



CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS – CITY HALL  
#1 CITY HALL PLACE  
Tuesday, March 14, 2023  
11:00AM

## MINUTES

### CALL TO ORDER

Chair Dan Archibeque called the administrative hearing to order at 11:00 AM.

### ROLL CALL

**Commission Members Present:** Dan Archibeque, Sharon Bonner, Erick Javaneau

**Administrative and Civil Service Staff Members Present:** Robert Jagger, Counsel for the Commission; Mathew Vigil, HR Analyst I; and Manuel Alcala, Civil Service Administrator.

**AMENDMENTS TO THE AGENDA:** No

### READING AND APPROVAL OF MINUTES

**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the February 28, 2023 meeting as distributed.

**Roll Call:** Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

### APPROVAL OF CONSENT AGENDA

**Commission Action:** Mr. Archibeque seconded by Mr. Javaneau, moved to approve all items set forth in the consent agenda.

**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously

### REGULAR AGENDA

1. Review the Appeal submitted by William Peacock, relating to the removal of their name from the Equipment Operator IV eligibility list.

**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is approved, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

2. Submission of the eligible list for Emergency Services Dispatcher.

**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Emergency Services Dispatcher.

**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

CIVIL SERVICE COMMISSION MEETING MINUTES  
March 14, 2023, 2023

**REGULAR AGENDA (CONTINUED)**

3. Submission of the eligible list for Media Systems Specialist.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Media Systems Specialist.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
4. Submission of the eligible list for Water Reclamation Worker  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Water Reclamation Worker.

**ADMINISTRATIVE ITEMS**

1. The next regular meeting of the Civil Service Commission was scheduled for Tuesday March 28, 2023, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3<sup>rd</sup> floor).

**ADJOURN - 11:05 A.M.**

  
Commission Chair