



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
TUESDAY, SEPTEMBER 1, 2015
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, August 4, 2015.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, August 4, 2015 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Business Systems Analyst - (Recruitment due to new position created by City Council) – We received 19 applications and six were qualified. The written exam will be held on September 15, 2015.
 - b. Building Custodian - (Recruitment due to employee retirement) – The written exam was held on August 25, 2015. Eleven candidates were scheduled, and seven appeared to take the exam. Six candidates passed the exam and one failed. The eligible list for this position will be signed at this meeting.
 - c. Senior Planner - (Recruitment due to employee resignation) –We received four applications for this position, and two were qualified. The Commission gave permission, and a T&E exam was conducted on the qualified candidates. The eligible list for this position will be signed at this meeting.
 - d. Emergency Services Dispatcher - (Recruitment due to several vacant positions) – We received 61 applications and 29 were qualified. The written exam is scheduled for September 1, 2015.

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- e. Water Reclamation Worker - (Recruitment due to employee separation) – The written exam was held on August 20, 2015. Twelve candidates were scheduled, and 11 appeared to take the exam. All candidates passed the exam. The eligible list for this position will be signed at this meeting.
 - f. Police Patrol Officer (Recruitment due to exhaustion of eligible list) – We received 114 applications for this position. We are currently in the appeal period for rejections. The written exam is scheduled for September 10, 2015.
 - g. Purchasing Specialist (Recruitment due to employee resignation) – We received 23 applications for this position. We are currently in the appeal period for rejections.
 - h. Accounting Technician IV - (Recruitment due to employee separation) – The internal recruitment began on August 9, 2015 and ended on August 23, 2015. We received two applications, and both were qualified. The Commission gave permission, and a T&E exam was conducted. The eligible list for this position will be signed at this meeting.
 - i. Crime Analyst - (Recruitment due to employee separation) – The external recruitment began on August 23, 2015 and ends on September 13, 2015. At the time of this agenda, we had received 18 applications for this position.
 - j. Senior Network Administrator - (Recruitment due to employee separation) – The external recruitment began on August 18, 2015 and ends on September 8, 2015. At the time of this agenda, we had received two applications for this position.
2. Ratify the Commission's letter to Adam Quintana regarding the rejection of his objection of the removal of his name from the Police Patrol Officer eligibility list.
 3. Ratify the Commission's letter to Caleb Adle regarding the removal of his name from the Firefighter eligibility list.
 4. Ratify the Commission's letter to Andrew Borja regarding the removal of his name from the Firefighter eligibility list.
 5. Ratify the Commission's letter to Codi Courtney regarding the removal of his name from the Firefighter eligibility list.
 6. Ratify the Commission's letter to Jack Hanna regarding the removal of his name from the Firefighter eligibility list.
 7. Ratify the Commission's letter to Michael Madrid regarding the removal of his name from the Firefighter eligibility list.
 8. Ratify the Commission's letter to Steve Milburn regarding the removal of his name from the Firefighter eligibility list.

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9. Ratify the Commission's letter to Kriyah Smith regarding the removal of his name from the Firefighter eligibility list.
10. Ratify the Commission's letter to Ethan Talbot regarding the removal of his name from the Firefighter eligibility list.
11. Ratify the Commission's letter to Christopher Ames regarding the removal of his name from the Firefighter eligibility list.
12. Ratify the Commission's letter to Taylre Beckmann regarding the removal of her name from the Firefighter eligibility list.
13. Ratify the Commission's letter to Levi Condif regarding the removal of his name from the Firefighter eligibility list.
14. Ratify the Commission's letter to Christian Herrera regarding the removal of his name from the Firefighter eligibility list.
15. Ratify the Commission's letter to George Jamar regarding the removal of his name from the Parks Supervisor eligibility list.
16. Ratify the Commission's letter to Richard Keat regarding the removal of his name from the Firefighter eligibility list.
17. Ratify the Commission's letter to Nick Kershaw regarding the removal of his name from the Firefighter eligibility list.
18. Ratify the Commission's letter to Adam Killip regarding the removal of his name from the Firefighter eligibility list.
19. Ratify the Commission's letter to Michelle Martin regarding the removal of her name from the Firefighter eligibility list.
20. Ratify the Commission's letter to Aaron McNally regarding the removal of his name from the Firefighter eligibility list.
21. Ratify the Commission's letter to Miguel Ramos regarding the removal of his name from the Firefighter eligibility list.
22. Ratify the Commission's letter to Joshua Shelton regarding the removal of his name from the Firefighter eligibility list.
23. Ratify the Commission's letter to Ernest Abeyta regarding the removal of his name from the Firefighter eligibility list.
24. Ratify the Commission's letter to Andrew Caro regarding the removal of his name from the Firefighter eligibility list.

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25. Ratify the Commission's letter to Nicole Lucas regarding the removal of her name from the Firefighter eligibility list.
26. Ratify the Commission's letter to Matthew Mark regarding the removal of his name from the Firefighter eligibility list.
27. Ratify the Commission's letter to Michael Seeger regarding the removal of his name from the Firefighter eligibility list.
28. Ratify the Commission's letter to Kevin Stolk regarding the removal of his name from the Firefighter eligibility list.
29. Ratify the Commission's letter to Jacob Walker regarding the removal of his name from the Firefighter eligibility list.
30. Ratify the Commission's letter to Ryan Walker regarding the removal of his name from the Firefighter eligibility list.
31. Ratify the Commission's letter to Kevin Baker regarding the removal of his name from the Firefighter eligibility list.
32. Ratify the Commission's letter to Chris Clear regarding the removal of his name from the Firefighter eligibility list.
33. Ratify the Commission's letter to Austin Day regarding the removal of his name from the Firefighter eligibility list.
34. Ratify the Commission's letter to Wellington Duplessis regarding the removal of his name from the Firefighter eligibility list.
35. Ratify the Commission's letter to Joe Duran regarding the removal of his name from the Firefighter eligibility list.
36. Ratify the Commission's letter to Juanito Garcia regarding the removal of his name from the Firefighter eligibility list.
37. Ratify the Commission's letter to Jesse Gianino regarding the removal of his name from the Firefighter eligibility list.
38. Ratify the Commission's letter to Eric Hendren regarding the removal of his name from the Firefighter eligibility list.
39. Ratify the Commission's letter to Craig Johnson regarding the removal of his name from the Firefighter eligibility list.
40. Ratify the Commission's letter to Brandon Lauer regarding the removal of his name from the Firefighter eligibility list.

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41. Ratify the Commission's letter to Brody Lockett regarding the removal of his name from the Firefighter eligibility list.
42. Ratify the Commission's letter to Justin McKinney regarding the removal of his name from the Firefighter eligibility list.
43. Ratify the Commission's letter to Brandon Meyer regarding the removal of his name from the Firefighter eligibility list.
44. Ratify the Commission's letter to Dillon Misenhimer regarding the removal of his name from the Firefighter eligibility list.
45. Ratify the Commission's letter to Curtis O'Leary regarding the removal of his name from the Firefighter eligibility list.
46. Ratify the Commission's letter to Jason Parker regarding the removal of his name from the Firefighter eligibility list.
47. Ratify the Commission's letter to Allen Patterson regarding the removal of his name from the Firefighter eligibility list.
48. Ratify the Commission's letter to Peter Reschenberg regarding the removal of his name from the Firefighter eligibility list.
49. Ratify the Commission's letter to Rilee Rhees regarding the removal of her name from the Firefighter eligibility list.
50. Ratify the Commission's letter to Jude Sanchez regarding the removal of his name from the Firefighter eligibility list.
51. Ratify the Commission's letter to Steven Tafoya regarding the removal of his name from the Firefighter eligibility list.
52. Ratify the Commission's letter to James Telford regarding the removal of his name from the Firefighter eligibility list.
53. Ratify the Commission's letter to Kyle Vitetta regarding the removal of his name from the Firefighter eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

1. Setting of the Hearing on the appeal of Ambrose Solis, Jr.

Commission Action: Set the hearing date.

REGULAR AGENDA

2. Submission of the eligible list for Building Custodian.

Commission Action: Approve and certify the eligible list for the class title of Building Custodian.

3. Submission of the eligible list for Senior Planner.

Commission Action: Approve and certify the eligible list for the class title of Senior Planner.

4. Submission of the eligible list for Water Reclamation Worker.

Commission Action: Approve and certify the eligible list for the class title of Water Reclamation Worker.

5. Submission of the eligible list for Accounting Technician IV.

Commission Action: Approve and certify the eligible list for the class title of Accounting Technician IV.

ADMINISTRATIVE ITEMS

A. **Administrative Items.**

1. Set the date for the October 2015 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. **Informational Items.**

1. Employee Status Report for July 2015.
2. Handouts.

CONTINUED HEARING

1. Continued hearing on the appeal of Melinda Vigil and Linda Contreras.

Commission Action: Sustain or reject the appeal.

ADJOURN