



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Thursday, January 16, 2025
11:00AM

MINUTES

CALL TO ORDER

Commission Chair Dan Archibeque called the meeting to order at 11:00 AM.

ROLL CALL

Commission Members Present: Dan Archibeque, Sharon Bonner, Erick Javaneau.

Administrative and Civil Service Staff Members Present: David Wyatt, Counsel for the Commission, Marisa Pacheco, HR Director, and Serena Knox, Interim Civil Service Administrator.

AMENDMENTS TO THE AGENDA: No

READING AND APPROVAL OF MINUTES

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the December 19, 2024 meeting as distributed.

Roll Call: Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

REGULAR AGENDA

1. Review the appeal submitted by Shelbi Gillespie, relating to the removal of their name from the Community Service Officer eligibility list.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal was rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

2. Review the appeal submitted by Linda Lindstrom, relating to the rejection of their application for the Administrative Assistant (Assigned to City Council) examination.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously

3. Review the appeal submitted by Kyle Martin, relating to the removal of their name from the Police Patrol Officer (Entry Level) eligible list.

CIVIL SERVICE COMMISSION MEETING MINUTES
January 16, 2025

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously

4. Review the appeal submitted by Matthew Pike relating to the removal of their name from the Fire Lieutenant eligible list.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously

5. Review the appeal submitted by Ivan Rudyk relating to the removal of their name from the Fire Lieutenant eligible list.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously

6. Review the appeal submitted by Sabrina Stetler, relating to the scoring and ranking of their Police Sergeant examination.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is approved, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously

7. Submission of the eligible list for Accountant II.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Accountant II.

Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.

8. Submission of the eligible list for Police Patrol Officer (Entry Level).

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer (Entry Level).

Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.

9. Submission of the eligible list for Police Patrol Officer (POST)

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer (POST).

Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.

10. Submission of the eligible list for Police Sergeant.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Sergeant.

Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.

CIVIL SERVICE COMMISSION MEETING MINUTES
January 16, 2025

11. Submission of the eligible list for Streets Maintenance Supervisor.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Streets Maintenance Supervisor.

Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.

12. Submission of the eligible list for Utility Worker.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Utility Worker.

Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.

ADMINISTRATIVE ITEMS

1. The date for the next regularly scheduled meeting will be February 20, 2025.

ADJOURN – 11:36 A.M.


Commission Chair