



SPECIAL CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Wednesday, June 18, 2025
11:00AM

MINUTES

CALL TO ORDER

Commission Chair Dan Archibeque called the meeting to order at 11:00 AM.

ROLL CALL

Commission Members Present: Dan Archibeque, Sharon Bonner, Erick Javaneau.

Administrative and Civil Service Staff Members Present: Laura Portis, Counsel for the Commission, Marisa Pacheco, HR Director, and Serena Knox, Interim Civil Service Administrator.

AMENDMENTS TO THE AGENDA: No

READING AND APPROVAL OF MINUTES

Commission Action: Mr. Javaneau, seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the May 15, 2025 and June 3, 2025 meetings as distributed.

Roll Call: Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

REGULAR AGENDA

1. Review the appeal submitted by Kenneth Bowman, relating to the removal of their name from the Equipment Operator IV eligible list.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal was approved, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

2. Review the appeal submitted by Robert Mauro, relating to the removal of their name from the Equipment Operator Iv eligible list.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal was approved, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

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3. Submission of the eligible list for Airport Operations/Maintenance Worker.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Airport Operations/Maintenance Worker.
Roll Call: Ayes – Bonner, Javaneau. Motion carried unanimously.
4. Submission of the eligible list for Civil Engineer - Wastewater.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Civil Engineer - Wastewater.
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
5. Submission of the eligible list for Deputy Fire Chief.
Commission Action: Mr. Javaneau seconded by Ms. Bonner moved to approve and certify the eligible list for the class title of Deputy Fire Chief.
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
6. Submission of the eligible list for Park Caretaker II – Irrigation Specialist.
Commission Action: Mr. Javaneau seconded by Ms. Bonner moved to approve and certify the eligible list for the class title of Park Caretaker II – Irrigation Specialist.
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
7. Submission of the eligible list for Police Patrol Officer (Entry Level-2504)
Commission Action: Mr. Javaneau seconded by Ms. Bonner moved to approve and certify the eligible list for the class title of Police Patrol Officer (Entry Level-2505).
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
8. Submission of the eligible list for Police Patrol Officer (POST-2505)
Commission Action: Mr. Javaneau seconded by Ms. Bonner moved to approve and certify the eligible list for the class title of Police Patrol Officer (POST-2505).
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.

ADMINISTRATIVE ITEMS

1. **The date for the next regularly scheduled meeting will be July 17, 2025.**

ADJOURN – 11:11 A.M.


Commission Chair