



El Centro del Quinto Sol  
Advisory Board of Directors Meeting Minutes  
October 7, 2025  
5:30pm at El Centro del Quinto Sol

- I. Call to Order: Board Chair Tom Carrigan called the meeting to order at 5:30pm
- II. Roll Call:  
Present: Tom Carrigan, Chair  
Shawn Vecellio, Member  
Alyssa Vargas-Lopez, Member  
Janelle Quick, Member  
Tamara Moore, Recreation Supervisor  
Absent: Joe Latino, Member  
Veronica Collins, Program Coordinator
- III. Approval of Previous Meeting Minutes: September 2, 2025. Shawn Vecellio motioned to approve minutes as submitted, seconded by Alyssa Vargas-Lopez.
- IV. Announcements:  
Chair Announcements
  - Tom expressed his appreciation for how El Centro is utilizing/renting its space.Parks and Recreation Announcements
  - Tamara shared the budget status as of September 8.Center Program/Event Updates
  - Tamara reported on the continuation of visiting groups and program partnerships to include Eastside Child Care, Boys and Girls Club, Creative Writing classes, and Lucero Library.
  - Tamara shared September attendance was at 1181 compared to 902 in 2024. Arrival times of patrons were Monday through Thursday throughout the month and averaged less than 4 every 30-minutes prior to 5pm where it raised to over 19 participants on average after the 5pm timeframe.
  - The Lucero Library moved out of the center on September 13.
  - Tamara shared that El Centro will be open Monday - Wednesday during Thanksgiving Break, 12-8pm and closed on Thursday and Friday. Veronica is working on an activity schedule during those longer days.
  - Tamara spoke about a scheduling change for Zumba in October, as well as the Holiday Zumbathon Gift Drive on Saturday, November 15 from 9-11am.
- V. Old Business:

***El Centro del Quinto Sol Advisory Board Focus: Program development and enhancement, Community partnerships, Facility enhancements, and Communication***

## Construction Update

### Construction

- Tamara shared that KR Construction stated they will be finishing up the renovations by next Friday, October 17.

## VI. New Business:

### 1A Project

- Tamara reported that the project is in progress and that one street (6<sup>th</sup>, Fountain and 7<sup>th</sup> Street) will be completed at a time to allow for travel and parking around El Centro.

### Holiday Event

- Tamara shared that El Centro will be partnering again this year for the Holiday Event with the Lucero Library on December 6 from 12-2pm. The event will be held at the Lucero Library. She shared the numbers of gifts collected and distributed last year, and asked for suggestions on how to best request gifts and wrapping to best provide for the community and transport over to the library this year. Suggestions were to do giftbags instead of wrapping, collect boxes from departments for better wrapping surfaces, and contacting Waste Management for popup cardboard trashcans to use as transportation containers for wrapped gifts. Alyssa asked if El Centro will be open that day and suggested to maybe provide hot cocoa for those who come to El Centro by mistake to have a warm drink on their way to Lucero.

## VII. Board Comments

- Tom inquired about an event at El Centro and if it was political in nature. Janelle gave clarification about the event in question.
- Janelle inquired if El Pomar had contacted staff about receiving a merit grant. Tamara confirmed contact was made and staff is working with El Pomar through the process to receive the funds.

## VIII. Adjournment: Alyssa Vargas-Lopez motioned to adjourn the meeting seconded by Janelle Quick at 6:21pm

Next meeting: November 4, 2025 @ 5:30pm, El Centro del Quinto Sol