



CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS – CITY HALL  
#1 CITY HALL PLACE  
Thursday, October 12, 2017  
5:30 PM

*Individuals requiring special accommodations should notify the Civil Service Commission Office (719) 553-2635 by noon on the day preceding the meeting.*

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, September 12, 2017.

**Commission Action:** Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, September 12, 2017 as distributed.

## CONSENT AGENDA

The following items are considered routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:

- a. **Accountant I** (Recruitment due to an employee resignation) – The internal recruitment began on August 13, 2017 and ended on September 3, 2017. We received 44 applications. The written exam was administered on September 19, 2017; 22 took the exam and 6 failed. The eligibility list will be presented to the Civil Service Commission for certification during this meeting.
- b. **Crime Analyst** (Recruitment due to an employee separation) – The external recruitment began on August 27, 2017 and ended on September 17, 2017. We received 40 applications, 8 were deemed qualified. The written exam was administered on October 2, 2017; 4 took the exam and 1 failed. The eligibility list will be presented to the Civil Service Commission for certification during this meeting.
- c. **Emergency Services Dispatch Supervisor** (Recruitment due to employee resignation) – The promotional recruitment began on August 24, 2017 and ended on September 7, 2017. We received 4 applications. The written exam was administered on September 20, 2017. The eligibility list will be presented to the Civil Service Commission for certification during this meeting.

**CONSENT AGENDA (CONTINUED)**

- d. **Police Deputy Chief** (Recruitment due to an employee retirement) - The promotional recruitment began on September 17, 2017 and ended on October 1, 2017. We received 4 approved applications. The written exam is scheduled for November 6, 2017.
2. Ratify the Commission's letter to Timothy Acosta, William Barney, Ronald McClure, Donald Sotomayor-Seurer, and Alvin Thompson regarding the removal of their names from the Airport Operations/Maintenance Worker eligibility list.
3. Ratify the Commission's letter to Evan Romero regarding the removal of his name from the Building & Grounds Maintenance Mechanic-HVAC eligibility list.
4. Ratify the Commission's letters to Lucas Johnson, LouAnn Lucero, and Dwayne Martinez regarding the removal of their names from the Business System Analyst eligibility list.
5. Ratify the Commission's letter to Eric Robinson regarding the removal of his name from the Code Enforcement Officer eligibility list.
6. Ratify the Commission's letters to Rocky Morphey and Jason Ragan regarding the removal of their names from the Equipment Operator II eligibility list.
7. Ratify the Commission's letter to Samuel La Duke regarding the removal of his name from the Equipment Operator IV eligibility list.
8. Ratify the Commission's letters to William Hess, LouAnn Lucero, Patrick Malloy, Mark Meinecke, Gabriel Sandoval, and Thomas Watkins regarding the removal of their names from the PC/Network Technician eligibility list.
9. Ratify the Commission's letters to Tyler Chromicz, Amber Douglas, Tyrell Furney, Jonathan Graston, Elizabeth McDaniel-Barnes, Richard Moore, Anthony Palumbo, Ruben Ruiz, Luis Saldana, Derek Sennett, Joshua Smith, Jennifer Tucker, Erminio Velasquez, and Shea Williams regarding the removal of their names from the PC/Network Technician eligibility list.
10. Ratify the Commission's letter to Courtney Altman regarding the removal of her name from the Tax Auditor eligibility list.
11. Ratify the Commission's letter to Anthony Aschom regarding the removal of his name from the Wastewater Utility Worker and Water Reclamation Worker eligibility lists.
12. Ratify the Commission's letter to Melanie Turner, regarding the rejection of her appeal of the scoring and ranking of her T&E exam for the Civil Engineer/Construction position.
13. Ratify the Commission's letter to Alex Ward regarding the rejection of his appeal relating to the removal of his name from the Water Reclamation Worker eligibility list.

## **CONSENT AGENDA (CONTINUED)**

14. Ratify the Commission's letter to Gabriel Maldonado regarding the rejection of his appeal to questions on the Police Sergeant examination.
15. Ratify the Commission's letter to Joseph Converse, regarding the rejection of his appeal relating to the application for the Accountant I position.
16. Ratify the Commission's letters to Julia Espinoza and Heather Halverson regarding the rejection of their appeal to a question on the Emergency Services Dispatch Supervisor examination.
17. Ratify the Commission's letter to Kathryn Chavez regarding the rejection of her appeal relating to her application for the Crime Analyst position.
18. Ratify the Commission's letter to IAFF Local #3 Union President Andy Bachicha regarding the intended exam dates for the Fire Engineer (01/31/2018), Assistant Fire Chief (04/02/2018), and Deputy Fire Chief (05/30/2018) positions.

**Commission Action:** Approve/disapprove all items on the Consent Agenda.

## **REGULAR AGENDA**

1. Submission of the eligible list for Accountant I.  
**Commission Action:** Approve and certify the eligible list for the class title of Accountant I.
2. Submission of the eligible list for Crime Analyst.  
**Commission Action:** Approve and certify the eligible list for the class title of Crime Analyst.
3. Submission of the eligible list for Emergency Services Dispatch Supervisor.  
**Commission Action:** Approve and certify the eligible list for the class title of Emergency Services Dispatch Supervisor.
4. Request from the Pueblo Police Department relating to a waiver of Civil Service Rule 21(a) with respect to the Police Sergeant position.  
**Commission Action:** Approve, reject or schedule for further discussion.
5. Presentation and request from the Pueblo Police Department for the implementation of the Police Recruit Physical Ability Test.  
**Commission Action:** Approve, reject or schedule for further discussion.

**ADMINISTRATIVE ITEMS**

1. Set the date for the November 2017 Civil Service Commission Meeting.

**INFORMATIONAL ITEMS**

1. Employee Status Report for September 2017
2. Handouts

**HEARING**

1. Hearing on the appeal of Steven Parker regarding the termination of his employment as a probationary employee.

**Commission Action:** Sustain, reject or continue the matter.

**ADJOURN**