

PUEBLO

CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – INTERIM CITY HALL
301 W. “B” STREET
TUESDAY, JANUARY 8, 2013
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

ELECTION OF OFFICERS

- Election of Chair.

Commission Action: Motion to elect Chair.

- Election of Vice Chair.

Commission Action: Motion to elect Vice Chair.

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, December 11, 2012.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, December 11, 2012 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Police Sergeant- (Recruitment due to request from City Manager for new eligible list) – The written examination was held on November 29, 2012. Forty eight persons took the exam, and 11 passed. We received six appeals on five questions. The testing company is currently in the process of reviewing these appeals.

CONSENT AGENDA

- b. Lab Analyst – (Recruitment due to employee promotion) – We received one qualified applicant. A T&E evaluation was conducted. The eligible list for this position will be signed at this meeting.
 - c. Wastewater Operator A - (Recruitment due to employee retirement) – The external recruitment began on December 30, 2012 and ends on January 20, 2013. At the time of this agenda, we had received seven applications for this position.
2. Ratify the Commission's letter to Joshua Ocana regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
 3. Ratify the Commission's letter to Lauren Micir regarding the removal of her name from the Planner eligibility list.
 4. Ratify the Commission's letter to David Stallworth regarding the removal of his name from the Planner eligibility list.
 5. Ratify the Commission's letter to Chelsey Burgess regarding the removal of her name from the Police Patrol Officer eligibility list.
 6. Ratify the Commission's letter to Antonio Cano regarding the removal of his name from the Police Patrol Officer eligibility list.
 7. Ratify the Commission's letter to Johnathon Colvin regarding the removal of his name from the Police Patrol Officer eligibility list.
 8. Ratify the Commission's letter to Keith Ervin regarding the removal of his name from the Police Patrol Officer eligibility list.
 9. Ratify the Commission's letter to Anthony Etienne regarding the removal of his name from the Police Patrol Officer eligibility list.
 10. Ratify the Commission's letter to Linda Garcia regarding the removal of her name from the Police Patrol Officer eligibility list.
 11. Ratify the Commission's letter to Chase Gordon regarding the removal of his name from the Police Patrol Officer eligibility list.
 12. Ratify the Commission's letter to Philip Gurule regarding the removal of his name from the Police Patrol Officer eligibility list.
 13. Ratify the Commission's letter to Jason Hanratty regarding the removal of his name from the Police Patrol Officer eligibility list.
 14. Ratify the Commission's letter to Andrew Hesse regarding the removal of his name from the Police Patrol Officer eligibility list.

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CONSENT AGENDA

15. Ratify the Commission's letter to April Hove regarding the removal of her name from the Police Patrol Officer eligibility list.
16. Ratify the Commission's letter to Shane Keith regarding the removal of his name from the Police Patrol Officer eligibility list.
17. Ratify the Commission's letter to Victoria Padilla regarding the removal of her name from the Police Patrol Officer eligibility list.
18. Ratify the Commission's letter to Daniel Parry regarding the removal of his name from the Police Patrol Officer eligibility list.
19. Ratify the Commission's letter to Shane Sperry regarding the removal of his name from the Police Patrol Officer eligibility list.
20. Ratify the Commission's letter to Megan Swenning regarding the removal of her name from the Police Patrol Officer eligibility list.
21. Ratify the Commission's letter to Kelly Willis-Martin regarding the removal of her name from the Planner eligibility list.
22. Ratify the Commission's letter to Weston Burrer regarding the removal of his name from the Planner eligibility list.
23. Ratify the Commission's letter to Hiroko Tachibana regarding the removal of his name from the Planner eligibility list.
24. Ratify the Commission's letter to Angelo Aires regarding the removal of his name from the Police Patrol Officer eligibility list.
25. Ratify the Commission's letter to Stacy Grant regarding the removal of her name from the Police Patrol Officer eligibility list.
26. Ratify the Commission's letter to Paul Kahler regarding the removal of his name from the Police Patrol Officer eligibility list.
27. Ratify the Commission's letter to Patricia Tripp regarding the removal of her name from the Police Patrol Officer eligibility list.
28. Ratify the Commission's letter to Kevin Smith regarding the removal of his name from the Planner eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

1. Submission of the eligible list for Lab Analyst.

Commission Action: Approve and certify the eligible list for the class title of Lab Analyst.

ADMINISTRATIVE ITEMS

A. Administrative Items.

1. Set the date for the February 2013 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

1. Handouts

ADJOURN