



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, June 27, 2023
11:00AM

MINUTES

CALL TO ORDER

Chair Dan Archibeque called the meeting to order at 11:00 AM.

ROLL CALL

Commission Members Present: Dan Archibeque, Sharon Bonner.

Administrative and Civil Service Staff Members Present: Robert Jagger, Counsel for the Commission; Marisa Pacheco, HR Director; and Manuel Alcalá, Civil Service Administrator.

AMENDMENTS TO THE AGENDA - No

READING AND APPROVAL OF MINUTES

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the June 13, 2023 meeting as distributed.

Roll Call: Ayes: Archibeque, Bonner. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve all items set forth in the consent agenda.

Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously

REGULAR AGENDA

1. Submission of the eligible list for Emergency Medical Officer.

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Emergency Medical Officer.

Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.

2. Submission of the eligible list for Emergency Services Dispatch Supervisor.

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Emergency Services Dispatch Supervisor.

Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.

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3. Submission of the eligible list for Inspector - Stormwater.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Inspector - Stormwater.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.

4. Submission of the eligible list for Tax Auditor I.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Tax Auditor I.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously

5. Submission of the eligible list for Wastewater Utility Worker.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Wastewater Utility Worker.
Roll Call: Ayes- Archibeque, Bonner. Motion carried unanimously.

ADMINISTRATIVE ITEMS

1. Manuel Alcala gave an update to the Commission regarding the Emergency Services Dispatcher CitiCall exam. The Commission responded by asking if a staff report could be put together for the next meeting so a formal decision could be made.

2. The next regular meeting of the Civil Service Commission was scheduled for Tuesday July 11, 2023, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3rd floor).

ADJOURN – 11:14 A.M.



Commission Chair