.9800	2941.5000	2983.9000
Welder	2592.7600	2668.0200	2820.6600	2973.3000	3049.6200	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
WWTP Maint Mechanic	2592.7600	2668.0200	2820.6600	2973.3000	3049.6200	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
<i>Appointed before 1-1-99</i>	3075.0600	3075.0600	3075.0600	3075.0600	3075.0600	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
WWTP Operator	2592.7600	2668.0200	2820.6600	2973.3000	3049.6200	3087.7800	3133.3600	3183.1800	3229.8200	3277.5200
WWTP Technician	2048.9800	2109.4000	2229.1800	2351.0800	2409.3800	2444.3600	2478.2800	2515.3800	2552.4800	2591.7000
WWTP Util Worker I	2196.3200	2300.2000	2442.2400	2602.3000	2602.3000	2615.0200	2655.3000	2695.5800	2735.8600	2778.2600
WWTP Util Worker III	2345.7800	2414.6800	2554.6000	2691.3400	2760.2400	2795.2200	2838.6800	2881.0800	2923.4800	2966.9400
Web Site Manager	3614.6000	3721.6600	3934.7200	4147.7800	4252.7200	4307.8400	4373.5600	4440.3400	4506.0600	4571.7800
Web Coordinator	3060.2200	3150.3200	3336.8800	3509.6600	3600.8200	3644.2800	3701.5200	3757.7000	3812.8200	3871.1200

CITY OF PUEBLO
2003 MONTHLY SALARY SCHEDULE Cont'd.

CLASS TITLE	EN- TRANSE	2ND YEAR	3RD YEAR	4TH YEAR	5TH YEAR	6TH YEAR	7TH YEAR	8TH YEAR	9TH YEAR	10TH YEAR
<u>(A) POLICE</u>										
Police Corporal	4543.2200	4543.2200	4543.2200	4543.2200	4543.2200	4543.2200	4543.2200	4543.2200	4543.2200	4543.2200
Police Patrol Officer	2891.1400	3440.0500	3649.7700	3969.7000	4095.9600	4161.2300	4224.3600	4289.6300	4351.6900	4428.7300
Police Sergeant	4958.3800	5008.6700	5057.8900	5109.2500	5184.1500	5184.1500	5184.1500	5184.1500	5184.1500	5184.1500
<u>(A) FIRE</u>										
*Assistant Fire Chief	5122.1000	5222.6700	5405.6500	5507.2900	5904.2600	5904.2600	5904.2600	5904.2600	5904.2600	5904.2600
Asst Trng Officer/Captain	4208.3200	4289.6500	4523.9700	4608.5100	5051.4900	5051.4900	5051.4900	5051.4900	5051.4900	5051.4900
*Emergency Medical Officer	4049.9600	4129.1400	4290.7200	4372.0400	4632.0400	4632.0400	4632.0400	4632.0400	4632.0400	4632.0400
*Fire Captain	4208.3200	4289.6500	4523.9700	4608.5100	5051.4900	5051.4900	5051.4900	5051.4900	5051.4900	5051.4900
*Fire Engineer	3708.6200	3780.3100	3929.0500	4001.8100	4227.5700	4227.5700	4227.5700	4227.5700	4227.5700	4227.5700
Fire Inspector	3805.9900	3879.8200	3993.2400	4071.3400	4275.7100	4275.7100	4275.7100	4275.7100	4275.7100	4275.7100
*Fire Medic	3806.0000	3879.8300	3993.2400	4071.3500	4275.7300	4275.7300	4275.7300	4275.7300	4275.7300	4275.7300
*Firefighter I	2642.9100									
*Firefighter II	2825.8700									
*Firefighter III	3021.6800									
*Firefighter IV	3538.4800	3572.7500	3677.6000	3748.2100	3895.8600	3895.8600	3895.8600	3895.8600	3895.8600	3895.8600
Trng Officer/Assist Chief	5122.1000	5222.6700	5405.6500	5507.2900	5904.2600	5904.2600	5904.2600	5904.2600	5904.2600	5904.2600

*DENOTES A 56-HOUR BASIC WORK WEEK.
 ALL OTHER POSITIONS IN GROUPS A & B HAVE A 40-HOUR BASIC WORK WEEK.

CITY OF PUEBLO
2003 MONTHLY SALARY SCHEDULE Cont'd.

CLASS TITLE (B)	BASE SALARY	MERIT PAY RANGES GRANTED UNDER SECTION 6-5-1(b)					
Accountant II	4305.4000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
Administrative Assistant	3494.6200	3613.3900	3753.5600	3881.9600	4010.3600	4143.0400	4278.9300
Airport Mtnc Supervisor	3905.5000	4039.2500	4194.4000	4338.8500	4482.2300	4628.8200	4782.9000
Airport Manager of Operations & Maintenance	4472.6000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
Bldg/Grounds Maint Supt	4472.6000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
Civil Engineer/Const	5036.4900	5207.6900	5410.9900	5595.0300	5780.1400	5970.6000	6167.4800
Civil Engineer/Design	6064.7600	6271.2700	6515.2300	6736.7200	6959.2800	7189.3300	7426.8700
Civil Engineer/Drainage	4472.6000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
Civil Service Administrator	5819.7300	6018.7500	6252.0100	6464.9400	6677.8700	6898.2900	7126.2000
Clerical Supervisor	3518.1600	3639.0700	3779.2400	3908.7100	4038.1800	4170.8600	4308.8900
Communications Supervisor	3518.1600	3639.0700	3779.2400	3908.7100	4038.1800	4170.8600	4308.8900
Court Administrator	3518.1600	3639.0700	3779.2400	3908.7100	4038.1800	4170.8600	4308.8900
Deputy Fire Chief	6064.7600	6271.2700	6515.2300	6736.7200	6959.2800	7189.3300	7426.8700
Dispatch Supervisor	3518.1600	3639.0700	3779.2400	3908.7100	4038.1800	4170.8600	4308.8900
Emp. & Benefits Specialist	4472.6000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
Hou/Comm Dev Admin	4483.3000	4636.3100	4816.0700	4980.8500	5145.6300	5314.6900	5490.1700
Ice Arena Manager	4472.6000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
Park Area Coordinator	3905.5000	4039.2500	4194.4000	4338.8500	4482.2300	4628.8200	4782.9000
Parks Superintendent	5036.4900	5207.6900	5410.9900	5595.0300	5780.1400	5970.6000	6167.4800
Parks Supervisor	3494.6200	3613.3900	3753.5600	3881.9600	4010.3600	4143.0400	4278.9300
Parts Manager	3494.6200	3613.3900	3753.5600	3881.9600	4010.3600	4143.0400	4278.9300
Police Captain	5240.8600	5420.6200	5630.3400	5822.9400	6015.5400	6212.4200	6418.9300
Police Deputy Chief	6064.7600	6271.2700	6515.2300	6736.7200	6959.2800	7189.3300	7426.8700
Police Support Tech Supervisor	4472.6033	4624.5452	4803.2335	4966.9491	5130.6460	5299.7183	5475.1889
Rec Center Coordinator	3494.6200	3613.3900	3753.5600	3881.9600	4010.3600	4143.0400	4278.9300
Shops Supervisor	3990.0300	4125.9200	4286.4200	4431.9400	4578.5300	4729.4000	4885.6200
Storm Water Coordinator	4472.6000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
Streets Maintenance Supv	3905.5000	4039.2500	4194.4000	4338.8500	4482.2300	4628.8200	4782.9000
Streets Superintendent	5550.0900	5739.4800	5962.0400	6165.3400	6368.6400	6578.3600	6796.6400
Tax Administrator	4719.7700	4861.0100	5007.6000	5244.0700	5401.3600	5562.9300	5768.3700
Project Manager	4423.0000	4574.0000	4752.0000	4914.0000	5076.0000	5244.0000	5417.0000
Traffic Control Supervisor	4472.6000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
Traffic Engineer	5036.4900	5207.6900	5410.9900	5595.0300	5780.1400	5970.6000	6167.4800
Transit Manager	5036.4900	5207.6900	5410.9900	5595.0300	5780.1400	5970.6000	6167.4800
Transportation Mtc. Engineer	5819.7300	6018.7500	6252.0100	6464.9400	6677.8700	6898.2900	7126.2000
WW Collections Supervisor	3905.5000	4039.2500	4194.4000	4338.8500	4482.2300	4628.8200	4782.9000
WW Engineering Supervisor	4472.6000	4624.5400	4803.2300	4966.9400	5130.6500	5299.7100	5475.1900
WWTP Lab Supervisor	4754.0100	4916.6500	5106.0400	5281.5200	5455.9300	5635.6900	5821.8700
WWTP Maintenance Supv	4754.0100	4916.6500	5106.0400	5281.5200	5455.9300	5635.6900	5821.8700
WWTP Operations Supv	4754.0100	4916.6500	5106.0400	5281.5200	5455.9300	5635.6900	5821.8700
WWTP Superintendent	5550.0900	5739.4800	5962.0400	6165.3400	6368.6400	6578.3600	6796.6400

CITY OF PUEBLO
2003 MONTHLY SALARY SCHEDULE Cont'd.

CLASS TITLE (C)	MERIT PAY RANGES GRANTED UNDER SECTION 6-5-1(b)	
Asst City Mgr/Community Dev	6574.0800	8035.7000
Asst City Mgr/Contract Services	5776.9300	7062.0000
Asst City Mgr/Fiscal Operations	6764.5400	8267.8900
Asst City Mgr/Transportation	6574.0800	8035.7000
Asst Manager/Fleet Mgmt	6242.3800	7630.1700
Asst Manager/Public Information	4422.3100	5405.6400
Asst Manager/Recreation	5818.6600	7111.2200
Asst Municipal Ct Judge	3700.0000	5300.0000
City Clerk	5776.9300	7062.0000
Deputy City Manager	7626.9600	9321.8400
Director/Aviation	5776.9300	7062.0000
Director/Finance	5776.9300	7062.0000
Director/Housing-Comm Svc	6574.0800	8035.7000
Director/Human Resources	6574.0800	8035.7000
Director/Information Tech.	6574.0800	8035.7000
Director/Parks & Rec	6736.7200	8233.6500
Director/Planning	5776.9300	7062.0000
Director/Public Works	7599.1400	9287.6000
Director/Purchasing	5776.9300	7062.0000
Director/Transportation	5776.9300	7062.0000
Director/Wastewater	6736.7200	8233.6500
Land Use Administrator	5377.3920	6572.3680
Fire Chief	7403.3300	9047.9200
Municipal Court Judge	6736.7200	8233.6500
Police Chief	7599.1400	9287.6000
Secretary to City Manager	3494.6200	4278.9300
City Manager	Per Contract	