



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, October 11, 2022
11:00 AM

Individuals requiring special accommodations should notify the Civil Service Commission Office (719) 553-2635 by noon on the day preceding the meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, September 13, 2022.
- Special Meeting of Wednesday, October 5, 2022.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, September 13, 2022 and special meeting dated Wednesday October 5, 2022 as distributed.

CONSENT AGENDA

The following items are considered routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Accounting Technician IV (due to an employee promotion). The Open recruitment began on September 23, 2022 and ends on October 13, 2022. We received 8 applications as of the date this agenda was prepared. The exam is scheduled for October 25, 2022.
 - b. Associate Engineer II - Wastewater (due to an employee promotion). The closed recruitment began on October 6, 2022 and ends on October 20, 2022. We received 0 applications as of the date this agenda was prepared. The exam is scheduled for November 1, 2022.
 - c. Civil Engineer / Transportation (due to an additional FTE). The open recruitment began on October 4, 2022 and ends on November 1, 2022. We received 0 applications as of the date this agenda was prepared. The exam is scheduled for November 15, 2022.
 - d. Emergency Services Dispatcher (due to current and anticipated vacancies). The open recruitment began on September 1, 2022 and ended on October 9, 2022. We received 70 applications as of the date this agenda was prepared. The exam is scheduled for October 25, 2022.

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CONSENT AGENDA (CONTINUED)

- e. Equipment Operator IV (due to current and anticipated vacancies). The closed recruitment began on September 27, 2022 and ends on October 11, 2022. We received 3 applications as of the date this agenda was prepared. The exam is scheduled for October 25, 2022.
 - f. Office Assistant (due to current and anticipated vacancies). The Open recruitment began on August 25, 2022 and ended on September 14, 2022. We received 65 applications and 40 were approved for the exam. The exam was administered on September 26, 2022. The eligibility list will be presented to the Commission for certification during this meeting.
 - g. Police Patrol Officer (due to current and anticipated vacancies). The Open recruitment began on July 10, 2022 and ended on August 20, 2022. We received 71 applications and 49 were approved for the exam. The exam was administered on September 7, 2022. The eligibility list will be presented to the Commission for certification during this meeting. The application period for the next exam began on September 25, 2022 and ends on January 3, 2023. We received 25 applications as of the date this agenda was prepared. The exam is scheduled for January 17, 2022.
 - h. Regulatory Compliance Specialist (due to an employee promotion). The open recruitment began on August 26, 2022 and ended on September 22, 2022. We received 9 applications and 6 were approved for the exam. The exam was administered on October 4, 2022. The eligibility list will be presented to the Commission for certification during this meeting.
 - i. Stormwater Engineering Manager (due to an additional FTE). The closed recruitment began on October 6, 2022 and ends on October 20, 2022. We received 0 applications as the date this agenda was prepared. The exam is scheduled for November 1, 2022.
 - j. Utility Worker (due to current and anticipated vacancies). The Open recruitment began on August 25, 2022 and ended on September 14, 2022. We received 34 applications and 25 were approved for the exam. The exam was administered on September 26, 2022. The eligibility list will be presented to the Commission for certification during this meeting.
2. Ratify the Commission's letter to Aiyana Chacon regarding the approval of their appeal to the removal of their name from the Firefighter eligible list.
 3. Ratify the Commission's letter to Benjamin Haunert regarding the rejection of their appeal to the rejection of their application for the Office Assistant examination.
 4. Ratify the Commission's letter to Steven Chavez, regarding the rejection of their appeal to the removal of their name from the Police Patrol Officer eligible list.
 5. Ratify the Commission's letter to Jason Tompkins, regarding the rejection of their appeal to the removal of their name from the Utility Worker eligible list.
 6. Ratify the Commission's letter to Brendan Brockmoller, regarding the removal of their name from the Emergency Services Dispatcher eligible list.
 7. Ratify the Commission's letters to Steven Chavez and Elena Romero, regarding the removal of their names from the Police Patrol Officer eligibility list.

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8. Ratify the Commission's letter to IAFF local 3 regarding notice of promotional exam dates for Fire Captain and Fire Engineer.
9. Ratify the Commission's decision to conduct T&E examinations for Pueblo Food Project Coordinator.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

1. Review the appeal submitted by Brendan Brockmoller, relating to the removal of their name from the Emergency Services Dispatcher eligible list.
Commission Action: Sustain, reject, or set for formal hearing
2. Submission of the eligible list for Office Assistant.
Commission Action: Approve and certify the eligible list for the class title of Office Assistant
3. Submission of the eligible list for Police Patrol Officer.
Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer
4. Submission of the eligible list for Regulatory Compliance Specialist
Commission Action: Approve and certify the eligible list for the class title of Regulatory Compliance Specialist
5. Submission of the eligible list for Utility Worker
Commission Action: Approve and certify the eligible list for the class title of Utility Worker

ADMINISTRATIVE ITEMS

1. Continued discussion relating to an Ordinance to amend the Commission's monthly compensation.
2. Set the date for the next Civil Service Commission Meeting.

ADJOURN