



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
THURSDAY, OCTOBER 1, 2015
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Wednesday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, September 1, 2015.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, September 1, 2015 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Business Systems Analyst - (Recruitment due to new position created by City Council) – The written exam was held on September 15, 2015. Six candidates were scheduled, and five appeared to take the exam. All candidates passed the exam. The eligible list for this position will be signed at this meeting.
 - b. Emergency Services Dispatcher - (Recruitment due to several vacant positions) – The written exam was held on September 1, 2015. Twenty nine candidates were scheduled, and 19 appeared to take the exam. Seventeen candidates passed the exam and two failed. The eligible list for this position will be signed at this meeting.
 - c. Police Patrol Officer (Recruitment due to exhaustion of eligible list) – The written exam was held on September 10, 2015. Forty nine candidates were scheduled, and 39 appeared to take the exam. Twenty eight candidates passed the exam and 11 failed. The eligible list for this position will be signed at this meeting.
 - d. Purchasing Specialist - (Recruitment due to employee resignation) – We received three qualified applications. The Commission gave permission, and a T&E exam was conducted. The eligible list for this position will be signed at this meeting.

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- e. Accounting Technician IV - (Recruitment due to City Manager request for new list) – The external recruitment began on September 6, 2015 and ended on September 27, 2015. We received 14 applications. We are currently in the appeal period for rejections. The written exam is scheduled for October 15, 2015.
 - f. Senior Network Administrator - (Recruitment due to employee separation) – We received five applications for this position, and three were qualified. The Commission gave permission, and a T&E exam was conducted. The eligible list for this position will be signed at this meeting.
 - g. Communications Supervisor - (Recruitment due to employee separation) – The internal recruitment began on September 11, 2015 and ended on September 25, 2015. We received 2 applications.
2. Ratify the Commission's letter to Rick Pendleton regarding the removal of his name from the Firefighter eligibility list.
 3. Ratify the Commission's letter to Cory Williamson regarding the removal of his name from the Firefighter eligibility list.
 4. Ratify the Commission's letter to Robert Crocker regarding the removal of his name from the Utility Worker eligibility list.
 5. Ratify the Commission's letter to Jeremy DeHerrera regarding the removal of his name from the Firefighter eligibility list.
 6. Ratify the Commission's letter to Amarante Lucero regarding the removal of his name from the Utility Worker eligibility list.
 7. Ratify the Commission's letter to Jeffrey O'Brien regarding the removal of his name from the Firefighter eligibility list.
 8. Ratify the Commission's letter to Mark Patterson regarding the removal of his name from the Utility Worker eligibility list.
 9. Ratify the Commission's letter to Michael Siegel regarding the removal of his name from the Utility Worker eligibility list.
 10. Ratify the Commission's letter to James White regarding the removal of his name from the Senior Planner eligibility list.
 11. Ratify the Commission's letter to Bernard Broyles regarding the removal of his name from the Utility Worker eligibility list.

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12. Ratify the Commission's letter to Colin Fay regarding the removal of his name from the Firefighter eligibility list.
13. Ratify the Commission's letter to Zac Guadagno regarding the removal of his name from the Firefighter eligibility list.
14. Ratify the Commission's letter to Derek Kilik regarding the removal of his name from the Firefighter eligibility list.
15. Ratify the Commission's letter to Eliot Pyles regarding the removal of his name from the Firefighter eligibility list.
16. Ratify the Commission's letter to Matthew Whitley regarding the removal of his name from the Firefighter eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

1. Submission of the eligible list for Business Systems Analyst.

Commission Action: Approve and certify the eligible list for the class title of Business Systems Analyst.

2. Submission of the eligible list for Emergency Services Dispatcher.

Commission Action: Approve and certify the eligible list for the class title of Emergency Services Dispatcher.

3. Submission of the eligible list for Police Patrol Officer.

Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer.

4. Submission of the eligible list for Purchasing Specialist.

Commission Action: Approve and certify the eligible list for the class title of Purchasing Specialist.

5. Submission of the eligible list for Senior Network Administrator.

Commission Action: Approve and certify the eligible list for the class title of Senior Network Administrator.

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ADMINISTRATIVE ITEMS

A. Administrative Items.

1. Set the date for the November 2015 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

1. Employee Status Report for August 2015.
2. Handouts.

ADJOURN