



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Tuesday, July 13, 2021
11:00 AM

Individuals requiring special accommodations should notify the Civil Service Commission Office (719) 553-2635 by noon on the day preceding the meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, June 8, 2021.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, June 8, 2021 as distributed.

CONSENT AGENDA

The following items are considered routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:

- Emergency Services Dispatcher** – (Recruitment due to current and anticipated vacancies) – The open recruitment began on June 3, 2021 and ended on June 23, 2021. We received 95 applications and 60 were approved for the exam. The exam was administered on July 7, 2021. The eligibility list will be presented to the Commission for certification during this meeting.
- GIS Specialist I** – (Recruitment due to an employee resignation) – The closed recruitment began on June 3, 2021 and ended on June 16, 2021. We received 1 approved application. The Commission approved a T&E examination. The eligibility list will be presented to the Commission for certification during this meeting.
- Inspector-Stormwater Utility** - (Recruitment due to employee retirement) – The closed recruitment began June 24, 2021 and ended on July 7, 2021. We received 1 approved application. The Commission approved a T&E examination. The eligibility list will be presented to the Commission for certification during this meeting.
- Stormwater Coordinator** – (Recruitment due to employee promotion) – The open recruitment began on June 24, 2021 and ends on July 14, 2021. We received 2 applications as of the date this agenda was prepared. The exam is scheduled for July 29, 2021.

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CONSENT AGENDA CONTINUED)

- e. Stormwater Utility Maintenance Supervisor** – (Recruitment due to an employee resignation) – The open recruitment began on June 24, 2021 and ends on July 14, 2021. We received 3 applications as of the date this agenda was prepared. The exam is scheduled for July 29, 2021.
 - f. Wastewater Utility Worker** – (Recruitment due to a newly created position) – The open recruitment began on June 30, 2021 and ends on July 20, 2021. We received 10 applications as the date this agenda was prepared. The exam is scheduled for August 4, 2021.
 - g. Wastewater Utility Worker IV** – (Recruitment due to three unfilled vacancies) – The closed recruitment (reposting) began on July 4, 2021 and ends on July 18, 2021. We received 1 application as of the date this agenda was prepared. The exam is scheduled for August 4, 2021.
2. Ratify the Commission’s letters to Kenneth Green, Ashleigh Hill, Lindsey Jaquez, Laura Kingery, Vanessa Lopez, Chelsea McCrystal, Pamela Mitchell, Leona Mojica, Precious Molina, Amber Phillips, Misti Quintana, Claudia Robinson, Rebecca Stanley, April Shields, Balize Sims, and Wolfgang Weider regarding the removal of their names from the Office Assistant eligibility list.
 3. Ratify the Commission’s letters to Cynthia Ruybal regarding the removal of her name from the Tax Auditor eligibility list.
 4. Ratify the Commission’s letters to Marygail Mello regarding the rejection of her request to be placed on the Re-employment list for Office Assistant.
 5. Ratify the Commission’s letters to Aaron Bassoff, Joshua Cabello, Anthony Cancino, Michael Cardenas, Thomas Cress, Daniel Enns, Nicolas Gowin, Christopher Gutierrez, Deana Hicks, Joel Huff, Jeffery Kessler, Jamie King, Craig Kochis, Reynaldo Marin, Angelo Mosco, Randolph Ortiz, Preston Rebensdorf, Kayla Ruiz, Bryson Smith, Sabrina Suazo, Jordan Trujillo, and Jared Vigil regarding the removal of their names from the Police Patrol Officer eligibility list.
 6. Ratify the Commission’s letter to Luis Ortiz regarding the approval of his appeal for the removal of his name from the Police Patrol Officer eligibility list.
 7. Ratify the Commission’s letters to Matthew Brooks, Daniel Enns, and Brennan Watson regarding the rejection of their appeals for the removal of their names from the Police Patrol Officer eligibility list.
 8. Ratify the Commission’s letters to Marcus Graves and Nicole Reeves regarding the removal of their names from the Recreation Supervisor eligibility list.
 9. Ratify the Commission’s letter to Lindsey Jaquez regarding the removal of her name from the Wastewater Utility Worker eligibility list.
 10. Ratify the Commission’s letter to Julia Espinoza regarding the approval of her request to be placed on the Re-employment list for Emergency Services Dispatcher.
 11. Ratify the Commission’s decision to conduct T&E examinations on the GIS Specialist I and Inspector – Stormwater Utility positions.
 12. Ratify the Commission’s notice to the IBPO Local 537 regarding the exam dates for Police Captain and Police Sergeant.

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CONSENT AGENDA CONTINUED)

13. Ratify the Commission's notice to the IAFF Local 3 regarding the exam date for Deputy Fire Chief.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

1. Submission of the eligible list for Emergency Services Dispatcher
Commission Action: Approve and certify the eligible list for the class title of Emergency Services Dispatcher.
2. Submission of the eligible list for GIS Specialist I
Commission Action: Approve and certify the eligible list for the class title of GIS Specialist I.
3. Submission of the eligible list for Inspector – Stormwater Utility
Commission Action: Approve and certify the eligible list for the class title of Inspector – Stormwater Utility.

ADMINISTRATIVE ITEMS

1. Set the date for the August 2021 Civil Service Commission Meeting.

ADMINISTRATIVE HEARING

1. Proposal to amend Civil Service Rule 21 - Reapplication

ADJOURN