



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, June 20, 2024
11:00AM

MINUTES

CALL TO ORDER

Vice Chair Sharon Bonner called the meeting to order at 11:00 AM.

ROLL CALL

Commission Members Present: Sharon Bonner, Erick Javaneau.

Administrative and Civil Service Staff Members Present: David Wyatt, Counsel for the Commission; Marisa Pacheco, HR Director, and Manuel Alcala, Civil Service Administrator.

AMENDMENTS TO THE AGENDA: Yes

Add appeal from Chad Eiland to item #1 on regular agenda.

READING AND APPROVAL OF MINUTES

Commission Action: Ms. Bonner seconded by Mr. Javaneau, moved to dispense with the reading and approve the minutes for the May 16, 2024 meeting as distributed.

Roll Call: Ayes: Bonner, Javaneau. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve all items set forth in the consent agenda.

Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.

REGULAR AGENDA

1. Review the appeal submitted by Chad Eiland, relating to the rejection of their application for the Senior PC Network Technician exam.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.

2. Review the appeal submitted by Sandra Gutierrez, relating to the rejection of their application for the Non-Profit Compliance Coordinator exam.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.

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3. Review the appeal submitted by Janelle Quick, relating to the rejection of their application for the Non-Profit Compliance Coordinator exam.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.
4. Review the appeal submitted by Keeley Samson, relating to the rejection of their application for the Non-Profit Compliance Coordinator exam.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
5. Review the appeal submitted by Jerardo Reyes, relating to the rejection of their application for the Pretreatment Manager exam.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
6. Submission of the eligible list for Accountant II.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Accountant II.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.
7. Submission of the eligible list for Civil Engineer/Wastewater.
Commission Action: Mr. Javaneau seconded by Ms. Bonner moved to approve and certify the eligible list for the class title of Civil Engineer/Wastewater
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.
8. Submission of the eligible list for Emergency Medical Officer
Commission Action: Ms. Bonner seconded by Mr. Javaneau, moved to approve and certify the eligible list for the class title of Emergency Medical Officer
Roll Call: Ayes- Bonner, Javaneau . Motion carried unanimously.
9. Submission of the eligible list for Marketing and Social Media Specialist
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Marketing and Social Media Specialist
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.
10. Submission of the eligible list for MS4 Permit Coordinator.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of MS4 Permit Coordinator.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.

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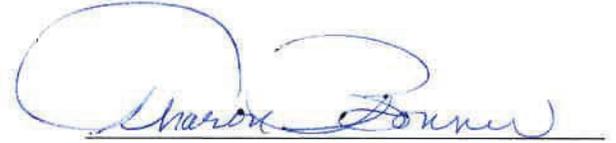
11. Submission of the eligible list for Parts Clerk.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Parts Clerk.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
12. Submission of the eligible list for PD Community Engagement Manager.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of PD Community Engagement Manager.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
13. Submission of the eligible list for Police Patrol Officer (POST Certified).
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer (POST Certified).
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
14. Submission of the eligible list for Radio Technician II.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Radio Technician II.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
15. Submission of the eligible list for Senior PC Network Technician.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Senior PC Network Technician.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
16. Submission of the eligible list for Tax Compliance Technician.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Tax Compliance Technician.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
17. Submission of the eligible list for Traffic Engineering Analyst.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Traffic Engineering Analyst .
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously
18. Submission of the eligible list for Traffic Control Utility Worker II.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Traffic Control Utility Worker II .
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously

ADMINISTRATIVE ITEMS

1. Introduction of Jessika Cira, new Marketing & Recruitment Specialist.
2. The next regular meeting of the Civil Service Commission was scheduled for Thursday July 18, 2024, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3rd floor).

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ADJOURN – 11:19 A.M.

A handwritten signature in blue ink, appearing to read "Sharon Turner", is written over a horizontal line.

Commission Chair