



El Centro del Quinto Sol
Advisory Board of Directors Meeting Minutes
October 1, 2024
5:30pm at El Centro del Quinto Sol

- I. Call to Order: Board Chair Tom Carrigan called the meeting to order at 5:31pm
- II. Roll Call:
Present: Tom Carrigan, Chair
Joe Latino, Member
Alyssa Vargas-Lopez, Member
Janelle Quick, Member
Shawn Vecellio, Member
Veronica Collins, Program Coordinator
Tamara Moore, Recreation Supervisor
Absent: n/a
- III. Approval of Previous Meeting Minutes: September 3, 2024. Alyssa Vargas-Lopez motioned to approve minutes as submitted, seconded by Shawn Vecellio
- IV. Announcements:
Chair Announcements - none
Parks and Recreation Announcements -
 - Tamara shared that the recreation staff is taking turns attending community events while the marketing coordinator remains frozen. The upcoming events include the PLACE on October 8, EVRAZ on October 9 and the Farmers Market on October 11. Shawn invited Veronica or Tamara to be his guest at the Boys and Girls Club lunch on October 4. Tom shared about a community event at the VFW on October 2.

Center Program/Event Updates

 - Veronica reported the attendance at El Centro for September was 900, mentioning the library onsite bringing in more guests. Tom asked about the number of library patrons. Veronica will work with the library to get their exact numbers.
 - Veronica shared she is working with the library staff to integrate rules and policies amongst the two entities to provide consistency throughout the facility. She is also working on training staff how to deal with the varying young participants. Miranda Algien will be joining the staff and brings a few years of Parks and Recreation experience to help Veronica with facility oversight.
 - El Centro's Trunk or Treat event will take place on October 26 from 4 to 7pm. The center will not be open that day except for the event. The library and El Centro will host games inside and outside. Hated by Many Car Club will have the trunk or treat portion of the

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event closed to the amphitheater area. Tamara asked for help with collecting candy donations to hand out at the games.

- Veronica reported that the free yoga on Saturday had 3 participants and the senior social had only 1 participant. Veronica is working with staff to build attendance in both programs and hoping to have enough to continue Senior Social past October.
- Veronica shared new upcoming programs will include Pre-K Play and Fitness Games. Janelle asked for digital flyers of programs. Tamara will email Board members all upcoming program and event flyers.

V. Old Business:

Construction Update

- Tamara shared that the construction is progressing, HVAC room units are being installed, and the building will need to close when the rooftops units are installed (date TBD).

Partnership with Library

- Veronica reiterated that they are working to get on the same page with rules and policies to provide consistency, especially for the children that like to push boundaries. She feels the library is bringing more people into the center and it is going good so far. The library staff is great and pleasant to work with.

Brownfields Multipurpose, Assessment, and Cleanup (MAC) Grant – no updates

VI. New Business

Meeting Schedule

- With the addition of new members Tamara asked for discussion on changing the board meetings to a different iteration. Consensus was to stay with the monthly meetings.

Board Officer Vacancy – Vice Chair

- Tom offered to step down from Chair if anyone wanted to take his position. Discussion followed around the term of officers. Joe suggested the officer positions be voted on every two years. All were in favor.
- Alyssa offered to fill the Vice Chair position. Janelle Quick motioned to make Alyssa Vargas-Lopez Vice Chair, seconded by Shawn Vecellio, all in agreement.

VII. Board Comments

- Tamara shared a few designs of banner for El Centro asking for the members' preferences and any suggestions.
- Shawn brought up the topic of the El Centro budget. Tamara shared that Parks and Recreation's budget is divided into divisions but essentially falls under one large parks and recreation pot, El Centro is one of the divisions. Discussion followed on how the board would like to be able to see the budget to help with the fiscal oversight and be able to advocate better for the center. Tamara will look into getting an El Centro specific budget to share with the board members as part of the monthly meetings.
- Budget talks led to discussion on kitchen equipment and supplies. Janelle suggested creating a registry of wanted equipment and holding a shower grand opening. Naming rights and sponsorship opportunities were also discussed.

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- Tom requested a new contact list of board members be sent out. Tamara will email new contact list.

VIII. Adjournment: Alyssa Vargas-Lopez motioned to adjourn the meeting seconded by Janelle Quick at 6:31pm

Next meeting: November 5, 2024 @ 5:30pm, El Centro del Quinto Sol