

PUEBLO

CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – INTERIM CITY HALL
301 W. “B” STREET
THURSDAY, OCTOBER 13, 2011
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Wednesday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, September 13, 2011

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, September 13, 2011 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Crime Analyst - (Recruitment due to employee resignation) - We received 45 applications for this position, and three were qualified. T&E examinations were conducted on the qualified applicants. The eligibility list will be signed at this meeting.
 - b. Emergency Services Dispatcher - (Recruitment due to establishing new eligibility list) - The performance exam was held on October 5, 2011. Fifty eight persons were scheduled and 53 appeared to take the exam. Forty four candidates passed and nine failed. The eligibility list will be signed at this meeting.
 - c. Park Caretaker II – Irrigation Specialist - (Recruitment due to employee promotion) – We received four applications for this position. A T&E examination was conducted on the one qualified applicant. The eligibility list will be signed at this meeting.

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- d. Wastewater Utility Worker I - (Recruitment due to employee receiving required licensure) - We received two applications for this position. T&E examinations were conducted on the qualified applicants. The eligibility list will be signed at this meeting.
 - e. Water Reclamation Worker II - (Recruitment due to employee receiving required licensure) - We received one application for this position. A T&E examination was conducted on this application. The eligibility list will be signed at this meeting.
2. Ratify the Commission's letter to Beth Mauro regarding the removal of her name from the Police Patrol Officer eligibility list.
 3. Ratify the Commission's letter to Christopher Moore regarding the removal of his name from the Police Patrol Officer eligibility list.
 4. Ratify the Commission's letter to Anthony Simmons regarding the removal of his name from the Police Patrol Officer eligibility list.
 5. Ratify the Commission's letter to Brandon Talton regarding the removal of his name from the Police Patrol Officer eligibility list.
 6. Ratify the Commission's letter to Erik Unstad regarding the removal of his name from the Police Patrol Officer eligibility list.
 7. Ratify the Commission's letter to Michael Galich regarding the removal of his name from the Traffic Control Utility Worker II eligibility list.
 8. Ratify the Commission's letter to John Hill regarding the removal of his name from the Traffic Control Utility Worker II eligibility list.
 9. Ratify the Commission's letter to Vincent Trevino regarding the rejection of his objection to allow him to take the Park Caretaker II – Irrigation examination.
 10. Ratify the Commission's letter to Matthew Enrietta regarding the removal of his name from the Recreation Supervisor eligibility list.
 11. Ratify the Commission's letter to Ed Mizicko regarding the removal of his name from the Recreation Supervisor eligibility list.
 12. Ratify the Commission's letter to Steven Mueller regarding the removal of his name from the Recreation Supervisor eligibility list.
 13. Ratify the Commission's letter to Ryen Romero regarding the removal of his name from the Recreation Supervisor eligibility list.

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14. Ratify the Commission's letter to Bryan White regarding the removal of his name from the Recreation Supervisor eligibility list.
15. Ratify the Commission's letter to Matthew Grable regarding the rejection of his objection of the removal of his name from the Police Patrol Officer eligibility list.
16. Ratify the Commission's letter to Aaron Saffold regarding the rejection of his objection of the removal of his name from the Auto Mechanic eligibility list.
17. Ratify the Commission's letter to Matthew Enrietta regarding the acceptance of his objection of the removal of his name from the Police Patrol Officer eligibility list.
18. Ratify the Commission's letter to William Jackson regarding the rejection of his objection to allow him to take the Crime Analyst examination.
19. Ratify the Commission's letter to Richard Holmes regarding the removal of his name from the Clerk Typist eligibility list.
20. Ratify the Commission's letter to Michelle Komaroski regarding the removal of her name from the Clerk Typist eligibility list.
21. Ratify the Commission's letter to Margaret Mangram regarding the removal of her name from the Clerk Typist eligibility list.
22. Ratify the Commission's letter to Deborah Stanton regarding the removal of her name from the Clerk Typist eligibility list.
23. Ratify the Commission's letter to Shauna Vucetich regarding the removal of her name from the Clerk Typist eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

1. Submission of the eligible list for Crime Analyst.

Commission Action: Approve and certify the eligible list for the class title of Crime Analyst.

2. Submission of the eligible list for Emergency Services Dispatcher.

Commission Action: Approve and certify the eligible list for the class title of Emergency Services Dispatcher.

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3. Submission of the eligible list for Park Caretaker II – Irrigation Specialist.

Commission Action: Approve and certify the eligible list for the class title of Park Caretaker II – Irrigation Specialist.

4. Submission of the eligible list for Wastewater Utility Worker I.

Commission Action: Approve and certify the eligible list for the class title of Wastewater Utility Worker I.

5. Submission of the eligible list for Water Reclamation Worker II.

Commission Action: Approve and certify the eligible list for the class title of Water Reclamation Worker II.

ADMINISTRATIVE ITEMS

A. Administrative Items.

1. Set the date for the November, 2011 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

1. Handouts

ADJOURN