



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
TUESDAY, JUNE 16, 2015
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, May 12, 2015.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, May 12, 2015 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Assistant Fire Chief - (Recruitment required every year per Civil Service Rule 29) – Internal recruitment began on February 22, 2015 and ended on March 15, 2015. The written exam was held on April 14, 2015. Nine candidates were scheduled and seven appeared to take the exam. All seven candidates passed the exam. The eligible list for this position will be signed at this meeting.
 - b. Street Inspector - (Recruitment due to employee retirement) – The written exam was held on April 16, 2015. Six candidates appeared to take the exam, and all passed. The eligible list for this position will be signed at this meeting.
 - c. Area Crew Leader - (Recruitment due to employee retirement) –The written exam was held on May 12, 2015. Eleven candidates appeared to take the exam, and all passed. The eligible list for this position will be signed at this meeting.
 - d. Civil Engineer/Drainage - (Recruitment due to employee separation) – The Commission gave permission, and a T&E evaluation was conducted on the five qualified candidates. The eligible list for this position will be signed at this meeting.

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- e. Fire Engineer - (Recruitment required every year per Civil Service Rule 29) – The written exam was held on May 14, 2015. Seven candidates appeared to take the exam, and three passed. The eligible list for this position will be signed at this meeting.
 - f. Accountant II - (Recruitment due to employee promotion) – The Commission gave permission, and a T&E evaluation was conducted on the four qualified candidates. The eligible list for this position will be signed at this meeting.
 - g. Benefits Coordinator - (Recruitment due to employee demotion) – The Commission gave permission, and a T&E evaluation was conducted on the three qualified candidates. The eligible list for this position will be signed at this meeting.
 - h. Parks Supervisor - (Recruitment due to employee transfer) – We received 30 applications, and five were qualified. We are currently in the appeal period for rejections.
 - i. Police Sergeant - (Recruitment required every year per Civil Service Rule 29) – We received 34 applications, and all were qualified. The written exam is scheduled for June 16, 2015.
 - j. Business Systems Analyst - (Recruitment due to new position created by City Council) – The internal recruitment begins on June 14, 2015 and ends on June 28, 2015.
 - k. Parking Enforcer - (Recruitment due to employee separation) – The external recruitment began on June 7, 2015 and ends on June 28, 2015. At the time of this agenda, we had received 31 applications.
 - l. Utility Worker - (Recruitment due to several vacancies) – We received 90 applications, and 37 were qualified. We are currently in the appeal period for rejections. The written exam is scheduled for July 7, 2015.
2. Ratify the Commission's letter to James Riddle regarding the rejection of his appeal of questions #18, #19, #46 and #57 on the Fire Captain written exam.
 3. Ratify the Commission's letter to Andrew Anderson regarding the removal of his name from the Police Patrol Officer eligibility list.
 4. Ratify the Commission's letter to Cameron McDonald regarding the removal of his name from the Police Patrol Officer eligibility list.
 5. Ratify the Commission's letter to Travis Jenkins regarding the placement of his name on the reemployment list for Firefighter.
 6. Ratify the Commission's letter to Duane Mondragon regarding the removal of his name from the Equipment Operator II eligibility list.

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7. Ratify the Commission's letter Frank Rodosevich regarding the removal of his name from the Equipment Operator II eligibility list.
8. Ratify the Commission's letter to Kaitlyn Service regarding the removal of her name from the Planner eligibility list.
9. Ratify the Commission's letter to Lisa Aden regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
10. Ratify the Commission's letter to Denise Lopez regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
11. Ratify the Commission's letter to Natalie Martinez regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
12. Ratify the Commission's letter to Ben Neilson regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
13. Ratify the Commission's letter to Luke Northam regarding the removal of his name from the Police Patrol Officer eligibility list.
14. Ratify the Commission's letter to Casey Wold regarding the removal of his name from the Police Patrol Officer eligibility list.
15. Ratify the Commission's letter to April Bailey regarding the removal of her name from the Police Patrol Officer eligibility list.
16. Ratify the Commission's letter to Philip Burnard regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
17. Ratify the Commission's letter to Sam Chambers regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
18. Ratify the Commission's letter to Brandon Geis regarding the removal of his name from the Police Patrol Officer eligibility list.
19. Ratify the Commission's letter to Desmond Halstead regarding the removal of his name from the Police Patrol Officer eligibility list.
20. Ratify the Commission's letter to Kurt Hudgens regarding the removal of his name from the Police Patrol Officer eligibility list.
21. Ratify the Commission's letter to Michael Lopez regarding the removal of her name from the Police Patrol Officer eligibility list.
22. Ratify the Commission's letter to Janelle Marquez regarding the removal of her name from the Emergency Services Dispatcher eligibility list.

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23. Ratify the Commission's letter to Douglas Pachelli regarding the removal of his name from the Police Patrol Officer eligibility list.
24. Ratify the Commission's letter to Jude Sanchez regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
25. Ratify the Commission's letter to Julia Taylor regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
26. Ratify the Commission's letter to Jacqueline Valdez regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
27. Ratify the Commission's letter to Stephan Dear regarding the rejection of his objection to allow him to take the Civil Engineer/Drainage examination.
28. Ratify the Commission's letter to Mathew Carlino regarding the removal of his name from the Emergency Services Dispatcher eligibility list.
29. Ratify the Commission's letter to Phil Chapin regarding the placement of his name on the reemployment list for Firefighter.
30. Ratify the Commission's letter to Patricia Policy regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
31. Ratify the Commission's letter to Adam Pruce regarding the rejection of his appeal of questions #1 and #28 on the Assistant Fire Chief written exam.
32. Ratify the Commission's letter to Duane Mondragon regarding the rejection of his objection of the removal of his name from the Equipment Operator II eligibility list.
33. Ratify the Commission's letter to Randy Miller regarding the removal of his name from the Utility Worker eligibility list.
34. Ratify the Commission's letter to Edin Bektasevic regarding the removal of his name from the Police Patrol Officer eligibility list.
35. Ratify the Commission's letter to Antoinette Benavidez regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
36. Ratify the Commission's letter to Rebecca Bernal regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
37. Ratify the Commission's letter to Matthew Craddock regarding the removal of his name from the Utility Worker eligibility list.
38. Ratify the Commission's letter to Shirley Forbes regarding the removal of her name from the Emergency Services Dispatcher eligibility list.

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39. Ratify the Commission's letter to Beritt Odom regarding the placement of her name on the reemployment lists for Planner and Sr. Planner.
40. Ratify the Commission's letter to Barbara Roy regarding the removal of her name from the Police Patrol Officer eligibility list.
41. Ratify the Commission's letter to Reina Vega regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
42. Ratify the Commission's letter to Ian Gallagher regarding the removal of his name from the Police Patrol Officer eligibility list.
43. Ratify the Commission's letter to Rudy Ibarra regarding the removal of his name from the Police Patrol Officer eligibility list.
44. Ratify the Commission's letter to Mary Mraz regarding the removal of her name from the Police Patrol Officer eligibility list.
45. Ratify the Commission's letter to Eduardo Navarro regarding the removal of his name from the Police Patrol Officer eligibility list.
46. Ratify the Commission's letter to Richard Ruiz regarding the removal of his name from the Police Patrol Officer eligibility list.
47. Ratify the Commission's letter to Michael Williams regarding the removal of his name from the Police Patrol Officer eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

1. Submission of the eligible list for Assistant Fire Chief.

Commission Action: Approve and certify the eligible list for the class title of Assistant Fire Chief.

2. Submission of the eligible list for Street Inspector.

Commission Action: Approve and certify the eligible list for the class title of Street Inspector.

3. Submission of the eligible list for Area Crew Leader.

Commission Action: Approve and certify the eligible list for the class title of Area Crew Leader.

REGULAR AGENDA

4. Submission of the eligible list for Civil Engineer/Drainage.

Commission Action: Approve and certify the eligible list for the class title of Civil Engineer/Drainage.

5. Submission of the eligible list for Fire Engineer.

Commission Action: Approve and certify the eligible list for the class title of Fire Engineer.

6. Submission of the eligible list for Accountant II.

Commission Action: Approve and certify the eligible list for the class title of Accountant II.

7. Submission of the eligible list for Benefits Coordinator.

Commission Action: Approve and certify the eligible list for the class title of Benefits Coordinator.

ADMINISTRATIVE ITEMS

A. Administrative Items.

There are no Administrative Items. The July Civil Service Commission meeting was previously set for July 14, 2015 at 5:30 p.m.

INFORMATIONAL ITEMS

B. Informational Items.

1. Handouts.

ADJOURN