



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, April 12, 2022
11:00AM

MINUTES

CALL TO ORDER

Chair Dan Archibeque called the Civil Service Commission Meeting to order at 11:00AM.

ROLL CALL

Commission Members Present: Dan Archibeque, Sharon Bonner, Erick Javaneau
Administrative and Civil Service Staff Members Present: Marisa Pacheco, HR Director;
Manuel Alcala, Civil Service Administrator.

AMENDMENTS TO THE AGENDA: None

READING AND APPROVAL OF MINUTES

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the March 23, 2022 regular meeting as distributed.

Roll Call: Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve all items set forth in the consent agenda.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

REGULAR AGENDA

1. Review the results of the search (RFP) for a psychological exam vendor.

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve the agreement with Nicoletti-Flater as our vendor for psychological assessments.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

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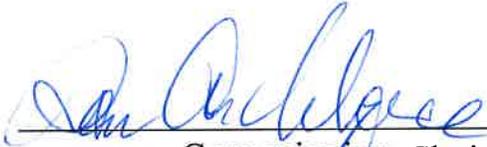
REGULAR AGENDA CONTINUED

2. Review the appeal submitted by Christopher Flores relating to the content of the Police Captain exam.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to deny the appeal.
Roll Call: Ayes- Archibeque, Bonner; Nay - Javaneau. Motion carried.
3. Review the appeal submitted by Paul Heblinger relating to the content of the Police Sergeant exam.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to deny the appeal.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
4. Submission of eligible lists for Police Captain and Police Sergeant.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible lists for the class titles of Police Captain and Police Sergeant.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
5. Submission of the eligible list for HR Analyst I
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible list for the class title of HR Analyst I.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
6. Submission of the eligible list for Laboratory Pretreatment Specialist
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible list for the class title of Laboratory Pretreatment Specialist.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
7. Submission of the eligible list for Senior Office Assistant
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible list for the class title of Senior Office Assistant.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

ADMINISTRATIVE ITEMS

1. The next meeting will be held on Tuesday, April 26, 2022, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3rd floor).

ADJOURNED - 11:23 AM


Commission Chair