



CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS – CITY HALL  
#1 CITY HALL PLACE  
Wednesday, October 26, 2022  
11:00 AM

*Individuals requiring special accommodations should notify the Civil Service Commission Office (719) 553-2635 by noon on the day preceding the meeting.*

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, October 11, 2022.

**Commission Action:** Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, October 11, 2022 as distributed.

## **CONSENT AGENDA**

The following items are considered routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
  - a. Accountant II (due to employee promotion). The open recruitment began on October 20, 2022 and ends on November 13, 2022. We received 0 applications as of the date this agenda was prepared. The exam is scheduled for November 29, 2022.
  - b. Accounting Technician IV (due to an employee promotion). The Open recruitment began on September 23, 2022 and ended on October 13, 2022. We received 10 applications and 4 were approved for the exam. The exam was administered on October 25, 2022. The eligibility list will be presented to the Commission for certification during this meeting.
  - c. Administrative Technician (due to an anticipated vacancy). The closed recruitment began on October 20, 2022 and ends on November 3, 2022. We received 0 applications as of the date this agenda was prepared. The exam is scheduled for November 16, 2022.
  - d. Associate Engineer II - Wastewater (due to an employee promotion). The closed recruitment began on October 6, 2022 and ended on October 20, 2022. We received 0 applications. The open recruitment began on October 21, 2022 and ends on November 13, 2022. We received 0 applications as of the date this agenda was prepared. The exam is scheduled for November 29, 2022.

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**CONSENT AGENDA (CONTINUED)**

- e. Civil Engineer / Transportation (due to an additional FTE). The open recruitment began on October 4, 2022 and ends on November 1, 2022. We received 1 application as of the date this agenda was prepared. The exam is scheduled for November 15, 2022.
  - f. Emergency Services Dispatcher (due to current and anticipated vacancies). The open recruitment began on September 1, 2022 and ended on October 9, 2022. We received 73 applications and 48 were approved for the exam. The exam was administered on October 25, 2022. The eligibility list will be presented to the Commission for certification during this meeting.
  - g. Equipment Operator IV (due to current and anticipated vacancies). The closed recruitment began on September 27, 2022 and ended on October 11, 2022. We received 8 applications and all were approved for the exam. The exam was administered on October 25, 2022. The Rule 23 appeal period ends on November 8, 2022.
  - h. Housing and Community Development Coordinator II (due to an employee promotion), The open recruitment began on October 19, 2022 and ends on November 13, 2022. We received 0 applications as of the date this agenda was prepared. The exam is scheduled for November 29, 2022.
  - i. Police Patrol Officer (due to current and anticipated vacancies). The Open recruitment began on September 25, 2022 and ends on January 3, 2023. We received 46 applications as of the date this agenda was prepared. The exam is scheduled for January 17, 2022.
  - j. Senior HR Analyst (due to an employee resignation). The open recruitment began on October 19, 2022 and ends on November 13, 2022. We received 2 applications as of the date this agenda was prepared. The exam is scheduled for November 29, 2022.
  - k. Stormwater Engineering Manager (due to an additional FTE). The closed recruitment began on October 6, 2022 and ended on October 20, 2022. We received 0 applications. The City Mayor decided to fill the vacancy through voluntary demotion.
2. Ratify the Commission's letter to Brendan Brockmoller regarding the rejection of their appeal to the removal of their name from the Emergency Services Dispatcher eligible list.
  3. Ratify the Commissioner's letter to Carrie Wilson, regarding the removal of their name from the Licensing Coordinator eligibility list.
  4. Ratify the Commission's letters to Jacob Armstrong, Alejandro Delgado, Samuel Drupiewski, Isaac Garcia, Jesus Jimenez, Gregory Kelley, Robert Manchego Jr., and Trinton Wernsman, regarding the removal of their names from the Police Patrol Officer eligibility list.
  5. Ratify the Commission's letter to IAFF local 3 regarding the amended notice of promotional exam date for Fire Captain.
  6. Ratify the Commission's letter to IBPO local 537 regarding the notice of promotional exam date for Police Sergeant.

**Commission Action:** Approve/disapprove all items on the Consent Agenda.

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**REGULAR AGENDA**

1. Review the appeal submitted by Gregory Kelley, relating to the removal of their name from the Police Patrol Officer eligible list.  
**Commission Action:** Sustain, reject, or set for formal hearing
2. Submission of the eligible list for Accounting Technician IV.  
**Commission Action:** Approve and certify the eligible list for the class title of Accounting Technician IV
3. Submission of the eligible list for Emergency Services Dispatcher.  
**Commission Action:** Approve and certify the eligible list for the class title of Emergency Services Dispatcher

**ADMINISTRATIVE ITEMS**

1. Set the date for the next Civil Service Commission Meeting.

**ADJOURN**