



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, March 23, 2022
11:00AM

MINUTES

CALL TO ORDER

Chair Dan Archibeque called the Civil Service Commission Meeting to order at 11:00AM.

ROLL CALL

Commission Members Present: Dan Archibeque, Sharon Bonner, Erick Javaneau
Administrative and Civil Service Staff Members Present: Shelby Angus, HR Analyst II; Manuel Alcala, Civil Service Administrator.

AMENDMENTS TO THE AGENDA:

The Community Service Officer eligibility list was added as item #7 on the Regular Agenda.

READING AND APPROVAL OF MINUTES

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the March 8, 2022 regular meeting as distributed.

Roll Call: Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve all items set forth in the consent agenda.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

REGULAR AGENDA

1. Review the appeals submitted by Matthew Cornella, Spencer Craig John Gacnik, Brian Garcia, Michael Hlatki, Daniel Jones, Paul Luebke, and Nathan Schwalm relating to the content of the Fire Captain exam.

Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to deny the appeals.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

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REGULAR AGENDA (CONTINUED)

2. Review the appeal submitted by Mark Herrera relating to the rejection of his application for the Traffic Signal Technician exam.
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to deny the appeal.
Roll Call: Ayes- Archibeque, Bonner; Nay - Javaneau. Motion carried.
3. Submission of the eligible list for Associate Field Engineer
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible list for the class title of Associate Field Engineer.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
4. Submission of the eligible list for Fire Captain
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible list for the class title of Fire Captain.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
5. Submission of the eligible list for Lead Court Technician
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible list for the class title of Lead Court Technician.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
6. Submission of the eligible list for Traffic Engineering Analyst
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible list for the class title of Traffic Engineering Analyst.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
7. Submission of the eligible list for Traffic Signal Technician
Commission Action: Mr. Archibeque seconded by Ms. Bonner, moved to approve, and certify the eligible list for the class title of Traffic Signal Technician.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

ADMINISTRATIVE ITEMS

1. The next meeting will be held on Tuesday, April 12, 2022, at 11:00 AM. The meeting will be held in City Council Chambers, 1 City Hall Place (3rd floor).

ADJOURNED - 12:03PM


Commission Chair