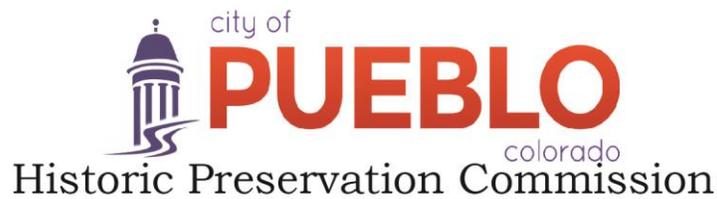


Maria Tucker
Chair

Chris Markuson
Vice Chair

Laurel Campbell
Secretary



Kerry Bennett

Karen Knight

Andy Sanchez

Vacant

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Minutes for Wednesday, September 13, 2017 City Council Chambers, 1 City Hall Place

WORK SESSION CALLED TO ORDER

Called to order at 1:30 p.m. with Chairperson Tucker presiding.

Commissioners Present: Kerry Bennet, Laurel Campbell, Chris Markuson, Andy Sanchez, Maria Tucker

Commissioners Absent: Karen Knight (Michael Klaus resigned, effective September)

Staff Members Present: Assistant City Manager for Community Development Scott Hobson, Board Attorney Paul Willumstad, Capital Projects Manager Bill Zwick, Planner Alan Lamberg

I. APPROVAL OF AGENDA

Motion by Markuson to approve amended agenda for September 13, 2017, seconded by Sanchez; unanimously approved.

II. PRESENTATIONS

1. 301 North Union Avenue, El Pueblo (local landmark)

Master Plan presentation.

Capital Projects Manager Bill Zwick provided a visual presentation (see file and 1996 National Register nomination), with background¹, photos, design solutions, plan alternatives. Some portions of the site are owned by the City, some by State of Colorado, and this influences budgeting, which is a necessary next step to the master plan.

Campbell asked if El Pueblo can become a southeast Colorado visitor center. Zwick stated that the Chamber of Commerce leads the initiative with Frontier Pathways until 2023. An increase of visitors is due in part to road signs and mobile apps.

Sanchez, Markuson, and Zwick discussed how the archeological site is marked, and why ground penetrating radar is not effective due to post-period building foundations and rubble.

Tucker asked if the HPC could help with grants by a letter of support, to which Zwick affirmed. Archeological investigations rely on funding availability.

Markuson suggested that if the property is owned by the State, then it would be eligible for other funding sources, and Willumstad added that a "right of reverter" clause would ensure City control in the long run.

Hobson suggested that a Regional Tourism Act (RTA) project includes improvements to include a promenade that connects El Pueblo with the Convention Center.

¹ General background about the site is available at <https://coloradoencyclopedia.org/article/el-pueblo> - National Register nomination record 96000039 <https://npgallery.nps.gov/AssetDetail/NRIS/96000039>

III. WORK SESSION

1. Administration: Meetings, scheduling, confirming quorum

A Certificate of Appropriateness for modifying fenestration (doors and windows).

The HPC addressed a problem where the regular meeting time of second Thursday of the month at noon has resulted in scheduling conflicts and periodic lack of quorum. A solution is to reschedule the regular meetings to the second Wednesday of each month at 1:30 p.m. The HPC will consider this action at their next regular meeting.

Lamberg drafted an amendment to HPC by-laws that improves procedure for confirming quorum. Amendments to by-laws may be prepared by staff and considered at a future regular meeting.

HPC membership has one vacancy; the City Clerk's office will advertise, and outreach is encouraged.

2. Administration: Annual Report completed

Lamberg reported that the HPC annual report, necessary to maintain their Certified Local Government (CLG) in good standing, was accepted by the State Historic Preservation Office. A copy is available upon request.

3. Administration: Officers list current

Executive officers, chairperson, vice-chairperson, and secretary, must be annually elected. The HPC considered a slate of officers and will consider this action at their next regular meeting.

4. Administration: Process to comment on historic places in Pueblo County

Campbell concerned about historic places in County have no local government support. Lamberg can update Pueblo Inventory of Cultural Resources to include known historic places. Markuson, Campbell and anyone is welcome to provide Lamberg with a list of addresses, place names, and narratives. An inventory could demonstrate need to City and Council elected officials. Willumstad encouraged HPC Executives to confer with County Commissioner Terry Hart and City Council President Steve Nawrocki. Willumstad suggested that a joint commission membership with be citizens, half who reside in county, half in city. Markuson suggested that staff confer with SHPO History Colorado for procedure.

5. Administration: Work Plan, priorities for goals, objectives, strategies

Lamberg will continue organizing the work plan so that projects identified in the last 15 years can be concisely prioritized by the HPC.

6. Communication: Outreach tasks

Campbell and Lamberg agree that a letter to property and business owners that lists available resources and encourages contact will support the HPC mission while saving staff time in the long run. Lamberg will ask the Planning office Land Use Technician to assist with mailings.

Markuson suggested that County Geographic Information System attribute table can include any important historic inventory data, especially if a property is subject to local HPC code.

7. Inventory: Official Inventory of Cultural Resources updated and improved

Lamberg reported creation of a database to better serve the needs of HPC, staff, and public, along with a document with place name and narratives listed by address.

IV. ADJOURN

Motion by Campbell to adjourn the meeting at 3:05 p.m., second by Tucker, unanimously approved. Minutes respectfully submitted by Lamberg.