



El Centro del Quinto Sol
Advisory Board of Directors Meeting Minutes
March 7, 2023
5:30pm at El Centro del Quinto Sol

- I. Call to Order: Board Chair Tom Carrigan called the meeting to order at 5:33pm
- II. Attendance: Mindy Armijo (Member), Tom Carrigan (Chair), Maria Lopez (Member), Tim Trujillo (Member), Jessica Plascencia (El Centro Coordinator), Tamara Moore (Recreation Supervisor), Alayna Hooper (Guest)
- III. Announcements
 - a. Chair Announcements
 - i. Board Procedures and Direction: Moving forward the Board will follow the Robert's Rules of Order in regard to agenda and meeting structure to help bring order to the meetings and honor everyone's time.
 - ii. Board Positions: Vice Chair - Tim Trujillo motioned to nominate Maria Lopez as Vice Chair, Mindy Armijo seconded. No other nominations. Motion passed. Maria accepted.
 - b. Center Programs/Events Updates:
 - January attendance was 785.
 - February attendance was 593.
 - El Centro hours for Spring Break, March 20 - 24, will be 11:30am - 8pm.
 - The Easter Event will take place on Saturday, April 8 at 12-2pm. Donations are still be collected. Jessica requested for the Board members to volunteer at the event to work a station. Tom volunteered to help with a craft/painting station. Maria volunteered to help and will be bringing her two children to help as well.
- IV. Old Business
 - a. Rock Garden Sign: Tom and Alayna presented their concept designs of the new sign that will be installed at El Centro's Rock Garden. Alayna will be doing the majority of the construction for the sign and will need a month to build. Tom requested a type of ceremony/ribbon cutting when the new sign is installed. Jessica will check with the grounds staff to confirm a good time for installation and work on the ceremony.
 - b. Community Events: Tom talked about the PLACE (Pueblo Lives and Community Experiences) event on May 9 from 4-7pm. The marketing team for Pueblo Parks and Recreation plans on having a table at the event and will be representing El Centro.
- V. New Business
 - a. Kitchen Remodel: Tamara presented the three schematic designs from the architects for the project. It was noted that the open concept design was selected but may have to be modified depending upon the funds and complete project budget.
 - b. Board Comments: Tim has worked with Jessica and will be hosting a Fire Fit Kids at El Centro del Quinto Sol on the second Tuesday of the month at 6pm. Original discussion

month was June but is now scheduled for August 8 at 6pm. All ages are welcome.

- VI. Adjournment: Maria Lopez motioned to adjourn the meeting, seconded by Mindy Armijo. Meeting adjourned at 6:25pm.

Next meeting: Tuesday, April 4 @ 5:30pm, El Centro del Quinto Sol