



CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS – CITY HALL  
#1 CITY HALL PLACE  
Tuesday, November 14, 2023  
11:00AM

## MINUTES

### CALL TO ORDER

Chair Dan Archibeque called the meeting to order at 11:00 AM.

### ROLL CALL

**Commission Members Present:** Dan Archibeque, Sharon Bonner, Erick Javaneau.

**Administrative and Civil Service Staff Members Present:** Robert Jagger, Counsel for the Commission; Marisa Pacheco, HR Director; and Manuel Alcalá, Civil Service Administrator.

**AMENDMENTS TO THE AGENDA:** None

### READING AND APPROVAL OF MINUTES

**Commission Action:** Mr. Javaneau seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the October 24, 2023 meeting as distributed.

**Roll Call:** Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

### APPROVAL OF CONSENT AGENDA

**Commission Action:** Mr. Javaneau seconded by Ms. Bonner, moved to approve all items set forth in the consent agenda.

**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously

### REGULAR AGENDA

1. Review the request by the Pueblo Police Department to temporarily suspend the Police Patrol Officer physical ability test.

**Commission Action:** Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator, Police Chief, Captain Zachary Ballas, and Corporal Melissa Jacober. The staff report and the Commission's review of the background information has been made part of the record in this matter.

**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

2. Review the appeal submitted by Monique Musolino, relating to the rejection of their Associate Engineer I exam application.

**Commission Action:** Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth

CIVIL SERVICE COMMISSION MEETING MINUTES  
November 14, 2023

in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

3. Submission of the eligible list for Associate Engineer I  
**Commission Action:** Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Associate Engineer I.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
4. Submission of the eligible list for Emergency Services Dispatcher  
**Commission Action:** Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Emergency Services Dispatcher.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
5. Submission of the eligible list for Tax Auditor I  
**Commission Action:** Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Tax Auditor I.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
6. Submission of the eligible list for Wastewater Utility Worker  
**Commission Action:** Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Wastewater Utility Worker.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

**ADMINISTRATIVE ITEMS**

1. The next regular meeting of the Civil Service Commission was scheduled for Tuesday December 12, 2023, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3<sup>rd</sup> floor).

**ADJOURN – 11: 16 A.M.**



Commission Chair