

# 2011 Annual Budget



**CITY OF PUEBLO  
COLORADO**

**2011 ADOPTED ANNUAL BUDGET**



**CITY COUNCIL**

**LAWRENCE W. ATENCIO  
COUNCIL PRESIDENT**

**RAY AGUILERA**

**LEROY GARCIA**

**CHRIS KAUFMAN**

**STEVE NAWROCKI**

**VERA ORTEGON**

**JUDY WEAVER**

**JERRY M. PACHECO  
CITY MANAGER**

# TABLE OF CONTENTS

---

## **BUDGET MESSAGE**

City Manager's Budget Message	A-1
-------------------------------	-----

## **SUMMARY REPORTS**

General Fund Revenues/Expenditures and Fund Balance	B-1
Revenue History - by Source	B-2
General Fund Summary -2011 Expenditure Budget by Category	B-6
General Fund Budget History - by Department	B-7
Other Funds Summary - 2011 Budgeted Expenditures	B-8
Staffing Level Summary - by Department	B-9
Summary Graphs and Tables	B-10

## **REVENUE NARRATIVES**

General Fund Revenue Narratives	C-1
---------------------------------	-----

## **GENERAL FUND**

City Council	D-1
City Manager	D-3
City Clerk	D-6
City Hall Upkeep and Memorial Hall Operation	D-9
Civil Service	D-10
Finance	D-13
Fire	D-16
Housing and Citizen Services	D-19
Human Resources	D-22
Information Technology	D-25
Law	D-29
Municipal Court	D-31
Parks and Recreation	D-34
Planning and Community Development	D-37
Police	D-40
Public Works, Bureau of	D-44
Purchasing	D-48
Non-Departmental-Operational Charges	D-52
Non-Departmental-Contractual Payments	D-53
Non-Departmental-Health and Welfare	D-54
Non-Departmental-Contributions & Donations	D-55
Transfers to Other Funds	D-56

## **DEBT SERVICE FUND**

Debt Service	E-1
--------------	-----

## **ENTERPRISE FUNDS**

Elmwood Golf Course	F-1
Honor Farm	F-3
Memorial Airport	F-6
Parking	F-11
Pueblo Transit	F-14
Stormwater	F-17
Walkingstick Golf Course	F-21
Wastewater	F-23

## **INTERNAL SERVICE FUNDS**

Internal Services	G-1
Fleet Maintenance	G-2
Self - Insurance	G-5
Technology	G-6

## **OTHER GOVERNMENTAL FUNDS**

Arkansas River Legacy	H-1
Economic Development Tax	H-2
Historic Arkansas River Project	H-3
HUD Grants	H-4
Intergovernmental	H-7
Minnequa Lake	H-8
Other Special Revenue	H-9
Police Building	H-10
Public Improvements	H-11
Special Charges	H-16
Special Districts	H-18
Stimulus Grants	H-19

## **GLOSSARY**

I

---

Jerry M. Pacheco  
*City Manager*

Jenny M. Eickelman  
*Assistant City Manager*



One City Hall Place  
Pueblo, CO 81003

Phone (719) 553-2655  
Fax (719) 553-2698

## Office of the City Manager

October 12, 2010

Honorable President and Members of City Council:

### OPENING REMARKS

This budget preparation comes at an extremely difficult time in our City. We are living through one of the worst global recessions since the Great Depression. This recession has impacted us in many ways: higher unemployment, lower home values and foreclosures, and less economic security.

The 2011 budget planning process began in early 2010 at a Strategic Planning Retreat where City Administration provided the City Council important information about the level of the fiscal challenges to be faced. It became clear from the discussion that the City should focus on core services with a clear set of priorities. Accordingly, I prepared the City Manager Recommended Budget for 2011 with four key goals:

1. Protect City employees from layoffs and furloughs;
2. Keep the City on sound financial footing to weather the economic downturn while protecting General Fund resources (i.e., fund balance);
3. Maintain the non-departmental and non-profit sector funding levels in the 2011 budget; and
4. Protect core services of the City government.

Further complicating matters, the continued decline of the local economy forced the City Administration to undertake a series of fiscal actions during 2010. These actions included a hiring freeze on all non-public safety related vacant positions and a reduction of capital spending funded by the General Fund. These were vital steps in order to substantiate that adequate funds in the undesignated/unreserved portion of the fund balance would be available to balance the FY 2011 Budget.

## **2011 CITY MANAGER'S RECOMMENDED BUDGET**

Pursuant to Section 4-5.b of the Charter, I hereby submit for City Council's consideration the City Manager's recommended budget for the fiscal year 2011. The major areas of the 2011 budget are highlighted as follows:

### **REVENUE**

At 55% of the budget, sales and use tax is by far the largest source of City revenue. Using a qualitative and quantitative forecasting method based upon time series tax collection data in addition to a cross section of several related variables, we project a relatively small increase in sales and use tax revenue in 2011 compared to 2010. Sales and use tax is a very volatile revenue source and if the economy continues to weaken in 2011, we may be faced with revisiting our forecasts. Property tax is anticipated to increase a modest 2.3% primarily due to a new assessed valuation schedule prepared by the Pueblo County Assessor.

### **EXPENDITURES**

The primary method used to balance the 2011 budget is the reduction of personnel costs. Personnel costs remain the single largest expenditure item in our budget. With a firm understanding of the City's financial picture, the police and fire labor unions agreed to contracts containing no significant across the board wage increases in 2011. A similar agreement was reached with the P.A.G.E union. However, given quotes from a recent Request for Proposals for health insurance, we anticipate and have budgeted for an increase in insurance costs of 12% in 2011.

In balancing the budget, the lion's share of the personnel cost reductions comes in the form of freezing and unfunding vacant positions. As proposed, 26 vacant fulltime employee positions will be authorized but not funded in 2011. This cost cutting measure alone trims more than \$1.0 million in expenses. Needless to say, keeping these positions vacant will affect our delivery of services to the community.

Please note that the staffing numbers and related salaries listed in this recommended budget document are for informational purposes only. Actual staffing levels for positions within each department and related salaries will be formally adopted by City Council as part of the annual staffing and salary ordinance approval. Based on City Council's direction, there are no staffing increases in the 2011 General Fund Budget or any of the departments that are subsidized by the General Fund.

Departmental operating budgets were generally maintained at 2010 levels as most departments chose to reduce total costs by freezing vacant positions as stated above. Again, efforts like this are only short term solutions.

### **CAPITAL EXPENDITURES & CAPITAL IMPROVEMENTS**

The primary sources of revenue for capital expenditures and capital projects are Highway User Trust Funds (HUTF), which are limited to the use of street maintenance; Lottery funds, which may only be used for parks and open spaces; investment income from the half-cent sales tax

fund; insurance proceeds; and transfers from the General Fund. Additional revenue of \$2.6 million is anticipated to come from Pueblo County Ballot 1-A proceeds to fund specific park improvements.

Corresponding to the revenue streams identified above, the primary capital expenditures in 2011 will include street resurfacing, one vehicle replacement in the Fire Department, technology upgrades, and a capital expenditure fund for upkeep of all City owned buildings.

## **NON-DEPARTMENT FUNDING**

The 2011 budget amount for distributions to non-profit organizations through the Community Services Advisory Commission (CSAC) will be held at the same level as 2010. At the Strategic Planning Retreat, there were some discussions about funding for non-profits as one of the core responsibilities of City government. However, it was decided that the City will not change the funding for the non-profits in the FY 2011 Budget until further discussions are made and a clear direction is provided to the City staff concerning the City's essential services and the role of the city government in providing services to its citizens. It is crucial that we continue this dialogue as we deal with a structural deficit in our budget moving forward to future budget years.

## **TRANSFERS FROM CITY RESERVE FUNDS (FUND BALANCE)**

It is anticipated that the balancing of the general operating expenditures in the 2011 budget will require a transfer of nearly \$4.8 million from the City's undesignated/unreserved portion of the Fund Balance. This is a time of severe economic hardship and to think our community's economy would be immune from this would be irresponsible. That said, the 2011 budget maintains the City Council designated ten percent (10%) reserve and all other mandated reserve accounts. However, the City's budget is confronting a structural deficit or imbalance. The City's revenue is unable to keep up with increasing cost of personnel and operating while a vast number of serious infrastructure replacement/improvement needs are not being met. This critical issue must be addressed at some point in the near future.

## **CONCLUSION**

During 2011, we will begin implementing the City of Pueblo's 2011-2015 Strategic Plan. The Strategic Plan will provide us with a vision and an outline for a more efficient service delivery system by the way of key performance measures. This is the first step to increasing transparency for our citizens of exactly what they are buying with their tax dollars and holding the City government accountable for meeting their goals. Therefore, our financial health and our fiscal sustainability is paramount. Accordingly, City staff will continue to monitor our fiscal health and make necessary recommendations, changes, and adjustments to ensure that the City of Pueblo is fiscally sound. I assure you that our staff remains committed to providing exceptional customer and municipal services to our citizens. We will look forward in 2011 for opportunities to streamline operations, acknowledging that we must do so by prioritizing the delivery of our services with fewer resources. Staff will continue to support the community's economic development efforts and when necessary bring every possible resource to bear to get the job done.

Acknowledging the foregoing, and pursuant to Section 4-5.b of the Charter, I hereby submit for City Council's consideration the City Manager's recommended budget for the fiscal year 2011.

### **ACKNOWLEDGEMENTS**

I am pleased to present the FY 2011 Budget Book to you. This book could not have been assembled without the diligent work of our Finance Department team and I sincerely thank them for their incredible commitment and hard work. In addition, I want to express my genuine appreciation to all of the other City departments for the frank discussions and tough choices we had to make to prepare this difficult budget.

Sincerely,



Jerry M. Pacheco  
City Manager

# City Of Pueblo

## General Fund Revenues/Expenditures and Fund Balance Summary by Category – Budgetary Basis

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>BEGINNING FUND BALANCE</b>	<b>15,901,023</b>	<b>15,203,899</b>	<b>19,061,097</b>	<b>15,842,523</b>
<b>PLUS: REVENUES &amp; OTHER SOURCES OF FUNDS</b>				
General Taxes	59,233,936	66,189,520	60,298,113	59,029,598
Licenses & Permits	567,319	558,257	731,467	598,500
Intergovernmental Receipts	1,601,389	1,523,360	1,258,092	1,891,704
Charges for Services	3,566,900	3,254,872	3,202,876	3,383,706
Fines & Forfeitures	2,351,091	2,136,887	2,360,038	2,600,800
Other Revenues	1,617,923	945,633	1,154,765	256,300
Transfer in from Other Funds	3,995,893	6,065,063	3,980,527	4,298,406
<b>Total Revenues &amp; Transfers In</b>	<b>72,934,451</b>	<b>80,673,592</b>	<b>72,985,878</b>	<b>72,059,014</b>
<b>LESS: EXPENDITURES &amp; OTHER USES OF FUNDS</b>				
Personnel Costs	50,066,514	50,544,002	50,926,838	55,044,482
Operating	8,634,851	8,237,061	10,004,669	9,492,223
Capital Outlay	51,868	138,443	-	-
Non-Departmental Costs	189,825	217,233	322,078	305,826
Contractual Agreements	2,972,477	2,909,614	3,046,138	2,855,410
Health & Welfare Donations	990,000	498,917	841,500	841,500
Other Contributions & Donations	863,970	2,322,002	863,700	863,700
Transfers out to Other Funds	9,862,070	11,949,122	10,199,529	7,400,234
<b>Total Expenditures &amp; Transfers Out</b>	<b>73,631,575</b>	<b>76,816,394</b>	<b>76,204,452</b>	<b>76,803,375</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>(697,124)</b>	<b>3,857,198</b>	<b>(3,218,574)</b>	<b>(4,744,361)</b>
<b>ENDING FUND BALANCE</b>	<b>15,203,899</b>	<b>19,061,097</b>	<b>15,842,523</b>	<b>11,098,162</b>
<b>Less: Fund Balance Reserves &amp; Designations</b>				
TABOR Emergency Reserve	2,430,000	2,420,208	2,430,000	2,430,000
Lake Minnequa Project Reserve	1,275,000	1,275,000	636,400	636,400
Police Building Reserve	2,200,000	-	-	-
&& Council Designated 10% Reserve	7,363,158	7,681,639	7,620,445	7,680,338
<b>FUND BALANCE AVAILABLE FOR FUTURE APPROPRIATION</b>	<b>4,135,742</b>	<b>7,684,250</b>	<b>5,155,678</b>	<b>351,425</b>

&& City Council has chosen to designate 10% of total expenditures and transfers outs as an emergency reserve to hold for major unanticipated emergencies. If these funds are used they will be recouped out of future years excess revenues.

City Council has also adopted a cash flow reserve of 8.33%. The cash flow reserve for 2010 is \$6,079,724 and \$6,002,516 for 2011. This fund balance is presented on a cash (budget) basis of accounting. As such, it is not necessary for this reserve to be included herein.

All amounts included in this overview are provided on the budgetary basis of accounting. As such, 2008 and 2009 historical information may differ from the line items details provided throughout the remainder of the budget document. Those detail accounts are presented on a basis of accounting other than budget basis.

# City Of Pueblo

## Revenue History – By Source

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>General Taxes</b>				
Current Year Levy	10,726,240	10,908,992	11,260,534	11,317,382
Interest on Delinq Taxes	34,312	31,843	6,783	25,000
Prior Years Levy	5,514	222	5,000	5,000
Payment in Lieu of Taxes	9,859	4,600,000	2,914,789	9,860
Audit Sales Tax	913,907	4,535,172	800,000	800,000
Sales Tax Refund	(28,469)	(228,202)	(630,414)	(100,000)
Sales Taxes	38,448,507	38,234,525	38,265,195	38,647,847
Use Taxes	2,761,693	2,416,535	2,200,000	2,617,309
Aquila	2,168,347	2,279,655	2,000,000	2,357,000
Comcast	880,478	929,110	1,049,154	930,000
Other Franchise Taxes	1,060	3,208	20,109	1,000
Qwest	196,395	194,574	155,000	149,200
Xcel Energy	1,132,700	975,241	1,258,263	1,050,000
Cigarette Tax	320,478	303,954	220,700	250,000
Room Tax	784,969	798,625	650,000	800,000
Severance Tax	28,955	24,742	-	20,000
Special Room Tax	152,633	155,288	123,000	150,000
<b>Total General Taxes</b>	<b>58,537,578</b>	<b>66,163,484</b>	<b>60,298,113</b>	<b>59,029,598</b>
<b>Licenses and Permits</b>				
Alcoholic Beverages	17,583	17,093	17,000	17,000
All Other Business	16,773	9,089	5,291	10,000
Amusement Licenses	9,590	16,245	6,180	10,000
Health Licenses	11,585	11,878	12,732	10,000
Liquor Survey Revenue	45,098	46,308	40,125	45,000
Police & Protective	14,365	19,641	10,799	15,000
Sales Tax Licenses	383,608	388,789	591,867	450,000
All Other Non-Business	6,025	5,075	4,478	5,000
Animal Registration	21,453	-	-	-
Curb & Gutter Construct	4,311	6,201	6,719	5,000
DrivewayConstruct	-	75	-	-
Excavation Permits	28,175	26,696	21,045	20,000
Revocable Permits	1,250	1,650	2,550	1,500
Right of Way Permits	-	4,532	8,076	5,000
Sidewalk Construction	7,505	4,988	4,605	5,000
<b>Total Licenses and Permits</b>	<b>567,321</b>	<b>558,260</b>	<b>731,467</b>	<b>598,500</b>
<b>Intergovernmental Receipts</b>				
U.S. Air Force	245,704	245,704	245,704	245,704
Traffic Signal Contrib	124,656	126,000	126,000	126,000
Misc County Contributions	35,000	5,000	-	5,000
Motor Vehicle Ownershp	1,196,029	1,146,655	886,388	1,000,000
Recreation Contribution	-	-	-	25,000
Urban Renewal Auth/TIF	-	-	-	490,000
<b>Total Intergovernmental Receipts</b>	<b>1,601,389</b>	<b>1,523,359</b>	<b>1,258,092</b>	<b>1,891,704</b>

# City Of Pueblo

## Revenue History – By Source

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Charges for Services</b>				
Admin Services	1,545,607	1,504,883	1,430,586	1,495,755
Airport Service Fees	276,826	279,289	276,800	276,800
Auditorium Rentals	62,502	81,538	46,119	30,000
Impact Fees	-	300	-	-
Land Development Fees	316,196	53,124	61,775	25,000
Land Use	41	-	47	-
Landscape Symposium	1,470	-	-	-
Miscellaneous Revenue	5,516	6,820	300	-
PD-Support Services	27	9	8	-
Penalty & Interest	11,829	11,454	6,798	8,000
Photocopies	12,808	14,428	8,921	10,000
Public Works	84,205	72,934	25,652	30,200
Street Signs	4,373	1,595	-	1,000
DEA-Diversion Squad	2,454	-	-	-
False Alarms	22,400	28,625	20,213	25,000
Fingerprint Fees	18,090	19,100	14,955	15,000
Fire Inspection Fees	-	-	50,453	65,000
Fugitive Task Force	8,816	13,632	12,087	10,000
Impound/Tow Vehicle Fees	-	-	8,703	10,000
Medical Services/AMR	-	-	35,820	95,520
Misc Receipts-Safety	14,619	52,341	27,242	15,000
Off Duty Police Pay	159,497	2,037	-	-
Overtime Police Pay	84,137	72,583	56,901	60,000
Police Reports	49,366	36,196	27,615	30,000
School SRO's	583,190	627,186	601,440	601,440
VIN Inspection	875	1,450	2,145	1,000
Witness Fees	8,311	8,955	8,148	8,000
Advertising	-	-	-	10,000
Baseball/Youth	-	4,200	9,692	5,000
Basketball/Gym/Adult	5,950	4,829	540	3,000
Basketball/Gym/Youth	24,820	31,440	5,087	25,000
Basketball/Slab/Youth	20	440	(120)	500
Birthday Party Rentals	-	-	-	15,000
Concessions	-	-	-	10,000
Concessions Contract	4,344	4,035	4,500	4,000
County Recreation	-	140	(75)	-
Dance/Square	2,643	2,610	-	2,500
Field Rentals	963	400	1,902	500
Football/Flag/Adult	4,015	2,600	21	2,500

# City Of Pueblo

## Revenue History - By Source

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Ice & Arena Rentals	83,489	110,719	83,148	110,000
Ice Arena Admissions	14,907	28,374	29,652	25,000
Ice Skating Coaching Fees	3,816	-	-	-
Jewelry Making Class	(180)	-	-	-
Lifeguard/WSI Training	-	-	3,773	2,500
Miscellaneous	56	1,426	327	200
Open Gym Recreation	904	2,687	690	2,000
Other Sales	621	-	-	-
Park Rides/Carousel	73,731	78,571	101,547	75,000
Pride City Band	2,600	1,870	2,553	1,000
Pro Shop Sales	3,879	7,599	4,952	8,000
Public Bldg Rentals	8,054	6,052	8,438	5,000
Recreation Administration	-	2,651	6,182	1,800
Skate Rentals	5,596	6,758	10,809	10,000
Skate Sharpening	186	420	432	500
Skating Lessons	2,315	20,465	19,239	20,000
Soccer	-	-	(83)	-
Softball/Adult	19,600	17,814	30,000	24,000
Softball/Youth	9,600	8,940	15,000	15,000
Summer Playgrounds	1,870	50	2,940	-
Sun City Band	3,008	3,008	5,213	3,000
Swimming Lessons	-	-	30,395	-
Swimming Pool Rentals	-	-	3,000	-
Swimming Tickets	-	-	81,395	176,491
Tennis Courts	2,009	3,578	2,897	2,500
Tennis/Adult	1,578	3,088	923	1,000
Tennis/Youth	12,124	11,603	15,179	10,000
Volleyball/Adult	-	(2)	-	-
Woodworking Class	1,230	30	-	-
<b>Total Charges for Services</b>	<b>3,566,903</b>	<b>3,254,874</b>	<b>3,202,876</b>	<b>3,383,706</b>
<b>Fines and Forfeitures</b>				
Animal Fines	74,005	96,561	72,236	100,000
Breath-Blood Fee	5,698	1,823	2,309	2,500
DARE Surcharge	11,574	10,862	9,308	10,000
DMV	11,607	13,952	12,702	10,000
Drug Surcharge	4,677	4,531	3,102	-
DUI Fines	11,792	9,890	17,496	10,000
Health Surcharge	1,400	1,480	1,013	1,000
Keep Pueb Beautiful S-Chg	-	-	750	15,000
Liquor Fines In-Lieu	-	1,400	822	1,000

# City Of Pueblo

## Revenue History - By Source

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
Municipal Court	2,138,786	1,877,747	2,000,000	2,200,000
Pueblo Combined Court	64	442	-	-
Red Light Fines	-	37,092	150,000	168,000
Seat Belt Fines	30	200	555	300
Work Release	5,539	5,431	6,852	3,000
Xing Guard Surcharge	85,921	75,478	82,893	80,000
<b>Total Fines and Forfeitures</b>	<b>2,351,093</b>	<b>2,136,889</b>	<b>2,360,038</b>	<b>2,600,800</b>
<b>Other Revenue</b>				
Interest Cash Balances	44,708	(17,212)	(22,562)	-
Interest on Pooled Invest	802,508	290,102	138,153	150,000
Gain/Loss on Investments	(223,255)		130,000	-
City Property Rental	420	17,171	15	-
Ground Rental	15,612	14,460	13,065	13,800
Contributions & Donations	400	381	465	500
Bad Debt Recovery	24	-	-	-
Cash Over / (Short)	202	(3)	32	-
Commissions-Tele/Vending	174	-	24	-
Hazmat Clean Up	13,094	1,443	2,309	-
Loss of Property Comp	176,504	130,000	342,865	-
Miscellaneous Revenue	545,008	84,071	375,000	10,000
Parks & Recreation	3	248	-	-
Sale of Surplus	6,129	5,042	5,684	7,000
Weed Lien Recovery	61,580	59,393	65,489	65,000
Worker's Comp Reimburse	129,064	350,596	89,213	-
Health Insurance	-	-	5,013	-
Disposal of Assets	11,656	9,941	10,000	10,000
<b>Total Other Revenue</b>	<b>1,583,831</b>	<b>945,633</b>	<b>1,154,765</b>	<b>256,300</b>
<b>Other Financing Sources</b>				
Bandera Blvd SID	-	-	1,738	-
Capital Improvement Fund	-	650,000	-	-
Comm Dev Block Grant	322,820	335,804	350,703	350,219
Conservation Trust	825,000	825,000	500,000	500,000
E-911 Telephone Charges	402,000	410,000	410,000	432,000
Econ Dev Special Tax	200,000	200,000	200,000	200,000
Highway User Trust Fund	2,000,000	2,000,000	2,075,657	2,356,262
Home Grant	16,707	-	60,000	80,000
North Gateway BID	12,182	12,289	11,200	12,700
North Gateway PIF	12,184	13,329	11,504	12,500
Parking Facilities	-	154,725	154,725	154,725
Police Building Fund	-	2,000,000	-	-
Solid Waste Service Chgs	105,000	13,917	105,000	100,000
Stormwater Utility	100,000	100,000	100,000	100,000
<b>Total Other Financing Sources</b>	<b>3,995,893</b>	<b>6,715,064</b>	<b>3,980,527</b>	<b>4,298,406</b>
<b>Total General Fund Revenue</b>	<b>72,204,008</b>	<b>81,297,563</b>	<b>72,985,878</b>	<b>72,059,014</b>

## City of Pueblo

---

### General Fund Summary - 2011 Expenditure Budget by Category

	<b>Personnel</b>	<b>Operating</b>	<b>Other</b>	<b>Total</b>
City Council	70,520	233,980		304,500
City Manager	481,469	165,200		646,669
City Clerk	338,874	121,350		460,224
City Hall Upkeep and Memorial Hall	69,641	116,300		185,941
Civil Service	225,965	62,975		288,940
Finance	1,415,226	131,300		1,546,526
Fire	14,352,918	780,661		15,133,579
Housing and Citizen Services	376,319	53,900		430,219
Human Resources	505,718	96,025		601,743
Information Technology	1,316,050	918,204		2,234,254
Law	634,657	212,320		846,977
Municipal Court	788,090	115,387		903,477
Parks and Recreation	3,620,610	1,377,200		4,997,810
Planning and Community Development	925,283	255,756		1,181,039
Police	24,269,452	1,684,260		25,953,712
Public Works, Bureau of	4,879,572	3,130,690		8,010,262
Purchasing	274,118	36,715		310,833
Non-Departmental-Operational Charges	500,000		305,826	805,826
Non-Departmental-Contractual Payments			2,830,410	2,855,410
Non-Departmental-Health and Welfare			841,500	841,500
Non-Departmental-Contributions and Donations			863,700	863,700
Transfers to Other Funds			7,425,234	7,400,234
<b>Totals</b>	<b>55,044,482</b>	<b>9,492,223</b>	<b>12,266,670</b>	<b>76,803,375</b>

## City of Pueblo

---

### General Fund Budget History - by Department

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
City Council	639,273	369,731	388,583	304,500
City Manager	771,078	600,177	527,041	646,669
City Clerk	412,453	435,728	644,728	460,224
City Hall Upkeep and Memorial Hall	167,847	174,052	197,792	185,941
Civil Service	279,949	282,420	263,484	288,940
Finance	1,426,555	1,323,599	1,345,891	1,546,526
Fire	13,509,903	14,165,461	14,738,509	15,133,579
Housing and Citizen Services	339,525	364,718	384,843	430,219
Human Resources	449,008	519,193	516,890	601,743
Information Technology	1,486,339	1,681,603	1,931,005	2,234,254
Law	787,723	820,548	738,694	846,977
Municipal Court	733,124	787,566	813,121	903,477
Parks and Recreation	3,829,290	3,896,466	4,764,734	4,997,810
Planning and Community Development	874,705	953,036	891,996	1,181,039
Police	24,279,333	24,356,129	23,371,411	25,953,712
Public Works, Bureau of	7,698,646	7,276,936	8,182,264	8,010,262
Purchasing	274,361	289,151	289,084	310,833
Non-Departmental-Operational Charges	984,156	1,479,696	1,263,515	805,826
Non-Departmental-Contractual Payments	2,972,477	2,909,614	3,046,138	2,855,410
Non-Departmental-Health and Welfare	990,000	498,917	841,500	841,500
Non-Departmental-Contributions and Donations	863,970	2,322,003	863,700	863,700
Transfers to Other Funds	9,861,860	12,599,122	10,199,529	7,400,234
<b>Totals</b>	<b>73,631,575</b>	<b>78,105,866</b>	<b>76,204,452</b>	<b>76,803,375</b>

## City of Pueblo

---

### Other Funds Summary – 2011 Budgeted Expenditures

<b>Fund Title/Activity</b>	<b>Proprietary Funds</b>	<b>Governmental Funds</b>	<b>Debt Service Fund</b>
Elmwood Golf Course	1,168,439		
Fleet Maintenance	2,500,000		
Honor Farm	350,385		
Memorial Airport	11,154,383		
Parking	963,294		
Pueblo Transit	4,379,521		
Self-Insurance Fund	2,761,322		
Stormwater	2,710,000		
Technology Fund	98,190		
Walkingstick Golf Course	1,013,542		
Wastewater	12,457,355		
Arkansas River Legacy		665,404	
Economic Development Tax		16,618,160	
Historic Arkansas River Project		467,545	
HUD Grants		9,057,068	
Intergovernmental		4,957,450	
Minnequa Lake		238,223	
Other Special Revenue		175,090	
Police Building		1,066,953	
Public Improvements		18,467,910	
Special Charges		2,762,340	
Special Districts		650,461	
Stimulus Grants		11,227,210	
Capital Leases			652,700
HARP Bonds			977,475
Ice Arena COPS-GF Portion			78,859
Police Building COPS			1,628,548
<b>Total Other Funds Appropriation</b>	<b>39,556,431</b>	<b>66,353,814</b>	<b>3,337,582</b>

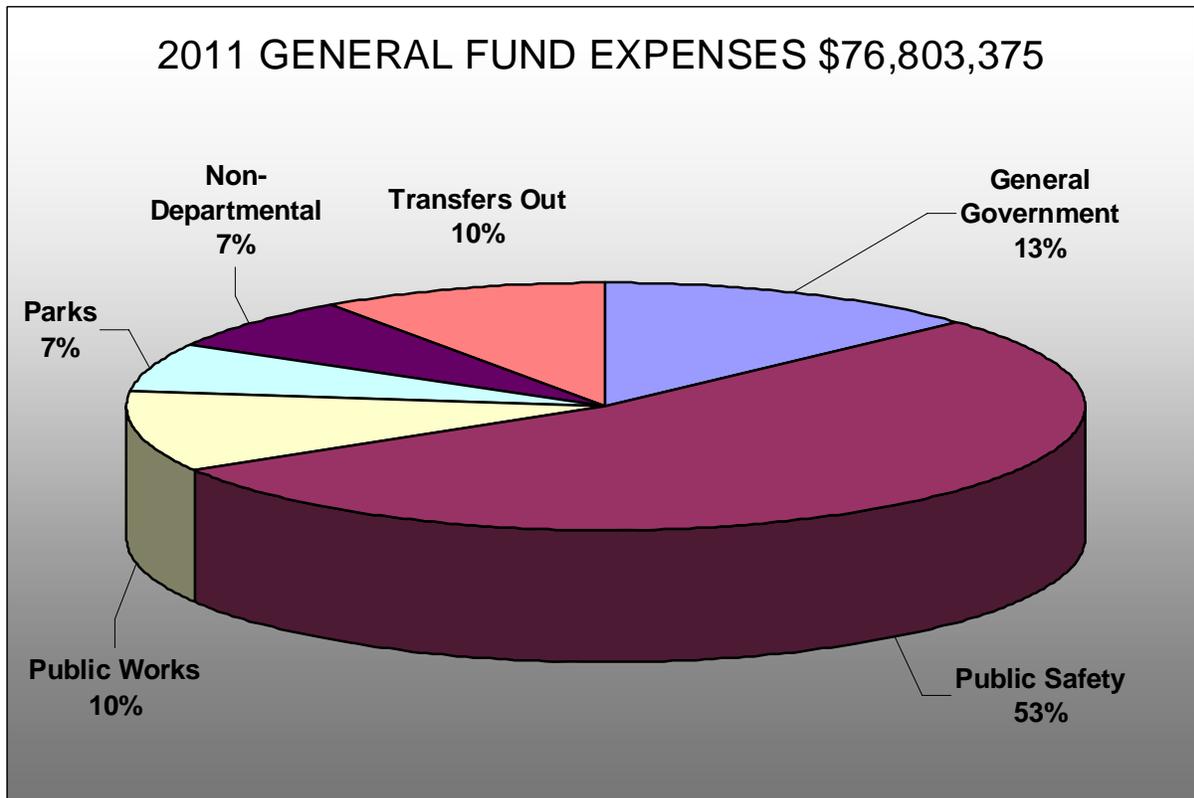
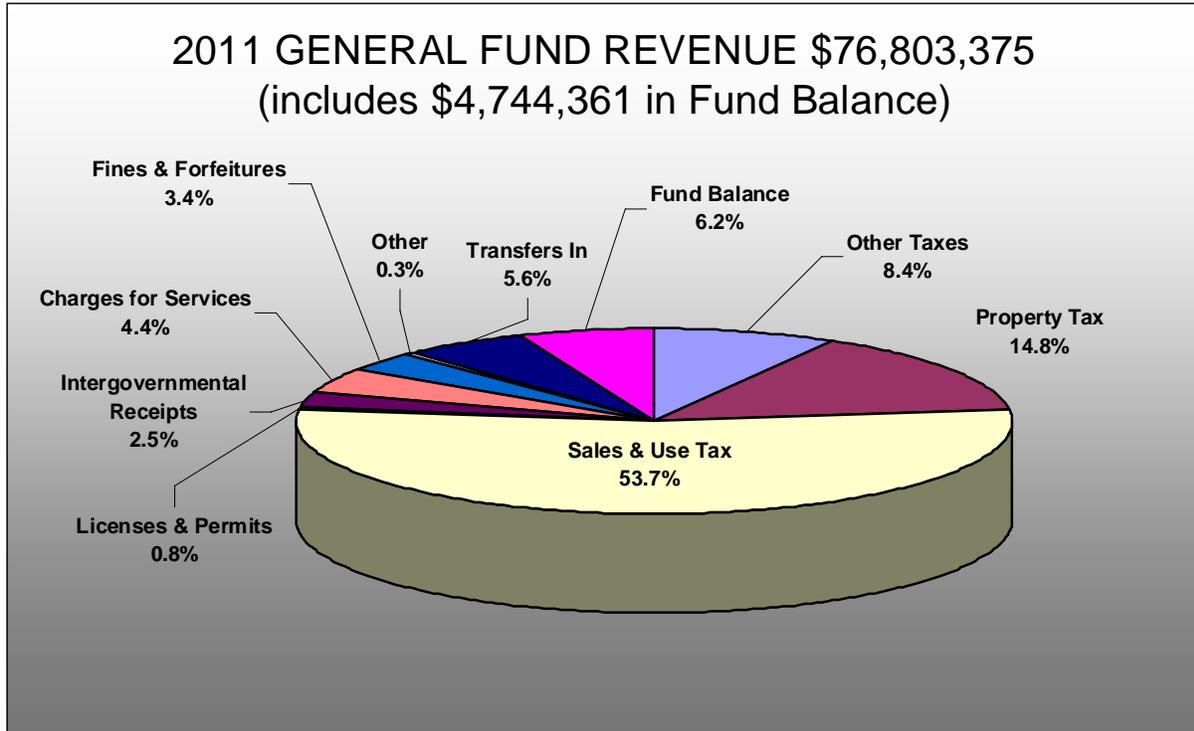
# City of Pueblo

---

## Staffing Level Summary - by Department

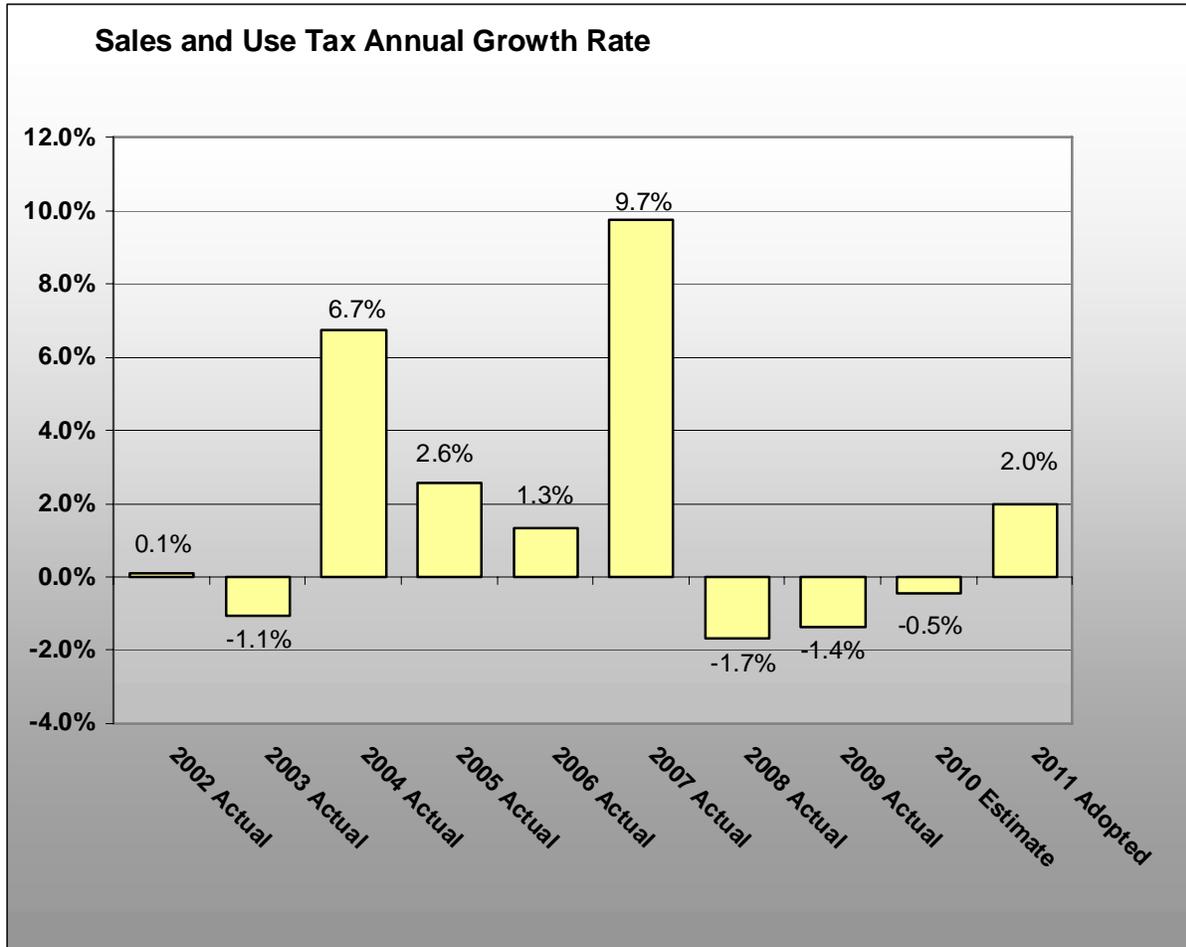
	Full Time Employees			
	2008	2009	2010	2011
<b>General Fund</b>				
City Council	7	7	7	7
City Manager	6	6	6	6
City Clerk	4	4	4	4
Civil Service	6	6	6	6
Finance	18	18	18	18
Fire	137	137	143	143
Housing and Citizen Services	4	4	4	4
Human Resources	6	6	6	6
Information Technology	14.75	14.75	15.75	15.75
Law	0	2	6	6
Municipal Court	9	9	9	9
Parks and Recreation	36.75	37.75	37.75	37.75
Planning and Community Development	17	16	16	16
Police	264	264	266	266
Public Works - Engineering	16	15	15	15
Public Works - Public Buildings	10	10	10	10
Public Works - Street Cleaning	6	6	6	6
Public Works - Streets Division	31	31	31	31
Public Works - Traffic Control	10	10	10	10
Public Works - Transportation	3	3	3	3
Purchasing	3	3	2	2
<b>General Fund Total</b>	<b>608.5</b>	<b>609.5</b>	<b>621.5</b>	<b>621.5</b>
<b>Other Funds</b>				
Fleet Maintenance	11	11	11	11
Honor Farm	0	0	1	1
Memorial Airport	11	11	11	11
Parking	2	2	2	2
Stormwater	17.5	17.5	17.5	18.5
Wastewater	48.5	49.5	49.5	50.5
<b>Other Funds Total</b>	<b>90</b>	<b>91</b>	<b>92</b>	<b>94</b>
<b>Totals</b>	<b>698.5</b>	<b>700.5</b>	<b>713.5</b>	<b>715.5</b>

# City of Pueblo

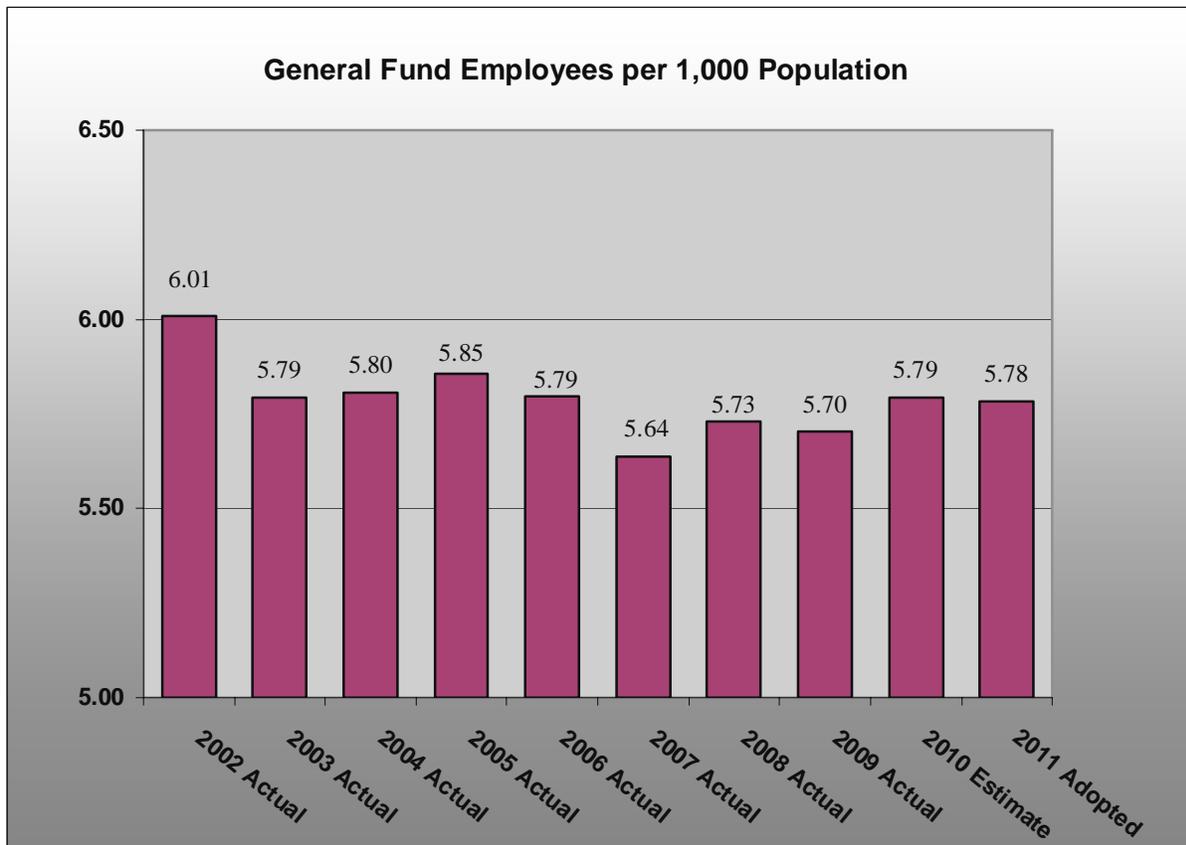
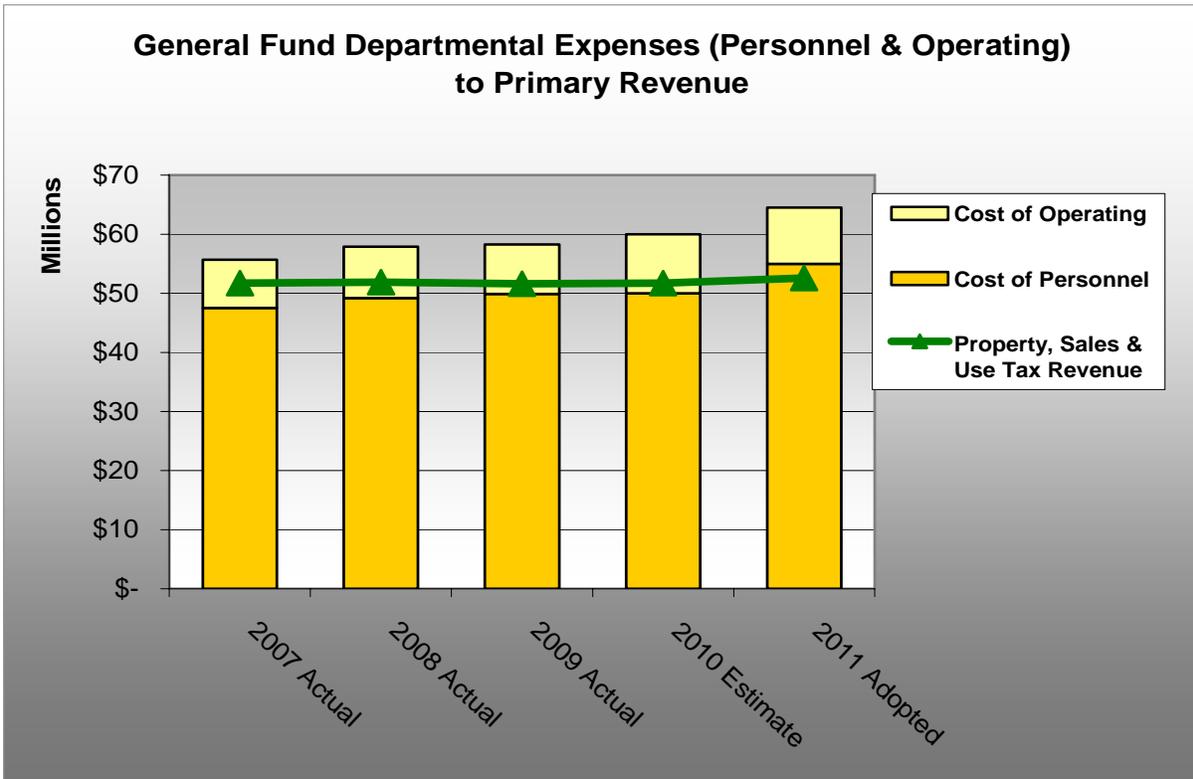


# City of Pueblo

---



# City of Pueblo



## Property Tax

---

Property tax is levied against all real property and business-related personal property within the City of Pueblo. An actual value of all property is established by the Pueblo County Assessor's Office. This value is then used to compute the assessed valuation of the property based on State-legislated ratios. These ratios are 1) 7.96% for residential real property, and 2) 29% for business real and personal property.

The mill levy is then applied to the assessed valuation to determine a property owner's tax bill. A mill is one-tenth of one cent. In other words, one mill represents \$1 for every \$1,000 of assessed property value. The formulas used for computing property taxes are as follows:

$$\text{Assessed Value} = \text{Property actual value} \times \text{Assessment ratio}$$

$$\text{Property tax} = \text{Assessed value} / 1,000 \times \text{Mill levy}$$

Within the City of Pueblo's boundaries, the following entities certify mill levies: Pueblo County, Pueblo Library District, School District 60, Southeastern Colorado Water Conservancy District, and the City of Pueblo.

The mill levies for tax year 2009, and collected in 2010, which apply to all City of Pueblo taxpayers is provided in the table below:

	<u>Estimated Mill Levy</u>	<u>% Of Total Mill Levy</u>
Pueblo County	31.118	34.72%
Pueblo Library District	5.302	5.92%
Pueblo School District 60	36.629	40.87%
Water Conservancy District	0.940	1.05%
City of Pueblo	<u>15.633</u>	<u>17.44%</u>
Totals	89.622	100.00%

In the City of Pueblo, residents within the Southpointe and Bandera Boulevard Special Districts incur an additional 5 mills for improvement. The levy provides for the maintenance of certain public improvements of general benefit to the residents of the Districts.

The Taxpayer Bill of Rights (TABOR) Amendment to the Colorado Constitution limits property tax revenue increases to the amount collected the previous year increased by the Denver-Boulder Consumer Price Index plus a local growth factor. TABOR also prohibits any increase to the mill levy unless approved by the registered voters of the City of Pueblo.

## Property Tax (continued)

---

The City of Pueblo will certify its mill levy for 2011 at 15.633 mills. A five-year summary of Property Tax collections follows:

---

### 2011 BUDGET

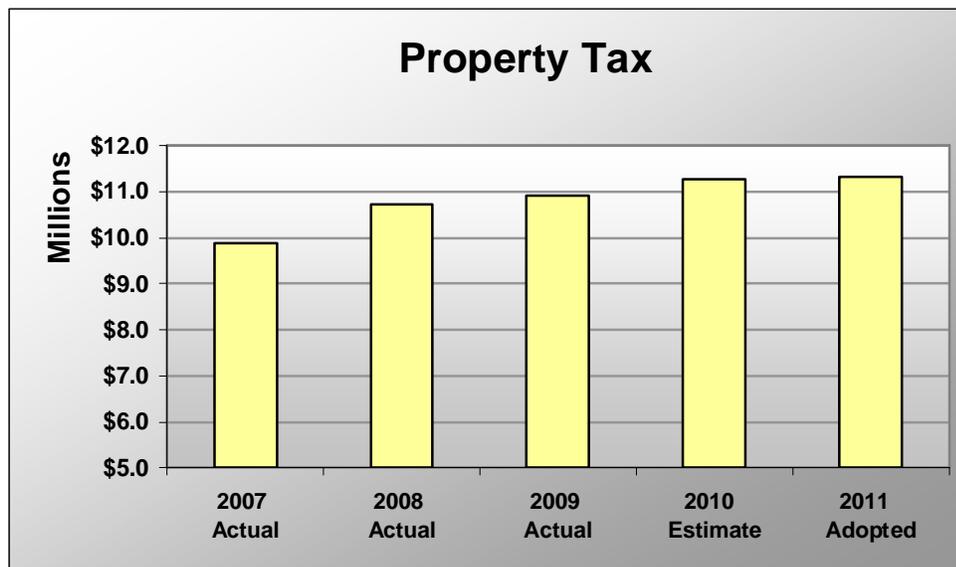
Assessed Value 736,735,233

Mills 15.633

Calculation:  $(736,735,233 / 1,000) * 15.633$

**2011 Property Tax Revenue = \$11,517,382**  
 (Less \$200,000 estimated as uncollectible)

<u>Year</u>	<u>Amount (\$)</u>	<u>Previous Year</u>
2007 Actual	9,881,553	
2008 Actual	10,726,240	8.5%
2009 Actual	10,908,992	1.7%
2010 Estimate	11,260,534	3.2%
2011 Adopted	11,317,382	0.5%



## Sales and Use Tax

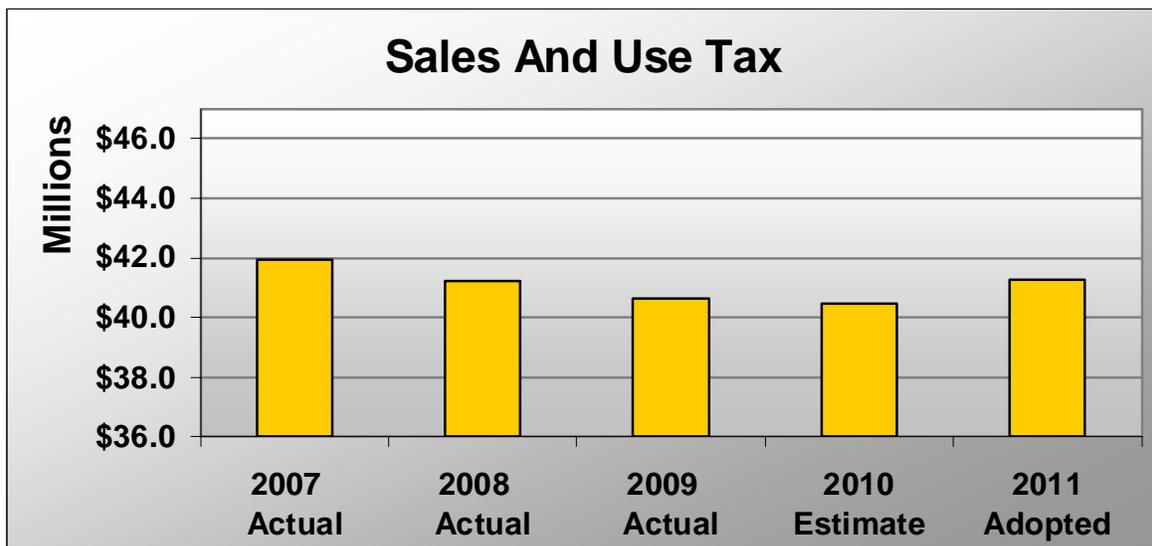
---

Sales and Use Tax is the largest single revenue stream for the City of Pueblo, making up 55% of the City's general fund revenue. The total sales and use tax rate within the City of Pueblo is 3.5%, which consists of 3.0% general tax and .5% tax specifically for use in economic development. The ½ cent economic development tax was established by a vote of the City electorate effective January 1, 1985. This tax has been extended two times and is presently set to expire on December 31, 2011. The .5% tax is not included in the General Fund, and detailed information about the revenue and expenditures of this tax are included in the Other Governmental Funds section.

Sales or use tax is levied on all retail sales, leases, and rentals of tangible personal property on the basis of the purchase price or rental price. Food purchased for preparation and consumption at home and prescription medications are exempt from sales tax.

Sales and use tax collections are primarily dependent upon the level of local economic activity, consumer confidence, and tourist activity. In late 2008, the economy across the country began to turn for the worse. The local economy of Pueblo took a corresponding turn beginning in September of 2008. The City experienced twelve straight months of declines in sales and use tax revenue. It is estimated that 2010 will end the year flat, and collections for 2011 are expected to increase slightly.

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	41,920,646	
2008 Actual	41,210,200	-1.7%
2009 Actual	40,651,060	-1.4%
2010 Estimate	40,465,195	-0.5%
2011 Adopted	41,265,156	2.0%



## Franchise Fees

---

Franchise fees are levied on businesses that deliver any public utility including electric, telephone, cable, and natural gas services. In order for a franchise to be granted, the residents of Pueblo must have a majority vote approving the franchise. Once approved by the voters, the applicant shall submit an ordinance granting the franchise. The City of Pueblo currently has four franchises: Qwest, Comcast, Black Hills (formerly Aquila), and Xcel Energy. The following summarizes franchise fee revenues for the past five years, with an anticipated slight incline in revenues for 2011 due to an expected rate increase by Black Hills Energy, canceling out the projected decline in revenues from Qwest.

---

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	4,158,171	
2008 Actual	4,378,980	5.3%
2009 Actual	4,381,788	0.1%
2010 Estimate	4,482,526	2.3%
2011 Adopted	4,487,200	0.1%



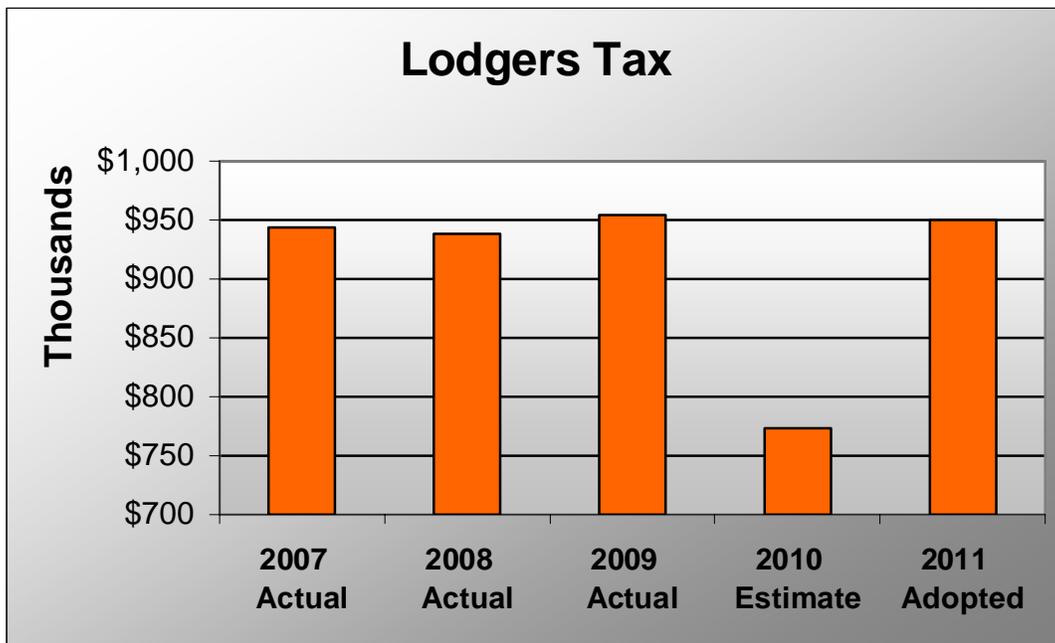
## Lodgers Tax

---

A Lodger's Tax of 4.3% is imposed on the cost of lodging within the city. The 4.3% is in addition to the city sales tax of 3.5%. The tax was established to promote tourism in the City of Pueblo. The past few years have reflected a healthy growth in Lodger's Tax, with it topping out in 2009. The Lodger's Tax is projected to begin climbing back up in 2011 as the economy recovers.

---

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	943,609	
2008 Actual	937,602	-0.6%
2009 Actual	953,913	1.7%
2010 Estimate	773,000	-19.0%
2011 Adopted	950,000	22.9%



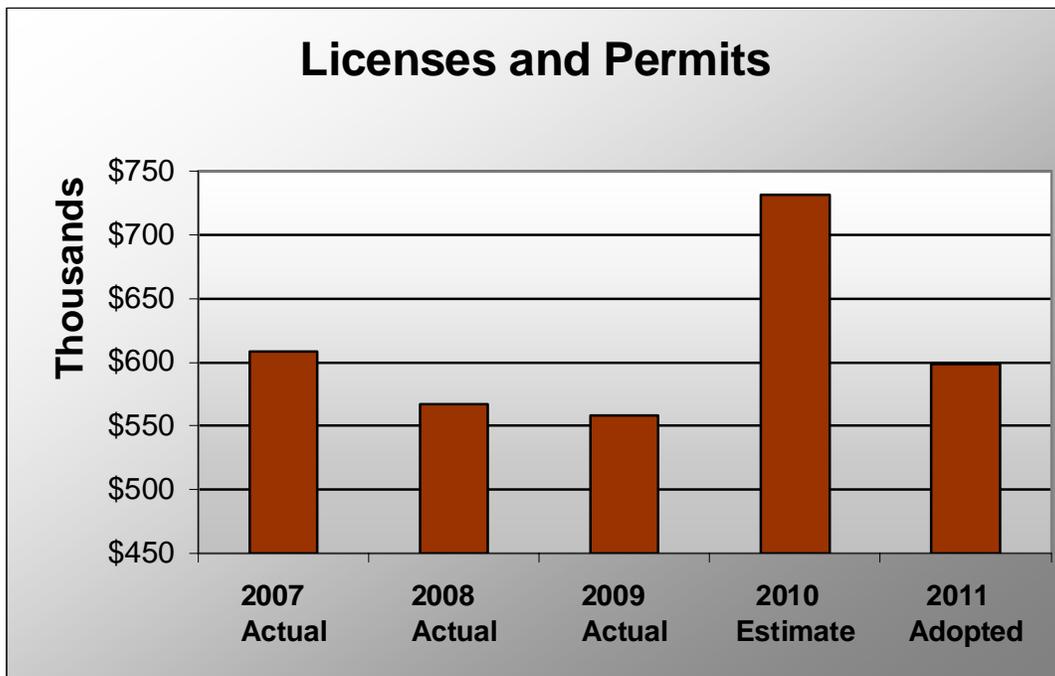
## Licenses and Permits

---

License and Permit revenues are primarily derived from business licenses. Any organization conducting business within the City of Pueblo is required to have a business license. In addition, from 2004 through July 1, 2008, an animal registration fee was required for all dogs and cats within the city limits. The fee was used to help control the stray animal population within the city. Beginning mid-2008, the licensing of animals within the City was turned over to the Pueblo Animal Services, and a corresponding decrease in revenue occurred at that time. The 2010 increase in licenses is partially contributed to the educational activities in the business community by the Finance Department. It is estimated that the revenue will decline slightly in 2011 due to the continuing economic downturn.

---

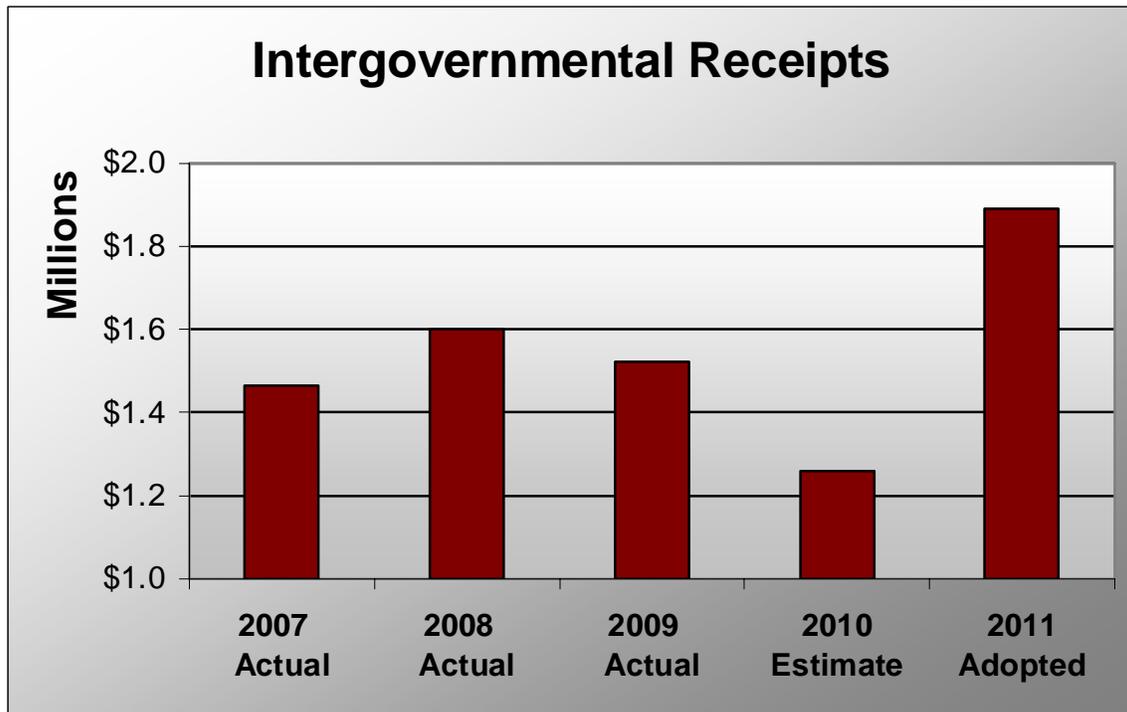
<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	608,594	
2008 Actual	567,321	-6.8%
2009 Actual	558,260	-1.6%
2010 Estimate	731,467	31.0%
2011 Adopted	598,500	-18.2%



## Intergovernmental Receipts

Intergovernmental Receipts consists of revenue received from other government agencies. By far, the largest intergovernmental receipt is for motor vehicle ownership fees collected by Pueblo County. By late 2008, the City began experiencing a decline in motor vehicle sales. This decline has continued through 2010. On the positive side, the City began receiving a contribution from the U.S. Air Force for the use of the Memorial Airport in October of 2007 and will continue to receive the contribution until 2012.

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	1,465,812	
2008 Actual	1,601,389	9.2%
2009 Actual	1,523,359	-4.9%
2010 Estimate	1,258,092	-17.4%
2011 Adopted	1,891,704	50.4%



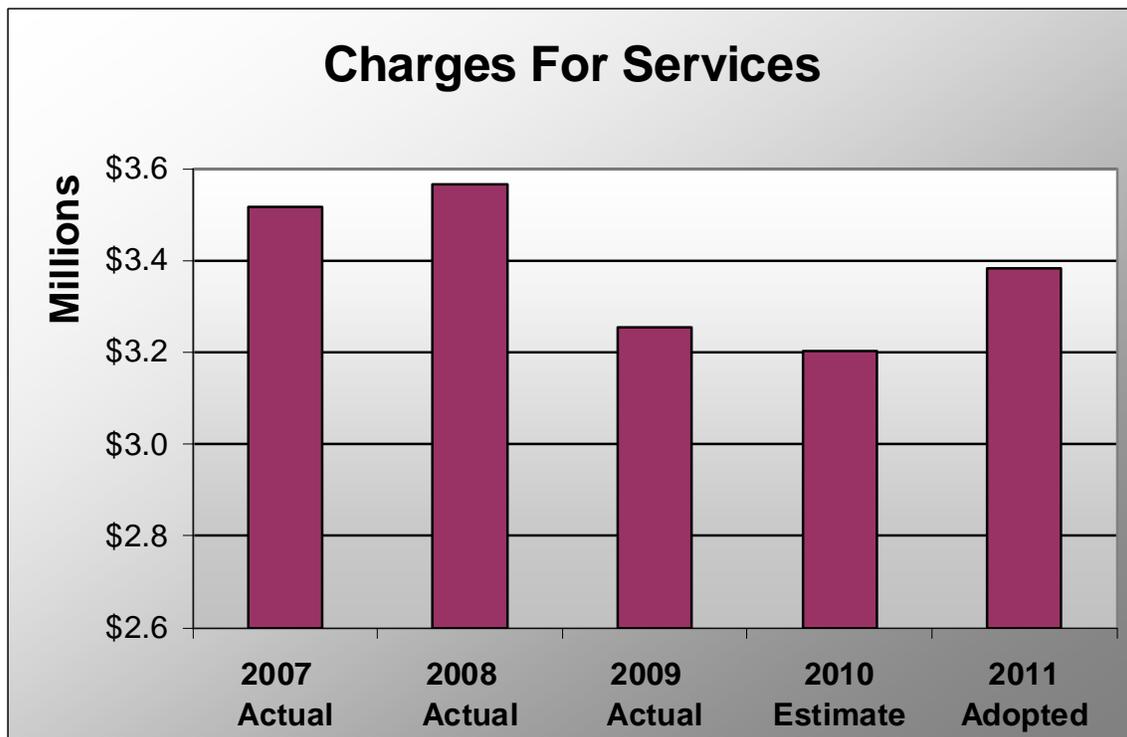
## Charges for Services

---

Charges for Services include all of the fees charged for services provided by the government to the user of those services. These charges would include fees for recreation programs, photocopies and police reports. The largest of the fees is the administrative fee charged to enterprise funds for the services provided to it by the General Fund. The amount of the fee is based on a cost allocation study conducted to accurately determine the administrative fee for each enterprise fund. The 2011 budget continues to reflect administrative fees and is based primarily upon conclusions from the study.

---

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	3,517,386	
2008 Actual	3,566,903	1.4%
2009 Actual	3,254,874	-8.7%
2010 Estimate	3,202,876	-1.6%
2011 Adopted	3,383,706	5.6%



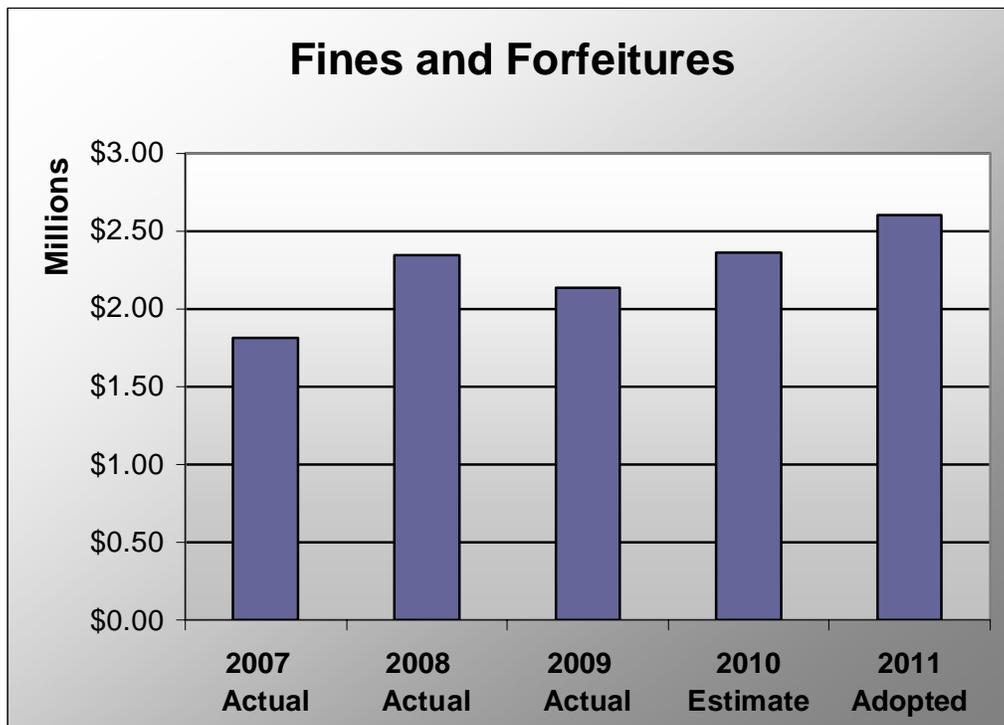
## **Fines and Forfeitures**

---

Fines are imposed by the City’s Municipal Court on persons found to be in violation of the City code and subject to a fine. The 2008 fines and forfeitures increased due to a prolonged construction project on State Highway 50 within the city limits. Traffic enforcement in the construction zone resulted in a large increase in the number of tickets issued. The 2011 budget reflects an anticipated increase in collection of fines by contracting with a collection agency as well as using School Resource Officers during their off-peak schedule.

---

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	1,814,181	
2008 Actual	2,351,093	29.6%
2009 Actual	2,136,889	-9.1%
2010 Estimate	2,360,038	10.4%
2011 Adopted	2,600,800	10.2%



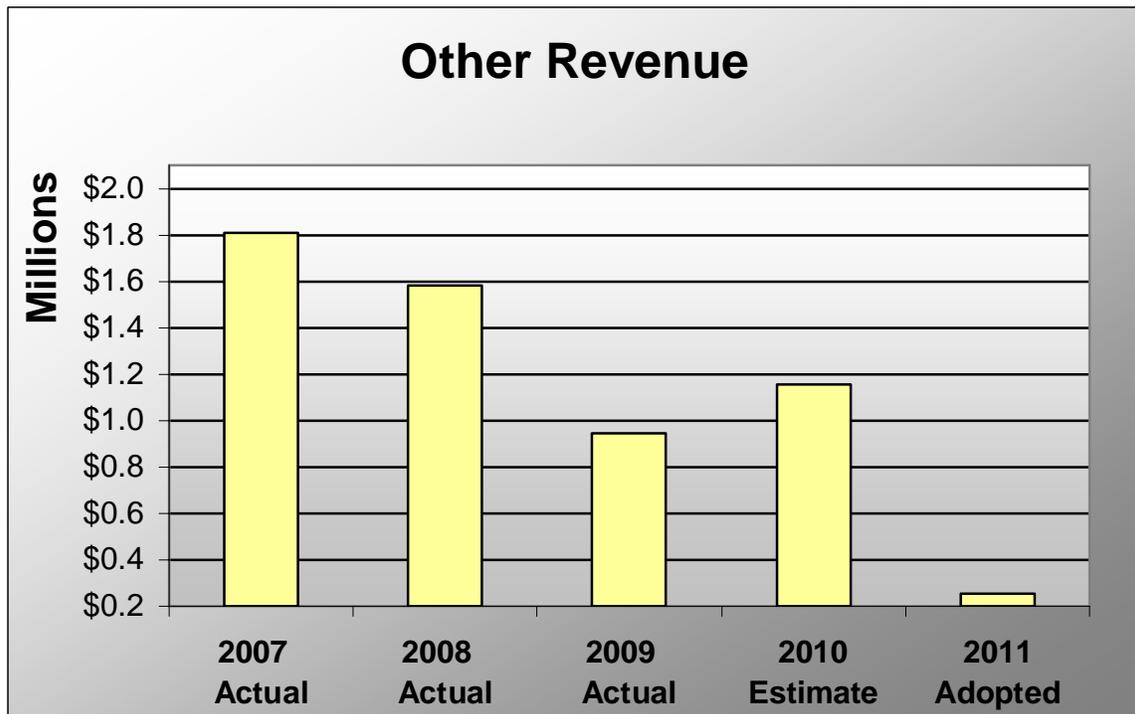
## Other Revenue

---

Other Revenue, due to its very nature, tends to have large fluctuations. The major known component of other revenue is interest earnings on investments. As investment instruments began to mature in 2010, the funds were reinvested at much lower rates, resulting in a significant drop in revenue. It is anticipated that rates will decline further in 2011. Additionally, due to the uncertain nature of miscellaneous receipts, these revenues are budgeted on a very conservative basis.

---

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	1,809,575	
2008 Actual	1,583,831	-12.5%
2009 Actual	945,633	-40.3%
2010 Estimate	1,154,765	22.1%
2011 Adopted	256,300	-77.8%



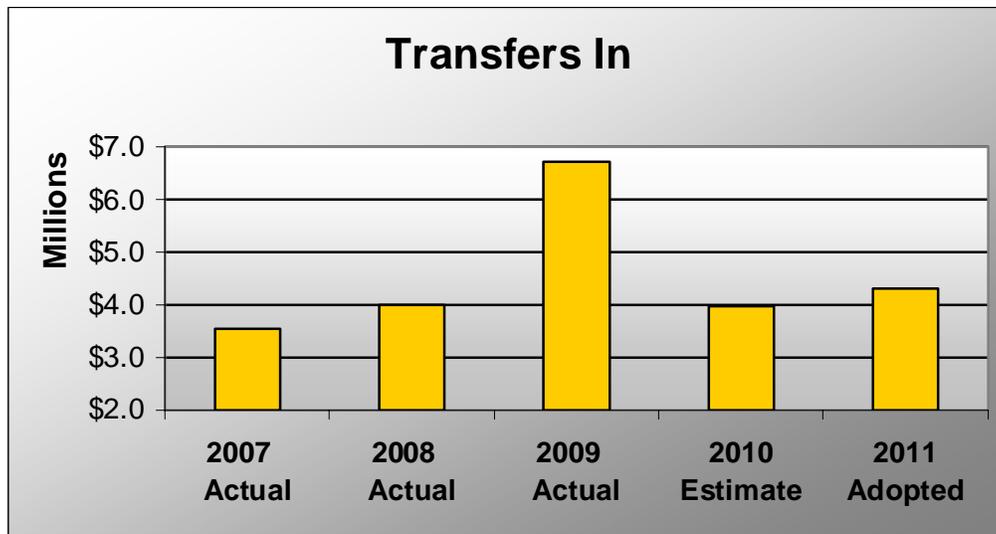
## Transfers In

---

Transfers In represent transfers of moneys from special revenue or other funds into the General Fund. The money is used to perform the objectives of the special revenue or other fund, but the expenses related to that objective occur in the General Fund. In 2008, a significant increase in the amount transferred from the Conservation Trust Fund (Lottery) is included to provide a concentrated focus on improvement of the City's parks. This level of contribution from Lottery funds is not continued in 2010. In addition, transfers from projects closed and unfunded in the Capital Improvement Fund resulted in a one-time transfer in of \$650,000 during 2009. Transfers of this type did not occur during 2010.

---

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	3,547,155	
2008 Actual	3,995,893	12.7%
2009 Actual	6,715,064	68.0%
2010 Estimate	3,980,527	-40.7%
2011 Adopted	4,298,406	8.0%



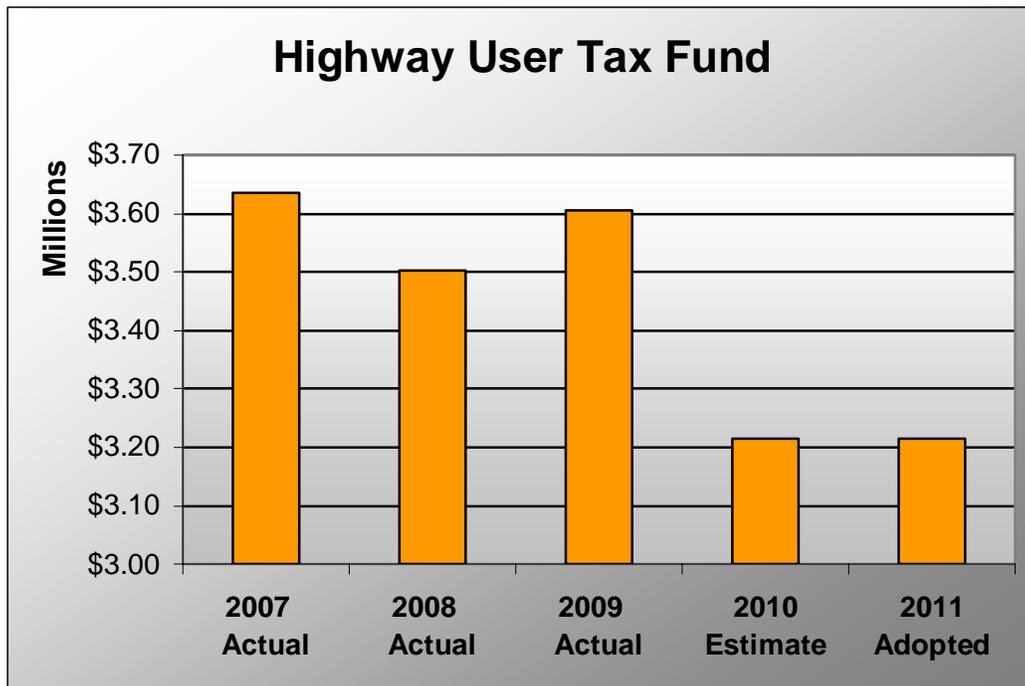
## Highway Users Tax Fund

---

The Highway Users Tax Fund (HUTF) accounts for distributions from the State of Colorado and Pueblo County to be used for operations and maintenance of streets and highways. The revenue to this fund is based upon a formula that considers the number of vehicles registered and miles of streets within a municipality relative to the same data in other municipalities. Revenues into the state collected fund are determined by a set amount of tax per gallon of gasoline. Due to the continued increases in the price of gasoline over the past few years, demand for gasoline has been declining. However, the State of Colorado has implemented new bridge safety and road safety fees to be assessed on the registration of vehicles. These new funds, called FASTER funds, are to be used to address the structurally deficient and poor conditioned bridges within the state. It is expected that HUTF and FASTER funding will remain flat in 2011.

---

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	3,636,175	
2008 Actual	3,501,802	-3.7%
2009 Actual	3,605,592	3.0%
2010 Estimate	3,215,112	-10.8%
2011 Adopted	3,215,112	0.0%



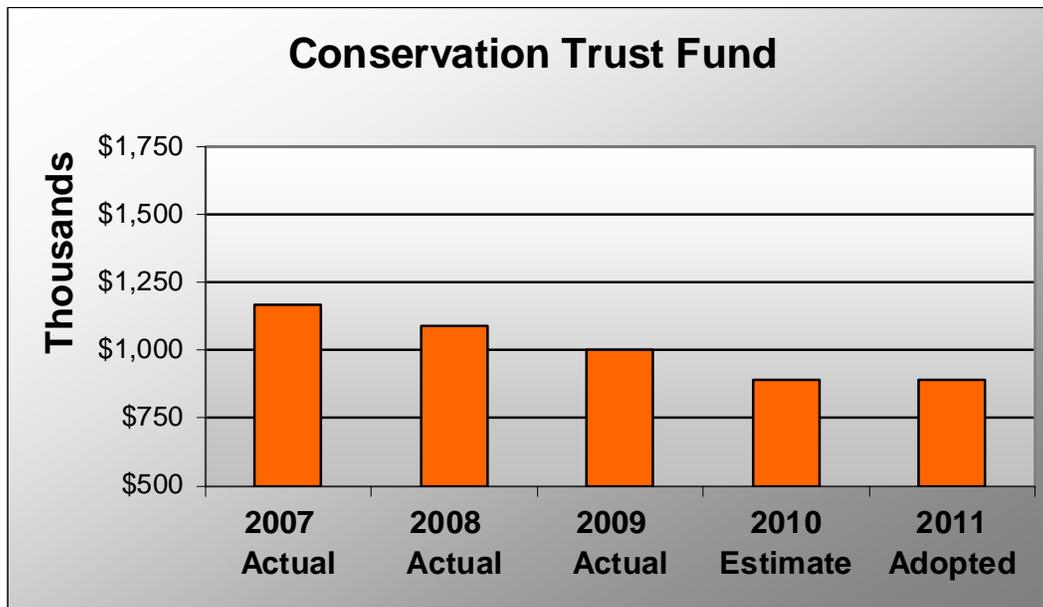
## Conservation Trust Fund

---

The Conservation Trust Fund's revenue is derived from a portion of the State of Colorado Lottery proceeds. These funds are required to be used for the acquisition and maintenance of parks and open space. The revenues have been steadily declining for the past several years, and the 2011 budget reflects no anticipated increase.

---

<u>Year</u>	<u>Amount (\$)</u>	<u>Increase from Previous Year</u>
2007 Actual	1,168,360	
2008 Actual	1,091,200	-6.6%
2009 Actual	1,003,282	-8.1%
2010 Estimate	892,000	-11.1%
2011 Adopted	892,000	0.0%



## City Council

---

### Mission/Function

The Council is the legislative and policy setting body representing the citizens of the City of Pueblo in the creation and operation of municipal services, functions, and activities.



### Mission Statement

***P**ride in our community, its history, work ethic, and diverse culture*

***U**nited in our goals and mission for a strong and vibrant community*

***E**ntrepreneurial spirit that fosters educational excellence and enhanced opportunities*

***B**eautification, cleanliness, and amenities for a Proud City*

***L**eadership with the utmost integrity, character, ethical standards, and honesty*

***O**utstanding service toward an enhanced quality of life for our citizens*

### Core Values

- Visionary
- Accountability
- Professionalism
- Service Oriented with a "[Can Do Attitude](#)"
- Ethical
- Transparency
- Responsive and Respectful

### Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	69,451	69,992	70,503	70,520
Operating	569,822	299,739	318,080	233,980
<b>Total Costs</b>	<b>639,273</b>	<b>369,731</b>	<b>388,583</b>	<b>304,500</b>

## City Council

---

### Budget Detail

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Personnel</b>				
<b>Salaries</b>				
Elected/Board Members	61,200	61,200	61,200	61,200
<b>Benefits</b>				
Pension – PERA	5,998	6,758	7,234	8,384
ICMA 401(A) Contributions	1,285	1,069	1,151	-
Medicare Tax	934	934	887	887
Worker's Compensation	34	31	31	49
<b>Total Personnel</b>	<b>69,451</b>	<b>69,992</b>	<b>70,503</b>	<b>70,520</b>
<b>Operating</b>				
Advertising	-	-	-	-
Communications	-	90	-	1,400
Dues & Subscriptions	5,000	5,000	5,000	5,000
Equipment	1,137	-	-	-
Professional Services	493,352	233,608	234,830	152,830
Rentals	5,752	1,826	4,000	4,000
Supplies	15,494	18,905	16,500	16,000
Training & Education	7,720	4,008	9,750	9,750
Travel	41,351	36,302	48,000	45,000
Utilities	16	-	-	-
<b>Total Operating</b>	<b>569,822</b>	<b>299,739</b>	<b>318,080</b>	<b>233,980</b>
<b>Total Costs</b>	<b>639,273</b>	<b>369,731</b>	<b>388,583</b>	<b>304,500</b>

### Staffing Detail

Title	Full Time Employees				2011 Estimated	
	2008	2009	2010	2011	Salary Range	
City Council President	1	1	1	1	10,800 -	10,800
City Council Member	6	6	6	6	8,400 -	8,400
<b>Total</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>		

# City Manager

---

## Mission/Function

The City Manager is the Chief Executive Officer of the municipal corporation and is responsible for executive direction of all City staff that includes the planning, directing, facilitating, and overseeing of activities and operations of the City of Pueblo, including oversight of the City's legal department.

## Objectives

- Assist City Council in establishing and implementing policies
- Coordinate and provide assistance to City operations and to inform the City Council of the activities and needs of City departments and other organizations with whom the City interacts
- Lead the City through change working with community leaders, labor organizations, and other special interest groups
- Devise cost effective approaches to satisfying community needs and aspirations
- Establish and maintain effective working relationships with elected and appointed officials at all levels of government, the media, and the general public

### New Programs for 2011

- The City Manager's Office will begin implementing the strategies and objectives outlined in the 2011-2015 City of Pueblo Strategic Plan.

## Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Personnel	648,900	453,297	474,241	481,469
Operating	122,178	146,880	52,800	165,200
<b>Total Costs</b>	<b>771,078</b>	<b>600,177</b>	<b>527,041</b>	<b>646,669</b>

## Significant Adjustments

- The two Deputy City Manager positions will remain unfunded for 2011
- Increase of \$100k in operating for contract services

# City Manager

---

## Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	490,122	339,805	343,998	343,917
Temporary/Part Time	88	-	-	-
Sick/Vac/PH Sellback	11,599	10,033	14,000	14,000
Step-Up	2,771	3,746	-	-
Auto Allowance	9,500	6,000	6,000	6,000
Incentive Awards	457	1,371	-	3,000
Life Insurance	1,800	-	3,000	-
Emp of the Month/Year	431	-	-	500
<b>Benefits</b>				
Pension - PERA	57,719	35,103	48,175	46,009
Insurance Benefits	57,201	48,116	47,524	52,992
Medicare Tax	6,008	4,331	5,186	4,000
Moving Expense			-	7,000
Worker's Compensation	6,287	2,506	2,558	3,251
Tuition Reimbursement	3,472	1,142	-	-
Employee of the Month	1,445	1,131	800	800
Incentive Awards			3,000	
Other Payroll Expense	-	13	-	-
<b>Total Personnel</b>	<b>648,900</b>	<b>453,297</b>	<b>474,241</b>	<b>481,469</b>
<b>Operating</b>				
Advertising	15,664	17,707	-	-
Communications	8,658	8,077	10,400	4,800
Dues & Subscriptions	2,892	236	1,000	2,000
Equipment	4,845	23,844	-	-
Printing & Binding	3,399	3,861	-	4,000
Professional Services	27,470	31,953	-	101,000
Rentals	4,231	7,744	5,400	5,400
Repairs and Maintenance	127	10,249	-	-
Supplies	36,567	24,123	19,000	19,000
Training & Education	2,826	3,698	4,500	16,500
Travel	15,075	15,388	12,500	12,500
Utilities	424	-	-	-
<b>Total Operating</b>	<b>122,178</b>	<b>146,880</b>	<b>52,800</b>	<b>165,200</b>
<b>Total Costs</b>	<b>771,078</b>	<b>600,177</b>	<b>527,041</b>	<b>646,669</b>

# City Manager

---

## Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
City Manager	1	1	1	1	155,160 - 155,160
Deputy City Manager/Internal Services	0	1	1	1	0 - 0
Deputy City Manager/Community Services	0	1	1	1	0 - 0
Asst City Manager	1	1	1	1	80,000 - 80,000
Secretary to City Manager	1	1	1	1	57,154 - 57,154
Asst City Manager/Public Info	1	0	0	0	
Asst City Manager/Contract Services	1	0	0	0	
Administrative Assistant	1	1	1	1	49,804 - 49,804
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	

# City Clerk

---

## Mission/Function

The Mission of the City Clerk's Office is to provide quality support and assistance to the City Council, the City Administration and the Citizens of Pueblo in an efficient, effective, ethical and positive manner. The City Clerk's Office is responsible for the areas of Liquor and Beer Licensing, Records Management, Municipal Elections, including technical assistance with Referendum, Initiated and Charter Amendment Petition processes, and overall Clerk of the City Council. Maintain the process for Council appointments to all Boards and Commissions, provide the Governmental Information referral service, record, integrate, preserve, protect and disseminate City information and provide support.

## Objectives

- Continue assessment of the adoption of the Colorado Municipal Records Retention Schedule
- Develop an efficient process for the appointment of boards and commissions
- Maintain a computerized Records Management Indexing System, for fast research and retrieval of municipal records
- Conduct Special Municipal Election(s) as required in 2011 as well as sustaining a professional working relationship with the Pueblo County Clerk and Recorder for all joint efforts, which includes coordinated elections, joint City/County appointments, and document recording needs

## Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	287,380	326,338	332,998	338,874
Operating	125,073	109,390	311,730	121,350
<b>Total Costs</b>	<b>412,453</b>	<b>435,728</b>	<b>644,728</b>	<b>460,224</b>

## Significant Adjustments

- None

# City Clerk

---

## Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Elected/Board Members	3,545	3,725	4,320	4,320
Administration	122,305	152,692	152,692	152,692
General Service	90,508	91,527	92,361	93,916
Temporary/Part Time	2,817	1,912	-	-
Overtime	188	-	-	-
Sick/Vac/PH Sellback	5,480	3,758	5,840	5,840
Step-Up	3,306	-	-	1,000
<b>Benefits</b>				
Pension - PERA	25,051	30,240	32,626	33,586
Insurance Benefits	31,084	38,246	38,000	41,402
Medicare Tax	1,094	1,350	1,442	1,470
Worker's Compensation	2,002	1,691	1,666	2,097
Tuition Reimbursement	-	1,146	4,000	2,500
Other Payroll Expense	-	51	51	51
<b>Total Personnel</b>	<b>287,380</b>	<b>326,338</b>	<b>332,998</b>	<b>338,874</b>
<b>Operating</b>				
Advertising	19,230	14,549	15,000	17,000
Communications	5,771	5,720	10,800	6,200
Dues & Subscriptions	904	530	1,130	1,150
Printing and Binding	-	667	-	-
Professional Services	83,535	73,649	270,000	81,250
Rentals	3,706	4,263	5,800	5,800
Repairs and Maintenance	-	-	-	150
Supplies	6,960	6,917	5,500	5,500
Training & Education	1,643	435	1,500	1,800
Travel	3,324	2,660	2,000	2,500
<b>Total Operating</b>	<b>125,073</b>	<b>109,390</b>	<b>311,730</b>	<b>121,350</b>
<b>Total Costs</b>	<b>412,453</b>	<b>435,728</b>	<b>644,728</b>	<b>460,224</b>

## City Clerk

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
City Clerk	1	1	1	1	97,998 - 97,998
Deputy City Clerk	1	1	1	1	53,494 - 53,494
Municipal Records Coordinator	1	1	1	1	53,080 - 53,080
Sr Clerk Typist / Sr Clerk Certified	1	1	1	1	39,816 - 39,816
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	

## City Hall Upkeep and Memorial Hall Operation

---

### Mission/Function

City Hall Upkeep and Memorial Hall Operation are activities under the supervision of the Director of Finance. These activities have no full-time employees, but do have several individuals available on a part-time basis to support the needs of those renting the Hall.

### Objectives

- Provide a budget for City Hall utilities and maintenance
- Rent Memorial Hall and provide security, stagehands, and maintenance for those activities held in the hall
- Recover the City's cost for activities held in Memorial Hall

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Temporary/Part Time	21,692	31,696	30,000	30,000
Stagehands	44,690	46,068	40,000	35,000
<b>Benefits</b>				
Pension - PERA	7,899	9,945	10,960	4,110
Uniform Expense	-	459	-	-
Medicare Tax	963	1,127	1,160	435
Worker's Compensation	1,737	1,877	2,372	96
<b>Total Personnel</b>	<b>76,981</b>	<b>91,172</b>	<b>84,492</b>	<b>69,641</b>
<b>Operating</b>				
Communications	101	43	300	300
Equipment	-	459	-	-
Professional Services	21,398	26,133	33,000	43,000
Repairs and Maintenance	10,732	3,280	15,000	10,000
Supplies	2,286	2,441	5,000	3,000
Utilities	56,349	50,524	60,000	60,000
<b>Total Operating</b>	<b>90,866</b>	<b>82,880</b>	<b>113,300</b>	<b>116,300</b>
<b>Total Costs</b>	<b>167,847</b>	<b>174,052</b>	<b>197,792</b>	<b>185,941</b>

### Significant Adjustments

- None.

# Civil Service

---

## Mission/Function

Under the direction of the Civil Service Commission, the primary functions of the Civil Service Department are to recruit, develop and administer examinations for all classified positions for the City of Pueblo. The Civil Service Commission holds regular monthly meetings and is responsible for conducting hearings on employment related matters pertaining to classification, reclassification, allocation of positions and disciplinary action. Under the Direction of the City Manager, the Civil Service Department is also responsible for conducting recruitments and managing the hiring processes for unclassified positions for the City of Pueblo.

## Objectives

- Provide effective and efficient customer service to all citizens and employees
- Provide direction and support to candidates seeking employment with the City
- Develop and administer competitive examinations for purposes of establishing eligibility lists
- Maintain a neutral environment conducive of providing fair and equitable appeal processing
- Provide ongoing support to City departments throughout the hiring process
- Support Human Resources efforts to locate and identify candidates for City jobs through recruitment efforts

### New Programs for 2011

- Training of staff to enhance proficiency and knowledge of on-line application system
- Research and report new examination options

## Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	232,067	245,810	201,084	225,965
Operating	47,882	36,610	62,400	62,975
<b>Total Costs</b>	<b>279,949</b>	<b>282,420</b>	<b>263,484</b>	<b>288,940</b>

## Significant Adjustments

- None.

## Civil Service

---

### Budget Detail

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Personnel</b>				
<b>Salaries</b>				
Elected/Board Members	8,400	8,200	8,400	8,400
Administration	89,620	92,736	100,000	92,736
General Service	78,937	81,152	39,035	68,390
Temporary/Part Time	150	-	-	-
Overtime	820	679	1,200	2,000
Sick/Vac/PH Sellback	-	-	-	2,000
Step-Up	-	3	-	-
<b>Benefits</b>				
Pension - PERA	19,919	22,008	20,000	22,112
ICMA 401(A) Contributions	678	700	781	781
Insurance Benefits	30,539	33,351	25,000	23,712
Medicare Tax	1,252	2,064	2,696	1,801
Worker's Compensation	1,752	1,404	1,421	1,731
Tuition Reimbursement	-	3,462	2,500	2,200
Other Payroll Expense	-	51	51	102
<b>Total Personnel</b>	<b>232,067</b>	<b>245,810</b>	<b>201,084</b>	<b>225,965</b>
<b>Operating</b>				
Advertising	-	242	250	150
Communications	3,517	2,688	3,500	2,300
Dues & Subscriptions	595	905	100	900
Equipment	438	79	-	-
Printing & Binding	54	-	150	150
Professional Services	34,001	24,748	45,000	50,800
Rentals	3,311	2,573	3,100	1,575
Repairs and Maintenance	278	300	300	-
Supplies	968	543	1,200	1,200
Training & Education	1,554	1,939	2,600	2,000
Travel	3,166	2,593	6,200	3,900
<b>Total Operating</b>	<b>47,882</b>	<b>36,610</b>	<b>62,400</b>	<b>62,975</b>
<b>Total Costs</b>	<b>279,949</b>	<b>282,420</b>	<b>263,484</b>	<b>288,940</b>

## Civil Service

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated	
	2008	2009	2010	2011	Salary Range	
Civil Service Administrator	1	1	1	1	92,136 -	92,136
Civil Service Analyst	0	0	1	1	47,383 -	47,383
Clerk Typist / Civil Service Technician	1	1	1	1	20,376 -	20,376
Administrative Technician	1	1	0	0	-	
Civil Service Commissioner	3	3	3	3	2,700 -	3,000
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>		

# Finance

---

## Mission/Function

- Provide the point of contact for the public and other agencies on all City financial matters
- Provide seamless financial support and management advisory services for all departments and activities of the City of Pueblo
- Maintain the official financial records of the City of Pueblo and provide reporting as necessary for accountability

## Objectives

- Continue educating the community about City ordinances related to sales and use tax
- Complete the development of a comprehensive Policies and Procedures manual for fiscal operations of the City
- Receive the Award for Excellence in Financial Reporting on the 2010 Comprehensive Annual Financial Report (CAFR)

### New Programs for 2011

- Begin to implement the City Council's strategic plan goal #4: Fiscal Responsibility
- To begin the migration to the Innoprise Financial Management System platform

## Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	1,316,472	1,234,461	1,218,591	1,415,226
Operating	110,083	89,138	127,300	131,300
<b>Total Costs</b>	<b>1,426,555</b>	<b>1,323,599</b>	<b>1,345,891</b>	<b>1,546,526</b>

## Significant Adjustments

- Removed an Accounting Tech II position
- Added a sales and use tax Compliance Officer/Auditor

# Finance

---

## Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	408,693	439,944	382,000	487,808
General Service	593,998	485,482	470,000	525,927
Temporary/Part Time	9,653	9,787	25,000	19,000
Overtime	736	-	3,500	1,500
Sick/Vac/PH Sellback	7,192	834	5,000	4,000
Step-Up	517	6,294	-	2,000
<b>Benefits</b>				
Pension - PERA	115,862	115,069	125,000	137,289
Insurance Benefits	156,369	159,668	190,849	216,259
Medicare Tax	13,602	12,415	12,265	14,589
Worker's Compensation	5,353	3,481	4,569	6,293
Tuition Reimbursement	4,497	1,130	-	-
Other Payroll Expense	-	357	408	561
<b>Total Personnel</b>	<b>1,316,472</b>	<b>1,234,461</b>	<b>1,218,591</b>	<b>1,415,226</b>
<b>Operating</b>				
Advertising	118	1,742	-	500
Communications	37,823	31,253	35,000	37,300
Dues & Subscriptions	3,545	3,074	6,000	6,000
Equipment	3,340	419	-	-
Other Charges	52	-	1,000	1,000
Printing & Binding	3,268	1,801	7,000	5,000
Professional Services	19,833	6,369	28,500	28,500
Rentals	6,457	8,468	8,100	8,100
Repairs and Maintenance	810	753	1,000	2,000
Supplies	19,080	17,557	26,500	26,500
Training & Education	8,234	8,185	6,000	8,000
Travel	6,952	9,429	8,000	8,000
Utilities	571	88	200	400
<b>Total Operating</b>	<b>110,083</b>	<b>89,138</b>	<b>127,300</b>	<b>131,300</b>
<b>Total Costs</b>	<b>1,426,555</b>	<b>1,323,599</b>	<b>1,345,891</b>	<b>1,546,526</b>

## Finance

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Director of Finance	1	1	1	1	97,332 - 97,332
Asst City Manager/Finance	1	1	1	1	87,000 - 87,000
Tax Administrator	1	0	0	0	-
Accountant II	1	3	3	3	75,529 - 78,030
Tax Audit Manager	0	0	1	1	70,787 - 70,787
Lead Tax Auditor	1	1	0	0	-
Accountant I	2	1	1	1	69,460 - 69,460
Tax Auditor II	2	2	1	1	62,346 - 62,346
Tax Auditor I	0	0	1	2	42,757 - 44,016
Administrative Technician / Administrative Technician Certified	1	1	1	1	39,439 - 39,439
Accounting Technician IV	3	3	3	3	33,619 - 43,487
Accounting Technician III	2	2	2	2	39,035 - 39,035
Accounting Technician II	3	3	3	2	35,274 - 36,423
<b>Total</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	

# Fire

---

## Mission/Function

The mission of the Pueblo Fire Department as established by the Pueblo City Charter is to provide its citizens with protection of life and property from fire, and enforcement of laws, ordinances and regulations relating to fire prevention and fire safety, and such other related functions as to insure public safety and minimize loss of life and property damage, following laws, safety practices and professional standards.

The City of Pueblo Fire Department Mission Statement includes: “We will provide the highest level of fire and rescue services to the City of Pueblo and our community following laws, safety practices, and professional standards.”

## Objectives

- Provide emergency responses and assistance to all incidents within the city limits, including fire, hazardous materials, rescue and medical responses within the time guidelines established by the City of Pueblo Fire Department Standards of Coverage document
- Provide comprehensive fire code enforcement and public education programs that will assist businesses and citizens in fire prevention and safety
- Provide emergency service during times of natural disaster, such as floods and major storms
- Provide excellent customer service to the citizens of Pueblo
- Provide a communication process to evaluate needs and desired services by the citizens of Pueblo

### New Programs for 2011

- New Fire Station 4
- Continue formal officer development program
- Continue Fire Prevention and EMS programs
- Complete training for 15 new firefighters

## Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	12,763,203	13,371,339	13,992,068	14,352,918
Operating	746,700	794,122	746,441	780,661
<b>Total Costs</b>	<b>13,509,903</b>	<b>14,165,461</b>	<b>14,738,509</b>	<b>15,133,579</b>

## Significant Adjustments

- Increased staffing until the completion of Fire Station 4

# Fire

## Budget Detail

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Personnel</b>				
<b>Salaries</b>				
Administration	295,185	309,516	280,000	309,671
Fire Service Salaries	7,725,787	8,174,989	8,430,515	8,792,288
General Service	81,606	84,730	83,782	70,774
Overtime	551,641	518,197	950,000	465,000
Sick/Vac/PH Sellback	200,738	228,022	200,000	252,900
Step-Up	123,956	141,976	151,000	120,000
Uniform/Shoe/Tool Allow	23,775	24,360	49,380	25,380
Incentive Awards	-	-	37,000	800
Moving Allowance	-	3,025	-	-
<b>Benefits</b>				
Pension - PERA	9,826	11,185	11,821	9,970
Pension - Fire	1,810,480	1,841,374	1,668,747	1,747,975
Insurance Benefits	1,349,103	1,505,038	1,556,992	1,888,079
Medicare Tax	92,617	100,745	110,263	116,941
Worker's Compensation	406,286	355,723	376,089	470,315
Uniform Repair/Replace	88,472	67,911	80,000	75,000
Tuition Reimbursement	3,731	1,000	5,000	4,000
Moving Expense	-	1,975	-	-
Other Payroll Expense	-	1,573	1,479	3,825
<b>Total Personnel</b>	<b>12,763,203</b>	<b>13,371,339</b>	<b>13,992,068</b>	<b>14,352,918</b>
<b>Operating</b>				
Communications	40,901	42,200	39,460	28,860
Dues & Subscriptions	2,951	2,093	2,792	3,217
Equipment	43,032	153,696	22,700	17,700
Other Charges	31,507	30,255	25,000	30,000
Printing & Binding	1,699	2,961	2,000	2,000
Professional Services	38,005	33,547	40,510	42,405
Rentals	4,066	4,027	5,300	4,800
Repairs and Maintenance	183,704	231,223	207,500	232,500
Supplies	77,315	73,501	96,179	96,179
Training & Education	68,051	46,292	80,000	60,000
Travel	29,973	17,506	20,000	20,000
Utilities	225,496	156,821	205,000	243,000
<b>Total Operating</b>	<b>746,700</b>	<b>794,122</b>	<b>746,441</b>	<b>780,661</b>
<b>Total Costs</b>	<b>13,509,903</b>	<b>14,165,461</b>	<b>14,738,509</b>	<b>15,133,579</b>

## Fire

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Fire Chief	1	1	1	1	115,793 - 115,793
Deputy Fire Chief	2	2	2	2	0 - 96,009
Asst Fire Chief	3	3	3	3	89,137 - 89,137
Asst Training Officer/Captain	1	1	1	1	82,262 - 82,262
Fire Captain	30	30	30	30	59,580 - 76,262
Fire Inspector	2	2	2	2	70,551 - 70,551
Emergency Medical Officer	27	30	30	30	57,258 - 67,284
Fire Engineer	39	36	36	36	52,340 - 63,824
Firefighter	30	30	36	36	39,312 - 58,816
Administrative Technician / Administrative Technician Certified	1	1	1	1	44,356 - 44,356
Clerk Typist / Support Technician	1	1	1	1	25,848 - 25,848
<b>Total</b>	<b>137</b>	<b>137</b>	<b>143 *</b>	<b>143 *</b>	

\* Increased authorized staffing in Fiscal Years 2010 and 2011 by 3 sworn employees until the completion of Fire Station #4. The Department staffing of sworn employees will drop to the authorized level of 138 once Fire Station #4 is operational.

# Housing and Citizen Services

---

## Mission/Function

The mission of the Department of Housing and Citizen Services is to preserve and enhance the quality and livability of the city’s older neighborhoods and preserve the housing stock; maintain the value of the real estate tax base; promote the economic viability and development of the city neighborhoods, while promoting the achievement of City Council’s neighborhood goals.

## Objectives

- Develop and implement policies and programs that support the availability of affordable housing as well as a diverse range of housing options in the community in accordance with the City of Pueblo five-year U.S. Department of Housing and Urban Development (HUD) Consolidated Plan
- Improve infrastructure and public amenities in low and moderate-income neighborhoods
- Rehabilitation and resale of foreclosed properties under the Neighborhood Stabilization Program
- Provide rental assistance to individuals that are at risk of becoming homeless due to catastrophic events
- Ongoing monitoring of HOME, CDBG, NSP, HPRP, CDBG-R, EECEBG grants \*
- Deliver programs funded under the Energy Efficiency and Conservation Block Grant. The grant will provide city residents the opportunity to improve energy efficiencies in their home or business

New Programs for 2011	
➤	Minor Repairs Program
➤	Residential Energy Efficiency Program

## Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Personnel	307,385	327,748	300,493	376,319
Operating	32,140	36,970	84,350	53,900
<b>Total Costs</b>	<b>339,525</b>	<b>364,718</b>	<b>384,843</b>	<b>430,219</b>

## Significant Adjustments

- None

\* (HOME) Home Investment Partnership Act (CDBG) Community Development Block Grant  
 (NSP) Neighborhood Stabilization Program (HPRP) Homeless Prevention Rapid Re-Housing Program  
 (CDBG-R) Community Development Block Grant – Recovery  
 (EECEBG) Energy Efficiency and Conservation Block Grant

## Housing and Citizen Services

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	94,596	97,887	97,887	97,887
General Service	135,767	133,839	100,000	131,121
Temporary/Part Time	1,028	17,409	30,000	54,414
Overtime	-	-	834	582
Sick/Vac/PH Sellback	2,757	2,502	834	-
<b>Benefits</b>				
Pension - PERA	26,888	31,069	29,747	38,079
Insurance Benefits	39,356	40,485	34,000	45,932
Medicare Tax	2,662	2,874	3,161	4,030
Worker's Compensation	2,012	1,632	1,579	2,172
Tuition Reimbursement	2,319	-	2,400	2,000
Other Payroll Expense	-	51	51	102
<b>Total Personnel</b>	<b>307,385</b>	<b>327,748</b>	<b>300,493</b>	<b>376,319</b>
<b>Operating</b>				
Advertising	848	1,552	5,000	2,500
Communications	8,066	7,700	8,500	3,200
Dues & Subscriptions	1,300	2,980	1,300	1,500
Equipment	4,584	235	2,200	2,500
Printing & Binding	45	44	1,000	800
Professional Services	5,042	3,268	50,000	27,400
Rentals	2,776	3,098	2,000	1,800
Repairs and Maintenance	576	836	850	500
Supplies	4,165	5,470	5,500	3,200
Training & Education	1,049	4,095	2,000	3,500
Travel	406	4,619	2,000	3,000
Utilities	3,283	3,073	4,000	4,000
<b>Total Operating</b>	<b>32,140</b>	<b>36,970</b>	<b>84,350</b>	<b>53,900</b>
<b>Total Costs</b>	<b>339,525</b>	<b>364,718</b>	<b>384,843</b>	<b>430,219</b>

## Housing and Citizen Services

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated	
	2008	2009	2010	2011	Salary Range	
Director of Housing	1	1	1	1	97,286 -	97,286
Housing/Community Development Coordinator II	1	1	1	1	53,336 -	53,336
Loan Coordinator II	0	0	1	1	37,892 -	37,892
Sr Clerk Typist /Sr Clerk Certified	0	0	1	1	39,444 -	39,444
Grant Reporting/Property Specialist	1	1	0	0	-	
Administrative Technician	1	1	0	0	-	
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>		

# Human Resources

---

## Mission/Function

The mission of the Human Resources Department is to provide comprehensive human resources support to City Departments including employment, classification, compensation, benefits, retirement planning and pension administration, wellness, employee and labor relations, employee development, equal employment opportunity, and research and analysis.

## Objectives

- Develop and implement best practices in the recruitment of highly qualified employees
- Support and promote the health and well-being of City employees through the development and administration of a comprehensive benefit program including health, dental, life and retirement
- Foster and maintain a learning environment that is inclusive and supportive
- Improve Human Resources' processes, systems and infrastructure
- Recommend and maintain a comprehensive and competitive classification and compensation structure
- Mitigate City exposure to legal and business risks
- Provide complex research, analysis and administrative support to the City Manager and Department Directors

**New Programs for 2011**

- Expand internal and community partnerships for recruiting and outreach efforts.
- Work with IT to implement human resources module of Innoprise system.
- Partner with City Departments to develop in-house training programs targeting skills of interest for employees, supervisors and managers.
- Begin systematic review of the City's classification and compensation programs.
- Develop a standardized performance management process for General Service and Management employees.

## Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Personnel	381,456	465,895	450,495	505,718
Operating	67,552	53,298	66,395	96,025
<b>Total Costs</b>	<b>449,008</b>	<b>519,193</b>	<b>516,890</b>	<b>601,743</b>

## Significant Adjustments

- Increased wellness program budget line items to more accurately reflect the true cost of the wellness program as negotiated by P.A.G.E. Corporate Cup funding of \$7,000 has been added
- Increased operational supplies to reflect purchase for mandatory training materials to ensure compliance with federal laws as well as CIRSA recommendations

## Human Resources

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	207,583	271,525	260,000	273,295
General Service	68,654	77,538	79,677	76,993
Temporary/Part Time	263	-	-	-
Overtime	3,838	3,492	-	2,600
Sick/Vac/PH Sellback	5,208	4,198	4,074	3,182
Step-Up	11,485	-	-	-
Moving Allowance			2,000	
<b>Benefits</b>				
Pension - PERA	33,814	43,417	47,271	47,374
Insurance Benefits	40,243	59,538	50,000	66,828
Medicare Tax	2,967	3,733	3,791	3,848
Worker's Compensation	1,318	1,949	1,927	2,386
Tuition Reimbursement	1,083	-	1,500	2,000
Moving Expense	-	-	-	-
Moving Reimbursement	5,000	-	-	-
Wellness Program	-	-	-	-
Wellness Incentives	-	250	-	26,600
Other Payroll Expense	-	255	255	612
<b>Total Personnel</b>	<b>381,456</b>	<b>465,895</b>	<b>450,495</b>	<b>505,718</b>
<b>Operating</b>				
Advertising	2,973	6,117	6,500	5,000
Communications	5,064	5,690	7,000	5,600
Dues & Subscriptions	884	1,197	-	1,500
Equipment	23,499	-	175	-
Other Charges	-	-	-	-
Printing & Binding	2,119	1,229	3,420	3,000
Professional Services	20,442	27,970	40,000	61,325
Rentals	-	-	1,200	1,500
Repairs and Maintenance	590	-	1,000	1,500
Supplies	4,388	6,881	4,000	9,500
Training & Education	6,343	3,724	1,000	3,000
Travel	926	490	2,000	4,000
Utilities	324	-	100	100
<b>Total Operating</b>	<b>67,552</b>	<b>53,298</b>	<b>66,395</b>	<b>96,025</b>
<b>Total Costs</b>	<b>449,008</b>	<b>519,193</b>	<b>516,890</b>	<b>601,743</b>

## Human Resources

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Director of Human Resources	1	1	1	1	96,000 - 96,000
Employee Benefits/Loss Control Manager	1	1	1	1	82,971 - 82,971
HR Analyst	2	2	2	2	44,525 - 47,399
Benefits Coordinator	1	1	1	1	43,082 - 43,082
Clerk Typist / HR Records Technician	1	1	1	1	33,381 - 33,381
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	

# Information Technology

---

## Mission/Function

The mission of the Department of Information Technology is to facilitate the seamless integration of technology solutions in a cost-effective manner, provide, support and maintain a reliable system and network infrastructure that enables City entities to provide superior customer service to our community and our citizens, and support the City's mission and goals by ensuring I.T. services and technology solutions align with the City's strategic plan.

## Objectives

- Support all business systems including but not limited to the City's major financial, public safety, justice, and document management/imaging systems
- Provide a high-performance video, voice and data network, including 550 traditional and network based (Voice-over-IP) telephones
- Support the City's voice radio systems, used by all large departments, including Public Safety
- Maintain the City's web site and other means of citizen access to the City through electronic means
- Install, maintain, and repair approximately 500 desktop computers, 100 wireless mobile computers and handheld (Blackberries) used by City employees
- Expand and maintain City's fiber network infrastructure
- Support the City's audio/visual and video-conferencing systems
- Expand and improve the City's Geographical Information System (GIS) and assist GIS users
- Advise senior management and provide guidance to departments regarding technological directions and initiatives that would benefit the City
- Increase video output on Channel 17 by originating new programming and also by investigating other government websites for content.
- Increase published material aimed at specific groups such as children or the general populace

### New Programs for 2011

- Implement Innoprise Enterprise Resource System replacing the H.T.E. system
- Redesign City's Internet and Intranet sites to provide easier navigation, more robust functionality and social networking
- Continue to support the City/County web portal project
- Upgrade Channel 17 content media to digital format and implement closed-captioning
- Plan and design City Hall technology renovation
- Establish disaster recovery and back-up site for City data and resources
- Plan redundant fiber infrastructure for digital-trunked radio system
- Establish computer training lab and provide training for City employees

## Information Technology

---

### Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	1,112,975	1,151,191	1,111,976	1,316,050
Operating	373,364	530,412	819,029	918,204
<b>Total Costs</b>	<b>1,486,339</b>	<b>1,681,603</b>	<b>1,931,005</b>	<b>2,234,254</b>

### Significant Adjustments

- Fill vacant Business Systems Analyst position
- Increase funding in Temporary/Part Time to assist with GIS assignments
- Increase funding in Operating for new and upgrade systems in addition to budget for increased utilities cost associated with the new facility

## Information Technology

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	207,617	172,120	124,658	153,343
General Service	636,419	645,013	650,000	735,560
Temporary/Part Time	3,636	33,802	47,100	80,000
Overtime	9,858	15,651	12,000	5,500
Sick/Vac/PH Sellback	3,669	4,447	3,400	2,500
Step-Up	1,266	11,751	12,000	-
Uniform/Shoe/Tool Allow	150	150	150	150
Incentive Awards	100	100	350	350
<b>Benefits</b>				
Pension - PERA	99,352	108,456	115,000	130,062
Insurance Benefits	129,825	139,346	125,000	184,700
Medicare Tax	10,397	10,544	12,260	12,161
Worker's Compensation	7,363	5,905	5,207	6,373
Tuition Reimbursement	2,070	2,695	3,500	4,000
Uniform Cleaning	1,253	1,160	1,300	1,300
Other Payroll Expense	-	51	51	51
<b>Total Personnel</b>	<b>1,112,975</b>	<b>1,151,191</b>	<b>1,111,976</b>	<b>1,316,050</b>
<b>Operating</b>				
Advertising	-	171	11,460	12,000
Communications	50,893	53,424	55,800	34,858
Dues & Subscriptions	2,580	2,512	2,625	4,325
Equipment	6,613	4,854	5,000	2,850
Printing & Binding	-	131	2,000	2,000
Professional Services	12,281	14,472	12,850	16,496
Rentals	260,892	416,604	660,894	769,725
Repairs and Maintenance	4,118	9,616	13,700	15,300
Supplies	19,193	16,149	29,000	26,450
Training & Education	7,344	4,156	10,000	14,000
Travel	6,321	4,719	5,700	5,700
Utilities	3,129	3,604	10,000	14,500
<b>Total Operating</b>	<b>373,364</b>	<b>530,412</b>	<b>819,029</b>	<b>918,204</b>
<b>Total Costs</b>	<b>1,486,339</b>	<b>1,681,603</b>	<b>1,931,005</b>	<b>2,234,254</b>

## Information Technology

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Director of Information Systems	1	1	1	1	94,592 - 94,592
Public Relations & Media Spec	0	1	1	1	71,177 - 71,177
Asst Director/Information Tech	1	1	1	1	0 - 0
Communications Supervisor	1	1	1	1	57,551 - 57,551
Sr Security Administrator	0	0	1	1	69,294 - 69,294
Sr Network Administrator	2	2	1	1	71,177 - 71,177
Business Systems Analyst	0	0	1	1	60,108 - 60,108
Media Systems Administrator	0	0	1	1	58,274 - 58,274
Sr Business Systems Analyst	0.75	0.75	0.75	0.75	53,383 - 53,383
Network Administrator	1	1	1	1	50,870 - 50,870
Sr PC Network Technician	3	3	2	2	48,827 - 52,306
GIS Coordinator	1	1	1	1	54,148 - 54,148
Radio Technician / Radio Technician II	2	2	2	2	39,363 - 49,675
PC Network Technician	0	0	1	1	41,335 - 41,335
Project Manager	1	1	0	0	-
Web Site Coordinator	1	1	0	0	-
<b>Total</b>	<b>14.75</b>	<b>14.75</b>	<b>15.75</b>	<b>15.75</b>	

# Law

---

## Mission/Function

The mission of the Law Department is to provide quality legal services to the City in accordance with the Charter requirements. This mission is accomplished by providing prompt, courteous and professional service.

## Objectives

- Provide continuity of quality legal services to the City through staffing and contract attorneys
- Improve coordination with other City Departments for increased efficiencies
- Transition Law Department files and document retention to electronic media
- Increase City-wide use of approved legal instrument forms and templates

### New Programs for 2011

- Begin implementation of electronic records system
- Increased efforts on code enforcement and neighborhood preservation

## Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	-	44,300	457,774	634,657
Operating	787,723	776,248	280,920	212,320
<b>Total Costs</b>	<b>787,723</b>	<b>820,548</b>	<b>738,694</b>	<b>846,977</b>

## Significant Adjustments

- Reduced funding in Contract Services to hire an in-house attorney

# Law

## Budget Detail

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	-	35,531	300,000	465,978
General Service	-	-	77,226	26,279
Sick/Vac/PH Sellback	-	959	-	3,762
Step-Up	-	-	-	-
<b>Benefits</b>				
Pension - PERA	-	4,532	35,000	67,434
Insurance Benefits	-	2,323	38,000	60,560
Medicare Tax	-	527	6,438	7,192
Worker's Compensation	-	428	1,110	3,401
Other Payroll Expense	-	-	-	51
<b>Total Personnel</b>	<b>-</b>	<b>44,300</b>	<b>457,774</b>	<b>634,657</b>
<b>Operating</b>				
Advertising	-	-	-	-
Communications	-	-	2,000	3,000
Dues & Subscriptions	-	-	2,300	2,300
Equipment	-	-	1,000	1,000
Other Charges	35,831	31,197	-	-
Printing & Binding	-	-	-	-
Professional Services	751,892	745,051	200,000	130,000
Rentals	-	-	31,870	31,870
Repairs and Maintenance	-	-	-	1,650
Supplies	-	-	40,400	37,500
Training & Education	-	-	1,850	2,500
Travel	-	-	1,500	2,500
<b>Total Operating</b>	<b>787,723</b>	<b>776,248</b>	<b>280,920</b>	<b>212,320</b>
<b>Total Costs</b>	<b>787,723</b>	<b>820,548</b>	<b>738,694</b>	<b>846,977</b>

## Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
City Attorney	0	0	1	1	140,000 - 140,000
Asst City Attorney	0	0	3	3	90,000 - 90,000
Deputy City Attorney	0	1	0	0	-
Legal Assistant	0	1	1	1	48,978 - 48,978
Clerk Typist	0	0	1	1	26,279 - 26,279
<b>Total</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>6</b>	

# Municipal Court

---

## Mission/Function

The City of Pueblo Municipal Court's mission is to provide an efficient, equitable, and impartial forum to hear and resolve alleged violations of the City of Pueblo Municipal Code and to effectively and efficiently impose and collect fines, costs, and penalties due the City of Pueblo.

## Objectives

- Make customer service the number one priority and to make the Municipal Court experience a user-friendly, expeditious, and efficient process, whether the contact is personal, by phone, mail, e-mail, electronic, or otherwise
- Resolve in a speedy fashion all trials to the Court within a three-to-four week period from arraignment and all jury trials within a two month period from arraignment
- Continue the expansion of creative alternatives for adults and juveniles, including Juvenile Diversion Programming, Teen Court, Graffiti Removal/Community Service, Restorative Justice, and otherwise
- Expand the use of computers, technology, and other automated solutions that impact the efficiency of the Court or access to the Court
- Maintain the transparency of the Court, whereby every defendant and customer can expect to be treated the same as any other defendant and customer

### New Programs for 2011

- The Court will further expand the use of electronically generated evidence storage devices including scanning, Hitachi Smart Boards, and DVD/CD/MP3/other popular disk photo/data collection devices. This effort is designed to complement last year's implementation of a Court of Record system/designation, which resulted in an electronically generated verbatim record of all of the Court's proceedings. This continued expansion will facilitate the ability to access and maintain archives immediately and indefinitely
- The Court will implement Innoprise office management and case management programming. This programming will provide an increased ability to reliably query and retrieve data as well as provide a single uniform system to maintain the Court's office management and case management needs, including internet based offender compliance tracking
- The Court will further expand Adult and Juvenile Community Service alternatives to facilitate restorative justice concepts and as an alternative to fines where appropriate
- The Court will further expand its collections efforts including warrant clearing with the purpose of responsibly collecting the increasing amount of outstanding fines and costs owed to the City of Pueblo
- The Court will further expand its customer service efforts in the nature of updated and increased website information availability; internet based case processing options, bi-lingual informational pamphlets, and government access channel public service announcements

## Municipal Court

---

### Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Personnel	632,578	695,252	700,791	788,090
Operating	100,546	92,314	112,330	115,387
<b>Total Costs</b>	<b>733,124</b>	<b>787,566</b>	<b>813,121</b>	<b>903,477</b>

### Significant Adjustments

- Increased funding in Temporary/Part Time to assist with seasonal workload
- Increased funding in Operating to accurately reflect the costs of utilities associated with the new facility

# Municipal Court

## Budget Detail

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Personnel</b>				
<b>Salaries</b>				
Administration	168,356	145,673	179,712	177,547
General Service	232,532	264,386	240,000	260,598
Temporary/Part Time	68,536	106,469	90,000	145,114
Overtime	10,507	9,193	8,000	15,000
Sick/Vac/PH Sellback	9,183	10,526	7,742	8,000
Step-Up	394	11,215	10,000	2,000
<b>Benefits</b>				
Pension - PERA	53,479	65,184	75,332	79,866
Insurance Benefits	78,833	71,627	75,000	85,166
Medicare Tax	5,826	7,132	8,085	8,569
Worker's Compensation	4,932	3,847	3,166	4,077
Tuition Reimbursement	-	-	3,754	2,000
Other Payroll Expense	-	-	-	153
<b>Total Personnel</b>	<b>632,578</b>	<b>695,252</b>	<b>700,791</b>	<b>788,090</b>
<b>Operating</b>				
Communications	15,589	15,500	18,000	13,611
Dues & Subscriptions	657	1,842	-	1,500
Equipment	827	3,865	-	-
Insurance	7,894	4,637	5,000	9,000
Other Charges	-	85	-	-
Printing & Binding	1,610	648	2,000	3,000
Professional Services	18,988	17,376	23,531	25,331
Rentals	5,436	4,399	7,100	7,100
Repairs and Maintenance	9,026	7,280	6,000	6,000
Supplies	26,947	24,984	27,699	21,987
Training & Education	686	829	1,500	2,000
Travel	1,179	819	1,500	1,000
Utilities	11,707	10,050	20,000	24,858
<b>Total Operating</b>	<b>100,546</b>	<b>92,314</b>	<b>112,330</b>	<b>115,387</b>
<b>Total Costs</b>	<b>733,124</b>	<b>787,566</b>	<b>813,121</b>	<b>903,477</b>

## Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Municipal Court Judge	1	1	1	1	112,605 - 112,605
Court Administrator	1	1	1	1	63,742 - 63,742
Probation Case Manager	1	1	1	1	50,985 - 50,985
Lead Court Technician	2	2	2	2	35,934 - 38,123
Clerk Typist / Court Technician	4	4	4	4	27,350 - 36,423
<b>Total</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	

# Parks and Recreation

---

## Mission/Function

Pueblo PARKS MAKES LIFE BETTER by offering:

- Quality, diverse recreation and leisure opportunities
- Safe, clean and attractive park and recreation facilities
- Investments in new and renovated parks and recreation facilities
- Partnerships that enhance opportunities and maximize resources

## Objectives

- Create an organization committed to the rigorous pursuit of customer service, creativity, safety, teamwork, integrity and continuous improvement and development
- Provide quality, diverse recreation and leisure opportunities
- Provide safe, clean and aesthetically pleasing parks, trails and open space opportunities
- Invest in parks and recreation facilities by renovating old dilapidated spaces and planning and developing new opportunities
- Develop and manage partnerships and contract service that enhance opportunities and maximize resources

**New Programs for 2011**

- Initiate Park Ranger program
- Partnership with Boys & Girls Club to expand youth recreation program opportunities at the El Centro del Quinto Sol Recreation Center
- Contract the operation of concessions at the Ice Arena
- Establish El Centro del Quinto Sol Oversight Committee

## Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Personnel	2,821,596	2,841,961	3,412,219	3,620,610
Operating	1,007,694	1,054,505	1,352,515	1,377,200
<b>Total Costs</b>	<b>3,829,290</b>	<b>3,896,466</b>	<b>4,764,734</b>	<b>4,997,810</b>

## Significant Adjustments

- Increased Temporary/Part Time funding for seasonal workload
- Added funding for incentive awards
- Funding to complete the Parks, Recreation and Trails Master Plan for all City managed parks
- Increased funding in Operating budget for supplies and contract services

## Parks and Recreation

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	631,727	423,560	450,000	485,862
General Service	924,405	1,033,498	885,000	1,079,325
Incentive Awards	-	1	-	6,000
Temporary/Part Time	590,756	671,347	1,200,000	1,119,000
Overtime	12,108	16,098	22,000	10,500
Sick/Vac/PH Sellback	14,173	11,429	29,550	18,700
Step-Up	563	2,333	500	500
Uniform/Shoe/Tool Allow	1,650	1,575	2,150	2,075
<b>Benefits</b>				
Pension - PERA	245,411	263,814	358,856	360,748
Health/Dental Insurance		306,744	347,899	415,152
Insurance Benefits	288,340	6,946	7,031	7,835
Medicare Tax	24,256	26,288	34,557	37,770
Moving Expense	-	2,477	-	-
Worker's Compensation	77,335	65,942	60,023	60,990
Tuition Reimbursement	-	-	-	-
Uniform Cleaning	10,872	9,781	14,500	16,000
Other Payroll Expense	-	128	153	153
<b>Total Personnel</b>	<b>2,821,596</b>	<b>2,841,961</b>	<b>3,412,219</b>	<b>3,620,610</b>
<b>Operating</b>				
Advertising	11,269	16,596	24,200	24,000
Communications	27,460	24,294	33,600	28,500
Cost of Merchandise	3,473	6,138	7,000	7,000
Dues & Subscriptions	2,920	4,128	3,725	3,950
Equipment	11,131	8,222	76,000	61,200
Licenses, Permits & Fees	-	50	-	250
Printing & Binding	7,589	4,243	6,475	4,775
Professional Services	68,615	157,095	189,165	225,175
Rentals	11,665	10,486	13,300	11,600
Repairs and Maintenance	158,388	146,763	163,100	169,900
Supplies	143,824	142,771	300,000	257,000
Training & Education	726	1,045	4,200	4,500
Travel	1,752	2,535	3,500	3,000
Utilities	558,882	530,139	528,250	576,350
<b>Total Operating</b>	<b>1,007,694</b>	<b>1,054,505</b>	<b>1,352,515</b>	<b>1,377,200</b>
<b>Total Costs</b>	<b>3,829,290</b>	<b>3,896,466</b>	<b>4,764,734</b>	<b>4,997,810</b>

## Parks and Recreation

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Director of Parks	1	1	1	1	102,500 - 102,500
Asst Manager/Recreation	1	1	0	0	-
Asst Director/Parks and Recreation	0	0	1	1	90,835 - 90,835
Ice Arena Manager	1	1	1	1	73,120 - 73,120
Parks Manager	0	0	1	1	0 - 0
Parks Supervisor	2	2	2	2	57,154 - 59,045
Recreation Supervisor	0	0	2	2	49,804 - 49,804
Park Area Coordinator	1	1	0	0	-
Parks Superintendent	1	0	0	0	-
Recreation Center Coordinator	1	1	0	0	-
Recreation Supervisor I	1	1	0	0	-
Administrative Technician /Administrative Technician Certified	1	1	1	1	44,356 - 44,356
Clerk Typist / Parks & Rec Technician	1.75	1.75	1.75	1.75	33,003 - 33,003
Gardener	1	1	1	1	43,165 - 43,165
Park Caretaker II - Irrigation	4	4	4	4	40,546 - 43,165
Park Caretaker II - Trees	1	1	1	1	33,486 - 33,486
Park Caretaker, Senior	0	0	1	1	33,486 - 33,486
Parks Maintenance Mechanic	3	3	3	3	46,457 - 46,457
Program Coordinator	0	0	1	1	37,677 - 37,677
Parks Senior Mechanic/Welder	1	1	1	1	40,891 - 40,891
Utility Worker/Park Caretaker I	13	15	15	15	0 - 38,103
Park Caretaker II - Maintenance	1	1	0	0	-
Park Caretaker II - Playground	1	1	0	0	-
<b>Total</b>	<b>36.75</b>	<b>37.75</b>	<b>37.75</b>	<b>37.75</b>	

# Planning and Community Development

---

## Mission/Function

The Department of Planning and Community Development’s mission is to preserve and enhance Pueblo’s unique quality of life by administering the City’s comprehensive plan and enforcing land use regulations in a timely and consistent manner; to provide professional technical support to the City’s elected officials in reaching their decisions on land use development proposals, and to lead the way on the design and implementation of community investment capital projects approved by City Council to meet the future needs of the community and improve neighborhoods.

## Objectives

- Prepare the city for managed growth in a sustainable fashion that adds value to the community and ensures that infrastructure is in place for future development
- Preparation and implementation of quality plans and projects that establish downtown as a regional center for people to live, work, and be entertained, as well as plans for infill and new developments that create a beautiful city with quality housing choices, and infrastructure upgrades in neighborhoods
- Ensure the development code reflects community goals and standards and review processes are timely, consistent, efficient, and predictable
- Provide technical planning and design assistance in the development of special projects as identified by the City Council
- Develop intergovernmental cooperation in support of achieving the community’s goals
- Fully inform citizens, elected, and appointed officials about land use development issues and cases

**New Programs for 2011**

- With the assistance of the Pueblo Urban Renewal Authority and Downtown organizations, a Central Downtown Plan will be completed in 2011.
- Complete and implement 2-3 binding neighborhood plans per year over the next three years including the Historic East Side Neighborhood.
- Promote healthier and more livable neighborhoods for the citizens through ongoing enforcement of Title 17 land use regulations and focus on expanding enforcement of regulations that are not currently enforced.

## Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	811,862	811,419	677,839	925,283
Operating	62,843	141,617	214,157	255,756
<b>Total Costs</b>	<b>874,705</b>	<b>953,036</b>	<b>891,996</b>	<b>1,181,039</b>

## Planning and Community Development

---

### Significant Adjustments

- The Director of Planning and Community Development position will remain authorized, but continue to not be funded in 2011. The City Manager will continue to serve as Director of Planning and Community Development
- Increased funding in the Operating budget for landscape maintenance

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Elected/Board Members	5,800	5,300	6,600	6,600
Administration	190,839	329,132	250,000	309,821
General Service	418,312	281,789	240,990	362,673
Overtime	-	865	-	-
Sick/Vac/PH Sellback	6,790	2,519	2,490	6,000
Step-Up	5,527	650	-	-
<b>Benefits</b>				
Pension - PERA	69,160	73,673	65,000	88,215
Insurance Benefits	102,860	103,027	98,000	135,036
Medicare Tax	8,533	8,419	8,484	9,424
Worker's Compensation	3,707	3,561	3,224	4,259
Tuition Reimbursement	334	2,433	3,000	3,000
Other Payroll Expense	-	51	51	255
<b>Total Personnel</b>	<b>811,862</b>	<b>811,419</b>	<b>677,839</b>	<b>925,283</b>
<b>Operating</b>				
Advertising	3,360	2,591	2,500	5,000
Communications	14,548	12,107	15,000	9,726
Dues & Subscriptions	2,867	1,776	4,000	3,041
Equipment	1,643	277	123	-
Printing & Binding	630	360	362	362
Professional Services	3,380	96,470	156,750	203,750
Rentals	13,280	11,025	13,000	13,000
Repairs and Maintenance	1,109	301	1,150	1,150
Supplies	10,571	10,869	11,145	10,000
Training & Education	3,280	1,342	3,877	3,477
Travel	6,217	2,354	5,000	5,000
Utilities	1,958	2,145	1,250	1,250
<b>Total Operating</b>	<b>62,843</b>	<b>141,617</b>	<b>214,157</b>	<b>255,756</b>
<b>Total Costs</b>	<b>874,705</b>	<b>953,036</b>	<b>891,996</b>	<b>1,181,039</b>

## Planning and Community Development

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated	
	2008	2009	2010	2011	Salary Range	
Director of Planning & Community Development	1	1	1	1	0 -	0
Asst City Manager/Community Invest	1	1	1	1	80,241 -	80,241
Asst City Manager/Development Services	1	1	1	1	90,562 -	90,562
Asst City Manager/Urban Renewal	1	0	0	0	-	
Landscape Architect	1	1	1	1	68,164 -	68,164
Metro Planning Org Administrator	1	1	1	1	70,787 -	70,787
Principal Planner	1	1	1	1	68,453 -	68,453
Administrative Technician / Administrative Technician Certified	1	1	1	1	44,356 -	44,356
Clerk Typist / Land Use Records Technician	1	1	1	1	33,417 -	33,417
Land Use Technician	1	1	1	1	39,460 -	39,460
Planner	4	4	4	4	42,757 -	51,118
Sr Planner	2	2	2	2	50,503 -	64,802
Zoning Enforcement Officer	1	1	1	1	39,960 -	39,960
<b>Total</b>	<b>17</b>	<b>16</b>	<b>16</b>	<b>16</b>		

# Police

---

## Mission/Function

The Police Department is responsible for the preservation of public peace, prevention of crime, apprehension of criminals, protection of the rights of persons and property, and the enforcement of the laws of the State and the ordinances of the City, as provided by the Pueblo City Charter, including all rules and regulations made in accordance therewith, and such other functions as the City Council and City Manager may prescribe for public safety.

## Objectives

- Protect life and property from crime through preventive police patrol, crime prevention programs, community-oriented policing, and the investigation of reported crime
- Promote safe and orderly traffic movement through education and enforcement programs, with an emphasis on seatbelt safety and DUI violations
- Combat illegal drug use and drug trafficking through education and enforcement, including the DARE Program and an ongoing partnership with the U.S. Drug Enforcement Administration
- Actively address gang presence and combat gang crime through utilization of the SAFE unit, community partnerships and other police resources
- Provide order maintenance and other police services to improve the overall quality of life in the City of Pueblo, including working cooperatively with Pueblo City Schools to provide a safe school environment
- Provide code enforcement services including weed and solid waste abatement

New Programs for 2011	
➤	Establishment of the Bessemer police satellite facility
➤	Continued involvement with the Gang Steering Committee (GEAR)
➤	Exploring the implementation of a City owned/operated vehicle storage facility
➤	Transition to new Chief of Police

## Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
Personnel	22,612,633	22,936,871	21,590,719	24,269,452
Operating	1,666,700	1,419,258	1,780,692	1,684,260
<b>Total Costs</b>	<b>24,279,333</b>	<b>24,356,129</b>	<b>23,371,411</b>	<b>25,953,712</b>

## Significant Adjustments

- Utility cost increase for the new Pueblo Municipal Justice Center facility
- Freeze seven unfunded positions through 2011

## **Police**

---

- Implement a new False Alarm Ordinance to minimize false alarms and increase fees
- Complete a 911 Communications Center staffing study, as outlined in the Strategic Plan
- Increased funding of \$800k for Old Police Pension

# Police

## Budget Detail

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	1,128,725	1,001,197	1,150,190	1,148,300
Police Service Salaries	11,641,554	12,782,540	11,000,000	12,926,773
General Service	1,971,041	1,936,775	1,750,000	2,045,255
Temporary/Part Time	114,001	149,492	167,000	122,000
Overtime	1,023,431	1,019,296	1,300,000	517,000
Educational Incentive	56,600	60,200	67,600	72,400
Sick/Vac/PH Sellback	275,122	293,427	300,000	216,500
Step-Up	92,223	108,086	69,500	68,500
Uniform/Shoe/Tool Allow	37,959	40,617	40,000	70,000
<b>Benefits</b>				
Pension - PERA	262,735	285,352	400,000	409,427
Pension - Police	2,864,419	1,864,644	1,945,709	2,767,403
Insurance Benefits	2,408,679	2,666,438	2,717,911	3,091,219
Medicare Tax	184,185	197,967	202,919	209,826
Worker's Compensation	535,987	512,571	477,748	601,024
Uniform Repair/Replace	2,080	2,275	-	-
Tuition Reimbursement	13,892	13,752	-	-
Other Payroll Expense	-	2,242	2,142	3,825
<b>Total Personnel</b>	<b>22,612,633</b>	<b>22,936,871</b>	<b>21,590,719</b>	<b>24,269,452</b>
<b>Operating</b>				
Advertising	-	180	1,500	200
Communications	309,220	281,801	400,000	354,218
Dues & Subscriptions	5,569	4,840	6,000	4,710
Insurance			2,000	
Equipment	10,882	7,300	13,511	13,331
Other Charges	-	2,125	-	-
Police Academy Training	5,834	-	-	-
Printing & Binding	10,775	10,078	5,000	5,000
Professional Services	183,684	197,100	169,729	235,299
Rentals	38,593	46,657	33,275	74,852
Repairs and Maintenance	317,027	308,755	284,000	283,000
Supplies	107,651	96,575	171,427	130,400
Training & Education	14,384	25,447	36,500	36,500
Travel	32,148	44,686	57,750	48,750
Utilities	630,933	393,714	600,000	498,000
<b>Total Operating</b>	<b>1,666,700</b>	<b>1,419,258</b>	<b>1,780,692</b>	<b>1,684,260</b>
<b>Total Costs</b>	<b>24,279,333</b>	<b>24,356,129</b>	<b>23,371,411</b>	<b>25,953,712</b>

# Police

---

## Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Police Chief	1	1	1	1	118,633 - 118,633
Police Deputy Chief	3	3	3	3	104,420 - 104,420
Police Captain	8	8	8	8	90,249 - 90,249
Police Records Manager	0	1	1	1	57,551 - 57,551
Police Support Tech Supervisor	1	1	1	1	55,705 - 55,705
Dispatch Manager	0	1	1	1	53,860 - 53,860
Police Records Administrator	1	0	0	0	-
Dispatch Supervisor	1	0	0	0	-
Police Sergeant	25	25	25	25	78,170 - 80,232
Police Corporal	55	55	55	55	67,684 - 69,730
Police Patrol Officer	115	115	115	115	0 - 65,979
Crime Analyst	1	1	1	1	43,996 - 43,996
Emergency Service Dispatch Supervisor	0	3	3	3	40,366 - 52,127
Emergency Service Dispatcher	20	20	22	22	33,101 - 46,180
Police Support Tech II	1	1	1	1	47,023 - 47,023
Administrative Technician / Administrative Technician Certified	1	1	1	1	44,356 - 44,356
Police Payroll Technician	1	1	1	1	44,356 - 44,356
Police Support Tech I	3	3	3	3	39,414 - 42,476
Clerk Typist / Records Tech/Investigations Tech/Police Service Reps	15	15	15	15	0 - 36,423
Sr Clerk Typist / Sr Clerk Certified	8	8	8	8	32,849 - 36,423
Building Custodian	1	1	1	1	29,672 - 29,672
Sr Emergency Service Dispatcher	3	0	0	0	-
<b>Total</b>	<b>264</b>	<b>264</b>	<b>266</b>	<b>266</b>	

# Public Works, Bureau of

---

## Mission/Function

Our mission is to enhance the quality of life for the Pueblo Community by providing safe, compliant, and efficient public infrastructure solutions.

## Objectives

- Develop an asphalt preservation program designed to extend the life of our roadway network
- Provide a safe, accessible environment for the public and City employees
- Provide a safe, attractive, and well-maintained public right-of-way
- Provide a safe and efficient transportation system that allows for the convenient movement of people and goods
- Plan arterial and collector roads to maintain or create street connectivity throughout the City. Plan local streets to maintain the opportunity for good connectivity within and between neighborhoods by automobile, bicycle, and foot
- Plan for and consider the needs of all road users within the existing transportation system and in new developments including safety, intersection design, and roadway width
- Improve the pedestrian and bicycle transportation system to support a continuous, safe, and desirable walking and biking environment
- Implement design and construction standards

### New Programs for 2011

- Aggressive Pothole Patching Program
- Implement a Grading Permit for all site improvements
- Department Public Education Campaign

## Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Personnel	4,948,240	4,601,047	4,656,339	4,879,572
Operating	2,750,406	2,675,889	3,525,925	3,130,690
<b>Total Costs</b>	<b>7,698,646</b>	<b>7,276,936</b>	<b>8,182,264</b>	<b>8,010,262</b>

## Significant Adjustments

- Funding positions out of Highway User Tax Fund (HUTF) Funding instead of General Fund
- Purchasing necessary Street and Transportation equipment out of HUTF funds
- 2011 Budget is adjusted to reflect the utilities cost increase

## Public Works, Bureau of

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	716,737	628,386	585,000	623,210
General Service	2,729,195	2,590,927	2,662,245	2,659,851
Temporary/Part Time	153,454	92,233	107,736	99,262
Overtime	52,475	31,379	36,700	31,700
Sick/Vac/PH Sellback	18,449	15,034	20,000	12,050
Step-Up	6,454	20,924	16,000	6,200
Uniform/Shoe/Tool Allow	4,725	4,350	4,725	4,800
Incentive Awards	3,538	2,999	3,750	3,800
<b>Benefits</b>				
Pension - PERA	416,401	412,110	425,000	453,422
Insurance Benefits	591,488	594,677	585,000	746,529
Medicare Tax	41,959	41,880	44,724	45,998
Worker's Compensation	177,152	130,897	128,449	155,252
Tuition Reimbursement	10,418	13,101	10,000	13,200
Moving Reimbursement	-	5,000	-	-
Uniform Cleaning	25,795	16,640	26,500	23,500
Other Payroll Expense	-	510	510	798
<b>Total Personnel</b>	<b>4,948,240</b>	<b>4,601,047</b>	<b>4,656,339</b>	<b>4,879,572</b>
<b>Operating</b>				
Advertising	5,794	385	950	950
Communications	33,559	31,536	43,405	18,130
Dues & Subscriptions	2,226	1,353	1,960	1,855
Machinery & Equipment	33,094	26,887	15,450	22,600
Licenses, Permits, and Fees	3,486	4,504	5,100	5,000
Other Charges	74	13	-	-
Printing & Binding	494	114	1,200	1,400
Professional Services	85,718	148,716	885,000	266,505
Rentals	7,137	3,742	5,360	5,360
Repairs and Maintenance	284,695	289,111	241,750	280,850
Supplies	310,618	274,979	324,450	308,000
Training & Education	4,598	4,543	10,060	13,060
Travel	3,255	4,383	7,750	8,500
Utilities	1,975,658	1,885,623	1,983,490	2,198,480
<b>Total Operating</b>	<b>2,750,406</b>	<b>2,675,889</b>	<b>3,525,925</b>	<b>3,130,690</b>
<b>Total Costs</b>	<b>7,698,646</b>	<b>7,276,936</b>	<b>8,182,264</b>	<b>8,010,262</b>

## Public Works, Bureau of

---

### Staffing Detail

#### Engineering

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Director of Public Works	1	1	1	1	109,341 - 109,341
Asst Director/Public Works	1	1	1	1	99,148 - 99,148
Engineering Manager	1	1	1	1	96,009 - 96,009
Civil Engineer/Construction	1	1	1	1	77,115 - 77,115
Survey Party Chief-LS	1	1	1	1	58,597 - 58,597
Associate Engineer II	2	2	2	2	53,600 - 56,483
Associate Field Engineer	1	2	2	2	42,757 - 54,871
Survey Party Chief	1	1	1	1	52,482 - 52,482
Construction Inspector	3	2	2	2	47,504 - 47,806
Administrative Technician / Administrative Technician Certified	1	1	1	1	44,356 - 44,356
Surveyor	2	2	2	2	38,954 - 40,537
Associate Engineer I	1	1	0	0	-
<b>Total</b>	<b>16</b>	<b>15</b>	<b>15</b>	<b>15</b>	

#### Public Buildings

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Building/Grounds Superintendent	1	1	1	1	70,787 - 70,787
Electrician	1	1	1	1	0 - 0
Painter	2	2	2	2	52,482 - 52,482
Building/Grounds Maintenance Mechanic	2	2	2	2	52,482 - 52,482
Carpenter	2	2	2	2	50,483 - 52,482
Utility Worker III	2	2	2	2	39,573 - 47,682
<b>Total</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	

#### Street Cleaning

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Sweeper Operator	4	4	4	4	39,203 - 45,015
Equipment Operator II	2	2	2	2	0 - 40,289
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	

## Public Works, Bureau of

---

### Staffing Detail

#### Streets Division

Title	Full Time Employees				2011 Estimated Actual	
	2008	2009	2010	2011	Salary Range	
Streets Superintendent	1	1	1	1	0 -	0
Street Maintenance Supervisor	1	1	1	1	57,566 -	57,566
Area Crew Leader	2	2	2	2	53,894 -	53,894
Pavement Management Technician	1	1	1	1	53,894 -	53,894
Street Inspector	2	2	2	2	50,769 -	50,769
Equipment Operator IV	6	6	6	6	36,951 -	45,531
Utility & Maintenance Worker	1	1	1	1	43,567 -	43,567
Equipment Operator II	4	4	4	4	0 -	40,289
Utility Worker/Equipment Operator I	12	12	12	12	0 -	35,197
Sr Clerk Typist / Sr Clerk Certified	1	1	1	1	39,816 -	39,816
<b>Total</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>		

#### Traffic Control

Title	Full Time Employees				2011 Estimated	
	2008	2009	2010	2011	Salary Range	
Traffic Control Supervisor	1	1	1	1	61,835 -	61,835
Asst Traffic Control Supt	1	1	0	0	-	
Sr Traffic Signal Technician	2	2	2	2	0 -	52,482
Traffic Signal Technician	3	3	3	3	44,631 -	48,380
Traffic Signs/Mkg Specialist	2	2	2	2	37,677 -	45,659
Traffic Cont Utility Work III	1	1	2	1	48,380 -	48,380
Traffic Cont Utility Work II	0	0	0	1	31,620 -	31,620
<b>Total</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>		

#### Transportation

Title	Full Time Employees				2011 Estimated	
	2008	2009	2010	2011	Salary Range	
Traffic Engineer	1	1	1	1	85,090 -	85,090
Traffic Engineer Analyst	1	1	1	1	50,769 -	50,769
Sr Clerk Typist / Sr Clerk Certified	1	1	1	1	39,816 -	39,816
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>		

# Purchasing

---

## Mission/Function

The Purchasing Department exists to provide city departments and outside agencies with a central location for purchasing goods, equipment, and services while encouraging an atmosphere of fairness, honesty and integrity in dealing with customers, suppliers and staff. Our main goal is to provide competitive pricing, reputable sources, general problem solving services for our customers, and to spend City taxpayer money wisely so that maximum value is obtained for its limited financial resources.

## Objectives

- **Accountability:** Taking ownership and being responsible to all customers for our actions. We strive to ensure that Pueblo taxpayers receive the maximum value for every expenditure and that all expenditures are conducted in a manner that preserves the public trust
- **Transparency:** Easily accessible and understandable processes and policies. We endeavor to conduct all purchases in accordance with uniform rules and principles of public procurement and to adhere to Federal, State and local regulations
- **Integrity:** Doing the right thing at the right time. We will continue to provide the timely delivery of quality products and services at competitive prices to all customers
- **Impartiality:** Unbiased decision making and actions. We make every effort to encourage competitive bidding on the basis of opportunity and fair treatment to all vendors
- **Professionalism:** Upholding high technical and ethical standards. It is our priority to maintain a professional procurement system which is adaptable and responsive to changing needs and conditions within the City and marketplace
- **Service:** Maintain our obligation to our internal and external customers with a customer-service focus while meeting the needs and protecting the interests of the organization and the public. We will continue to uphold the spirit of collaboration and partnership with all other Purchasing Cooperative Agencies.

### New Programs for 2011

- Promote procurement card use once the Innoprise System is in place
- Raise monetary thresholds for discretionary purchasing
- Implement an on-line bid system which will streamline the bidding process. This service (free to City/low cost to vendors) will provide vendors with the convenience of doing businesses with the City in an online format.
- Review Purchasing Policies and Procedures and make changes as needed to apply sound and current procurement practices while also abiding by the most current and applicable federal, state, and local laws and regulations.

## Purchasing

---

### Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Personnel	249,221	262,999	252,779	274,118
Operating	25,140	26,152	36,305	36,715
<b>Total Costs</b>	<b>274,361</b>	<b>289,151</b>	<b>289,084</b>	<b>310,833</b>

### Significant Adjustments

- Increased Temporary/Part Time budget to assist with organizing and auctioning the City's surplus assets.

## Purchasing

---

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
Administration	88,054	94,530	94,530	94,530
General Service	81,852	84,995	50,204	49,249
Temporary/Part Time	30,632	33,943	65,157	85,533
Sick/Vac/PH Sellback	1,671	1,801	1,800	-
Step-Up	1,002	-	-	-
<b>Benefits</b>				
Pension - PERA	23,981	27,256	28,999	31,331
Insurance Benefits	14,436	13,534	4,012	8,155
Medicare Tax	2,946	3,114	3,069	3,316
Worker's Compensation	1,855	1,539	1,508	1,953
Tuition Reimbursement	2,792	2,287	3,500	-
Other Payroll Expense	-	-	-	51
<b>Total Personnel</b>	<b>249,221</b>	<b>262,999</b>	<b>252,779</b>	<b>274,118</b>
<b>Operating</b>				
Advertising	101	196	100	100
Communications	5,770	5,081	8,900	3,600
Dues & Subscriptions	521	597	425	575
Equipment	1,433	2,334	-	-
Non-Exp Reimbursement	479	-	-	-
Other Charges	428	(306)	300	300
Professional Services	1,907	2,068	2,280	2,750
Rentals	7,423	7,510	7,600	7,690
Repairs and Maintenance	1,831	2,864	2,700	2,200
Supplies	27	1,789	4,350	6,000
Training & Education	306	400	600	4,100
Travel	254	254	800	800
Utilities	5,672	3,365	8,250	8,600
<b>Total Operating</b>	<b>25,140</b>	<b>26,152</b>	<b>36,305</b>	<b>36,715</b>
<b>Total Costs</b>	<b>274,361</b>	<b>289,151</b>	<b>289,084</b>	<b>310,833</b>

## Purchasing

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Director of Purchasing	1	1	1	1	93,930 - 93,930
Purchasing/Contract Coordinator	0	1	1	1	49,249 - 49,249
Buyer/Contract Planner	1	1	0	0	-
Warehouse Clerk	1	0	0	0	-
<b>Total</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>	

## Non-Departmental - Operational Charges

---

### Mission/Function

Budget and account for operational charges which do not belong to any one particular department such as retirement payouts and any necessary contingencies.

### Objectives

- Identify Non-Departmental costs according to the use of those funds

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Personnel</b>				
<b>Salaries</b>				
PERA Replacement Benefit	-	861	-	-
Terminal Pay	739,329	1,192,255	800,000	400,000
<b>Benefits</b>				
Insurance Benefits	55,002	59,265	141,437	100,000
<b>Total Personnel</b>	<b>794,331</b>	<b>1,252,381</b>	<b>941,437</b>	<b>500,000</b>
<b>Operating</b>				
Other Charges	-	10,081	-	-
<b>Total Operating</b>	<b>-</b>	<b>10,081</b>	<b>-</b>	<b>-</b>
<b>Other</b>				
Action 22 Dues	5,000	2,917	5,000	5,000
Airport Advisory Comm	-	25,000	25,000	25,000
Colorado Muni League Dues	49,537	52,013	50,453	50,453
Contingencies	-	-	100,000	100,000
H&HS Agency Monitoring	14,583	15,438	16,500	16,200
Latino Cham of Comm Dues	10,000	10,000	10,000	10,000
Long Term Leases	3,738	3,738	3,500	3,738
Nat'l League of Cities	8,407	8,743	9,000	9,000
PACOG	98,560	99,385	102,625	86,435
<b>Total Other</b>	<b>189,825</b>	<b>217,234</b>	<b>322,078</b>	<b>305,826</b>
<b>Total Costs</b>	<b>984,156</b>	<b>1,479,696</b>	<b>1,263,515</b>	<b>805,826</b>

### Significant Adjustments

- None

## Non-Departmental - Contractual Payments

---

### Mission/Function

Budget for payments provided to various entities under contractual agreements with the City. These agreements are generally for the provision of various services to the citizens of Pueblo.

### Objectives

- Account for and monitor all contractual and quasi-contractual obligations of the City of Pueblo which are not specific to any department of the City

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Other</b>				
Aircraft Museum - Operations	20,000	20,000	20,000	20,000
Aircraft Museum - Capital	100,000	200,000	-	-
Chamber of Commerce	404,000	475,000	440,000	440,000
District Attorney/DNA Analyst	-	-	45,000	45,000
HARP Maintenance	302,000	102,000	302,000	241,600
Human Relations Commiss	21,500	21,500	21,500	21,500
Main St Parking Garage	8	-	-	-
Mountain Park Environment	65,000	156,700	160,500	160,500
PEDCO	150,000	250,000	225,000	225,000
Pueblo Animal Services	520,000	220,000	520,000	520,000
Pueblo Zoo - Capital	25,000	40,000	25,000	25,000
Pueblo Zoo - Operations	578,130	637,000	637,000	637,000
SRDA Allocation-Sr Rec	54,235	54,810	54,810	54,810
State Fair	265,000	265,000	265,000	265,000
Thomas E. Jagger, P.C.	-	-	130,328	-
YMCA	467,604	467,604	200,000	200,000
<b>Total Other</b>	<b>2,972,477</b>	<b>2,909,614</b>	<b>3,046,138</b>	<b>2,855,410</b>
<b>Total Costs</b>	<b>2,972,477</b>	<b>2,909,614</b>	<b>3,046,138</b>	<b>2,855,410</b>

### Significant Adjustments

- The capital funding for Pueblo Zoo was moved to the Capital Improvement Plan – City Building Repairs

## Non-Departmental - Health and Welfare

---

### Mission/Function

Budget for payments payable to the City/County Health Department for health and welfare services provided to the citizens of the City.

### Objectives

- Account for and monitor all contributions made to the City/County Health Department

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Other</b>				
City-County Health Dept	990,000	498,917	841,500	841,500
<b>Total Other</b>	<b>990,000</b>	<b>498,917</b>	<b>841,500</b>	<b>841,500</b>
<b>Total Costs</b>	<b>990,000</b>	<b>498,917</b>	<b>841,500</b>	<b>841,500</b>

### Significant Adjustments

- None

## Non-Departmental - Contributions and Donations

---

### Mission/Function

Account for contributions and donations made to various civic and non-profit organizations within the City.

### Objectives

- Identify all contributions from the City of Pueblo to various civic and non-profit organizations within the City

### Budget Detail

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Other</b>				
HEF Scholarships	12,500	12,500	12,500	12,500
Juneteenth	-	2,500	2,500	2,500
Latino Chamber Dinner	-	1,200	1,200	1,200
Little Britches Rodeo	-	10,000	10,000	10,000
Neighborworks	-	25,000	-	-
Nonprofits pymt to County	759,718	237,500	737,500	737,500
Out of Cycle Requests	91,752	33,303	100,000	100,000
Vestas Towers America	-	2,000,000	-	-
<b>Total Other</b>	<b>863,970</b>	<b>2,322,003</b>	<b>863,700</b>	<b>863,700</b>
<b>Total Costs</b>	<b>863,970</b>	<b>2,322,003</b>	<b>863,700</b>	<b>863,700</b>

### Significant Adjustments

- None

## Transfers to Other Funds

---

### Mission/Function

To budget for transfers from the General Fund to other funds of the City for the purpose of subsidizing or providing capital to the operations or activities of those other funds.

### Objectives

- Subsidize the operations of City enterprise funds when necessary
- Provide sufficient funding to pay the City's debt service commitments
- Pay the Self-Insurance Fund for the General Fund share of insurance costs

### Budget Detail

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Other</b>				
Capital Improvement Fund	3,084,794	4,984,063	3,501,737	361,000
City Owned Parking	682,318	214,481	200,000	677,846
Colo Aviation Grants	(211)	-	-	-
Debt Service	1,237,048	2,739,691	2,868,086	2,863,744
Home Grant	-	200,000	185,172	185,000
Honor Farm Properties	-	38,500	-	-
Memorial Airport	509,574	615,569	628,663	614,729
Planning Grants	267,567	15,000	262,865	-
Police Building	1,342,440	-	-	-
Police Grants	10,233	-	-	-
Pueblo Transit	1,802,542	1,824,635	1,853,006	1,729,093
Self-Insurance Fund	550,000	1,077,000	700,000	968,822
Transportation Grants	-	890,183	-	-
Walkingstick Golf Course	375,555	-	-	-
<b>Total Other</b>	<b>9,861,860</b>	<b>12,599,122</b>	<b>10,199,529</b>	<b>7,400,234</b>
<b>Total Costs</b>	<b>9,861,860</b>	<b>12,599,122</b>	<b>10,199,529</b>	<b>7,400,234</b>

### Significant Adjustments

- Increased funding to City owned Parking, Self Insurance Fund
- Decreased direct General Fund subsidy to Pueblo Transit due to increase in other revenues

## Debt Service

---

### Mission/Function

Provide funding for the payment of principal, interest, and fees on bonds and lease purchase agreements.

### Objectives

- Maintain the City's credit quality through timely payment of debt service obligations
- Maximize cash flow for capital projects through careful utilization of debt service funding

### Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Revenue</b>				
301 Capital Leases	657,993	651,959	651,959	652,700
302 HARP Bonds	973,225	974,669	979,688	977,475
306 Ice Arena COPS-GF Portion	78,927	78,887	78,988	78,859
307 Police Building COPS	-	1,636,446	1,628,548	1,628,548
<b>Total Revenue</b>	<b>1,710,145</b>	<b>3,341,961</b>	<b>3,339,183</b>	<b>3,337,582</b>
<b>Expenditure</b>				
301 Capital Leases	657,993	651,958	651,959	652,700
302 HARP Bonds	973,225	974,669	979,688	977,475
306 Ice Arena COPS-GF Portion	78,927	78,887	78,988	78,859
307 Police Building COPS	-	1,636,446	1,628,548	1,628,548
<b>Total Expenditure</b>	<b>1,710,145</b>	<b>3,341,960</b>	<b>3,339,183</b>	<b>3,337,582</b>

### Significant Adjustments

- None

# Elmwood Golf Course

---

## Mission/Function

Provide and maintain a high quality 27-hole municipal golf course, driving range, and clubhouse for the recreational enjoyment of the general public.

## Objectives

- Add to savings with excess revenue to maintain infrastructure and future projects
- Operate and provide year-round maintenance for the golf course and its related amenities
- Plan, conduct and supervise the day-to-day play at the course
- Cooperate with public and private agencies in coordinating leagues, programs, activities and tournaments
- Continue to build and promote Junior Golf (First Tee, Pueblo Junior Golf, Elmwood Junior Golf, Pikes Peak Junior Golf, High School Boy's & Girl's Golf)

**New Programs for 2011**

- Future projects include rebuilding bunkers, refurbishing cart paths.
- Enhance Junior Golf program through camps and tournaments.

## Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
Revenue	1,266,559	1,281,917	1,150,196	1,168,439
<b>Total Income</b>	<b>1,266,559</b>	<b>1,281,917</b>	<b>1,150,196</b>	<b>1,168,439</b>
Personnel	31,261	31,779	25,937	39,260
Operating	701,488	736,865	623,422	717,278
Other	373,035	405,423	412,649	411,901
<b>Total Expense</b>	<b>1,105,784</b>	<b>1,174,067</b>	<b>1,062,008</b>	<b>1,168,439</b>
<b>(Net Gain)/Loss</b>	<b>(160,775)</b>	<b>(107,850)</b>	<b>(88,188)</b>	<b>-</b>

## Significant Adjustments

- The amount of \$83,068 has been included as a transfer to Walking Stick Golf Course.
- Debt service payments for new carts and equipment replacement will continue in 2011.

## Elmwood Golf Course

### Budget Detail

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
Charges for Services	1,263,917	1,281,917	1,150,196	1,168,439
Other Revenue	2,642			
<b>Total Revenue</b>	<b>1,266,559</b>	<b>1,281,917</b>	<b>1,150,196</b>	<b>1,168,439</b>
<b>Total Income</b>	<b>1,266,559</b>	<b>1,281,917</b>	<b>1,150,196</b>	<b>1,168,439</b>
<b>Personnel</b>				
<b>Salaries</b>				
Temporary/Part Time	27,069	27,388	22,097	34,000
<b>Benefits</b>				
Pension - PERA	3,221	3,506	3,027	4,658
Medicare Tax	393	397	321	493
Worker's Compensation	578	488	492	109
<b>Total Personnel</b>	<b>31,261</b>	<b>31,779</b>	<b>25,937</b>	<b>39,260</b>
<b>Operating</b>				
Advertising	528	310	15	400
Communications	5,069	4,391	3,890	5,350
Dues & Subscriptions	1,795	705	698	700
Equipment	9,267	7,263	4,319	-
Insurance	5,689	9,844	4,293	9,000
Other Charges	19,443	19,614	22,761	45,945
Professional Services	430,746	451,267	352,995	406,283
Rentals	2,135	2,535	4,352	600
Repairs and Maintenance	71,622	84,556	66,230	84,000
Supplies	46,507	66,774	63,869	55,000
Utilities	108,687	89,606	100,000	110,000
<b>Total Operating</b>	<b>701,488</b>	<b>736,865</b>	<b>623,422</b>	<b>717,278</b>
<b>Other</b>				
Bond Interest Payment	55,135	43,267	45,860	17,011
Bond Principal Payment	242,476	283,339	282,847	311,474
Fees & Charges	931	817	874	874
Walkingstick Golf Course	74,493	78,000	83,068	82,542
<b>Total Other</b>	<b>373,035</b>	<b>405,423</b>	<b>412,649</b>	<b>411,901</b>
<b>Total Expense</b>	<b>1,105,784</b>	<b>1,174,067</b>	<b>1,062,008</b>	<b>1,168,439</b>
<b>(Net Gain)/Loss</b>	<b>(160,775)</b>	<b>(107,850)</b>	<b>(88,188)</b>	<b>-</b>

# Honor Farm

---

## Mission/Function

The mission of the Honor Farm Enterprise, including the Pueblo Motorsports Park, is to provide motorsports and other recreational opportunities for the benefit of local area residents and serve as a regional draw stimulating economic activity in the local market. This is achieved by offering, promoting and contracting programs and events; and maintaining, developing and enhancing facilities.

## Objectives

- Create an organization committed to the rigorous pursuit of customer service, creativity, safety, teamwork, integrity and continuous improvement and development
- Develop and enhance motorsports opportunities for southern Colorado
- Invest in the facilities within the Honor Farm Properties by renovating old dilapidated spaces and planning and developing new opportunities
- To plan, conduct, and supervise organized public recreation programs and activities within the Properties
- To work with other City departments and the Honor Farm Enterprise Citizens Advisory Board to develop, initiate, and expand recreational opportunities at the Properties

New Programs for 2011	
➤	Contract the operation of concessions at the Pueblo Motorsports Park
➤	Track surface patching and repair program
➤	Equipment repair and replacement program
➤	OHV Trail plan and program implementation
➤	Designated camping area/improvements
➤	Addition of Motocross events
➤	Additional events that appeal to the general public (Sprint car, freestyle, rally cross)

## Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
Revenue	-	17,055	112,000	350,385
Subsidies	-	38,500	-	-
<b>Total Income</b>	<b>-</b>	<b>55,555</b>	<b>112,000</b>	<b>350,385</b>
Personnel	-	12,679	109,193	206,566
Operating	-	13,779	127,853	143,819
Capital	-	9,200	60,000	-
<b>Total Expense</b>	<b>-</b>	<b>35,658</b>	<b>297,046</b>	<b>350,385</b>
<b>(Net Gain)/Loss</b>	<b>-</b>	<b>(19,897)</b>	<b>185,046</b>	<b>-</b>

## Significant Adjustments

- None

# Honor Farm

## Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Revenue</b>				
Charges for Services		17,055	112,000	350,385
<b>Total Revenue</b>	-	<b>17,055</b>	<b>112,000</b>	<b>350,385</b>
<b>Subsidies</b>				
From General Fund		38,500	-	-
<b>Total Subsidies</b>	-	<b>38,500</b>	-	-
<b>Total Income</b>	-	<b>55,555</b>	<b>112,000</b>	<b>350,385</b>
<b>Personnel</b>				
<b>Salaries</b>				
Administration		-	-	64,341
Temporary/Part Time		10,737	80,000	112,000
Overtime		-	900	-
Uniform/Shoe/Tool Allow		-	-	200
<b>Benefits</b>				
Pension - PERA		1,374	12,000	24,159
Health/Dental Insurance		-	13,298	-
Medicare Tax		156	2,555	2,560
Worker's Compensation		412	440	3,306
<b>Total Personnel</b>	-	<b>12,679</b>	<b>109,193</b>	<b>206,566</b>
<b>Operating</b>				
Advertising		302	700	10,000
Communications		411	2,000	2,300
Cost of Merchandise		-	609	16,000
Dues & Subscriptions		244	30	200
Equipment		2,353	5,563	2,500
Insurance		1,200	-	5,000
Licenses, Permits, and Fees		-	8,657	3,500
Printing & Binding		-	57	1,500
Professional Services		2,143	12,329	32,519
Rentals		-	4,908	6,000
Repair and Maintenance		3,146	35,000	27,000
Supplies		1,871	40,000	20,500
Training & Education		-	-	2,000
Travel		-	-	1,500
Utilities		2,109	18,000	13,300
<b>Total Operating</b>	-	<b>13,779</b>	<b>127,853</b>	<b>143,819</b>
<b>Capital</b>				
Equipment		-	-	-
Repair and Maintenance		9,200	60,000	-
<b>Total Capital</b>	-	<b>9,200</b>	<b>60,000</b>	-
<b>Total Expense</b>	-	<b>35,658</b>	<b>297,046</b>	<b>350,385</b>
<b>(Net Gain)/Loss</b>	-	<b>(19,897)</b>	<b>185,046</b>	-

## Honor Farm

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated	
	2008	2009	2010	2011	Salary Range	
PMP & Contract Manager	0	0	0	1	63,742	63,742
Honor Farm Property Manager	0	1	1	0	-	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>		

### Capital Project Funding Detail

Project No.	Project Description	2011 Proposed
	No new capital projects are funded for 2011	-

### Funded Projects – Current Project Detail

Project No.	Project Description	Project Budget	2011 Project	
			Project to Date Estimate	Budget Carried Forward
HF1001	Honor Farm-Motorsports Park Repaving	150,000	32,830	117,170
HF1002	Honor Farm- Fencing and Signage	5,000	-	5,000
HF1003	Honor Farm- Concession Bldg. Upgrade	10,000	-	10,000
HF1004	Honor Farm- Training Room	10,000	-	10,000
	<b>Total Projects Funded in Prior Years</b>			<b>142,170</b>

## Memorial Airport

---

**Purpose:** The Memorial Airport fund consists of the Memorial Airport, Airport Passenger Facility Charges, and Airport Improvement Trust Funds. The Memorial Airport Fund primarily consists of operations at the Pueblo Memorial Airport. The Airport Passenger Facility Fund accounts for the collection of an airport passenger facility charge for enplaned passengers. The Airport Improvement Trust Fund accounts for the transfer of funds equal to the appraised value of land located at Pueblo Memorial Airport conveyed to private ownership.

**Source of Revenue:** The revenue for operation of the Memorial Airport Fund primarily consists of fees charged at the Memorial Airport as well as a subsidy from the General Fund. Funding for capital improvements is provided mainly by state and federal grants.

**Designated Expenditure:** The majority of expenditures are related to operating the Pueblo Memorial Airport in an effective and efficient manner and for providing capital maintenance and improvements to the aeronautical infrastructure.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
211 Airport Improvement Trust	8,544	33,446	23,752	28,500
230 Passenger Facility	12,215	15,448	18,876	15,000
270 Colo Aviation Grants	1,930,363	6,656,778	612,157	-
270 Grant Projects Carried Forward				9,631,089
510 Memorial Airport	1,520,770	1,708,455	1,304,502	1,479,794
<b>Total Revenue</b>	<b>3,471,892</b>	<b>8,414,127</b>	<b>1,959,287</b>	<b>11,154,383</b>
<b>Expenditure</b>				
211 Airport Improvement Trust	755,133	26,600	80,000	28,500
230 Passenger Facility	-	-	-	15,000
270 Colo Aviation Grants	1,784,296	6,272,489	612,157	-
270 Grant Projects Carried Forward				9,631,089
510 Memorial Airport	1,520,773	1,615,356	1,304,502	1,479,794
<b>Total Expenditure</b>	<b>4,060,202</b>	<b>7,914,445</b>	<b>1,996,659</b>	<b>11,154,383</b>

Due to the Pueblo Memorial Airport (Fund 510) comprising a large portion of the Memorial Airport Fund, greater detail related to operating the Pueblo Memorial Airport is provided on Pages F-8 through F-10. In addition, greater detail of capital projects included in the Colorado Aviation Grants fund (Fund 270) is provided on page F-11.

# Memorial Airport

---

## Mission/Function

The mission of the Department of Aviation is to support the sound practice in the profession of aviation. We pledge ourselves to maintain high standards of competence and integrity in our work, and in our relations with the citizens of Pueblo. We further pledge ourselves to be effective and efficient while maintaining the level of safety and security standards that best serve the general public.

## Objectives

- Provide support when possible for the Airport Industrial Park business community
- Enhance safety and security standards at the airport
- Promote and maintain positive relations with airport tenants and customers
- Provide or enhance the products and services offered at the airport to meet the aeronautical demands
- Evaluate and modify, as necessary, airport business practices to encourage continued growth

## Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Revenue	1,011,196	1,092,886	859,002	865,065
Subsidies	509,574	615,569	445,500	614,729
<b>Total Income</b>	<b>1,520,770</b>	<b>1,708,455</b>	<b>1,304,502</b>	<b>1,479,794</b>
Personnel	736,832	748,229	675,722	760,339
Operating	661,879	815,713	557,040	656,455
Capital	67,597	13,299	71,740	63,000
Other	54,465	38,115		
<b>Total Expense</b>	<b>1,520,773</b>	<b>1,615,356</b>	<b>1,304,502</b>	<b>1,479,794</b>
<b>(Net Gain)/Loss</b>	<b>3</b>	<b>(93,099)</b>	<b>-</b>	<b>-</b>

## Significant Adjustments

- Increased Temporary/Part Time 2011 budget to assist with seasonal workload.

# Memorial Airport

## Budget Detail

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
Charges for Services	641,489	776,177	544,818	555,881
Intergovernmental Receipts	369,207	315,213	314,184	309,184
Other Revenue	500	1,496	-	
<b>Total Revenue</b>	<b>1,011,196</b>	<b>1,092,886</b>	<b>859,002</b>	<b>865,065</b>
<b>Subsidies</b>				
From General Fund	509,574	615,569	445,500	614,729
<b>Total Subsidies</b>	<b>509,574</b>	<b>615,569</b>	<b>445,500</b>	<b>614,729</b>
<b>Total Income</b>	<b>1,520,770</b>	<b>1,708,455</b>	<b>1,304,502</b>	<b>1,479,794</b>
<b>Personnel</b>				
<b>Salaries</b>				
Administration	148,066	169,234	88,930	144,359
General Service	359,962	354,551	350,262	348,739
Temporary/Part Time	30,267	29,415	26,018	40,620
Overtime	6,868	7,625	9,020	9,000
Sick/Vac/PH Sellback	-	3,737	2,000	1,500
Step-Up	913	4,038	6,321	2,000
Uniform/Shoe/Tool Allow	600	525	675	900
<b>Benefits</b>				
Pension - PERA	64,965	66,711	65,000	73,746
Insurance Benefits	97,230	89,561	98,401	107,449
Medicare Tax	3,052	1,717	2,444	4,619
Worker's Compensation	20,771	18,916	17,101	23,356
Tuition Reimbursement	1,086	-	4,500	-
Uniform Cleaning	3,052	2,199	5,000	4,000
Other Payroll Expense	-	-	50	51
<b>Total Personnel</b>	<b>736,832</b>	<b>748,229</b>	<b>675,722</b>	<b>760,339</b>
<b>Operating</b>				
Advertising	32,393	6,386	1,000	600
Communications	16,138	15,176	20,507	13,960
Dues & Subscriptions	1,050	894	750	500
Equipment	8,468	1,694	1,592	3,500
Insurance	16,314	22,709	25,314	23,000
Licenses, Permits, and Fees	821	465	96	730
Other Charges	1,621	1,392	716	1,500
Professional Services	213,056	407,393	179,658	208,645
Rentals	4,610	2,672	2,579	2,200
Repairs and Maintenance	49,125	39,707	30,438	51,620
Supplies	48,005	38,107	38,823	57,700
Training & Education	2,490	601	1,313	1,900
Travel	11,037	12,718	4,254	3,600
Utilities	256,751	265,799	250,000	287,000
<b>Total Operating</b>	<b>661,879</b>	<b>815,713</b>	<b>557,040</b>	<b>656,455</b>
<b>Capital</b>				
Equipment	39,717	8,500	13,240	63,000
Repair and Maintenance	27,880	4,799	58,500	-
<b>Total Capital</b>	<b>67,597</b>	<b>13,299</b>	<b>71,740</b>	<b>63,000</b>
<b>Other</b>				
Colo Aviation Grants	54,465	38,115	-	-
<b>Total Other</b>	<b>54,465</b>	<b>38,115</b>	<b>-</b>	<b>-</b>
<b>Total Expense</b>	<b>1,520,773</b>	<b>1,615,356</b>	<b>1,304,502</b>	<b>1,479,794</b>
<b>(Net Gain)/Loss</b>	<b>3</b>	<b>(93,099)</b>	<b>-</b>	<b>-</b>

# Memorial Airport

---

## Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Director of Aviation	1	1	1	1	87,500 - 87,500
Airport Maintenance Supervisor	1	1	1	1	55,659 - 55,659
Airport Maintenance Mechanic	1	1	1	1	46,457 - 46,457
Sr Airport Utility Worker	1	1	1	1	45,751 - 45,751
Grant Reporting/Property Specialist	0	0	1	1	43,487 - 43,487
Administrative Technician / Administrative Technician Certified	1	1	1	1	44,356 - 44,356
Utility Worker / Airport Utility Worker	5	5	5	5	0 - 41,198
Sr Clerk Typist	1	1	0	0	-
<b>Total</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	

# Memorial Airport

---

## Funded Projects – Current Project Detail

<b>Project Number</b>	<b>Project Description</b>	<b>Project Budget</b>	<b>Project to Date Estimate</b>	<b>2011 Project Budget</b>
AP0902	Fuel Farm Containment	150,000	-	150,000
AP1002	Concourse/Lobby Remodel	40,000	17,198	22,802
AP1003	Training Runway	8,949,951	-	<u>8,949,951</u>
	<b>Total Aviation Grants projects carried forward</b>			<b>9,631,089</b>

## Parking

---

### Mission/Function

Develop and manage publicly owned parking facilities that are safe, efficient and convenient in a cost effective manner.

### Objectives

- Provide adequate, clean, and secure off-street parking facilities that are centrally located to business districts
- Facilitate the implementation of plans and programs that yield the best parking solutions for the City's citizens, workers, and visitors
- Analyze impacts of on-street parking, and parking's impact on traffic flow
- Enforce parking regulations in business districts to increase the turn-over of on-street spaces
- Enforce parking regulations in residential districts and school zones

### Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Revenue	285,435	600,553	175,787	285,448
Subsidies	999,949	214,481	200,000	677,846
<b>Total Income</b>	<b>1,285,384</b>	<b>815,034</b>	<b>375,787</b>	<b>963,294</b>
Personnel	131,900	124,059	126,966	146,667
Operating	125,138	457,400	422,715	656,902
Capital	-	-	47,000	5,000
Other	719,878	154,725	154,725	154,725
<b>Total Expense</b>	<b>976,916</b>	<b>736,184</b>	<b>751,406</b>	<b>963,294</b>
<b>(Net Gain)/Loss</b>	<b>(308,468)</b>	<b>(78,850)</b>	<b>375,619</b>	<b>-</b>

### Significant Adjustments

- None.

# Parking

## Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Revenue</b>				
Charges for Services	271,992	590,820	174,336	285,448
Other Revenue	13,443	9,733	1,451	-
<b>Total Revenue</b>	<b>285,435</b>	<b>600,553</b>	<b>175,787</b>	<b>285,448</b>
<b>Subsidies</b>				
Capital Improvement Fund	317,631	-	-	-
From General Fund	682,318	214,481	200,000	677,846
<b>Total Subsidies</b>	<b>999,949</b>	<b>214,481</b>	<b>200,000</b>	<b>677,846</b>
<b>Total Income</b>	<b>1,285,384</b>	<b>815,034</b>	<b>375,787</b>	<b>963,294</b>
<b>Personnel</b>				
<b>Salaries</b>				
General Service	70,962	73,743	70,000	74,492
Temporary/Part Time	25,831	16,380	23,309	29,588
Overtime	604	427	-	2,000
Incentive Awards	100	100	150	-
<b>Benefits</b>				
Pension - PERA	11,516	10,988	11,991	14,404
Insurance Benefits	16,752	17,953	15,863	20,259
Medicare Tax	1,405	1,246	1,272	1,524
Worker's Compensation	3,868	3,198	4,031	3,200
Uniform Cleaning	862	24	350	1,200
<b>Total Personnel</b>	<b>131,900</b>	<b>124,059</b>	<b>126,966</b>	<b>146,667</b>
<b>Operating</b>				
Communications	2,727	2,075	2,921	3,550
Dues & Subscriptions	395	-	-	400
Equipment	599	-	592	-
Insurance	6,132	5,647	-	11,200
Printing & Binding	553	4,590	-	1,700
Professional Services	81,799	105,713	97,863	112,712
Rentals	3,030	282,543	262,500	449,940
Repairs and Maintenance	6,155	27,426	12,614	19,150
Supplies	1,010	1,035	2,144	800
Utilities	22,738	28,371	44,081	57,450
<b>Total Operating</b>	<b>125,138</b>	<b>457,400</b>	<b>422,715</b>	<b>656,902</b>
<b>Capital</b>				
Equipment	-	-	47,000	5,000
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>47,000</b>	<b>5,000</b>
<b>Other</b>				
Bond Interest Payment	23,978	-	-	-
Bond Principal Payment	695,000	-	-	-
Fees & Charges	900	-	-	-
Loan Payment to General Fund	-	154,725	154,725	154,725
<b>Total Other</b>	<b>719,878</b>	<b>154,725</b>	<b>154,725</b>	<b>154,725</b>
<b>Total Expense</b>	<b>976,916</b>	<b>736,184</b>	<b>751,406</b>	<b>963,294</b>
<b>(Net Gain)/Loss</b>	<b>(308,468)</b>	<b>(78,850)</b>	<b>375,619</b>	<b>-</b>

## Parking

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Parking Enforcer	2	2	2	2	36,736 - 36,736
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	

# Pueblo Transit

---

## Mission/Function

Provide safe, reliable and timely fixed route transit service in a courteous and professional manner to the citizens of Pueblo. To provide paratransit transportation to disabled riders who are unable to use the regular transit coaches. With a fleet of 27 vehicles, 16 heavy-duty coaches and 11 paratransit vans and transporting over 1,000,000 passengers annually, Pueblo Transit is responsible for providing service on 14 fixed routes and a mirrored paratransit system, operating in a 38.6 square mile area of Pueblo City limits, plus one rural route that extends outside city limits into the Salt Creek area.

## Objectives

- Ensure accessibility to public transportation in the Pueblo community by carefully planning and executing transit services.
- Support the system's day-to-day clientele made up of adults, seniors, and persons with disabilities, Medicare cardholders, students and children.
- Fully utilize resources afforded to provide quality transportation services.
- Strengthen safety awareness programs for employees and the public.
- Ensure credible programs to meet the growing demand for reliable, safe and convenient transit services

### New Programs for 2011

- Continuation of "Kids Free Ride" program in the summer.
- Initiation of inner-City bus services through Greyhound. Pueblo Transit will be Greyhound's ticket agent in Pueblo, and Greyhound buses will be staged at the downtown Transit Center.
- Initiation of a downtown circulator using trolley buses (wheel based buses that look like trolleys)
- Continuation of the 2 newly added routes in March of 2010, the Mall 2 and Highland Park 2, to offer passengers 30 minutes headways vs. 60 minutes headways.
- Installation of new bus benches and rotational bus stop signs throughout the City
- Procurement and installation of voice enunciation system, AVL and GPS technologies on all buses.

## Pueblo Transit

---

### Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Revenue	2,466,341	2,979,730	3,372,847	2,650,428
Subsidies	1,802,542	1,824,635	1,519,393	1,729,093
<b>Total Income</b>	<b>4,268,883</b>	<b>4,804,365</b>	<b>4,892,240</b>	<b>4,379,521</b>
Personnel	2,231,404	2,278,596	2,067,231	2,446,664
Operating	1,817,737	1,687,098	1,411,554	1,745,357
Capital	23,626	858,549	1,710,568	187,500
<b>Total Expense</b>	<b>4,072,767</b>	<b>4,824,243</b>	<b>5,189,353</b>	<b>4,379,521</b>
<b>(Net Gain)/Loss</b>	<b>(196,116)</b>	<b>19,878</b>	<b>297,113</b>	<b>-</b>

### Significant Adjustments

- None

# Pueblo Transit

## Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Revenue</b>				
Charges for Services	660,080	621,425	500,000	579,000
Intergovernmental Receipts	1,769,692	2,321,491	2,842,847	1,931,593
Other Revenue	36,569	36,814	30,000	139,835
<b>Total Revenue</b>	<b>2,466,341</b>	<b>2,979,730</b>	<b>3,372,847</b>	<b>2,650,428</b>
<b>Subsidies</b>				
From General Fund	1,802,542	1,824,635	1,519,393	1,729,093
<b>Total Subsidies</b>	<b>1,802,542</b>	<b>1,824,635</b>	<b>1,519,393</b>	<b>1,729,093</b>
<b>Total Income</b>	<b>4,268,883</b>	<b>4,804,365</b>	<b>4,892,240</b>	<b>4,379,521</b>
<b>Personnel</b>				
<b>Salaries</b>				
Pueblo Transit	1,396,047	1,428,728	1,283,583	1,484,764
Safety Incentive	7,990	8,093	13,000	10,688
Tool Allowance	178	122	-	-
Uniform Allowance	6,608	5,585	2,000	5,500
Overtime	125,139	124,854	119,820	125,943
<b>Benefits</b>				
Pension - PERA	175,472	190,343	183,000	204,456
Insurance Benefits	458,531	458,391	367,963	504,125
Uniform Allowance	2,138	-	-	-
Tool Allowance	1,672	3,785	4,604	4,275
Medicare Tax	21,703	21,939	18,227	22,947
Worker's Compensation	28,649	30,285	64,815	75,966
Other Payroll Tax Exp	3,306	3,610	6,890	4,000
Uniform Cleaning	3,971	2,861	3,329	4,000
<b>Total Personnel</b>	<b>2,231,404</b>	<b>2,278,596</b>	<b>2,067,231</b>	<b>2,446,664</b>
<b>Operating</b>				
Advertising	2,096	3,061	1,000	2,000
Communications	11,256	11,195	14,631	14,400
Dues & Subscriptions	17,838	13,806	16,382	20,000
Equipment	12,149	5,118	2,472	3,000
Insurance	20,245	52,270	29,748	51,300
Licenses, Permits, and Fees	866	765	1,148	500
Other Charges	748	(4,499)	-	-
Printing & Binding	12,739	34,740	7,953	17,000
Professional Services	993,695	1,000,161	770,075	1,050,213
Rentals	6,411	2,653	2,004	5,500
Repairs and Maintenance	168,687	198,407	155,504	166,100
Supplies	51,353	62,664	57,996	65,100
Training & Education	3,917	1,445	1,262	4,000
Travel	5,575	2,774	5,200	6,500
Utilities	510,162	302,538	346,179	339,744
<b>Total Operating</b>	<b>1,817,737</b>	<b>1,687,098</b>	<b>1,411,554</b>	<b>1,745,357</b>
<b>Capital</b>				
Equipment	23,626	858,549	1,710,568	187,500
<b>Total Capital</b>	<b>23,626</b>	<b>858,549</b>	<b>1,710,568</b>	<b>187,500</b>
<b>Total Expense</b>	<b>4,072,767</b>	<b>4,824,243</b>	<b>5,189,353</b>	<b>4,379,521</b>
<b>(Net Gain)/Loss</b>	<b>(196,116)</b>	<b>19,878</b>	<b>297,113</b>	<b>-</b>

# Stormwater

---

## Mission/Function

The mission of the Stormwater Utility is to provide and manage funds and resources needed to improve the quality of water in our streams and creeks, provide adequate maintenance of the City's drainage facilities, and to provide new infrastructure to reduce flooding problems and insure development practices recognize stormwater as an asset in a semi-arid environment.

## Objectives

- Address Federal and State requirements related to improving stormwater quality.
- Address maintenance and inspection of the stormwater system and repair and improve existing stormwater infrastructure.
- Ensure the City's storm sewer system meets the demands placed on it by current and future development.
- Address water quality on new development and redeveloped sites by the use of stormwater best management practices (BMPs).
- Encourage phased construction on developing sites to minimize land disturbance and the associated increased run-off and decreased water quality from rainfall events.
- Require language in future annexation agreements that attenuate developed stormwater run-off peaks and volumes to historical pre-development quantities.
- Administer Flood Plain Regulations and provide mapping for new and existing flood plains.
- Inform the public about the importance of preserving the quality of water.

### New Programs for 2011

- Information signs at SW Projects
- Encourage Low Impact Development (LID) for future annexations.
- Develop and implement a water level monitoring system for Lake Minnequa.

## Budget Summary

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
Revenue	4,589,084	3,311,384	2,468,458	2,710,000
<b>Total Income</b>	<b>4,589,084</b>	<b>3,311,384</b>	<b>2,468,458</b>	<b>2,710,000</b>
Personnel	1,107,612	1,197,406	1,068,533	1,267,550
Operating	674,303	646,521	523,858	801,877
Capital	175,298	283,176	670,584	528,573
Other	213,000	387,419	88,001	112,000
<b>Total Expense</b>	<b>2,170,213</b>	<b>2,514,522</b>	<b>2,350,976</b>	<b>2,710,000</b>
<b>(Net Gain)/Loss</b>	<b>(2,418,871)</b>	<b>(796,862)</b>	<b>(117,482)</b>	-

## **Stormwater**

---

### **Significant Adjustments**

- There are up to two major projects that will require outside financing due to their cost.
- Increased staffing by one Drainage Engineer in 2011.

# Stormwater

## Budget Detail

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
Charges for Services	2,731,475	2,771,994	2,462,228	2,700,000
Other Revenue	1,857,609	539,390	6,230	10,000
<b>Total Revenue</b>	<b>4,589,084</b>	<b>3,311,384</b>	<b>2,468,458</b>	<b>2,710,000</b>
<b>Total Income</b>	<b>4,589,084</b>	<b>3,311,384</b>	<b>2,468,458</b>	<b>2,710,000</b>
<b>Personnel</b>				
<b>Salaries</b>				
Administration	169,584	223,634	209,885	245,412
General Service	619,393	625,430	521,941	619,397
Temporary/Part Time	8,159	6,641	30,594	12,000
Overtime	3,593	5,073	4,632	6,000
Sick/Vac/PH Sellback	5,777	1,814	-	-
Step-Up	4,445	3,509	4,235	5,000
Uniform/Shoe/Tool Allow	1,200	1,125	1,801	1,200
Incentive Awards	763	800	596	825
<b>Benefits</b>				
Pension - PERA	88,959	101,718	94,825	116,882
Insurance Benefits	148,410	172,611	144,773	193,082
Medicare Tax	8,934	10,169	9,823	12,398
Worker's Compensation	41,280	34,764	40,867	45,250
Tuition Reimbursement	1,220	1,810	-	2,400
Uniform Cleaning	5,895	8,155	4,371	7,500
Other Payroll Expense	-	153	190	204
<b>Total Personnel</b>	<b>1,107,612</b>	<b>1,197,406</b>	<b>1,068,533</b>	<b>1,267,550</b>
<b>Operating</b>				
Advertising	-	44	81	1,000
Communications	5,590	5,130	5,997	7,700
Dues & Subscriptions	2,095	1,455	2,303	2,000
Equipment	3,916	3,692	5,760	11,000
Insurance	-	4,110	-	-
Licenses, Permits, and Fees	4,128	4,141	6,863	10,500
Printing & Binding	-	-	-	500
Professional Services	466,014	459,579	334,053	575,727
Rentals	3,968	6,460	4,949	6,000
Repairs and Maintenance	42,783	59,521	60,214	60,100
Supplies	61,154	55,059	56,617	68,600
Training & Education	3,733	4,421	1,652	7,000
Travel	3,026	1,133	348	6,250
Utilities	77,896	41,776	45,021	45,500
<b>Total Operating</b>	<b>674,303</b>	<b>646,521</b>	<b>523,858</b>	<b>801,877</b>
<b>Capital</b>				
Equipment	101,630	101,597	139,344	170,000
Infrastructure	-	79,130	92,886	-
Land	177	-	-	-
Repair and Maintenance	73,491	102,449	438,354	358,573
<b>Total Capital</b>	<b>175,298</b>	<b>283,176</b>	<b>670,584</b>	<b>528,573</b>
Capital Improvement Fund	13,000	13,000	13,000	12,000
General Fund	100,000	100,000	75,001	100,000
Minnequa Lake	100,000	274,419	-	-
<b>Total Other</b>	<b>213,000</b>	<b>387,419</b>	<b>88,001</b>	<b>112,000</b>
<b>Total Expense</b>	<b>2,170,213</b>	<b>2,514,522</b>	<b>2,350,976</b>	<b>2,710,000</b>
<b>(Net Gain)/Loss</b>	<b>(2,418,871)</b>	<b>(796,862)</b>	<b>(117,482)</b>	<b>-</b>

## Stormwater

### Staffing Detail

Title	Full Time Employees				2011 Estimated	
	2008	2009	2010	2011	Salary Range	
Director of Stormwater Utility	1	1	1	1	0 -	0
Stormwater Coordinator	1	1	1	1	79,738 -	79,738
Stormwater Utility Maintenance Supervisor	1	1	1	1	61,835 -	61,835
Civil Engineer/Drainage	0	0	0	1	63,559	63,559
Associate Engineer II/Stormwater Utility	1	1	1	1	56,483 -	56,483
Stormwater Crew Leader	1	1	1	1	49,563 -	49,563
Inspector/Stormwater Utility	1	1	1	1	48,774 -	48,774
Equipment Operator IV	3	3	4	4	42,193 -	45,863
Equipment Operator II	0	0	3	3	32,462 -	40,485
Utility Worker/Equipment Operator I	8	8	4	4	36,150 -	38,103
Administrative Technician / Administrative Technician Certified	0.5	0.5	0.5	0.5	22,178 -	22,178
<b>Total</b>	<b>17.5</b>	<b>17.5</b>	<b>17.5</b>	<b>18.5</b>		

### Capital Project Funding Detail

Project No.	Project Description	2011 Proposed Budget
SW0603	Erosion Control Water Quality- Citywide	100,000
	Contribution to CPAN10-Street Resurfacing	12,000
	Capital Projects to be Determined	258,573
	<b>Total 2011 Capital Project Funding</b>	<b>370,573</b>

### Funded Projects – Current Project Detail

Project No.	Project Description	Project Budget	2011 Project	
			Project to Date Estimate	Budget Carried Forward
SW0401	Aster/Pueblo Blvd Improvements	487,000	9,500	477,500
SW0603	Misc Erosion Control Projects	482,088	306,811	175,277
SW0604	Tucci Lane Improvements	148,000	373	147,627
SW0702	Detention Ponds -Railroad	350,000	29,744	320,256
SW0801	Detention Basin-15th St	150,000	-	150,000
SW0802	Detention Basin-18th St	137,000	-	137,000
SW0803	Detention Basin-Bonforte	80,000	-	80,000
SW0805	Utility Rate Study	50,000	-	50,000
SW0901	Lake Minnequa Feeder -Acero	440,000	132,628	307,372
SW0902	Infiltration Pond-Peppers	50,000	25,036	24,964
SW0903	Levee Certification-Fountain Creek	200,000	-	200,000
SW0904	Grant Matches- Project TBD	75,000	-	75,000
SW0905	Watershed Invasive Plants	56,412	14,712	41,700
SW1001	Cross Drainage-Lake Ave	300,000	4,169	295,831
SW1002	Trunk Line-Lakeview/Smith	200,000	184,113	15,887
	<b>Total Projects Funded in Prior Years</b>			<b>2,498,414</b>

# Walkingstick Golf Course

---

## Mission/Function

Provide and maintain a high quality 18-hole municipal golf course, driving range, and clubhouse for the recreational enjoyment of the general public.

## Objectives

- Operate and provide year round maintenance for the golf course and its related amenities
- Plan, conduct and supervise the day-to-day play at the course
- Cooperate with public and private agencies in coordinating leagues, programs, activities and tournaments

### New Programs for 2011

- Enhance Junior Golf program through camps and tournaments.
- Develop new tournaments and events hosted by Walking Stick Golf Course.
- Enable Online Tee Time Reservation through Point of Sale System.
- New restaurant vendor.

## Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
Revenue	959,328	972,161	950,000	931,000
Subsidies	450,048	78,000	83,068	82,542
<b>Total Income</b>	<b>1,409,376</b>	<b>1,050,161</b>	<b>1,033,068</b>	<b>1,013,542</b>
Personnel	40,164	40,722	35,389	41,569
Operating	852,503	892,771	821,410	892,257
Other	515,149	69,121	79,716	79,716
<b>Total Expense</b>	<b>1,407,816</b>	<b>1,002,614</b>	<b>936,515</b>	<b>1,013,542</b>
<b>(Net Gain)/Loss</b>	<b>(1,560)</b>	<b>(47,547)</b>	<b>(96,553)</b>	<b>-</b>

## Significant Adjustments

- An advance from Elmwood has been anticipated for 2011.
- Debt service payments for new carts and equipment replacement will continue in 2011.
- Significant increase in utilities and irrigation repairs due to dilapidated irrigation system.
- Anticipated decrease in overall revenue due to decline in discretionary consumer spending.

# Walkingstick Golf Course

## Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Revenue</b>				
Charges for Services	956,822	972,161	950,000	931,000
Other Revenue	2,506	-	-	-
<b>Total Revenue</b>	<b>959,328</b>	<b>972,161</b>	<b>950,000</b>	<b>931,000</b>
<b>Subsidies</b>				
City Park Golf Course	74,493	78,000	83,068	82,542
From General Fund	375,555	-	-	-
<b>Total Subsidies</b>	<b>450,048</b>	<b>78,000</b>	<b>83,068</b>	<b>82,542</b>
<b>Total Income</b>	<b>1,409,376</b>	<b>1,050,161</b>	<b>1,033,068</b>	<b>1,013,542</b>
<b>Personnel</b>				
<b>Salaries</b>				
Temporary/Part Time	34,778	35,096	29,853	36,000
Overtime	-	-	297	-
<b>Benefits</b>				
Pension - PERA	4,139	4,492	4,131	4,932
Medicare Tax	504	509	437	522
Worker's Compensation	743	625	671	115
<b>Total Personnel</b>	<b>40,164</b>	<b>40,722</b>	<b>35,389</b>	<b>41,569</b>
<b>Operating</b>				
Advertising	359	2,320	5,249	4,000
Communications	1,821	974	1,050	2,350
Dues & Subscriptions	2,395	2,925	2,153	2,000
Equipment	215	10,141	1,104	-
Insurance	1,118	7,728	2,625	6,000
Other Charges	9,933	10,932	11,202	10,000
Professional Services	410,522	424,413	348,467	438,101
Rentals	766	3,191	6,545	1,000
Repairs and Maintenance	111,756	138,944	120,958	101,306
Supplies	31,312	56,518	47,027	52,000
Travel	135	77	30	500
Utilities	282,171	234,608	275,000	275,000
<b>Total Operating</b>	<b>852,503</b>	<b>892,771</b>	<b>821,410</b>	<b>892,257</b>
<b>Other</b>				
Bond Interest Payment	29,164	7,428	7,225	4,602
Bond Principal Payment	481,845	61,693	72,491	75,114
Fees & Charges	4,140	-	-	-
<b>Total Other</b>	<b>515,149</b>	<b>69,121</b>	<b>79,716</b>	<b>79,716</b>
<b>Total Expense</b>	<b>1,407,816</b>	<b>1,002,614</b>	<b>936,515</b>	<b>1,013,542</b>
<b>(Net Gain)/Loss</b>	<b>(1,560)</b>	<b>(47,547)</b>	<b>(96,553)</b>	<b>-</b>

# Wastewater

---

## Mission/Function

The mission of the Wastewater Department is to collect and reclaim wastewater in a manner that is protective of public health and the environment by collecting sanitary sewage from residences, businesses and industries; conveying sewage to the wastewater treatment facility safely and efficiently; treating sewage to levels specified by federal and State law; and disposing of residual materials in compliance with legal requirements.

## Objectives

- Meet all legal requirements in a continuous, cost effective manner
- Discharge only nontoxic effluent that meets standards protective of public health and the environment
- Maintain and develop firm treatment and collection system capacity to meet the ongoing needs of community development and the changing requirements of environmental law
- Recycle or dispose of treatment process residuals, meet solids stabilization requirements and limit odor problems
- Upgrade employee training and skill levels in all aspects of treatment, maintenance, laboratory analysis, and safety, including cross training between disciplines to achieve greater efficiency

**New Programs for 2011**

- Complete compliance schedule milestones specified in the 2010 CDPS discharge permit
- Replace centrifuge chutes at the Water Reclamation Facility
- Improve automated remote monitoring at the Water Reclamation Facility
- Implement recruiting efforts to encourage young people to seek careers in the wastewater industry

## Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
Revenue	12,155,442	13,030,575	16,656,439	12,457,355
<b>Total Income</b>	<b>12,155,442</b>	<b>13,030,575</b>	<b>16,656,439</b>	<b>12,457,355</b>
Personnel	3,248,622	3,453,656	3,102,769	3,823,984
Operating	2,227,183	2,370,471	1,803,094	3,190,163
Capital	3,240,488	4,601,198	10,429,796	3,176,908
Other	602,268	599,031	1,167,780	2,266,300
<b>Total Expense</b>	<b>9,318,561</b>	<b>11,024,356</b>	<b>16,503,439</b>	<b>12,457,355</b>
<b>(Net Gain)/Loss</b>	<b>(2,836,881)</b>	<b>(2,006,219)</b>	<b>(153,000)</b>	-

## **Wastewater**

---

### **Significant Adjustments**

- Combined with the \$25 million State Revolving Fund loan for upgrading the Water Reclamation Facility as required by State and Federal environmental law, the 10-year Wastewater Department Financial Plan adopted by the City Council in 2006 will provide adequate revenues for 2011 without the need for further significant wastewater rate increases.
- Annual wastewater rate adjustments will be made effective on January 1 of each year rather than on March 1, to provide the city with sufficient data to prepare a well-substantiated budget for the following year.
- Increased staffing by one Water Reclamation Worker II.

# Wastewater

## Budget Detail

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
Charges for Services	10,911,048	12,389,246	11,631,112	12,457,355
Proceeds from Long Term Debt	-	293,145	25,000,000	-
Other Revenue	1,244,394	348,184	42,722	-
<b>Total Revenue</b>	<b>12,155,442</b>	<b>13,030,575</b>	<b>36,673,834</b>	<b>12,457,355</b>
<b>Total Income</b>	<b>12,155,442</b>	<b>13,030,575</b>	<b>36,673,834</b>	<b>12,457,355</b>
<b>Personnel</b>				
<b>Salaries</b>				
Administration	529,449	680,446	643,406	781,504
General Service	1,737,429	1,755,178	1,518,901	1,811,425
Temporary/Part Time	105,781	101,575	60,948	63,050
Overtime	25,678	21,516	33,211	32,000
Sick/Vac/PH Sellback	1,074	1,139	3,803	5,000
Step-Up	10,445	7,097	14,291	16,500
Uniform/Shoe/Tool Allow	3,075	3,000	4,275	3,225
Incentive Awards	2,400	2,300	1,708	2,675
<b>Benefits</b>				
Pension - PERA	273,227	304,084	280,729	357,482
Insurance Benefits	408,141	441,282	399,307	597,705
Medicare Tax	28,559	30,328	27,396	35,965
Worker's Compensation	100,957	91,018	98,336	115,392
Safety & Prod Incentive	2,209	859	-	-
Tuition Reimbursement	2,617	1,622	2,299	1,500
Uniform Cleaning	17,581	11,855	13,621	-
Other Payroll Expense	-	357	538	561
<b>Total Personnel</b>	<b>3,248,622</b>	<b>3,453,656</b>	<b>3,102,769</b>	<b>3,823,984</b>
<b>Operating</b>				
Advertising	6,762	8,057	3,271	8,650
Communications	31,151	30,030	32,542	51,450
Dues & Subscriptions	12,204	11,907	6,057	16,190
Equipment	29,176	29,814	11,105	14,000
Insurance	-	47,685	-	200,000
Licenses, Permits, and Fees	21,203	45,388	2,730	39,420
Other Charges	17,922	34,044	11,322	33,000
Printing & Binding	1,787	-	368	2,000
Professional Services	1,045,515	1,051,653	824,067	1,491,418
Rentals	7,537	6,250	5,506	10,500
Repairs and Maintenance	235,668	248,383	181,083	276,800
Supplies	279,026	320,982	245,273	408,900
Training & Education	16,014	20,706	21,394	37,000
Travel	13,745	17,868	14,673	40,000
Utilities	509,473	497,704	443,703	560,835
<b>Total Operating</b>	<b>2,227,183</b>	<b>2,370,471</b>	<b>1,803,094</b>	<b>3,190,163</b>
<b>Capital</b>				
Buildings	297,935	2,085,891	6,583,000	50,000
Equipment	40,949	780,545	700,000	144,100
Infrastructure	2,011,536	125,105	873,000	-
Repair and Maintenance	890,068	1,609,657	2,273,796	2,982,808
<b>Total Capital</b>	<b>3,240,488</b>	<b>4,601,198</b>	<b>10,429,796</b>	<b>3,176,908</b>
<b>Other</b>				
Ark Legacy River Project	-	-	69,100	-
Bond Interest Payment	117,344	114,107	329,281	538,323
Bond Principal Payment	362,703	362,703	603,629	1,421,994
Capital Improvement Fund	55,000	55,000	55,000	50,000
Fees & Charges	67,221	67,221	110,770	255,983
<b>Total Other</b>	<b>602,268</b>	<b>599,031</b>	<b>1,167,780</b>	<b>2,266,300</b>
<b>Total Expense</b>	<b>9,318,561</b>	<b>11,024,356</b>	<b>16,503,439</b>	<b>12,457,355</b>
<b>(Net Gain)/Loss</b>	<b>(2,836,881)</b>	<b>(2,006,219)</b>	<b>(20,170,395)</b>	<b>-</b>

# Wastewater

## Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Director of Wastewater	1	1	1	1	104,832 - 104,832
WWTP Superintendent	1	1	1	1	87,866 - 87,866
Reg Compliance Specialist	1	1	1	1	82,376 - 82,376
WW Accounting Specialist	0	1	1	1	79,281 - 79,281
WWTP Lab Supervisor	1	1	1	1	72,769 - 73,769
WW Engineering Supervisor	1	1	1	1	70,787 - 70,787
WWTP Maintenance Supervisor	1	1	1	1	67,752 - 67,752
WWTP Operations Supervisor	0	0	0	1	67,752 - 67,752
WWTP Operations Manager	1	1	1	0	-
WW Collections Supervisor	1	1	1	1	67,752 - 67,752
Pretreatment Manager	0	1	1	1	72,769 - 72,769
Pretreatment Coordinator II	1	0	0	0	-
Lab Analyst III	2	2	2	1	61,031 - 61,031
WW Scada Coordinator	1	1	1	1	51,627 - 51,627
Lab Analyst II	1	0	0	0	-
Lab Analyst I	0	1	1	2	42,002 - 44,262
Inst/Controls Specialist	1	1	1	1	-
Sr WWTP Maintenance Mechanic	1	1	1	1	52,482 - 52,482
Chief WWTP Operator	4	5	5	7	40,891 - 52,482
Pretreatment Specialist	1	1	1	1	52,482 - 52,482
WW Lift Station Operator	2	2	2	2	50,769 - 50,769
WW Data Technician	1	1	1	1	48,592 - 48,592
Associate Engineer II WW	1	1	1	1	50,872 - 50,872
WW Inspector	1	1	1	1	48,351 - 48,351
WWTP Maintenance Mechanic	2	1	1	2	36,226 - 46,457
WW Utility Worker IV	7	7	7	7	37,677 - 46,694
WRF Worker I/WRF Worker II	5	5	5	3	32,385 - 38,225
Sr Clerk Typist / Sr Clerk Certified	1	1	1	1	39,816 - 39,816
Asst WWTP Operator C	1	1	1	1	40,612 - 40,612
Utility Worker/WW Utility Worker I/WW Utility Worker II / WW Utility Worker III	7	7	7	7	31,620 - 39,232
Administrative Technician / Administrative Technician Certified	0.5	0.5	0.5	0.5	22,178 - 22,178
<b>Total</b>	<b>48.5</b>	<b>49.5</b>	<b>49.5</b>	<b>50.5</b>	

# Wastewater

---

## Capital Project Funding Detail

<b>Project No.</b>	<b>Project Description</b>	<b>2011 Proposed Budget</b>
WWAN01	Annual Small Main Rehabilitation	1,000,000
WWAN02	Annual Large Main Rehabilitation	577,778
WWAN03	Annual Point Repairs	-
WW1101	Centrifuge Chutes Replacement	100,000
WW1102	WRF Roof Replacements	50,000
	Contribution to CPAN10-Street Resurfacing	50,000
	Capital Projects to be Determined	1,300,030
	<b>Total 2011 Capital Project Funding</b>	<b>3,077,808</b>

## Funded Projects – Current Funding Detail

<b>Project No.</b>	<b>Project Description</b>	<b>Project Budget</b>	<b>Project to Date Estimate</b>	<b>2011 Project Budget Carried Forward</b>
WWAN01	Annual Small Main Rehab	2,851,869	2,021,061	830,808
WWAN02	Annual Large Main Rehab	794,586	510,187	284,399
WWAN03	Annual Point Repairs	1,316,466	3,772	1,312,694
WWAN04	Annual Treatment Plant Rehab & Equipment	1,138,178	90,514	1,047,664
WW0801	Influent Screw Pump Replacement	438,139	420,595	17,544
WW0802	Heating Loop Boiler Replacement	402,200	366,037	36,163
WW0906	Old Admin Bldg Remodel	150,000	75,208	74,792
WW1001	Land Purchase WRF	900,000	-	900,000
WW1002	In-Place RPR/Lift Station Relocation	881,818	1,105	880,713
WW1004	WRF Administration Building Rehab	530,000	-	530,000
WWL01A	WRF- Site Dewatering	1,100,000	987,119	112,881
WWL01B	WRF- Yardwork	800,000	41,448	758,552
WWL01C	WRF- Treatment Works	18,200,000	1,599,839	16,600,161
WWL01D	WRF- Lift Station Renovation	900,000	581,955	318,045
WWL02A	WRF- UV Disinfection	3,000,000	394,020	2,605,980
WWL02B	WRF- Solar Photovoltaic	3,000,000	2,962,226	37,774
	<b>Total Projects Funded in Prior Years</b>			<b>26,348,170</b>

## Internal Services

---

**Purpose:** The Internal Service Fund consists of the Self Insurance, Fleet Maintenance, and Technology Funds. The Internal Service Funds purpose is to provide insurance to City Departments, quality repair and maintenance of all city owned vehicles, and technology to ensure services are provided in an efficient manner.

**Source of Revenue:** The revenue generated for the Internal Service Fund primarily consists of charges paid by City Departments. Fleet Maintenance does provide some service to non-city owned vehicles.

**Designated Expenditure:** The majority of expenditures are related to insurance, vehicle maintenance, and lease payments for the new telephone system for the City of Pueblo.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
Fleet Maintenance	2,793,308	2,097,830	2,167,125	2,500,000
Self-Insurance Fund	2,045,642	2,378,263	2,201,913	2,761,322
Technology Fund	190,704	176,200	262,350	98,190
<b>Total Revenue</b>	<b>5,029,654</b>	<b>2,554,463</b>	<b>2,464,263</b>	<b>2,859,512</b>
<b>Expenditure</b>				
Fleet Maintenance	2,884,337	2,241,941	2,253,347	2,500,000
Self-Insurance Fund	1,934,883	2,758,881	2,699,339	2,761,322
Technology Fund	163,129	163,156	326,416	98,190
<b>Total Expenditure</b>	<b>4,982,349</b>	<b>2,922,037</b>	<b>3,025,755</b>	<b>2,859,512</b>

### Other Information

Greater detail related to the Internal Service Funds is provided on Pages G-2 through G-6

# Fleet Maintenance

---

## Mission/Function

The mission of Fleet Maintenance is to provide quality vehicle repair and maintenance in a timely, cost-effective manner for 1,100 City and Outside Agency vehicles/equipment, as well as operate a car wash facility and three automated fueling sites. Provide back up support when needed for the Police, Fire and Public Works Departments during emergencies.

## Objectives

- Assist City Departments in evaluating equipment needs
- Assist with specifications for vehicles/equipment to meet City Department requirements
- Standardize vehicle/equipment to reduce the amount of replacement parts inventory
- Purchase fuel futures contract
- Monitor fuel site inventories
- Implement vehicle usage policy manual in conjunction with Law Department, Human Resources and City Managers Office

### New Programs for 2011

- Work with the Finance Department to develop and implement a vehicle/equipment replacement plan.
- Implement accident review committee to look for ways to reduce vehicle accidents.

## Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
Revenue	2,793,308	2,097,830	2,167,125	2,500,000
<b>Total Income</b>	<b>2,793,308</b>	<b>2,097,830</b>	<b>2,167,125</b>	<b>2,500,000</b>
Personnel	772,736	804,090	685,747	828,527
Operating	2,106,122	1,437,851	1,567,600	1,671,473
Capital	5,479	-	-	
<b>Total Expense</b>	<b>2,884,337</b>	<b>2,241,941</b>	<b>2,253,347</b>	<b>2,500,000</b>
<b>(Net Gain)/Loss</b>	<b>91,029</b>	<b>144,111</b>	<b>86,222</b>	<b>-</b>

## Significant Adjustments

- None

# Fleet Maintenance

## Budget Detail

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
Billing	2,322,348	1,774,440	1,800,000	2,100,000
Billing to Other Agencies	468,628	321,161	365,936	400,000
Miscellaneous Revenue	1,818	517	263	
Sale of Surplus	514	1,712	926	
<b>Total Revenue</b>	<b>2,793,308</b>	<b>2,097,830</b>	<b>2,167,125</b>	<b>2,500,000</b>
<b>Total Income</b>	<b>2,793,308</b>	<b>2,097,830</b>	<b>2,167,125</b>	<b>2,500,000</b>
<b>Personnel</b>				
<b>Salaries</b>				
Administration	132,372	140,031	126,431	144,491
General Service	389,847	406,705	325,000	365,539
Temporary/Part Time	32,540	32,056	57,503	43,875
Overtime	-	-	1,800	2,000
Sick/Vac/PH Sellback	5,318	6,380	4,715	6,000
Step-Up	-	-	-	1,200
Uniform/Shoe/Tool Allow	750	750	900	2,850
Incentive Awards	550	471	550	550
<b>Benefits</b>				
Pension - PERA	63,314	65,916	53,729	73,839
Insurance Benefits	110,901	117,703	82,389	147,587
Tool Allowance	2,100	1,914	2,624	-
Medicare Tax	6,369	7,009	5,785	7,952
Worker's Compensation	24,538	22,097	21,720	27,593
Uniform Cleaning	4,137	3,007	2,556	5,000
Other Payroll Expense	-	51	45	51
<b>Total Personnel</b>	<b>772,736</b>	<b>804,090</b>	<b>685,747</b>	<b>828,527</b>
<b>Operating</b>				
Advertising	161	451	-	300
Communications	7,942	6,454	7,319	4,500
Cost of Merchandise	2,002,626	1,356,524	1,449,261	1,540,673
Dues & Subscriptions	2,635	2,761	4,835	3,000
Equipment	47	-	4,275	14,500
Licenses, Permits, and Fees	2,352	3,461	2,582	3,850
Other Charges	960	-	7,058	-
Professional Services	33,079	27,209	25,325	32,600
Rentals	1,072	959	833	1,950
Repairs and Maintenance	13,681	5,766	23,006	14,200
Supplies	8,669	7,298	10,035	11,900
Training & Education	295	218	240	1,500
Travel	309	57	-	500
Utilities	34,216	26,693	32,831	42,000
<b>Total Operating</b>	<b>2,106,122</b>	<b>1,437,851</b>	<b>1,567,600</b>	<b>1,671,473</b>
<b>Capital</b>				
Equipment	5,479	-	-	-
<b>Total Capital</b>	<b>5,479</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expense</b>	<b>2,884,337</b>	<b>2,241,941</b>	<b>2,253,347</b>	<b>2,500,000</b>
<b>(Net Gain)/Loss</b>	<b>91,029</b>	<b>144,111</b>	<b>86,222</b>	<b>-</b>

## Fleet Maintenance

---

### Staffing Detail

Title	Full Time Employees				2011 Estimated Salary Range
	2008	2009	2010	2011	
Fleet Superintendent	1	1	1	1	85,090 - 85,090
Shops Supervisor	0	1	1	1	58,801 - 58,801
Sr Auto Mechanic	1	0	0	0	-
Auto Mechanic	6	6	6	6	37,677 - 48,380
Sr Clerk Typist /Sr Clerk Certified	1	1	1	1	39,816 - 39,816
Parts Clerk	2	2	2	2	28,628 - 37,116
<b>Total</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	

## Self-Insurance

---

### Mission/Function

The Self-Insurance Fund is an Internal Service Fund used to receive payments from City Departments in return for insurance services provided to those Departments. The Self-Insurance Fund is an enterprise activity dedicated to providing services to other City Departments. The fund provides for payment of losses up to the City's self-insured retention limit and purchases re-insurance in the event of losses above that amount. This fund also purchases risk management services for the City in an effort to minimize losses. The major insurance programs in the fund are worker's compensation, property, and liability coverage.

### Objectives

- Reduce the City's loss exposure

### Budget Detail

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
Billing	1,446,473	1,280,485	1,500,000	1,540,000
Worker's Comp Reimburse	-	-	-	150,000
Recoveries	-	-	-	100,000
Interest on Pooled Invest	49,169	20,778	1,913	2,500
<b>Total Revenue</b>	<b>1,495,642</b>	<b>1,301,263</b>	<b>1,501,913</b>	<b>1,792,500</b>
<b>Subsidies</b>				
From General Fund	550,000	1,077,000	700,000	968,822
<b>Total Subsidies</b>	<b>550,000</b>	<b>1,077,000</b>	<b>700,000</b>	<b>968,822</b>
<b>Total Income</b>	<b>2,045,642</b>	<b>2,378,263</b>	<b>2,201,913</b>	<b>2,761,322</b>
<b>Operating</b>				
Bank Charges	505	-	-	-
Insurance	1,934,378	2,758,991	2,699,339	2,761,322
<b>Total Operating</b>	<b>1,934,883</b>	<b>2,758,991</b>	<b>2,699,339</b>	<b>2,761,322</b>
<b>Total Expense</b>	<b>1,934,883</b>	<b>2,758,991</b>	<b>2,699,339</b>	<b>2,761,322</b>
<b>(Net Gain)/Loss</b>	<b>(110,759)</b>	<b>380,728</b>	<b>497,426</b>	<b>-</b>

## Technology

---

### Mission/Function

Provide funding for the payment of principal, interest and fees on the new phone system and other technology items.

### Objectives

- Improve the technology available to City staff to enhance the services provided to the citizens of Pueblo.

### Budget Detail

	2008	2009	2010	2011
	Actual	Actual	Estimate	Adopted
<b>Revenue</b>				
Billing	190,128	176,200	262,350	98,190
Interest	576	-	-	
Prior Yr Unexp Fund Bal	-	-	-	
<b>Total Revenue</b>	<b>190,704</b>	<b>176,200</b>	<b>262,350</b>	<b>98,190</b>
<b>Total Income</b>	<b>190,704</b>	<b>176,200</b>	<b>262,350</b>	<b>98,190</b>
<b>Operating</b>				
Communications	68,001	51,030	124,695	-
Professional Services	-	2,000	35,000	16,750
Repairs and Maintenance	-	2,115	166,721	81,440
Service Contract	-	12,884	-	
<b>Total Operating</b>	<b>68,001</b>	<b>68,029</b>	<b>326,416</b>	<b>98,190</b>
<b>Other</b>				
Bond Interest Payment	6,968	5,029	-	
Lease Payment	88,160	90,098	-	
<b>Total Other</b>	<b>95,128</b>	<b>95,127</b>	<b>-</b>	<b>-</b>
<b>Total Expense</b>	<b>163,129</b>	<b>163,156</b>	<b>326,416</b>	<b>98,190</b>
<b>(Net Gain)/Loss</b>	<b>(27,575)</b>	<b>(13,044)</b>	<b>64,066</b>	<b>-</b>

## Arkansas River Legacy

---

**Purpose:** The Arkansas River Legacy fund accounts for the construction of a kayak course and other recreational amenities on a portion of the Arkansas River.

**Source of Revenue:** Funding for the project is primarily Federal and State grants and contributions.

**Designated Expenditure:** Expenditures are for the construction of the Arkansas River Legacy project.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
453 Ark River Legacy Project	311,758	10,644	141,191	-
453 Ark River Legacy Project Carry Forward				665,404
<b>Total Revenue</b>	<b>311,758</b>	<b>10,644</b>	<b>141,191</b>	<b>665,404</b>
<b>Expenditure</b>				
453 Ark River Legacy Project	258,568	7,830	2,000	-
453 Ark River Legacy Project Carry Forward				665,404
<b>Total Expenditure</b>	<b>258,568</b>	<b>7,830</b>	<b>2,000</b>	<b>665,404</b>

### Other Information

The final phase of the Arkansas River Legacy project will include the reconstruction of the City's main river trail segment as well as improve access to the trail from neighborhoods, improve access to the Kayak Park and its facilities, and overall handicapped access to the river trail.

### Funded Projects – Current Project Detail

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
AL0202	Parks & Trails	541,000	527,987	13,013
AL0601	Ark River Trail Phase II	919,659	267,268	652,391
	<b>Total Arkansas River projects carried forward</b>			<b>665,404</b>

## Economic Development Tax

---

**Purpose:** Account for the voter approved one-half cent sales tax to be used for the development of job creating activities throughout the city.

**Source of Revenue:** A one-half cent sales tax is added to the city sales tax rate.

**Designated Expenditure:** Projects that are designed to increase economic development for the City of Pueblo.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
413 Economic Development Tax	10,040,097	9,848,062	8,531,241	7,997,539
413 Economic Development Tax Projects Carried Forward				8,620,621
<b>Total Revenue</b>	<b>10,040,097</b>	<b>9,848,062</b>	<b>8,531,241</b>	<b>16,618,160</b>
<b>Expenditure</b>				
413 Economic Development Tax	2,500,501	12,232,352	3,691,398	7,997,539
413 Economic Development Tax Projects Carried Forward				8,620,621
<b>Total Expenditure</b>	<b>2,500,501</b>	<b>12,232,352</b>	<b>3,691,398</b>	<b>16,618,160</b>

### Funded Projects – Current Project Detail

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
ED0507	Professional Bull Riders	7,940,000	7,523,885	416,115
ED0601	Cingular Wireless	5,670,000	5,238,460	431,540
ED0607	Rail Spur Emergency Repairs	799,038	771,213	27,825
ED0801	Lease Proceeds Escrow/RMS	2,000,000	1,365,963	634,037
ED0802	Bldg Expense-Universal Boiler	30,000	17,879	12,121
ED0803	Bldg Expense-Eupec	71,096	69,469	1,627
ED0804	Bldg Expense-Deneen	98,000	79,465	18,535
ED0805	Bldg Expense-Adam Aircraft	96,000	95,825	175
ED0808	Vestas Towers America	11,813,400	11,693,400	120,000
ED0809	Bldg Expense- Shell Hangar	25,000	12,896	12,104
ED0902	Rail Spur Design-St. Charles Ind Park	350,000	30,883	319,117
ED0903	Industrial Park Land	4,000,000	41,323	3,958,677
ED0904	Greenhorn Drive Extension	2,675,000	6,252	2,668,748
<b>Total Economic Development Tax Projects Carried Forward</b>				<b>8,620,621</b>

## Historic Arkansas River Project

---

**Purpose:** The Historic Arkansas River Project (HARP) fund accounts for the construction of a river walk project around City Hall and the Convention Center.

**Source of Revenue:** Financing for the first phase of the project was provided by the issuance of \$12,850,000 of limited tax general obligation bonds. Additional phases have been funded primarily by grants and private donations.

**Designated Expenditure:** Expenditures are for the construction of the river walk project.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
450 HARP	110,000	61	888,097	-
450 HARP Carry Forward				467,545
<b>Total Revenue</b>	<b>110,000</b>	<b>61</b>	<b>888,097</b>	<b>467,545</b>
<b>Expenditure</b>				
450 HARP	10,000	60	888,097	-
450 HARP Carry Forward				467,545
<b>Total Expenditure</b>	<b>10,000</b>	<b>60</b>	<b>888,097</b>	<b>467,545</b>

### Other Information

- The continued expansion of the Historic Arkansas River Project (HARP) for Phase III will enhance the Riverwalk's ability to encourage economic development in the downtown area, as well as provide the community with a unique recreation facility. Construction of the Veteran's Bridge portion of Phase IIIA-2 was begun during 2010 and is expected to be completed in early 2011. Phase IIIB will include a Boathouse, and Phase IIIC will include the Heritage Plaza.

### Funded Projects – Current Project Detail

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
PWHP08	HARP-Visitor Center	1,538,624	1,071,079	467,545
	<b>Total HARP Projects carried forward</b>			<b>467,545</b>

## HUD Grants

---

**Purpose:** The HUD Grants Fund consists of the Community Development Block Grant (CDBG), HOME Grant, Housing Rehabilitation Loans, and Housing Development Loan Fund (HDLF). HUD Grant's purpose is to increase home ownership, support community development and increase access to affordable housing. CDBG funds are primarily utilized for community development in low-income neighborhoods. The HOME Grant is used for homeowner assistance projects for qualified participants. The Housing Rehabilitation Loan Program accounts for the provision of loans to low income individuals for the purpose of rehabilitation. The Housing Development Loan Fund is used to account for funds used for large-scale projects.

**Source of Revenue:** The majority of revenue is derived from federal grants that are appropriated annually.

**Designated Expenditure:** Projects associated with home ownership for lower income families and improving the infrastructure of low-income neighborhoods.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
250 Community Development Block Grant	1,695,094	1,438,152	1,357,982	1,600,000
250 CDBG Carry Forward				3,199,682
251 HOME Grant	1,087,873	950,067	1,016,244	1,106,097
251 HOME Grant Carry Forward				2,994,256
252 Housing Rehabilitation Loans	37,842	30,250	19,157	60,000
254 Housing Development Loan Fund	-	-		-
254 HDLF Project Carry Forward				97,033
<b>Total Revenue</b>	<b>2,820,809</b>	<b>2,418,469</b>	<b>2,393,383</b>	<b>9,057,068</b>
<b>Expenditure</b>				
250 Community Development Block Grant	1,580,658	1,427,037	1,357,982	1,600,000
250 CDBG Carry Forward				3,199,682
251 HOME Grant	1,179,325	508,672	831,072	1,106,097
251 HOME Grant Carry Forward				2,994,256
252 Housing Rehabilitation Loans	32,488	24,690	10,097	60,000
254 Housing Development Loan Fund	-	-	-	-
254 HDLF Project Carry Forward				97,033
<b>Total Expenditure</b>	<b>2,792,471</b>	<b>1,960,399</b>	<b>2,199,151</b>	<b>9,057,068</b>

### Other Information

- Greater details related to HUD Grant Projects are provided on Pgs. H - 5 through H - 6.

## HUD Grants

### Funded Projects – Current Project Detail

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
CD0720	Abatement Dangerous Buildings	75,000	60,014	14,986
CD0802	ADA Ramps - City-Wide	400,000	388,098	11,902
CD0803	East Side Child Care Center	130,500	125,704	4,796
CD0810	Center for Disabilities-House Ramps	28,000	2,017	25,983
CD0814	Water Line Replacement Program	15,530	8,540	6,990
CD0816	Rehab Program-Owner Occupied	210,291	7,090	203,201
CD0902	City of Pueblo ADA Curb Ramps- Citywide	400,000	364,635	35,365
CD0903	Sidewalk/Retaining Walls- 500 + 600 Ardath L	137,821	79,969	57,852
CD0904	BAND - Sidewalks/ADA Curb Ramps	100,000	-	100,000
CD0905	Sidewalk/Curb &Gutter -Reading;14th 7 15th	76,821	60,107	16,714
CD0906	ENA-Portland Park Playground Equip	72,710	53,194	19,516
CD0907	Sidewalk/Curb/Gutter -Reading, 14th-15th	71,954	43,147	28,807
CD0908	Sidewalk/Curb/Gutter -ADA ramps Dean Ln	56,677	45,528	11,149
CD0909	Sidewalk/Curb/Gutter E8th St	50,000	-	50,000
CD0911	Pueblo County ERESP Seniro Program	45,000	26,198	18,802
CD0912	Sidewalks- 1600 E 3rd	37,459	21,522	15,937
CD0913	Habitat for Humanity- Infrast. Afford House	35,000	29,667	5,333
CD0914	Center for Disabilities-House Ramps	28,000	-	28,000
CD0915	BAND- W. Northern Ave Streetscape	19,000	-	19,000
CD0916	ENA- Portland Park Basketball Ct	15,447	-	15,447
CD0917	Sidewalks-Bessemer Expansion	15,000	-	15,000
CD0918	Landscape-Bessemer Expansion	15,000	1,075	13,925
CD0919	Sidewalks- 313 E. Corona	14,988	-	14,988
CD0920	Trees- Broadway & Abriendo	9,251	-	9,251
CD0921	Neighborhood Rehabilitation	50,333	-	50,333
CD0926	Municipal Court- Grafitti Removal	14,000	12,807	1,193
CD0928	La Gente Youth Sports Program	6,000	-	6,000
CD0929	Unsafe Building Demolition	163,762	23,856	139,906
CD0930	BHS-ADA Entrance Main Bldg	115,750	-	115,750
CD0931	BHS-Window Restoration	31,622	-	31,622
CD0932	Infill Housing	103,190	-	103,190
CD0933	Demolition-Infill Housing	109,382	-	109,382
CD1001	Municipal Court Community Service	7,000	-	7,000
CD1002	Posada-Homeless Services	42,500	-	42,500
CD1003	Housing & Budget Counseling	21,250	-	21,250
CD1004	SRDA Senior Transportation	26,613	-	26,613
CD1005	Pueblo County ERESP	50,000	-	50,000
CD1006	Salvation Army Dining Room	200,000	-	200,000
CD1007	ADA Ramps-Abriendo/Broadway	84,494	-	84,494
CD1008	ENA-ADA Ramps, Curb, Gutter	271,313	-	271,313
CD1009	BAND-Sidewalks and Curb Ramps	189,193	-	189,193
CD1012	Rehab and Minor Repair Program	124,923	-	124,923
CD1013	ADA Curb Ramps Citywide	400,000	-	400,000
CD1014	2010 CDBG Administration	459,439	-	459,439
CD1015	Boys & Girls-Eastside Center	22,637	-	22,637
<b>Total CDBG Projects carried forward</b>				<b>3,199,682</b>

## HUD Grants

### Funded Projects – Current Project Detail (Continued)

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
HD0302	Baltimore Place	350,000	347,967	2,033
HD0399	Projects To Be Determined	95,000	-	95,000
<b>Total HDLF Projects Carried Forward</b>				<b>97,033</b>
HO0000	2000 City Administration	67,456	6,252	61,204
HO0001	2000 City Projects	549,777	443,110	106,667
HO0002	NHS-Hyde Park Project	123,880	52,617	71,263
HO0041	2000 CHDO Projects	133,920	123,000	10,920
HO0100	2001 City Admin	75,072	-	75,072
HO0121	2001 County Projects	168,912	165,215	3,697
HO0300	Development Loan Fund	600,000	524,849	75,151
HO0400	2004 Development Loan Fnd	200,000	-	200,000
HO0440	2004-Rehab/New Const/Acquisition	358,337	328,204	30,133
HO0500	Development Loan Fund	80,000	-	80,000
HO0550	CHDO Set Aside	138,566	36,780	101,786
HO0630	Pueblo County Share	150,588	24,780	125,808
HO0650	CHDO Set Aside	42,354	12,152	30,202
HO0730	Pueblo County Share	128,966	114,822	14,144
HO0740	Rehab / Infil / New Const	421,485	339,282	82,203
HO0750	CHDO Set Aside	128,966	-	128,966
HO0810	Housing Admin 2008	56,546	37,188	19,358
HO0830	Pueblo County Share	141,367	14,137	127,230
HO0840	Rehab / New Const / Acq	339,238	93,940	245,298
HO0850	CHDO Set Aside	124,735	-	124,735
HO0860	Tenant Based Rental Asst	100,000	56,976	43,024
HO0910	Housing Admin 2009	74,068	-	74,068
HO0920	Down Payment Assistance	95,000	61,724	33,276
HO0930	Pueblo County Share	157,396	18,517	138,879
HO0940	Rehab / New Const / Acq	360,515	-	360,515
HO0950	CHDO Set Aside	138,879	-	138,879
HO0960	Tenant Based Rental Asst	100,000	44,460	55,540
HO2100	Development Loan Fund	400,000	-	400,000
HO2300	2002 Administration	158,130	121,892	36,238
<b>Total HOME Projects carried forward</b>				<b>2,994,256</b>

## Intergovernmental

---

**Purpose:** The Intergovernmental Fund consists of the Highway User Tax Fund, Conservation Trust, Seized Property and Federal Forfeiture funds. The Highway User Tax Fund accounts for distributions from the State of Colorado and Pueblo County to be used for operation and maintenance of streets and highways within the City. The Conservation Trust Fund accounts for the collection of revenues from the Colorado state lottery. The Seized Property and Federal Forfeiture funds account for moneys and other assets seized in law enforcement activity.

**Source of Revenue:** Funds are received from the state or federal government to be used for certain purposes stipulated within each fund. The Highway User Tax Fund revenue is based upon a formula that considers the number of vehicles registered and miles of streets within a municipality. The Conservation Trust Fund revenue is distributed by the Colorado Lottery, and is based upon population within a municipality. Seized Property and Federal Forfeiture revenues are derived from the disbursement of funds seized in state and federal narcotic law enforcement activity. The Seized Property program through the State of Colorado is being phased out. It is anticipated that no further revenue will be received from this program.

**Designated Expenditure:** The primary expenses are related to street resurfacing, capital projects, and supplements to police-related activities. The detail of the Lottery Capital Projects can be found in the Public Improvements section of the budget document.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
210 Highway User Tax Fund	3,501,802	3,605,593	3,845,110	3,856,112
213 Conservation Trust	1,091,200	1,003,282	892,000	892,000
216 Seized Property	604	-	-	4,338
217 Federal Forfeiture	257,923	344,252	185,057	205,000
<b>Total Revenue</b>	<b>4,851,529</b>	<b>4,953,127</b>	<b>4,922,167</b>	<b>4,957,450</b>
<b>Expenditure</b>				
210 Highway User Tax Fund	3,419,366	3,737,069	3,864,070	3,856,112
213 Conservation Trust	1,672,222	1,170,851	512,204	892,000
216 Seized Property	-	-	-	4,338
217 Federal Forfeiture	230,520	100,974	304,422	205,000
<b>Total Expenditure</b>	<b>5,322,108</b>	<b>5,008,894</b>	<b>4,680,696</b>	<b>4,957,450</b>

## Minnequa Lake

---

**Purpose:** The Minnequa Lake fund accounts for the acquisition of the land and water rights, as well as the construction of park and recreational facilities in and around Lake Minnequa.

**Source of Revenue:** Financing will be primarily provided by Federal and State grants, as well as contributions from the Stormwater Utility.

**Designated Expenditure:** Expenditures used for the acquisition and construction of facilities related to the projects along in and around Lake Minnequa.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
454 Minnequa Lake	867,384	2,792,035	-	-
454 Minnequa Lake Carry Forward				238,223
<b>Total Revenue</b>	<b>867,384</b>	<b>2,792,035</b>	<b>-</b>	<b>238,223</b>
<b>Expenditure</b>				
454 Minnequa Lake	1,630,537	3,389,643	1,017	-
454 Minnequa Lake Carry Forward				238,223
<b>Total Expenditure</b>	<b>1,630,537</b>	<b>3,389,643</b>	<b>1,017</b>	<b>238,223</b>

### Other Information

- The construction of the Lake Minnequa project is virtually complete, with only a few minor items remaining. The acquisition of land and water rights of Lake Minnequa included stormwater storage and irrigation rights that cover 240 acres of property. The project included the design and construction of recreational facilities, parking facilities, habitat improvements and trails. This district-sized park will provide park land for Pueblo's south side, which is currently a deficiency in the park system.

### Funded Projects – Current Project Detail

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
ML0601	Minnequa Lake Acquisition	1,712,258	1,512,258	200,000
ML0602	Minnequa Lake Design/Engineering	242,742	224,999	17,743
ML0603	Minnequa Lake Construction	3,314,419	3,293,939	20,480
<b>Total Minnequa Lake Projects carried forward</b>				<b>238,223</b>

## Other Special Revenue

---

**Purpose:** Account for miscellaneous special revenues for which expenditures are restricted to specific purposes. The Pueblo Beautiful Endowment fund is used to account for the collection of gifts for the beautification of the city. The Mountain View Cemetery Endowment is used for gravesite maintenance at the City cemetery. The Contributions and Donations fund is for monies donated to the city for specific purposes. HARP Land Sales fund is used for development of land around HARP in downtown Pueblo.

**Source of Revenue:** Revenue is primarily received from grants, contributions, and donations that are stipulated for a certain purpose.

**Designated Expenditure:** Management fees for Mountain View Cemetery represent the majority of expenditures. All other expenditures will only occur on a need basis to satisfy the stated purpose of the fund.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
220 Pueblo Beautiful Endowment	176	109	35	100
221 Mtn View Cemetery Endowment	52,833	26,384	11,796	62,000
223 Contributions & Donations	12,333	11,720	15,271	50,000
225 HARP Land Sales	43,062	46,672	130,185	62,990
<b>Total Revenue</b>	<b>108,404</b>	<b>84,885</b>	<b>157,287</b>	<b>175,090</b>
<b>Expenditure</b>				
220 Pueblo Beautiful Endowment	-	-	-	100
221 Mtn View Cemetery Endowment	60,476	60,353	60,500	62,000
223 Contributions & Donations	12,906	10,202	14,684	50,000
225 HARP Land Sales	48,874	5,880	197,019	62,990
<b>Total Expenditure</b>	<b>122,256</b>	<b>76,435</b>	<b>272,203</b>	<b>175,090</b>

## Police Building

---

**Purpose:** The Police Building fund accounts for the construction of the new police building, police substations, and two fire stations.

**Source of Revenue:** Financing will be from a voter approved payment in lieu of tax from Xcel Energy in the amount of \$13,000,000, as well as the issuance of Certificates of Participation for the remaining cost of the building.

**Designated Expenditure:** Expenditures used for the construction of facilities as listed above.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
455 Police Building	21,998,456	1,142,854	1,169,639	-
455 Police Building Projects Carry Forward				1,066,953
<b>Total Revenue</b>	<b>21,998,456</b>	<b>1,142,854</b>	<b>1,169,639</b>	<b>1,066,953</b>
<b>Expenditure</b>				
455 Police Building	3,859,954	25,023,414	7,254,321	-
455 Police Building Projects Carry Forward				1,066,953
<b>Total Expenditure</b>	<b>3,859,954</b>	<b>25,023,414</b>	<b>7,254,321</b>	<b>1,066,953</b>

### Other Information

- The City voters approved the use of \$17 million, including a \$13 million payment in lieu of taxes plus future property tax revenues to be received by the City, pursuant to an agreement with Xcel Energy resulting from their construction of a new power plant. The funds will be used for the construction of a new police building, and the construction or relocation of the southwest fire station and the Minnequa fire station. Construction of the Police Building was completed in early 2010 and the southwest fire station was substantially complete in 2010. The Minnequa station is expected to be complete in 2011.

### Funded Projects – Current Project Detail

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
PB0602	Southside Fire Station	2,110,000	2,015,806	94,194
PB0603	Minnequa Fire Station	440,000	145,734	294,266
PB0699	To Be Determined	678,493	-	678,493
	<b>Total Police Building Projects carried forward</b>			<b>1,066,953</b>

## Public Improvements

---

**Purpose:** The Public Improvement Fund includes Police Grants, Transportation Grants, Planning Grants, and Transportation Planning Grants, along with the general Capital Improvement Fund. The purpose of the fund is to enhance the services provided by the City by utilizing the various federal and state grants that are available. Police Grants are used to provide and address additional public safety issues. The Transportation Grants are used to address the numerous transportation related projects in the City of Pueblo. The Planning Grants are used to acquire, enhance or maintain the parks and open space areas of the City. Transportation Planning Grants address any urban and regional transportation planning with the City of Pueblo. The Capital Improvement Fund is used for other capital projects that are funded by revenue sources other than state and federal grants. This fund accounts for capital projects, large and small, that occur throughout the City of Pueblo, except for those required to be reported in a capital project fund. The Capital Improvement Fund-Grants is used to account for other capital projects that have at least one grant as a source of revenue.

**Source of Revenue:** Revenues for the Public Improvement Fund are typically received from Federal and State Grants that may or may not require a match from the General Fund. Other major funding sources for public improvement projects are the Conservation Trust Fund (Lottery), General Fund, Highway Users Tax Fund, and interest derived from the Economic Development Tax Fund.

**Designated Expenditure:** The expenditures typically involve large-scale projects that enhance the City of Pueblo. A listing of current and ongoing projects is included in the following pages of this document.

## Public Improvements

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
255 Police Grants	(503,885)	270,305	284,862	153,464
255 Police Grants Projects Carried Forward				260,954
256 DOT Grants	514,318	1,408,806	388,812	-
256 DOT Grants Projects Carried Forward				4,447,208
260 Planning Grants	438,759	399,546	4,026,983	-
260 Planning Grants Projects Carried Forward				5,204,805
263 Transportation Planning	329,964	245,307	268,910	368,013
401 Capital Improvement Fund	8,579,487	9,149,626	8,458,543	1,669,959
401 CIF Projects Carried Forward				5,712,468
402 Capital Improvement Fund-Grants	-	-	1,435,767	651,039
<b>Total Revenue</b>	<b>9,358,643</b>	<b>11,473,590</b>	<b>14,863,877</b>	<b>18,467,910</b>
<b>Expenditure</b>				
255 Police Grants	(269,514)	284,864	284,862	153,464
255 Police Grants Projects Carried Forward				260,954
256 DOT Grants	355,699	634,165	388,812	-
256 DOT Grants Projects Carried Forward				4,447,208
260 Planning Grants	180,528	230,000	1,000,625	-
260 Planning Grants Projects Carried Forward				5,204,805
263 Transportation Planning	329,949	245,308	268,910	368,013
401 Capital Improvement Fund	12,030,329	6,703,654	5,558,543	1,669,959
401 CIF Projects Carried Forward				5,712,468
402 Capital Improvement Fund-Grants	-	-	988,459	651,039
<b>Total Expenditure</b>	<b>12,626,991</b>	<b>8,097,991</b>	<b>8,490,211</b>	<b>18,467,910</b>

### Other Information

- Detail of the ongoing Public Improvement projects carried forward from prior years is provided on Pages H - 13 through H - 14.
- 2011 Capital Improvement Fund, which includes Capital Improvement Fund-Grants, Project funding can be found on Page H - 15.

## Public Improvements

### Funded Projects – Current Project Detail

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
PD0504	Body Armor Grant	89,333	82,100	7,233
PD0707	Meth Grant	399,223	279,271	119,952
PD0805	JAG Grant 2008	33,131	29,324	3,807
PD0908	JAG Grant 2009	112,098	60,526	51,572
PD1006	CATPA	16,822	-	16,822
PD1007	JAG Grant 2010	81,011	19,443	61,568
<b>Total Police Grant Projects Carried Forward</b>				<b>260,954</b>
DT0801	Way Finding Signs	50,090	30,794	19,296
DT0802	Dillon Flyover	5,450,915	1,085,085	4,365,830
DT0803	Safe Routes to School-Belmont Elem	83,003	74,892	8,111
DT0804	Safe Routes to School-Hellbeck Elem	108,338	55,339	52,999
DT0901	Bike Map and Signs	13,740	12,768	972
<b>Total Transportation Grant Projects Carried Forward</b>				<b>4,447,208</b>
PL0804	Santa Fe/1st St Improvement	408,750	-	408,750
PL0806	City Hall Exterior Restoration	1,112,865	849,315	263,550
PL0807	BHS Forged In Steel	50,000	16,373	33,627
PL0902	Administration Building-DOLA	500,000	-	500,000
PL0904	City Hall Interior Renovation	4,120,000	242,131	3,877,869
PL0906	Fountain Creek Greenway	90,000	77,991	12,009
PL0907	Downtown Walkability/Livability Plan	40,000	-	40,000
PL0908	City/County Sustainability Team	35,000	-	35,000
PL0909	Carbon Footprint Analysis	5,000	-	5,000
PL1002	South Pueblo Historic Study	29,000	-	29,000
<b>Total Planning Grant Projects Carried Forward</b>				<b>5,204,805</b>
CP0126	River Trail Repair/Maint	50,000	48,720	1,280
CP0139	In-Stream Water Rights	1,035,000	976,803	58,197
CP0204	Southside Fire Station-Land	180,000	-	180,000
CP0221	Tennis/B-ball Court Rehab	35,000	30,341	4,659
CP0223	Bathhouse Renovation	686,076	509,251	176,825
CP0224	Ice Arena Boiler System/Renovation	2,417,745	2,386,193	31,552
CP0233	Honor Farm Project	838,724	804,712	34,012
CP0412	Fountain-3rd & Main	20,000	-	20,000
CP0701	Citywide Aesthetic Improv	533,163	516,637	16,526
CP0704	Radio Upgrade/Tower Const	6,484,123	6,439,436	44,687
<b>(Capital Improvement Fund Projects continue on next page)</b>				

## Public Improvements

### Funded Projects – Current Project Detail (Continued)

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
CP0714	Nature Center Admin Bldg	125,000	99,732	25,268
CP0715	Fire Station Repairs	15,000	10,171	4,829
CP0802	Peaks To Prairies-Match	100,000	50,486	49,514
CP0803	Parking Facility Expansion Joint	37,000	10,502	26,498
CP0804	Memorial Hall Stage Curtain	10,000	-	10,000
CP0806	Pool Repairs	250,000	228,337	21,663
CP0811	Pueblo Spgs Ranch-Escrow	351,044	256,612	94,432
CP0812	Pueblo Spgs Ranch - Legal	120,364	45,095	75,269
CP0910	Park Area- Eagleridge	66,643	34,621	32,022
CP0912	Park Area- Park West	42,183	36,500	5,683
CP0913	Park Area- Belmont	6,976	-	6,976
CP0914	Park Area- East Side	470	-	470
CP0915	Park Area- SW Pueblo	66,691	-	66,691
CP0916	Park Area- Lake Minnequa	427	-	427
CP0917	Roncalli Trail	180,000	-	180,000
CP0919	Weisbrod Museum Hangar #2	1,074,076	1,063,079	10,997
CP0921	Crime Prevention/Environmental Design	30,000	7,662	22,338
CP0922	Black Hills PILT/Projects to be Determined	4,600,000	3,500,000	1,100,000
CP1001	Main Street Brick Replacement	150,000	-	150,000
CP1002	Streetscape Repairs-Citywide	10,000	2,000	8,000
CP1003	Union Avenue Deck Truss	142,820	-	142,820
CP1004	Bridge Replacement-West 11th St	1,581,000	60,380	1,520,620
CP1005	Citywide Comprehensive Plan	50,000	-	50,000
CP1006	Kiddie Ride Enhancements	10,000	-	10,000
CP1007	City Park Pool Chlorination System	73,500	-	73,500
CP1008	Ice Arena Concession Equipment	35,000	-	35,000
CP1010	Mineral Palace Pool Chlorination System	73,500	-	73,500
CP1011	Minnequa Spray Park Recirculation System	75,000	-	75,000
CP1012	Parks Backflow Prevention	50,000	39,300	10,700
CP1013	Tree Planting Citywide	10,000	5,776	4,224
CP1014	City Park-Tennis Clubhouse Renovation	200,000	-	200,000
CP1015	Drew Dix Park Playground Equipment	120,000	-	120,000
CP1016	University Park Playground Equipment	120,000	-	120,000
CP1017	Briarwood Park Playground Equipment	120,000	-	120,000
CP1018	Comcast/PEG Capital Funds	202,000	130,000	72,000
CP1019	Comcast Technology Grant	50,000	-	50,000
CPAN10	Street Resurfacing	2,078,593	2,065,670	12,923
CPAN11	Cross Pan/Curb & Gutter	300,000	208,003	91,997
CPAN12	Technology Upgrades	450,000	386,526	63,474
CPAN13	Vehicles & Equip - Other	125,000	49,260	75,740
CPAN17	Grant Matches - Lottery	168,000	-	168,000
CPAN20	City Building Repairs	160,000	101,979	58,021
CPAN21	Signal/Crosswalk Upgrades	227,866	121,732	106,134
<b>Total Capital Improvement Fund Projects Carried Forward</b>				<b>5,712,468</b>

## Public Improvements

---

### Project Detail - Capital Improvement Fund

The Capital Improvement Fund is a fund dedicated to budget for capital projects and other capital expenditures of the City that have the majority of funding from sources other than state or federal grants. Funds are appropriated by specific project with the appropriation being allowed to carry over into future years until the project is completed.

<b>Project Number</b>	<b>Project Description</b>	<b>Funding Source</b>	<b>2011 Adopted</b>
	Transfer from General Fund		361,000
	Insurance Proceeds		5,748
	Transfer from Highway User Trust		1,499,850
	Transfer from Conservation Trust		392,400
	Transfer from Sewer User		50,000
	Transfer from Stormwater Utility		12,000
	<b>Total Revenue</b>		<b>2,320,998</b>
CPAN10	Street Resurfacing	HUTF	598,811
	Street Resurfacing	Wastewater	50,000
	Street Resurfacing	Stormwater	12,000
CPAN11	Cross Pan/Curb & Gutter	HUTF	100,000
CPAN21	Signal/Crosswalk Upgrades	HUTF	150,000
CP1004	Bridge Replacement-West 11th St	HUTF/Faster	551,039
CP1101	Preliminary Design of East 8th St Bridge	HUTF/Faster	100,000
CPAN12	Technology Upgrades	General Fund	200,000
CPAN13	Vehicles & Equip-Other	General Fund	11,000
	Vehicles & Equip-Other	Insurance Proceeds	5,748
CPAN20	City Building Repairs	General Fund	150,000
CPAN17	Grant Matches-Lottery	Lottery	72,400
CP0214	Backflow Prevention-Citywide	Lottery	50,000
CP1006	Kiddie Ride Enhancements	Lottery	10,000
CP1102	Parks & Recreation Master Plan	Lottery	250,000
CP1003	Tree Planting-Citywide	Lottery	10,000
	<b>Total 2011 Project Funding</b>		<b>2,320,998</b>

## Special Charges

---

**Purpose:** The Special Charges Fund consists of the Southside Landfill Trust, E-911 Telephone, Solid Waste Service Charge, Sales Tax Collection Fee Fund, and Excess Court Fines. These funds are utilized for specific functions within the City of Pueblo.

**Source of Revenue:** Funds are primarily received from fees that are charged to customers that use the specific service. The solid waste service charge is \$.25 per cubic yard of waste surcharge on tipping fees at all solid waste disposal sites. The Sales Tax Collection Fee revenue is obtained from collection of the sales tax vendor fee of 3.3%. The Excess Court Fine revenue is derived from fines imposed by the Municipal Court which exceed \$300; any amount collected over the \$300 is considered an excess fine. The Southside landfill no longer collects fees. The revenue figure in the table below is an estimate of interest payment in the trust.

**Designated Expenditure:** The Southside Landfill Trust is used to accumulate resources relative to the post-closing costs of a portion of the Southside Landfill that is owned and operated by a private operator. The E-911 fees are restricted to operating and capital expenditures related to the 911 service provided by the city. The solid waste service charges are to be used for solid waste management and education. The resources accumulated in the Sales Tax Collection Fee are restricted to the operations and debt service of the convention center operated by the Pueblo Urban Renewal Authority. Excess court fines are used for graffiti removal and prevention programs.

### Budget Summary

	2008 Actual	2009 Actual	2010 Estimate	2011 Adopted
<b>Revenue</b>				
212 Southside Landfill Trust	277,743	26,390	3,743	5,000
214 E-911 Telephone Charge	790,310	817,613	736,340	732,000
218 Solid Waste Service Charge	49,941	-	81,122	200,000
231 Sales Tax Collection Fee	1,840,987	1,787,275	1,793,900	1,811,840
232 Excess Court Fines	-	7,058	18,671	13,500
<b>Total Revenue</b>	<b>2,958,981</b>	<b>2,638,336</b>	<b>2,633,776</b>	<b>2,762,340</b>
<b>Expenditure</b>				
212 Southside Landfill Trust	18,709	-	-	5,000
214 E-911 Telephone Charge	702,000	710,000	710,000	732,000
218 Solid Waste Service Charge	105,000	13,917	81,122	200,000
231 Sales Tax Collection Fee	1,840,986	1,787,276	1,793,900	1,811,840
232 Excess Court Fines	-	-	18,966	13,500
<b>Total Expenditure</b>	<b>2,666,695</b>	<b>2,511,193</b>	<b>2,603,988</b>	<b>2,762,340</b>

### Other Information

- Greater detail of E-911 fee revenue and expenditure is provided on Page H-17.

## Special Charges

---

### E-911 Telephone Charges

#### Mission/Function

The E-911 Telephone Charge Fund is a Special Revenue Fund used to receive funds which are restricted by ordinance for the costs associated with the implementation, operation and maintenance of the 9-1-1 emergency telephone system. The 911 dispatch center is operated by the Pueblo Police Department, and funds are transferred as budgeted to the City's General Fund for allowable expenditures in that division of the Police Department. Income for this fund is derived through a monthly charge per phone line for all telephone lines within the City. This charge was raised from 40 cents per line to 70 cents per line during 2006, with the purpose of upgrading the technology and equipment utilized by the 911 emergency response systems.

#### Objectives

- Improve the quality of service provided by the dispatch center, as well as to upgrade and maintain technology and equipment utilized by the 911 emergency response systems.

#### Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Revenue</b>				
E-911 Telephone Fee	786,037	812,523	733,300	730,000
Interest Income	4,273	5,090	3,040	2,000
<b>Total Revenue</b>	<b>790,310</b>	<b>817,613</b>	<b>736,340</b>	<b>732,000</b>
<b>Expenditure</b>				
Transfer to General Fund	402,000	410,000	410,000	432,000
Transfer to Debt Service	300,000	300,000	300,000	300,000
<b>Total Expenditure</b>	<b>702,000</b>	<b>710,000</b>	<b>710,000</b>	<b>732,000</b>

## Special Districts

---

**Purpose:** Account for and provide the maintenance of certain public infrastructure for entities within their district.

**Source of Revenue:** Southpointe and Bandera Boulevard Special Improvement Maintenance Districts derive their respective revenue by imposing a 5-mill property tax to all residents within their district. The North Gateway Business Improvement District (BID) is to be utilized for public improvements within its district. The North Gateway BID is located at the new Pueblo Crossing shopping center. A Public Improvement Fee is imposed by the retailers located within the North Gateway Business Improvement District on all sales within the district. Revenue collected from this fee is restricted for the construction of certain additional public improvements within the district.

**Designated Expenditure:** Maintenance and public improvements within each of the districts.

### Budget Summary

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Adopted</b>
<b>Revenue</b>				
215 Southpointe SIMD	19,330	20,230	27,042	38,400
219 Bandera SIMD	32,452	39,120	42,153	108,061
224 North Gateway BID	243,643	249,744	251,485	254,000
701 Park Land Escrow	(1,151)	1,151	-	-
702 North Gateway PIF	252,818	249,388	250,272	250,000
<b>Total Revenue</b>	<b>547,092</b>	<b>559,633</b>	<b>570,952</b>	<b>650,461</b>
<b>Expenditure</b>				
215 Southpointe SIMD	7,987	5,925	32,310	38,400
219 Bandera SIMD	16,742	13,137	26,161	108,061
224 North Gateway BID	243,642	245,780	255,450	254,000
702 North Gateway PIF	252,361	251,030	249,087	250,000
<b>Total Expenditure</b>	<b>520,732</b>	<b>515,872</b>	<b>563,008</b>	<b>650,461</b>

## Stimulus Grants

---

**Purpose:** The Stimulus Grants Fund consists of grants received from the Federal government for the purpose of stimulating the struggling economy. In 2008, the Housing Economic Recovery Act (HERA) was enacted by Congress to provide funding to the collapsing housing markets across the country. In early 2009, the American Recovery and Reinvestment Act (ARRA) was also passed by Congress to provide funding for various types of projects and programs with the purpose of creating jobs and stimulating the economy.

**Source of Revenue:** Revenues are derived from the federal grants that were appropriated under ARRA and HERA.

**Designated Expenditure:** Projects are varied and are strictly defined under the provisions of each federal grant award and contract.

### Budget Summary

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimate</b>	<b>2011 Adopted</b>
<b>Revenue</b>				
240 ARRA Grants	-	747,580	1,782,484	-
240 ARRA Grants Carry Forward				9,092,106
241 HERA Grants	-	-	772,248	-
241 HERA Grants Carry Forward				2,135,104
<b>Total Revenue</b>	<b>-</b>	<b>747,580</b>	<b>2,554,732</b>	<b>11,227,210</b>
<b>Expenditure</b>				
240 ARRA Grants	-	363,377	1,782,484	-
240 ARRA Grants Carry Forward				9,092,106
241 HERA Grants	-	1,000	771,248	-
241 HERA Grants Carry Forward				2,135,104
<b>Total Expenditure</b>	<b>-</b>	<b>364,377</b>	<b>2,553,732</b>	<b>11,227,210</b>

### Other Information

- Additional detail on projects carried forward from previous years can be found on Page H-20.

## Stimulus Grants

### Funded Projects – Current Project Detail

Project Number	Project Description	Project Budget	Project to Date Estimate	2011 Project Budget
ARPW01	Fire Station No. 4 Construction	2,994,445	-	2,994,445
ARPW02	Veteran's Bridge-HARP	600,000	349,672	250,328
ARHO01	Homelessness Prevention & Rapid Re-housing	678,970	340,273	338,697
ARCD01	CDBG Recovery	443,659	-	443,659
ARPL01	Northern Avenue Streetscape	506,013	459,188	46,825
ARPL02	Eastern Gateway Landscape	437,424	293,352	144,072
ARPD01	Recovery Act JAG	484,120	439,603	44,517
ARPD02	P.R.I.D.E.	193,966	4,261	189,705
ARBC01	Bus Purchases	2,151,282	257,873	1,893,409
ARBC02	Transit Operations	239,031	-	239,031
AREE01	City Hall-Greening Public Buildings	416,000	-	416,000
AREE02	Main Street Energy Programs	45,000	-	45,000
AREE03	Photovoltaic for Main Street Garage	250,000	-	250,000
AREE04	Energy Efficiency and Conservation Strategy	4,000	-	4,000
AREE05	Energy Efficiency and Conservation Coordinator	103,000	-	103,000
AREE06	Residential Energy Efficiency Programs	138,934	-	138,934
AREE07	Downtown Walkability/Livability Plan	50,066	-	50,066
ARWW01	Wastewater Solarvoltaic Project	1,500,000	-	1,500,000
<b>Total ARRA Grant Fund Projects Carried Forward</b>				<b>9,091,688</b>
HEM001	Multifamily 800 Block E 4th St	1,750,000	551,290	1,198,710
HEM900	Multifamily-Administration	30,684	5,455	25,229
HE9998	Multifamily-Projects to be Determined	85,059	-	85,059
HES001	Single Family-2004 E 6th St	115,804	34,143	81,661
HES002	Single Family-1625 E River	105,189	59,330	45,859
HES003	Single Family-1706 E 12th St	131,621	35,387	96,234
HES004	Single Family-1029-1/2 Pine St	119,879	23,150	96,729
HES005	Single Family-2039 E 8th St	173,175	28,569	144,606
HES007	Single Family-1932 Claremont	103,270	3,183	100,087
HES008	Single Family-2709 Spruce St	142,379	275	142,104
HES009	Single Family-1222 Taylor Ave	122,660	28,962	93,698
HES900	Single Family-Administration	16,683	2,129	14,554
HE9999	Single Family-Projects to be Determined	10,574	-	10,574
<b>Total HERA Grant Fund Projects Carried Forward</b>				<b>2,135,104</b>

# CITY OF PUEBLO

---

## BUDGET GLOSSARY

The following glossary provides definitions of various terms used in budgeting and financial reporting. The following abbreviations are used throughout the glossary:

AICPA	American Institute of Certified Public Accountants
FASB	Financial Accounting Standards Board
GAAP	Generally accepted accounting principles
GAAS	Generally accepted auditing standards
GAGAS	Generally accepted government auditing standards
GASB	Governmental Accounting Standards Board
IGAS	Interpretation of the Governmental Accounting Standards
NCGA	National Council on Governmental Accounting
SAS	Statement on Auditing Standards
SGAC	Statement of Governmental Accounting Concepts
SGAS	Statement of Governmental Accounting Standards

**Accountability:** Being obliged to explain one's actions, to justify what one does. Governmental accountability is based on the belief that the citizenry has a "right to know," a right to receive openly declared facts that may lead to public debate by the citizens and their elected representatives. [SGAC 1]

**Activity:** A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., police is an activity within the *public safety* function).

**Agency funds:** One of four types of fiduciary funds. Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments. [SGAS 34]

**Appropriated budget:** The expenditure authority created by the appropriation ordinances that are signed into law and related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes. [NCGA Interpretation 10]

**Assessed valuation:** A valuation set upon real estate or other property by the Pueblo County Assessor as a basis for levying taxes.

**Basis of accounting:** The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis (that is, when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus. [SGAS 11]

# CITY OF PUEBLO

---

## BUDGET GLOSSARY

**Budgetary basis of accounting:** The method used to determine when revenues and expenditures are recognized for budgetary purposes.

**Business-type activities:** One of two classes of activities reported in the government-wide financial statements. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. These activities are usually reported in enterprise funds. [SGAS 34]

**Capital and related financing activities:** Term used in connection with cash flows reporting. Capital and related financing activities include (a) acquiring and disposing of capital assets used in providing services or producing goods, (b) borrowing money for acquiring, constructing, or improving capital assets and repaying the amounts borrowed, including interest, and (c) paying for capital assets obtained from vendors on credit. [SGAS 9]

**Capital assets:** Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. [SGAS 34]

**Capital projects fund:** Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). [NCGA Statement 1]

**Connection fees:** Fees charged to join or to extend an existing utility system. Often referred to as *tap fees* or *system development fees*.

**Consistency:** The principle according to which once an accounting principle or reporting method is adopted, it will be used for all similar transactions and events. The concept of consistency in financial reporting extends to many areas such as valuation methods, basis of accounting, and determination of the financial reporting entity. [SGAC 1]

**Cost-reimbursement basis:** Term used in connection with internal service funds. The setting of charges so that costs are systematically recovered on a break-even basis over time.

**Debt service fund:** Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. [NCGA Statement 1]

**Deferred revenue:** Resource inflows that do not yet meet the criteria for revenue recognition. Unearned amounts are always reported as deferred revenue. In governmental funds, earned amounts also are reported as deferred revenue until they are available to liquidate liabilities of the current period.

# CITY OF PUEBLO

---

## BUDGET GLOSSARY

**Designated unreserved fund balance:** Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the government's senior management. Expressed another way, designations reflect a government's self-imposed limitations on the use of otherwise available expendable financial resources in governmental funds.

**Developer fees:** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

**Effectiveness:** Term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

**Efficiency:** Term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives with the least use of scarce resources. Efficiency necessarily presupposes effectiveness.

**Encumbrances:** Commitments related to unperformed (executory) contracts for goods or services. [NCGA Statement 1]

**Enterprise fund:** Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. [SGAS 34]

**Fiduciary funds:** Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. [SGAS 34]

**Financial Accounting Standards Board (FASB):** The authoritative accounting and financial reporting standard-setting body for business enterprises and not-for-profit organizations. The FASB is the direct successor of the Committee on Accounting Procedure and the Accounting Principles Board. The GASB and its predecessors have elected to apply a number of the FASB's standards, as well as those of its predecessors, to state and local governments.

**Financial resources:** Resources that are or will become available for spending. Financial resources include cash and resources ordinarily expected to be converted to cash (e.g., receivables, investments). Financial resources also may include inventories and prepaids (because they obviate the need to expend current available financial resources).

**Function:** A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., *public safety*).

# CITY OF PUEBLO

---

## BUDGET GLOSSARY

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. [NCGA Statement 1]

**Fund balance:** The difference between assets and liabilities reported in a governmental fund.

**Fund classifications:** One of the three categories (governmental, proprietary, and fiduciary) used to classify fund types.

**Fund type:** One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds; and permanent funds. Proprietary fund types include enterprise funds and internal service funds. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

**GASB:** Governmental Accounting Standards Board. GASB establishes standards for state and local governmental accounting and financial reporting.

**General fund:** The general fund is one of five governmental fund types and typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources except those required to be accounted for in another fund. [NCGA Statement 1]

**General revenues:** All revenues that are *not* required to be reported as program revenues. All taxes, even those that are levied for a specific purpose, are general revenues and should be reported by type of tax—for example, sales tax, property tax, franchise tax, and income tax. All other non-tax revenues (including interest, grants, and contributions) that do not meet the criteria to be reported as program revenues should also be reported as general revenues. [SGAS 34]

**Governmental activities:** Activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. These activities are usually reported in governmental funds and internal service funds. [SGAS 34]

**Governmental funds:** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

**Impact fees:** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

**Improvement:** An addition made to, or change made in, a capital asset, other than maintenance, to prolong its life or to increase its efficiency or capacity. The cost of the addition or change is added to the book value of the asset.

# CITY OF PUEBLO

---

## BUDGET GLOSSARY

**Indirect expenses:** Expenses that cannot be specifically associated with a given service, program, or department and thus, cannot be clearly associated with a particular functional category. [SGAS 34]

**Infrastructure:** Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems. [SGAS 34]

**Internal service funds:** Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis. [SGAS 34]

**Major fund:** A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures /expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund maybe reported as a major fund if the government's officials believe that fund is particularly important to financial statement users. [SGAS 34]

**Matching requirement:** A requirement that grant recipients contribute resources to a program that equal or exceed a predetermined percentage of amounts provided by the grantor.

**Modified accrual basis of accounting:** Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due. [NCGA Statement 1]

**Number of funds principle:** The principle that only the minimum number of funds consistent with legal and operating requirements should be established, since unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration. [NCGA Statement 1]

**Object:** A term used in connection with the classification of expenditures. The article purchased or the service obtained, rather than the purpose for which the article or service was purchased or obtained (e.g., *personal services, contractual services, materials and supplies*).

**Passenger facilities charges (PFCs):** A fixed fee authorized by the Federal Aviation Administration that airports may impose on each departing passenger for use in eligible construction projects or for related debt service. This charge is collected by whoever sells the ticket and then remitted to the airport.

# CITY OF PUEBLO

---

## BUDGET GLOSSARY

**Pass-through grants:** Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient. [SGAS 24]

**Payment in lieu of taxes:** A payment that a property owner not subject to taxation makes to a government to compensate it for services that the property owner receives that normally are financed through property taxes.

**Program:** Group activities, operations or organizational units directed to attaining specific purposes or objectives.

**Program revenue:** Term used in connection with the government-wide statement of activities. Revenues that derive directly from the program itself or from parties outside the reporting government's taxpayers or citizenry, as a whole; they reduce the net cost of the function to be financed from the government's general revenues. [SGAS 34]

**Proprietary funds:** Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

**Re-appropriation:** The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

**Reserved fund balance:** The portion of a governmental fund's net assets that is not available for appropriation.

**Special assessment:** A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**Special revenue fund:** A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes. [NCGA Statement 1]

**System development fees:** Fees charged to join or to extend an existing utility system. Also referred to as *tap fees* or *connection fees*.

**Tap fees:** Fees charged to join or to extend an existing utility system. Also referred to as *system development fees* or *connection fees*.

**Tax-increment financing:** Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

# CITY OF PUEBLO

---

## BUDGET GLOSSARY

**Undesignated unreserved fund balance:** Available expendable financial resources in a governmental fund that are not the object of tentative management plans (i.e., designations).

ORDINANCE NO. 8288

AN ORDINANCE MAKING APPROPRIATION FOR THE GENERAL FUND, SPECIAL REVENUE FUNDS, DEBT SERVICE FUNDS, CAPITAL PROJECTS FUNDS, ENTERPRISE FUNDS AND INTERNAL SERVICE FUNDS FOR THE FISCAL YEAR 2011 AND ADOPTING THE BUDGET FOR THE YEAR 2011

BE IT ORDAINED BY THE CITY OF PUEBLO that:

SECTION 1.

The budget for the fiscal year 2011 as proposed by the City Manager and as amended by the City Council, the original of which is on file with the Director of Finance, is incorporated herein in full, and hereby approved and adopted.

SECTION 2.

The General Fund Revenue for Fiscal Year 2011 is hereby estimated and the General Fund Appropriation by Department for Fiscal Year 2011 is hereby made as follows:

REVENUE BY SOURCE	AMOUNT	APPROPRIATION BY DEPARTMENT	AMOUNT
Taxes	59,029,598	General Government	9,941,342
Licenses & Permits	598,500	Police	25,953,712
Intergovernmental	1,891,704	Fire	15,133,579
Charges for Service	3,383,706	Public Works	8,010,262
Fines & Forfeits	2,600,800	Parks	4,997,810
Other Revenue	256,300	Non-Departmental	5,366,436
Transfers In	4,298,406	Transfers Out	7,400,234
Fund Balance	4,744,361		
<b>GENERAL FUND TOTAL</b>	<b>76,803,375</b>	<b>GENERAL FUND TOTAL</b>	<b>76,803,375</b>

SECTION 3.

Revenue is hereby estimated and Appropriations hereby made for the Fiscal Year 2011 for all other Funds of the City of Pueblo as follows:

<b>OTHER FUNDS</b>	<b>REVENUE</b>	<b>APPROPRIATION</b>
<b>INTERGOVERNMENTAL</b>	4,957,450	4,957,450
<b>SPECIAL CHARGES</b>	2,762,340	2,762,340
<b>SPECIAL DISTRICT</b>	650,461	650,461
<b>OTHER SPECIAL REVENUE</b>	175,090	175,090
<b>HUD GRANTS</b>	9,057,068	9,057,068
<b>STIMULUS GRANTS</b>	11,227,210	11,227,210
<b>PUBLIC IMPROVEMENTS FUND</b>	18,467,910	18,467,910
<b>DEBT SERVICE FUND</b>	3,337,582	3,337,582
<b>ECONOMIC DEVELOPMENT TAX</b>	16,618,160	16,618,160
<b>HISTORIC ARKANSAS RIVERWALK</b>	467,545	467,545
<b>ARKANSAS LEGACY</b>	665,404	665,404
<b>LAKE MINNEQUA</b>	238,223	238,223
<b>POLICE BUILDING</b>	1,066,953	1,066,953
<b>ELMWOOD GOLF COURSE</b>	1,168,439	1,168,439
<b>WALKINGSTICK GOLF COURSE</b>	1,013,542	1,013,542
<b>HONOR FARM PROPERTIES</b>	350,385	350,385
<b>MEMORIAL AIRPORT</b>	11,154,383	11,154,383
<b>PUEBLO TRANSIT</b>	4,379,521	4,379,521
<b>PARKING FACILITIES</b>	963,294	963,294
<b>SEWER USER FUND</b>	12,457,355	12,457,355
<b>STORMWATER UTILITY</b>	2,710,000	2,710,000
<b>INTERNAL SERVICE FUNDS</b>	5,359,512	5,359,512

SECTION 4.

The City of Pueblo, Colorado has enacted Ordinance No. 7464, providing for a one-half cent sales and use tax rate increase for a five-year period, pledging the revenue therefrom for job creating capital improvement projects within the City of Pueblo and Pueblo Memorial Airport. The anticipated revenue from this tax rate increase for the Fiscal Year 2011 is \$7,997,539 and the full amount thereof, plus any amount available in the fund balance, is hereby appropriated for projects to be determined by City Council by Resolution.

SECTION 5.

The number of positions within all departments of the City shall be subject to amendment by separate ordinances, which ordinances, however labeled, shall be construed as an amendment to the budget adopted herein.

SECTION 6.

Pursuant to Sections 7-12 and 7-13 of the Charter of the City of Pueblo, the City Manager is hereby authorized to maintain budgetary control over approved allotments within each department by classification of expenditure category, rather than line item.

SECTION 7.

No expenditures shall be made or warrants issued against any monies appropriated except in strict conformity with the Charter of the City of Pueblo and in accordance with the provisions of this Ordinance.

INTRODUCED: November 8, 2010

BY: \_\_\_\_\_ Ray

Aguilera

COUNCILPERSON

APPROVED: Lawrence W. Atencio  
PRESIDENT OF CITY COUNCIL

ATTESTED BY: Gina Deucher  
CITY CLERK

PASSED AND APPROVED: November 22, 2010

ORDINANCE NO. 8285

AN ORDINANCE LEVYING AND CERTIFYING THE CITY OF PUEBLO'S PROPERTY TAX MILL LEVY MADE IN 2010 FOR THE 2011 BUDGET YEAR

WHEREAS, the City of Pueblo's budget for fiscal year 2011 has been prepared and approved (or is scheduled for approval) in accordance with the provisions of Article 7 of the Charter of the City of Pueblo, and

WHEREAS, the 2010 net assessed valuation of all taxable property in the City of Pueblo as certified by the Pueblo County Assessor is \$736,735,233 and

WHEREAS, the maximum allowed property tax revenue for fiscal year 2011, pursuant to section 20(7)(c) or Article X of the Colorado Constitution is estimated to be \$11,517,382 subject to adjustment for uncollected amounts. NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

- For the purpose of meeting the general operating expenses of the City of Pueblo during the 2011 Fiscal Year, there is hereby made, set and levied a tax of 15.633 mills upon each dollar of the total assessed valuation of all taxable property located within the City of Pueblo on the assessment date.

SECTION 2.

The City Council of the City of Pueblo does hereby certify to the County Commissioners of Pueblo County, Colorado the following mill levy imposed by this Ordinance upon each dollar of the total valuation for assessment of all taxable property located within the City of Pueblo on the assessment date:

Gross Mill Levy	15.633 mills
-----------------	--------------

SECTION 3.

The City Clerk is hereby directed to deliver a certified copy of this Ordinance, together with a Certificate of Tax Levies, form DLG 70, properly completed by the Director of Finance, to the County Commissioners of Pueblo County, Colorado, and the Division of Local Government immediately after passage of this Ordinance.

SECTION 4.

This Ordinance shall become effective upon final passage or the passage of an ordinance making appropriation for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, and Internal Service Funds for the fiscal year 2011 and adopting the budget for the year 2011, whichever shall last occur.

INTRODUCED: November 8, 2010

BY: Judy Weaver  
COUNCILPERSON

APPROVED: Lawrence W. Atencio  
PRESIDENT OF CITY COUNCIL

ATTESTED BY: Gina Deitcher  
CITY CLERK

PASSED AND APPROVED: November 22, 2010

ORDINANCE NO. 8287

AN ORDINANCE LEVYING AND CERTIFYING THE SOUTHPOINTE SPECIAL IMPROVEMENT MAINTENANCE DISTRICT PROPERTY TAX MILL LEVY MADE IN 2010 FOR THE 2011 BUDGET YEAR

WHEREAS, the Southpointe Special Improvement Maintenance District's budget for fiscal year 2011 has been prepared and approved, and

WHEREAS, the 2010 net assessed valuation of all taxable property in the SouthPointe Special Improvement Maintenance District as certified by the Pueblo County Assessor is \$3,533,333 and

WHEREAS, the maximum allowed property tax revenue for fiscal year 2011 pursuant to section 20(7)(c) or Article X of the Colorado Constitution is estimated to be \$17,667. NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

The City Council as the governing body of the SouthPointe Special Improvement Maintenance District, for the purpose of meeting maintenance and reserve expenses of the District, does hereby make, set and levy a tax of 5.000 mills upon each dollar of the total assessed valuation of all taxable real property located within the SouthPointe Special Improvement Maintenance District on the assessment date for fiscal year 2011.

SECTION 2.

The City Council of the City of Pueblo does hereby fix and certify to the County Commissioners of Pueblo County, Colorado the following mill levy imposed by this Ordinance upon each dollar of the total valuation for assessment of all taxable real property located within the SouthPointe Special Improvement Maintenance District on the assessment date:

Gross Mill Levy	5.000 mills
-----------------	-------------

SECTION 3.

The City Clerk is hereby directed to deliver a certified copy of this Ordinance, together with a Certificate of Tax Levies, form DLG 70, properly completed by the Director of Finance, to the County Commissioners of Pueblo County, Colorado, and the Division of Local Government immediately after passage of this Ordinance.

SECTION 4.

- All increases to the District's net fund balance shall constitute and be considered "reserve increases" and therefore a part of the district's 2010 fiscal year spending. All 2010 year-end balances shall constitute and be considered "reserves" and all subsequent expenditures and transfers from such reserves shall be excluded from the district's fiscal year spending within the meaning of Article X, Section 20 (2)(e) of the Colorado Constitution.

SECTION 5.

- This Ordinance shall become effective upon final passage.

INTRODUCED: November 8, 2010

BY: Judy Weaver  
COUNCILPERSON

APPROVED: Lawrence W. Atencio  
PRESIDENT OF CITY COUNCIL

ATTESTED BY: Gina Deutscher  
CITY CLERK

PASSED AND APPROVED: November 22, 2010

ORDINANCE NO. 8286

AN ORDINANCE LEVYING AND CERTIFYING THE BANDERA BOULEVARD SPECIAL IMPROVEMENT MAINTENANCE DISTRICT PROPERTY TAX MILL LEVY MADE IN 2010 FOR THE 2011 BUDGET YEAR

WHEREAS, the Bandera Boulevard Special Improvement Maintenance District's budget for fiscal year 2011 has been prepared and approved, and

WHEREAS, the 2010 net assessed valuation of all taxable property in the Bandera Boulevard Special Improvement Maintenance District as certified by the Pueblo County Assessor is \$7,296,179 and

WHEREAS, the maximum allowed property tax revenue for fiscal year 2011 pursuant to section 20(7)(c) or Article X of the Colorado Constitution is estimated to be \$36,481. NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

The City Council as the governing body of the Bandera Boulevard Special Improvement Maintenance District, for the purpose of meeting maintenance expenses of the District, does hereby make, set and levy a tax of 5.000 mills upon each dollar of the total assessed valuation of all taxable real property located within the Bandera Boulevard Special Improvement Maintenance District on the assessment date to meet the cost of maintenance and reserve requirements for fiscal year 2011.

SECTION 2.

The City Council of the City of Pueblo does hereby fix and certify to the County Commissioners of Pueblo County, Colorado the following mill levy imposed by this Ordinance upon each dollar of the total valuation for assessment of all taxable real property located within the Bandera Boulevard Special Improvement Maintenance District on the assessment date:

Gross Mill Levy	5.000 mills
-----------------	-------------

SECTION 3.

The City Clerk is hereby directed to deliver a certified copy of this Ordinance, together with a Certificate of Tax Levies, form DLG 70, properly completed by the Director of Finance, to the County Commissioners of Pueblo County, Colorado, and the Division of Local Government immediately after passage of this Ordinance.

SECTION 4.

- All increase to the District's net fund balance shall constitute and be considered "reserve increases" and therefore a part of the district's 2010 fiscal year spending. All 2010 year-end balances shall constitute and be considered "reserves" and all subsequent expenditures and transfers from such reserves shall be excluded from the District's fiscal year spending within the meaning of Article X, Section 20 (2)(e) of the Colorado Constitution.

SECTION 5.

- This Ordinance shall become effective upon final passage.

INTRODUCED: November 8, 2010

BY: Judy Weaver  
COUNCILPERSON

APPROVED: Lawrence W. Atencio  
PRESIDENT OF CITY COUNCIL

ATTESTED BY: Gina Deutscher  
CITY CLERK

PASSED AND APPROVED: November 22, 2010

ORDINANCE NO. 8296

AN ORDINANCE PROVIDING FOR THE CITY OF PUEBLO  
DEPARTMENTAL AUTHORIZED PERSONNEL POSITIONS FOR THE  
FISCAL YEAR 2011 AND AMENDING THE 2011 BUDGET ORDINANCE  
WITH RESPECT TO THE ALLOCATION OF POSITIONS

WHEREAS, the City Manager has determined that the following staffing plan for the City Departments best meets the needs of the City; and

WHEREAS, the City Financial Plan (Budget) provides for the funding for the positions as included in the staffing plan.

Now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

The following positions shall be authorized:

**CITY COUNCIL**

City Council President	1
City Council Member	6
<b>Total</b>	<b>7</b>

**CITY MANAGER'S OFFICE**

City Manager	1
Deputy City Manager/Community Services	1
Deputy City Manager/Internal Services	1
Assistant City Manager	1
Secretary to City Manager	1
Administrative Assistant	1
<b>Total</b>	<b>6</b>

**CITY CLERK**

City Clerk	1
Municipal Records & Technical Coordinator	1
Deputy City Clerk	1
Senior Clerk Typist/Senior Clerk (Certified)	1
<b>Total</b>	<b>4</b>

**CIVIL SERVICE**

Civil Service Administrator	1
Civil Service Analyst	1
Clerk Typist/Civil Service Technician	1
Civil Service Commissioner	3
<b>Total</b>	<b>6</b>

**FINANCE**

Director of Finance	1
---------------------	---

Assistant City Manager/Finance	1
Accountant II	3
Accountant I	1
Tax Audit Manager	1
Tax Auditor II	1
Tax Auditor I	1
Compliance/Audit Agent	1
Administrative Tech/ Admin Tech (Certified)	1
Accounting Technician IV	3
Accounting Technician III	2
Accounting Technician II	2
<b>Total</b>	<b>18</b>

**FIRE**

Fire Chief	1
Deputy Fire Chief	2
Assistant Fire Chief	3
Fire Captain	30
Emergency Medical Officer	30
Asst Training Officer/Capt	1
Fire Engineer	36
Fire Inspector	2
Firefighter	36
Administrative Tech/ Admin Tech (Certified)	1
Clerk Typist	1
<b>Total</b>	<b>143</b>

**FLEET MAINTENANCE**

Fleet Superintendent	1
Shops Supervisor	1
Auto Mechanic	6
Parts Clerk	2
Senior Clerk Typist/Senior Clerk (Certified)	1
<b>Total</b>	<b>11</b>

**HONOR FARM PROPERTIES**

Pueblo Motorsports Park & Contracts Manager	1
<b>Total</b>	<b>1</b>

**HOUSING AND CITIZEN SERVICES**

Director of Housing and Citizen Services	1
Housing & Community Development Coordinator II	1
Loan Coordinator II	1
Senior Clerk Typist/Senior Clerk (Certified)	1
<b>Total</b>	<b>4</b>

**HUMAN RESOURCES**

Director of Human Resources	1
Employee Benefits & Loss Control Manager	1
HR Analyst	2
Benefits Coordinator	1
Clerk Typist/HR Records Technician	1
<b>Total</b>	<b>6</b>

**INFORMATION TECHNOLOGY**

Director of Information Technology	1
Assistant Director/ Information Technology	1
Public Relations & Media Specialist	1
Media Systems Administrator	1
Senior Business Systems Analyst	0.75
Senior Network Administrator	1
Senior Security Administrator	1
Network Administrator	1
GIS Coordinator	1
Senior PC Network Technician	2
Business Systems Analyst	1
PC Network Technician	1
Communications Supervisor	1
Radio Technician/Radio Technician II	2
<b>Total</b>	<b>15.75</b>

**LAW DEPARTMENT**

City Attorney	1
Assistant City Attorney	3
Legal Assistant	1
Clerk Typist	1
<b>Total</b>	<b>6</b>

**MEMORIAL AIRPORT**

Director of Aviation	1
Airport Maintenance Supervisor	1
Airport Maintenance Mechanic	1
Senior Airport Utility Worker	1
Utility Worker/Airport Utility Worker	5
Administrative Tech/ Admin Tech (Certified)	1
Grant Reporting/Property Specialist	1
<b>Total</b>	<b>11</b>

**MUNICIPAL COURT**

Municipal Court Judge	1
Court Administrator	1
Clerk Typist/Court Technician	4
Lead Court Technician	2
Probation Case Manager	1
<b>Total</b>	<b>9</b>

**PARKING**

Parking Enforcer	2
------------------	---

**Total** 2

**PARKS AND RECREATION**

Director of Parks	1
Assistant Director/ Parks and Recreation	1
Parks Manager	1
Parks Supervisor	2
Ice Arena Manager	1
Parks Maintenance Mechanic	3
Recreation Supervisor	2
Gardener	1
Parks Senior Mechanic/Welder	1
Park Caretaker II - Trees	1
Park Caretaker II - Irrigation	4
Park Caretaker, Senior	1
Program Coordinator	1
Administrative Tech/ Admin Tech (Certified)	1
Utility Worker/Park Caretaker I	15
Clerk Typist/Parks & Recreation Technician	1.75
<b>Total</b>	<b>37.75</b>

**PLANNING & COMMUNITY DEVELOPMENT**

Director of Planning & Community Development	1
Assistant City Manager/Community Investment	1
Assistant City Manager/Development Services	1
Principal Planner	1
Landscape Architect	1
Senior Planner	2
Planner	4
Zoning Enforcement Officer	1
Land Use Technician	1
Administrative Tech/ Admin Tech (Certified)	1
Clerk Typist/Land Use Records Tech	1
Metro Planning Org Administrator	1
<b>Total</b>	<b>16</b>

**POLICE**

Police Chief	1
Police Deputy Chief	3
Police Captain	8
Police Support Technician Supervisor	1
Dispatch Manager	1
Police Records Manager	1
Police Sergeant	25
Police Corporal	55
Police Patrol Officer	115
Police Support Technician I	3
Police Support Technician II	1

Emergency Services Dispatcher Supervisor	3
Emergency Services Dispatcher	22
Crime Analyst	1
Administrative Tech/ Admin Tech (Certified)	1
Police Payroll Technician	1
Senior Clerk Typist/Senior Clerk (Certified)	8
Clerk Typist/Records Tech/	
Investigations Tech/Police Service Rep	15
Building Custodian	1
<b>Total</b>	<b>266</b>

**PUBLIC WORKS - ENGINEERING**

Director of Public Works	1
Assistant Director/ Public Works	1
Engineering Manager	1
Civil Engineer/Construction	1
Associate Engineer II	2
Associate Field Engineer	2
Survey Party Chief-LS	1
Survey Party Chief	1
Construction Inspector	2
Surveyor	2
Administrative Tech/ Admin Tech (Certified)	1
Senior Clerk Typist/Senior Clerk (Certified)	1
<b>Total</b>	<b>16</b>

**PUBLIC WORKS - PUBLIC BUILDINGS**

Bldg/Grounds Superintendent	1
Carpenter	2
Bldg/Grounds Maintenance Mechanic	2
Electrician	1
Painter	2
Utility Worker III	2
<b>Total</b>	<b>10</b>

**PUBLIC WORKS - STREET CLEANING**

Sweeper Operator	4
Equipment Operator II	2
<b>Total</b>	<b>6</b>

**PUBLIC WORKS - STREETS DIVISION**

Streets Superintendent	1
Street Maintenance Supervisor	1
Street Inspector	2
Area Crew Leader	2
Pavement Management Technician	1
Equipment Operator IV	6
Equipment Operator II	4
Utility Worker/Equipment Operator I	12
Utility & Maintenance Worker I	1
<b>Total</b>	<b>30</b>

**PUBLIC WORKS - TRAFFIC CONTROL**

Traffic Control Supervisor	1
Senior Traffic Signal Technician	2
Traffic Signal Technician	3

Traffic Signs & Marking Specialist	2
Traffic Control Utility Worker III	1
Traffic Control Utility Worker II	1
<b>Total</b>	<b>10</b>

**PUBLIC WORKS - TRANSPORTATION**

Traffic Engineer	1
Traffic Engineer Analyst	1
Senior Clerk Typist/Senior Clerk (Certified)	1
<b>Total</b>	<b>3</b>

**PURCHASING**

Director of Purchasing	1
Purchasing/Contract Coordinator	1
<b>TOTAL</b>	<b>2</b>

**STORMWATER**

Director of Stormwater	1
Stormwater Coordinator	1
Stormwater Maintenance Supervisor	1
Civil Engineer/ Drainage	1
Associate Engineer II Stormwater	1
Inspector/Stormwater	1
Stormwater Crew Leader	1
Equipment Operator IV	4
Equipment Operator II	3
Utility Worker/Equipment Operator I	4
Administrative Tech/ Admin Tech (Certified)	0.5
<b>Total</b>	<b>18.5</b>

**WASTEWATER**

Director of Wastewater	1
WW Engineering Supervisor	1
WW Collection Supervisor	1
WWTP Superintendent	1
WWTP Lab Supervisor	1
WWTP Maintenance Supervisor	1
WWTP Operations Manager	1
Regulatory Compliance Specialist	1
WW Accounting Specialist	1
Associate Engineer II WW	1
Wastewater Data Technician	1
Wastewater Inspector	1
WW Utility Worker IV	7
Wastewater Lift Station Operator	2
WW SCADA Coordinator	1
Pretreatment Manager	1
Chief WWTP Operator	4
Lab Analyst III	1
Lab Analyst	2
Pretreatment Specialist	1
Utility Worker/WRF Worker I/WRF Worker II	6
Assistant WWTP Operator C	1
WWTP Maintenance Mechanic	2

Senior WWTP Maintenance Mechanic	1
WW Instrument & Controls Specialist	1
Administrative Tech/ Admin Tech (Certified)	0.5
Senior Clerk Typist/Senior Clerk (Certified)	1
Utility Worker/ WW Utility Worker I/	
WW Utility Worker II/ WW Utility Worker III	7
<b>Total</b>	<b>50.5</b>
 <b>AUTHORIZED POSITIONS</b>	 <b>715.5</b>

SECTION 2.

This Ordinance shall be deemed to amend the Fiscal Year 2011 Budget with respect to the number and allocation of positions and shall become effective January 1, 2011.

INTRODUCED: December 13, 2010

BY: Chris Kaufman  
COUNCILPERSON

APPROVED: Lawrence W. Atencio  
PRESIDENT OF CITY COUNCIL

ATTESTED BY: Gina Deutscher  
CITY CLERK

PASSED AND APPROVED: December 27, 2010

ORDINANCE NO. 8297

AN ORDINANCE AMENDING SECTION 6-5-16 OF CHAPTER 5,  
OF TITLE VI OF THE PUEBLO MUNICIPAL CODE RELATING TO  
THE CLASSIFICATION AND PAY PLAN (2011)

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that: (brackets indicate matter being deleted, underscoring indicates new matter being added)

SECTION 1.

- Section 6-5-16 of Chapter 5, of Title VI, of the Pueblo Municipal Code is hereby repealed in its entirety and re-enacted as follows:

6-5-16. Schedule; classification, work week and monthly salary.

The following shall constitute:

- A. The classification and pay range for all bargaining unit employees of the City,
- B. The classification and pay range for all non-bargaining unit employees of the City,
- C. The pay range for all unclassified employees of the City,

**Sec. 6-5-16**

**Schedule; classification, work week, and monthly salary.**

The following shall constitute :

- (1) The classification and pay range for all bargaining unit employees of the City effective: January 1, 2011
- (2) The classification and pay range for all nonbargaining unit employees of the City effective: January 1, 2011
- (3) The pay range for all unclassified employees of the City effective: January 1, 2011

CITY OF PUEBLO  
MONTHLY SALARY SCHEDULE  
2011

CLASS TITLE	EN- TRANCE	2ND YEAR	3RD YEAR	4TH YEAR	5TH YEAR	6TH YEAR	7 <sup>TH</sup> YEAR	8TH YEAR	9TH YEAR	10TH YEAR
<b>(A) GENERAL SERVICE</b>										
Accountant I	4,591.18	4,715.85	4,962.69	5,211.98	5,334.16	5,398.36	5,474.86	5,552.62	5,629.14	5,788.37
Accounting Technician II	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Accounting Technician III	2,385.70	2,456.03	2,595.49	2,737.44	2,805.32	2,901.29	2,979.27	3,070.50	3,161.71	3,252.92
Accounting Technician IV	2,747.30	2,828.75	2,987.96	3,152.13	3,231.12	3,335.38	3,385.70	3,438.55	3,491.38	3,623.90
Administrative Technician	2,653.51	2,730.02	2,886.78	3,042.29	3,121.27	3,222.11	3,271.20	3,320.29	3,370.60	3,623.90
Admin Tech (Certified)	2,706.59	2,784.62	2,944.52	3,103.14	3,183.70	3,286.55	3,336.63	3,386.70	3,438.01	3,696.37
Airport Maintenance Mech	3,018.84	3,106.46	3,284.17	3,461.93	3,550.76	3,595.20	3,648.29	3,706.26	3,760.59	3,871.40
Airport Utility Worker	2,673.24	2,753.47	2,908.99	3,068.19	3,147.19	3,184.22	3,234.82	3,285.40	3,334.77	3,433.19
Area Crew Leader	3,500.17	3,602.59	3,808.70	4,016.05	4,117.25	4,169.10	4,234.48	4,297.46	4,361.64	4,491.19
Associate Engineer I	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,928.44	3,988.91	4,049.37	4,109.86	4,230.76
Associate Engineer II	3,613.72	3,717.39	3,929.67	4,143.19	4,248.09	4,370.03	4,439.01	4,505.47	4,575.71	4,706.88
Associate Engineer II-SW	3,613.72	3,717.39	3,929.67	4,143.19	4,248.09	4,370.03	4,439.01	4,505.47	4,575.71	4,706.88
Associate Engineer II-WWW	3,613.72	3,717.39	3,929.67	4,143.19	4,248.09	4,370.03	4,439.01	4,505.47	4,575.71	4,706.88
Associate Field Engineer	3,563.12	3,668.00	3,876.58	4,086.41	4,192.54	4,243.16	4,309.80	4,375.18	4,439.39	4,572.58
Asst WWTP Operator C	2,659.69	2,734.95	2,885.54	3,034.88	3,111.38	3,147.19	3,195.33	3,240.97	3,287.87	3,384.37
Auto Mechanic	3,139.77	3,234.82	3,419.95	3,602.59	3,696.39	3,742.06	3,800.06	3,858.07	3,914.86	4,031.69
Benefits Coordinator	2,777.53	2,899.41	3,021.30	3,143.21	3,265.10	3,386.99	3,508.90	3,630.77	3,752.66	3,874.55
Bldg/Grnds Maint Mechanic	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Building Custodian	1,809.17	1,884.27	1,959.38	2,034.51	2,109.62	2,184.73	2,259.84	2,334.94	2,410.05	2,485.16
Business Systems Analyst	3,633.59	3,786.43	3,939.25	4,092.05	4,244.88	4,397.69	4,550.52	4,703.35	4,856.17	5,009.00
Carpenter	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Chief WWTP Operator	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Civil Service Analyst	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,928.44	3,988.91	4,049.37	4,109.86	4,230.76
Civil Service Technician	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Clerk Typist	2,153.96	2,215.62	2,342.67	2,471.01	2,532.65	2,565.38	2,605.64	2,643.40	2,683.64	2,762.11
Compliance/Audit Agent	2,945.24	3,052.25	3,159.24	3,266.25	3,373.24	3,480.25	3,587.24	3,694.27	3,801.28	3,908.27
Construction Inspector	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,928.44	3,988.91	4,049.37	4,109.86	4,230.76
Court Technician	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Crime Analyst	3,280.28	3,429.72	3,579.16	3,728.60	3,878.06	4,027.47	4,176.91	4,326.39	4,475.81	4,625.23
Electrician	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Emerg Serv Dispatcher	2,758.40	2,841.11	3,001.54	3,165.69	3,247.14	3,383.67	3,499.82	3,615.99	3,732.11	3,848.30
Emer Serv Dispatch Supervisor	3,083.81	3,223.80	3,363.82	3,503.82	3,643.86	3,783.86	3,923.86	4,063.87	4,203.87	4,343.91
Equipment Operator I	2,475.79	2,548.61	2,695.49	2,838.64	2,911.46	2,948.47	2,992.94	3,039.80	3,084.23	3,175.27
Equipment Operator II	2,635.00	2,711.52	2,867.01	3,022.54	3,100.29	3,137.32	3,185.45	3,234.82	3,284.17	3,381.86
Equipment Operator IV	3,079.22	3,168.59	3,349.86	3,531.17	3,621.78	3,667.10	3,721.25	3,780.39	3,835.80	3,948.83
Gardener	2,790.49	2,873.18	3,036.11	3,201.48	3,284.17	3,339.80	3,391.89	3,444.01	3,494.83	3,597.06
GIS Coordinator	3,633.59	3,786.43	3,939.25	4,092.05	4,244.88	4,397.69	4,550.52	4,703.35	4,856.17	5,009.00

Grant Report/Property Spc	2,653.51	2,730.02	2,886.78	3,042.29	3,121.27	3,222.11	3,271.20	3,320.29	3,370.60	3,623.90
Hous/Comm Dev Coord II	3,573.58	3,678.50	3,887.08	4,096.88	4,203.02	4,251.17	4,320.27	4,386.91	4,449.87	4,584.12
HR Records Technician	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Inspector-Stormwater	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,928.44	3,988.91	4,049.37	4,109.86	4,230.76
Investigations Technician	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Lab Analyst	3,500.17	3,602.59	3,808.70	4,016.05	4,117.25	4,169.10	4,234.48	4,297.46	4,361.64	4,491.19
Lab Analyst II	3,740.82	3,850.67	4,069.13	4,291.29	4,401.12	4,456.64	4,523.32	4,593.67	4,662.78	4,800.45
Lab Analyst III	4,208.58	4,333.25	4,581.32	4,829.40	4,951.56	5,015.74	5,092.28	5,170.02	5,246.52	5,400.20
Land Use Records Tech	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Land Use Technician	2,747.30	2,828.75	2,987.96	3,152.13	3,231.12	3,271.85	3,321.21	3,373.05	3,424.87	3,623.90
Lead Court Technician	2,385.70	2,456.03	2,595.49	2,737.44	2,805.32	2,901.29	2,979.27	3,070.50	3,161.71	3,252.92
Loan Coordinator II	3,089.17	3,180.52	3,361.92	3,545.84	3,635.92	3,680.36	3,739.59	3,793.89	3,853.13	3,965.32
Media Systems Administrator	3,633.59	3,786.43	3,939.25	4,092.05	4,244.88	4,397.69	4,550.52	4,703.35	4,856.17	5,009.00
Municipal Records/Tech Coord	3,563.12	3,668.00	3,876.58	4,086.41	4,192.54	4,243.16	4,309.80	4,375.18	4,439.39	4,572.58
Network Administrator	3,280.28	3,429.72	3,579.16	3,728.60	3,878.06	4,027.47	4,176.91	4,326.39	4,475.81	4,625.23
Painter	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Park Caretaker I	2,475.79	2,548.61	2,695.49	2,838.64	2,911.46	2,948.47	2,992.94	3,039.80	3,084.23	3,175.27
Park Caretaker II - Irrig	2,790.49	2,873.18	3,036.41	3,201.48	3,284.17	3,339.80	3,391.89	3,443.99	3,494.83	3,597.06
Park Caretaker II - Trees	2,790.49	2,873.18	3,036.41	3,201.48	3,284.17	3,339.80	3,391.89	3,443.99	3,494.83	3,597.06
Park Caretaker, Senior	2,790.49	2,873.18	3,036.41	3,201.48	3,284.17	3,339.80	3,391.89	3,443.99	3,494.83	3,597.06
Parking Enforcer	2,385.70	2,456.03	2,595.49	2,737.44	2,805.32	2,846.03	2,885.54	2,928.74	2,971.95	3,061.34
Parks & Rec Technician	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Parks Maintenance Mech	3,018.84	3,106.46	3,284.17	3,461.93	3,550.76	3,595.20	3,648.29	3,706.26	3,760.59	3,871.40
Parks Senior Mechanic/Welder	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Parts Clerk	2,385.70	2,456.03	2,595.49	2,737.44	2,805.32	2,846.03	2,885.54	2,935.90	3,014.46	3,093.03
Pavement Management Tech	3,500.17	3,602.59	3,808.70	4,016.05	4,117.25	4,169.10	4,234.48	4,297.46	4,361.64	4,491.19
PC Network Technician	2,945.24	3,052.25	3,159.24	3,266.25	3,373.24	3,480.25	3,587.24	3,694.27	3,801.28	3,908.27
Planner	3,563.12	3,668.00	3,876.58	4,086.41	4,192.54	4,243.16	4,309.80	4,375.18	4,439.39	4,572.58
Police Payroll Technician	2,706.59	2,784.62	2,944.52	3,103.14	3,183.70	3,286.55	3,336.63	3,386.70	3,438.01	3,696.37
Police Service Rep	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Police Support Tech I	2,758.40	2,841.11	3,001.54	3,165.69	3,247.14	3,287.87	3,338.47	3,389.08	3,439.68	3,539.63
Police Support Tech II	3,089.13	3,180.93	3,361.96	3,545.52	3,636.07	3,680.69	3,739.33	3,794.14	3,852.82	3,965.53
Pretreatment Specialist	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Probation Case Manager	3,563.12	3,668.00	3,885.22	4,086.41	4,192.54	4,243.16	4,309.80	4,375.18	4,439.39	4,572.58
Program Coordinator	3,139.77	3,232.35	3,417.48	3,601.38	3,695.16	3,740.82	3,798.83	3,856.84	3,913.61	4,030.44
Pub Relations & Media Sp	4,236.88	4,425.16	4,613.45	4,829.40	4,990.03	5,178.31	5,366.60	5,554.89	5,743.15	5,931.43
Purchasing/Contract Coordinat	3,563.12	3,668.00	3,876.58	4,086.41	4,192.54	4,243.16	4,309.80	4,375.18	4,439.39	4,572.58
Radio Technician	2,790.49	2,873.18	3,036.11	3,201.48	3,284.17	3,339.80	3,391.89	3,444.01	3,494.83	3,597.06
Radio Technician II	3,280.28	3,429.72	3,579.16	3,728.60	3,878.06	4,027.47	4,176.91	4,326.39	4,475.81	4,625.23
Records Technician	2,354.02	2,410.62	2,555.30	2,727.69	2,781.78	2,817.00	2,859.78	2,903.83	2,946.61	3,035.23
Sr Airport Utility Worker	2,971.95	3,060.78	3,234.82	3,407.61	3,495.22	3,540.90	3,595.20	3,648.29	3,705.05	3,812.58
Sr Business Systems Analyst	4,236.88	4,425.16	4,613.45	4,829.40	4,990.03	5,178.31	5,366.60	5,554.89	5,743.15	5,931.43
Sr Clerk Typist	2,385.70	2,456.03	2,595.49	2,737.44	2,805.32	2,901.29	2,979.27	3,070.50	3,161.71	3,252.92
Sr Clerk (Certified)	2,433.41	2,505.15	2,647.40	2,792.20	2,861.43	2,959.32	3,038.86	3,131.91	3,224.94	3,317.98
Sr Network Administrator	4,236.88	4,425.16	4,613.45	4,829.40	4,990.03	5,178.31	5,366.60	5,554.89	5,743.15	5,931.43
Sr PC Network Technician	3,563.12	3,668.00	3,876.58	4,086.41	4,192.54	4,243.16	4,309.80	4,375.18	4,439.39	4,572.58
Sr Planner	4,208.58	4,333.25	4,581.32	4,829.40	4,951.56	5,015.74	5,092.28	5,170.02	5,246.52	5,400.20
Sr Security Administrator	4,236.88	4,425.16	4,613.45	4,829.40	4,990.03	5,178.31	5,366.60	5,554.89	5,743.15	5,931.43
Sr Traffic Signal Tech	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Sr WWTP Maint Mech	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53

Stormwater Crew Leader	3,500.17	3,602.59	3,808.70	4,016.05	4,117.25	4,169.10	4,234.48	4,297.46	4,361.64	4,491.19
Street Inspector	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,927.20	3,988.91	4,049.37	4,109.86	4,230.76
Survey Party Chief	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
Survey Party Chief-LS	3,860.56	3,964.21	4,176.51	4,390.01	4,494.93	4,547.98	4,615.85	4,681.28	4,750.43	4,883.09
Surveyor	2,818.90	2,901.57	3,066.95	3,232.35	3,315.03	3,356.97	3,407.61	3,461.93	3,512.51	3,616.19
Sweeper Operator	2,923.80	3,010.20	3,180.52	3,353.28	3,438.44	3,481.64	3,537.20	3,589.03	3,642.10	3,751.22
Tax Auditor	3,563.12	3,668.00	3,876.58	4,086.41	4,192.54	4,243.16	4,309.80	4,375.18	4,439.39	4,572.58
Tax Auditor II	4,208.58	4,333.25	4,581.32	4,829.40	4,951.56	5,015.74	5,092.28	5,170.02	5,246.52	5,400.20
Traffic Cont Util Work II	2,635.00	2,711.52	2,867.01	3,022.54	3,100.29	3,137.32	3,185.45	3,234.82	3,284.17	3,381.86
Traffic Cont Util Work III	3,139.77	3,234.82	3,419.95	3,602.59	3,696.39	3,742.06	3,800.06	3,858.07	3,914.86	4,031.69
Traffic Eng Analyst	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,928.44	3,988.91	4,049.37	4,109.86	4,230.76
Traffic Signal Technician	3,139.77	3,234.82	3,419.95	3,602.59	3,696.39	3,742.06	3,800.06	3,858.07	3,914.86	4,031.69
Traffic Signs/Mkg Spec	3,139.77	3,234.82	3,419.95	3,602.59	3,696.39	3,742.06	3,800.06	3,858.07	3,914.86	4,031.69
Utility & Maint Worker I	3,018.84	3,106.46	3,284.17	3,461.93	3,550.76	3,595.20	3,648.29	3,706.26	3,760.59	3,871.40
Utility Worker	2,380.76	2,427.66	2,475.79	2,548.61	2,695.49	2,838.64	2,911.46	2,948.47	2,992.94	3,083.87
Utility Worker III	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,927.20	3,988.91	4,049.37	4,109.86	4,230.76
Water Reclamation Wkr I	2,635.00	2,711.52	2,867.01	3,022.54	3,100.29	3,137.32	3,185.45	3,234.82	3,284.17	3,381.86
Water Reclamation Wkr li	2,747.30	2,828.75	2,987.96	3,152.13	3,231.12	3,271.85	3,321.21	3,373.05	3,424.87	3,524.61
WW Data Technician	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,927.20	3,988.91	4,049.37	4,109.86	4,230.76
WW Inspector	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,927.20	3,988.91	4,049.37	4,109.86	4,230.76
WW Inst/Control Specialst	3,407.61	3,508.79	3,709.97	3,908.67	4,009.89	4,060.49	4,123.42	4,186.38	4,248.09	4,373.53
WW Lift Station Operator	3,297.76	3,395.25	3,587.78	3,782.78	3,879.07	3,927.20	3,988.91	4,049.37	4,109.86	4,230.76
WW SCADA Coordinator	4,208.51	4,333.46	4,580.79	4,829.40	4,951.79	5,015.53	5,092.02	5,169.81	5,246.26	5,399.91
WW Utility Worker I	2,475.79	2,548.61	2,695.49	2,838.64	2,911.46	2,948.47	2,992.94	3,039.80	3,084.23	3,175.27
WW Utility Worker II	2,635.00	2,711.52	2,867.01	3,022.54	3,100.29	3,137.32	3,185.45	3,234.82	3,284.17	3,381.86
WW Utility Worker III	3,018.84	3,106.46	3,284.17	3,461.93	3,550.76	3,595.20	3,648.29	3,706.26	3,760.59	3,871.40
WW Utility Worker IV	3,139.77	3,233.59	3,419.95	3,602.59	3,696.39	3,742.06	3,800.06	3,858.07	3,914.86	4,031.69
WWTP Maint Mechanic	3,018.84	3,106.46	3,284.17	3,461.93	3,550.76	3,595.20	3,648.29	3,706.26	3,760.59	3,871.40
Zoning Enforcement Officer	2,758.40	2,841.11	3,001.54	3,165.69	3,247.14	3,287.87	3,338.47	3,389.08	3,439.68	3,539.63

CITY OF PUEBLO  
MONTHLY SALARY SCHEDULE  
2011

CLASS TITLE	ENTRANCE	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
(A) POLICE										
Police Corporal	5,640.37	5,640.37	5,640.37	5,724.98	5,724.98	5,810.85				
Police Patrol Officer	3,450.28	4,270.76	4,531.16	4,928.34	5,085.10	5,166.12	5,244.52	5,325.56	5,402.60	5,498.23
Police Sergeant	6,494.81	6,559.70	6,623.16	6,689.39	6,785.99					
(A) FIRE										
*Assistant Fire Chief	5,937.95	6,054.49	6,384.42	7,428.08						
*Emergency Medical Officer	4,695.01	4,786.81	5,068.39	5,606.97						
*Fire Captain	4,878.56	4,972.88	5,342.53	6,355.19						
*Fire Engineer	4,299.31	4,382.42	4,639.19	5,318.63						
Fire Inspector	4,912.19	4,997.78	5,219.78	5,879.22						
Firefighter	3,275.97	4,102.07	4,141.78	4,263.37	4,345.23	4,901.31				
Trng Officer/Captain	5,378.56	5,472.88	5,842.53	6,855.19						

\*DENOTES A 56-HOUR BASIC WORK WEEK.

ALL OTHER POSITIONS IN GROUPS A & B HAVE A 40-HOUR BASIC WORK WEEK.

CITY OF PUEBLO  
MONTHLY SALARY SCHEDULE

2011

CLASS TITLE (B)	BASE SALARY	MERIT PAY RANGES GRANTED UNDER SECTION 6-5-1(b)					
Accountant II	5,111.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Administrative Assistant	4,150.31	4,291.38	4,457.85	4,610.34	4,762.82	4,920.41	5,081.78
Airport Maintenance Supervisor	4,638.29	4,797.13	4,981.39	5,152.95	5,323.25	5,497.32	5,680.33
Asst Dir/Info Technology	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Asst Director/Parks & Rec	6,976.88	7,151.30	7,330.08	7,569.62	7,872.40	8,187.31	8,526.73
Assistant Director Public Works	7,693.00	7,977.67	8,262.30	8,547.74	8,831.57	9,116.20	9,402.45
Bldg/Grounds Maint Supt	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Civil Engineer/Const	5,981.47	6,184.84	6,426.23	6,644.83	6,864.67	7,090.86	7,324.69
Civil Engineer/Drainage	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Civil Service Administrator	6,911.69	7,148.06	7,425.08	7,677.98	7,930.82	8,192.63	8,463.28
Communications Supervisor	4,178.26	4,321.88	4,488.36	4,642.11	4,795.88	4,953.44	5,117.38
Court Administrator	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Deputy City Clerk	4,150.31	4,291.38	4,457.85	4,610.34	4,762.82	4,920.41	5,081.78
Deputy Fire Chief	7,202.68	7,447.94	7,737.71	8,000.72	8,265.06	8,538.27	8,820.36
Dispatch Manager	4,178.26	4,321.88	4,488.36	4,642.11	4,795.88	4,953.44	5,117.38
Emp Benefits/Loss Control Manager	5,646.02	5,839.16	6,064.08	6,272.50	6,479.63	6,693.12	6,914.21
Engineering Manager	7,202.68	7,447.94	7,737.71	8,000.72	8,265.06	8,538.27	8,820.36
Fleet Superintendent	5,981.47	6,184.84	6,426.23	6,644.83	6,864.67	7,090.86	7,324.69
HR Analyst	3,590.86	3,710.44	3,830.26	3,949.94	4,081.46	4,213.27	4,344.95
Ice Arena Manager	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Landscape Architect	4,638.29	4,797.13	4,981.39	5,152.95	5,323.25	5,497.32	5,680.33
Legal Assistant	3,590.86	3,710.44	3,830.26	3,949.94	4,081.46	4,213.27	4,344.95
Metro Planning Org Admin	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
PMP and Contract Manager	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Parks Manager	4,638.29	4,797.13	4,981.39	5,152.95	5,323.25	5,497.32	5,680.33
Parks Supervisor	4,150.31	4,291.38	4,457.85	4,610.34	4,762.82	4,920.41	5,081.78
Police Captain	6,140.41	6,351.02	6,596.73	6,822.41	7,048.06	7,278.75	7,520.72
Police Deputy Chief	7,105.72	7,347.71	7,633.54	7,893.05	8,153.79	8,423.30	8,701.63
Police Records Manager	4,178.26	4,321.88	4,488.36	4,642.11	4,795.88	4,953.44	5,117.38
Police Support Tech Supervisor	4,178.26	4,321.88	4,488.36	4,642.11	4,795.88	4,953.44	5,117.38
Pretreatment Manager	5,646.02	5,839.16	6,064.08	6,272.50	6,479.63	6,693.12	6,914.21
Principal Planner	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Recreation Supervisor	4,150.31	4,291.38	4,457.85	4,610.34	4,762.82	4,920.41	5,081.78
Regulatory Compliance Specialist	5,981.47	6,184.84	6,426.23	6,644.83	6,864.67	7,090.86	7,324.69
Shops Supervisor	4,738.69	4,900.08	5,090.68	5,263.50	5,437.61	5,616.78	5,802.31
Storm Water Coordinator	5,981.47	6,184.84	6,426.23	6,644.83	6,864.67	7,090.86	7,324.69
Stormwater Utility Maint Supervisor	4,638.29	4,797.13	4,981.39	5,152.95	5,323.25	5,497.32	5,680.33
Streets Maintenance Supervisor	4,638.29	4,797.13	4,981.39	5,152.95	5,323.25	5,497.32	5,680.33
Streets Superintendent	6,591.46	6,816.38	7,080.70	7,322.15	7,563.60	7,812.69	8,071.92
Tax Audit Manager	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
Traffic Control Supervisor	4,638.29	4,797.13	4,981.39	5,152.95	5,323.25	5,497.32	5,680.33
Traffic Engineer	5,981.47	6,184.84	6,426.23	6,644.83	6,864.67	7,090.86	7,324.69
WW Accounting Specialist	5,605.32	5,773.09	5,947.16	6,228.03	6,414.81	6,606.72	6,850.69
WW Collections Supervisor	4,638.29	4,797.13	4,981.39	5,152.95	5,323.25	5,497.32	5,680.33
WW Engineering Supervisor	5,311.79	5,492.23	5,704.46	5,898.90	6,093.32	6,294.11	6,502.51
WWTP Lab Supervisor	5,646.02	5,839.16	6,064.08	6,272.50	6,479.63	6,693.12	6,914.21
WWTP Maintenance Supervisor	5,646.02	5,839.16	6,064.08	6,272.50	6,479.63	6,693.12	6,914.21
WWTP Operations Manager	4,638.29	4,797.13	4,981.39	5,152.95	5,323.25	5,497.32	5,680.33
WWTP Superintendent	6,591.46	6,816.38	7,080.70	7,322.15	7,563.60	7,812.69	8,071.92

CITY OF PUEBLO  
MONTHLY SALARY SCHEDULE

2011

MERIT PAY RANGES GRANTED UNDER SECTION 6-5-1(b)  
 SALARY

CLASS TITLE (C)		
Asst City Attorney	6,250.01	8,332.99
Asst City Manager	6,341.14	8,166.62
Asst Manager/Comm Invest	6,341.14	8,166.62
Asst Manager/Develop Svcs	6,341.14	8,166.62
Asst Manager/Finance	6,926.83	8,467.69
Asst Manager/Recreation	6,976.88	8,526.73
City Attorney	10,683.99	13,057.00
City Clerk	6,926.83	8,467.69
City Manager	11,870.61	14,508.51
Deputy City Manager	8,578.51	10,484.83
Director/Aviation	6,926.83	8,467.69
Director/Finance	8,111.03	9,913.63
Director/Housing-Citizen Svc	7,882.63	9,635.21
Director/Human Resources	7,882.63	9,635.21
Director/Information Tech.	7,882.63	9,635.21
Director/Parks & Rec	8,077.67	9,872.57
Director/Planning	7,882.63	9,635.21
Director/Public Works	9,111.75	11,136.30
Director/Purchasing	6,926.83	8,467.69
Director/Stormwater Utility	7,882.63	9,635.21
Director/Transportation	6,926.83	8,467.69
Director/Wastewater	8,077.67	9,872.57
Fire Chief	8,876.96	10,848.90
Municipal Court Judge	8,077.67	9,872.57
Police Chief	9,111.75	11,136.30
Secretary to City Manager	4,150.31	5,081.78

SECTION 2.

This Ordinance shall become effective January 1, 2011.

INTRODUCED: December 13, 2010

BY: Chris Kaufman  
COUNCILPERSON

APPROVED: Lawrence W. Otencio  
PRESIDENT OF CITY COUNCIL

ATTESTED BY: Jim Dutcher  
CITY CLERK

PASSED AND APPROVED: December 27, 2010