



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, August 8, 2023
11:00AM

MINUTES

CALL TO ORDER

Vice Chair Sharon Bonner called the meeting to order at 11:00 AM.

ROLL CALL

Commission Members Present: Sharon Bonner, Erick Javaneau.

Administrative and Civil Service Staff Members Present: Robert Jagger, Counsel for the Commission; Marisa Pacheco, HR Director; and Manuel Alcalá, Civil Service Administrator.

AMENDMENTS TO THE AGENDA – No

READING AND APPROVAL OF MINUTES

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the July 25, 2023 meeting as distributed.

Roll Call: Ayes: Bonner, Javaneau. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve all items set forth in the consent agenda.

Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously

REGULAR AGENDA

1. Review the appeal submitted by Joseph Howerton, relating to the rejection of their application to the MS4 Permit Coordinator exam.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve recommendation of the Civil Service Administrator and the appeal is approved, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.

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2. Submission of the eligible list for Civil Engineer / Transportation.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Civil Engineer / Transportation.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.
3. Submission of the eligible list for Code Enforcement Officer.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Code Enforcement Officer.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.
4. Submission of the eligible list for Equipment Operator II.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Equipment Operator II.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.
5. Submission of the eligible list for MS4 Permit Coordinator.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of MS4 Permit Coordinator.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.
6. Submission of the eligible list for Wastewater Maintenance Coordinator.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Wastewater Maintenance Coordinator.
Roll Call: Ayes- Bonner, Javaneau. Motion carried unanimously.

ADMINISTRATIVE ITEMS

1. The next regular meeting of the Civil Service Commission was scheduled for Tuesday August 22, 2023, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3rd floor).

ADJOURN – 11:07 A.M.



Commission Chair