



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, October 11, 2022
11:00AM

MINUTES

CALL TO ORDER

Chair Dan Archibeque called the Civil Service Commission Meeting to order at 11:00 AM.

ROLL CALL

Commission Members Present: Dan Archibeque, Sharon Bonner, Erick Javaneau
Administrative and Civil Service Staff Members Present: Robert Jagger, Counsel for the Commission; Butch Batchelder, Human Resource Senior Analyst; and Manuel Alcala, Civil Service Administrator.

AMENDMENTS TO THE AGENDA: NO

READING AND APPROVAL OF MINUTES

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the September 13, 2022 and October 5, 2022 regular meetings as distributed.

Roll Call: Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commission Action: Mr. Archibeque seconded by Mr. Javaneau, moved to approve all items set forth in the consent agenda.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

REGULAR AGENDA

1. Review the appeal submitted by Brendan Brockmoller, relating to the removal of their name from the Emergency Services Dispatcher eligible list.

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

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REGULAR AGENDA (CONTINUED)

2. Submission of the eligible list for Office Assistant.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Office Assistant.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
3. Submission of the eligible list for Police Patrol Officer.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
4. Submission of the eligible list for Regulatory Compliance Specialist.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Regulatory Compliance Specialist.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
5. Submission of the eligible list for Utility Worker.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Utility Worker.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

ADMINISTRATIVE ITEMS

1. Continued discussion relating to an Ordinance to amend the Commission's monthly compensation. Bob Jagger confirmed that the Commission received a copy of the Mayor's approval to submit an Ordinance for Council approval of the request. Jagger said he would draft the ordinance for the Commission but would like Commission a member to present at the council meeting in favor of it. Javaneau commented that very few people normally run for the Commission seat compared to a council seat, so putting a price tag on the job would attract more applicants. Bonner asked how much the City Council members get paid. Jagger replied with \$700 for regular members and \$900 for the president. Bonner then asked how much they were asking for themselves, and Jagger stated they requested to double their salary (\$450). Jagger asked which of them would be willing to present in front of Council. Bonner suggested the Chair should present the case. Archibeque said he didn't care who presented, but he would be there to answer any questions from council. Jagger said he would draft the background paper and send it to each Commissioner separately. Alcalá asked who would be presenting, and Bonner stated that Jagger and Alcalá would be there; Jagger would read from the background.
2. The next regular meeting of the Civil Service Commission was scheduled for Wednesday October 26, 2022, at 11:00 AM. The day change is due to the Civil Service staff's unavailability on Tuesday October 25, 2022. The meeting will be held in City Council Chambers, 1 City Hall Place (3rd floor).

ADJOURNED - 11:16 AM


Commission Chair