



CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS – CITY HALL  
#1 CITY HALL PLACE  
Tuesday, June 14, 2022  
11:00AM

## **MINUTES**

### **CALL TO ORDER**

Chair Dan Archibeque called the Civil Service Commission Meeting to order at 11:00AM.

### **ROLL CALL**

**Commission Members Present:** Dan Archibeque, Sharon Bonner

**Absent:** Erick Javaneau

**Administrative and Civil Service Staff Members Present:** Robert Jagger, Counsel for the Commission; Marisa Pacheco, HR Director; and Manuel Alcala, Civil Service Administrator.

### **AMENDMENTS TO THE AGENDA: None**

### **READING AND APPROVAL OF MINUTES**

**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the May 24, 2022 regular meeting as distributed.

**Roll Call:** Ayes: Archibeque, Bonner. Motion carried unanimously.

### **APPROVAL OF CONSENT AGENDA**

**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve all items set forth in the consent agenda.

**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.

### **REGULAR AGENDA**

1. Review the appeal submitted by William Gronholm relating to the content of the Emergency Medical Officer exam.

**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is sustained in part and rejected in part, as set forth in the staff report. The staff report has been made part of the record in this matter.

**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.

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**REGULAR AGENDA (CONTINUED)**

2. Review the appeal submitted by Oleg Pertsov relating to the content of the Emergency Medical Officer exam.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report has been made part of the record in this matter.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.
3. Review the appeal submitted by Elysha Charter relating to the removal of his name from the Firefighter eligible list.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve the recommendation of the Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report has been made part of the record in this matter.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.
4. Submission of the eligible list for Associate Engineer II - Stormwater.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Associate Engineer II - Stormwater.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.
5. Submission of the eligible list for Associate Field Engineer.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Associate Field Engineer.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.
6. Submission of the eligible list for Fire Engineer  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Fire Engineer.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.
7. Submission of the eligible list for Office Assistant  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Office Assistant.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.
8. Submission of the eligible list for Police Patrol Officer.  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.
9. Submission of the eligible list for Tax Auditor  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Tax Auditor.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.
10. Submission of the eligible list for Traffic Signal Technician  
**Commission Action:** Mr. Archibeque seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Traffic Signal Technician.  
**Roll Call:** Ayes- Archibeque, Bonner. Motion carried unanimously.

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**ADMINISTRATIVE ITEMS**

1. The next regular meeting of the Civil Service Commission was scheduled for Tuesday June 28, 2022, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3<sup>rd</sup> floor).

**ADJOURNED - 11:15 AM**

  
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Commission Chair