

**PUEBLO TRANSIT BOARD OF DIRECTORS  
MINUTES OF THE MEETING ON  
February 15, 2022 – 10:00 am  
Mayor’s Conference Room, 1 City Hall Place**

Present: Nicholas A. Gradisar, Mayor – Vice-President  
Ben Valdez, Transit Director  
Bob Jagger, Assistant City Attorney  
Andrew Hayes, Director of Public Works - President  
Nick Hinrichsen, Operations Supervisor  
Tracey Sample, Recording Secretary  
Marisa Pacheco, City HR Director

Mayor Gradisar opened the Executive Session at 10:00 a.m.

Board reviewed and approved minutes from the December 3, 2021 Pueblo Transit Board meeting. Mr. Gradisar motioned to approve minutes. Mr. Hayes seconded motion. Motion carried.

Board held new officer’s election. Mr. Gradisar recommended Mr. Hayes remain President. Mr. Hayes accepted recommendation. Mr. Hayes continued Mr. Gradisar’s service as Vice-President.

Mr. Hinrichsen, Operations Supervisor, provided a letter (attached) to the board outlining his campaign to represent Pueblo in the State Senate to complete this legislative session in light of the announcement of Senator Leroy Garcia taking a position at the Pentagon. He is requesting an alternative work schedule which would allow him to continue to facilitate the completion of the National Transit Database (NTD) report which is due no later than April 30, 2022.

Following discussion of the impact on Pueblo Transit, Mr. Hayes and Mr. Gradisar agreed to the alternative work schedule. Mr. Hinrichsen is placed on intermittent unpaid leave of absence for the period February 23, 2022 through May 11, 2022 relating to Mr. Hinrichsen appointment to recently vacated seat in the Colorado Senate and need to attend related legislative activities. During this period, Mr. Henrichson shall be on unpaid leave of absence, except he shall continue to work 8 hours per week on critical Pueblo Transit federal transportation grant reporting activities. For such work, Mr. Hinrichsen shall be paid at his current hourly rate of \$35.32 per hour for hours spent in this capacity, less applicable payroll deductions.

Mr. Hayes motioned to move into Executive Session; seconded by Mr. Gradisar. Motion carried.

Meeting adjourned at 10:09 a.m.

By:   
Tracey Sample  
Recording Secretary