



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, February 13, 2024
11:00AM

MINUTES

CALL TO ORDER

Chair Dan Archibeque called the meeting to order at 11:00 AM.

ROLL CALL

Commission Members Present: Dan Archibeque, Sharon Bonner.

Administrative and Civil Service Staff Members Present: David Wyatt, Counsel for the Commission; Bella Trujillo, Assistant HR Director; and Manuel Alcala, Civil Service Administrator.

AMENDMENTS TO THE AGENDA: Yes

The upcoming 6-8-5 ordinance change and Mayoral Order was added as item #1 on the Administrative Items section of the agenda.

READING AND APPROVAL OF MINUTES

Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to dispense with the reading and approve the minutes for the January 23, 2024 meeting as distributed.

Roll Call: Ayes: Archibeque, Bonner. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve all items set forth in the consent agenda.

Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.

REGULAR AGENDA

1. Review the request by Forensic Truth Verification Group to approve Robert Perez as an examiner for the City of Pueblo polygraph evaluations.

Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve the recommendation of the Civil Service Administrator and allow the new examiner, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.

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2. Review the appeal submitted by Dylan Swanson, relating to the rejection of their Community Service Officer exam application.
Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.
3. Review the appeal submitted by Billy Sherman, relating to the rejection of their Police Patrol Officer exam application.
Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve the recommendation of the Civil Service Administrator and the appeal is approved, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.
4. Submission of the eligible list for Associate Field Engineer.
Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve and certify the eligible list for the class title of Associate Field Engineer.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.
5. Submission of the eligible list for Pretreatment Manager.
Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve and certify the eligible list for the class title of Pretreatment Manager.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.
6. Submission of the eligible list for Program Coordinator – El Centro del Quinto Sol.
Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve and certify the eligible list for the class title of Program Coordinator – El Centro del Quinto Sol.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.
7. Submission of the eligible list for Sr. Integration Administrator
Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve and certify the eligible list for the class title of Sr. Integration Administrator.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.
8. Submission of the eligible list for Sr. Media Systems Administrator
Commission Action: Ms. Bonner seconded by Mr. Archibeque, moved to approve and certify the eligible list for the class title of Sr. Media Systems Administrator.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.

ADMINISTRATIVE ITEMS

1. Discussion on the Mayoral Order- Police Chief Noeller, Captain Zach Ballas, Corporal Melissa Jacober were present to give a brief summary of what the Ordinance change and Mayoral Order would help accomplish with the Police Officer hiring crisis.

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2. 2023 State of the Office report by the staff – Manuel gave a brief report on the 2023 projects related to marketing/outreach, application processing, and testing. He also talked about major accomplishments, challenges and goals for 2024..
3. The next regular meeting of the Civil Service Commission was scheduled for Tuesday February 27, 2024, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3rd floor).

ADJOURN – 12:28 P.M.



Commission Chair