

PUEBLO

CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – INTERIM CITY HALL
301 W. “B” STREET
TUESDAY, FEBRUARY 14, 2012
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, January 10, 2012

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, January 10, 2012 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:

- a. Stormwater Crew Leader – (Recruitment due to employee demotion) – The written examination was held on January 9, 2012. Nine candidates were approved to take the exam. All candidates appeared for the exam and all passed. Performance examinations will be held in the near future.
- b. Emergency Medical Officer - (Recruitment required every year per Civil Service Rule 29) – We received six applications for this recruitment, and all were approved. The written examination will be held on February 15, 2012.
- c. Fire Engineer - (Recruitment required every year per Civil Service Rule 29) – We received 10 applications for this recruitment, and all were approved. The written examination was held on February 9, 2012, and all candidates appeared to take the test. The answer sheets have been sent to the testing company for scoring.

CONSENT AGENDA

2. Acknowledge an irregularity that occurred during the scoring of the Stormwater Crew Leader examination and the measures that were taken to resolve this problem.
3. Ratify the Commission's letter to Shane Van Leuven regarding the placement of his name on the reemployment list for WW SCADA Coordinator.
4. Ratify the Commission's letter to Daniel Cordova regarding the removal of his name from the Utility Worker eligibility list.
5. Ratify the Commission's letter to Iva Miller regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
6. Ratify the Commission's letter to Kenneth Miller regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
7. Ratify the Commission's letter to Amy Woods regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
8. Ratify the Commission's letter to Betty Aragon regarding expected procedures when the P.A.G.E. Union files hearing requests on behalf of their members.
9. Ratify the Commission's letter to Ericha Burns regarding the placement of her name on the reemployment list for Emergency Services Dispatcher.
10. Ratify the Commission's letter to Craig Adderley regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
11. Ratify the Commission's letter to Russell Gallegos regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
12. Ratify the Commission's letter to Heather Marsall regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
13. Ratify the Commission's letter to Amber Orozco regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
14. Ratify the Commission's letter to Sheri Vader regarding the removal of her name from the Emergency Services Dispatcher eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

No items for the Regular Agenda.

ADMINISTRATIVE ITEMS

A. Administrative Items.

1. Set the date for the March 2012 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

1. Handouts

ADJOURN