



CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS – CITY HALL  
#1 CITY HALL PLACE  
Tuesday, January 24, 2023  
11:00AM

## **MINUTES**

### **CALL TO ORDER**

Chair Dan Archibeque called the administrative hearing to order at 11:00 AM.

### **ROLL CALL**

**Commission Members Present:** Dan Archibeque, Sharon Bonner, Erick Javaneau

**Administrative and Civil Service Staff Members Present:** Robert Jagger, Counsel for the Commission; Marisa Pacheco, Human Resource Director; and Manuel Alcala, Civil Service Administrator.

**Other Interested Parties:** Chris Noeller, Chief of Police; Lisa Macchietto, Counsel for the City.

**AMENDMENTS TO THE AGENDA:** No

### **READING AND APPROVAL OF MINUTES**

**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the December 27, 2022 and January 18, 2023 meetings as distributed.

**Roll Call:** Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

### **APPROVAL OF CONSENT AGENDA**

**Commission Action:** Mr. Archibeque seconded by Mr. Javaneau, moved to approve all items set forth in the consent agenda.

**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously

### **REGULAR AGENDA**

1. Issue a decision on the appeal submitted by John Guerrero, relating to Article 14.3(i) of the IBPO Contract.

**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to reject the appeal.

**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.

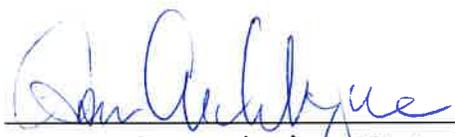
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2. Review the appeal submitted by Scott Wheeler, relating to the rejection of their application to the Wastewater Maintenance Supervisor exam.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
3. Review the request from the City Mayor regarding psychological examinations.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to reject the request.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
4. Submission of the eligible list for Civil Engineer / Drainage.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Civil Engineer / Drainage.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
5. Submission of the eligible list for Office Assistant.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Office Assistant.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
6. Submission of the eligible list for Police Patrol Officer.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer.  
**Roll Call:** Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

**ADMINISTRATIVE ITEMS**

1. The next regular meeting of the Civil Service Commission was scheduled for Tuesday February 14, 2023, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3<sup>rd</sup> floor).
2. State of the Office Report was presented by the Civil Service Staff: Manuel Alcala, Darlene Cordova, and Jena Sanchez. The Commission was updated on the following:
  - Staff duties & priorities
  - Office achievements and challenges
  - Request for guidance from the Commission
  - Our short and long-term goals

**ADJOURN – 1:11 P.M.**

  
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Commission Chair