

# PUEBLO

CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS - INTERIM CITY HALL  
301 W. "B" STREET  
TUESDAY, FEBRUARY 12, 2013  
5:30 PM

*Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.*

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, January 8, 2013.

**Commission Action:** Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, January 8, 2013 as distributed.

## CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
  - a. Police Sergeant- (Recruitment due to request from City Manager for new eligible list) – The written examination was held on November 29, 2012. Forty eight persons took the exam, and 11 passed. The eligible list for this position will be signed at this meeting.
  - b. Wastewater Operator A - (Recruitment due to employee retirement) – We received 21 applications for this position, and three of those were qualified. The Commission gave permission, and T&E examinations were conducted on the qualified applicants. The eligible list for this position will be signed at this meeting.
  - c. Emergency Services Dispatcher - (Recruitment due to anticipated vacancies) – The external recruitment began on January 13, 2013 and ended on February 3, 2013. We received 117 applications. Rejection notices have been sent and we are currently in the appeal period.

CIVIL SERVICE COMMISSION MEETING  
FEBRUARY 12, 2013  
PAGE TWO

**CONSENT AGENDA**

2. Ratify the Commission's letter to Natasha Sandoval regarding the removal of her name from the Police Patrol Officer eligibility list.
3. Ratify the Commission's letter to Brandee Compton regarding the rejection of her appeal of questions #9, #16, #22, #32 and #33, on the Police Sergeant written examination.
4. Ratify the Commission's letter to David Woods regarding the rejection of his appeal of question #32 on the Police Sergeant written examination.
5. Ratify the Commission's letter to Cassandra Damon regarding the removal of her name from the Police Patrol Officer eligibility list.
6. Ratify the Commission's letter to Victor Herrera regarding the removal of his name from the Police Patrol Officer eligibility list.
7. Ratify the Commission's letter to Crystal LaDuke regarding the removal of her name from the Police Patrol Officer eligibility list.
8. Ratify the Commission's letter to Samuel LaDuke regarding the removal of his name from the Police Patrol Officer eligibility list.
9. Ratify the Commission's letter to Dominique Reaux regarding the removal of her name from the Police Patrol Officer eligibility list.
10. Ratify the Commission's letter to Porfi Arrieta regarding the removal of his name from the Police Patrol Officer eligibility list.
11. Ratify the Commission's letter to Dean Gonzales regarding the removal of his name from the Police Patrol Officer eligibility list.
12. Ratify the Commission's letter to Michael Fetterhoff regarding the removal of his name from the Police Patrol Officer eligibility list.
13. Ratify the Commission's letter to Michael Romero regarding the removal of his name from the Police Patrol Officer eligibility list.
14. Ratify the Commission's letter to Athena Garcia regarding the removal of her name from the Police Patrol Officer eligibility list.
15. Ratify the Commission's letter to Paul Gonzales regarding the removal of his name from the Police Patrol Officer eligibility list.
16. Ratify the Commission's letter to Michael Guardamondo regarding the removal of his name from the Police Patrol Officer eligibility list.
17. Ratify the Commission's letter to Hector Herrera regarding the removal of his name from the Police Patrol Officer eligibility list.

### **CONSENT AGENDA**

18. Ratify the Commission's letter to Donald Mainard regarding the removal of his name from the Police Patrol Officer eligibility list.
19. Ratify the Commission's letter to Travis Mark regarding the removal of his name from the Police Patrol Officer eligibility list.
20. Ratify the Commission's letter to Loren Milbrath regarding the removal of his name from the Police Patrol Officer eligibility list.
21. Ratify the Commission's letter to Alex Paxton regarding the removal of his name from the Police Patrol Officer eligibility list.
22. Ratify the Commission's letter to Dassity Miller regarding the removal of her name from the Police Patrol Officer eligibility list.
23. Ratify the Commission's letter to Angelo Alires regarding the removal of his name from the Police Patrol Officer eligibility list.
24. Ratify the Commission's letter to Clark Allen regarding the removal of his name from the Police Patrol Officer eligibility list.
25. Ratify the Commission's letter to Brett Boisvert regarding the removal of his name from the Police Patrol Officer eligibility list.

**Commission Action:** Approve/disapprove all items on the Consent Agenda.

### **REGULAR AGENDA**

1. Review of Athena Garcia's appeal of her removal from the eligibility list for Police Patrol Officer.

**Commission Action:** Approve/disapprove or set the matter for formal hearing.

2. Review of Donald Mainard's appeal of his removal from the eligibility list for Police Patrol Officer.

**Commission Action:** Approve/disapprove or set the matter for formal hearing

3. Review of request from Human Resources to reinstate Dassity Miller to the eligibility list for Police Patrol Officer and appeal from Dassity Miller regarding her removal from the eligibility list for Police Patrol Officer.

**Commission Action:** Approve/disapprove or set the matter for formal hearing.

## **REGULAR AGENDA**

4. Submission of the eligible list for Police Sergeant.

**Commission Action:** Approve and certify the eligible list for the class title of Police Sergeant.

5. Submission of the eligible list for Wastewater Operator A.

**Commission Action:** Approve and certify the eligible list for the class title of Wastewater Operator A.

## **ADMINISTRATIVE ITEMS**

### **A. Administrative Items.**

1. Set the date for the March 2013 Civil Service Commission Meeting.

## **INFORMATIONAL ITEMS**

### **B. Informational Items.**

1. Employee Status Reports for November and December 2012.
2. Handouts

**ADJOURN**