



**CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS  
DECEMBER 9, 2014  
5:30 P.M.**

**MINUTES**

**CALL TO ORDER**

Vice Chair Sharon Bonner called the Civil Service Commission Meeting to order.

**ROLL CALL**

**Commission Members Present:** Sharon Bonner, Guy Kennedy

**Commission Members Absent:** Dan Archibeque

**Administrative and Civil Service Staff Members Present:** Counsel for the Commission Robert Jagger, Assistant City Attorney Carla Sikes, Police Chief Luis Velez, Human Resources Director Marisa Walker, Employee Benefits/Loss Control Manager Dave Anderson, HR Analyst Manual Alcalá, HR Analyst Shelly Carrillo, and Interim Civil Service Administrator Lynne Huskins.

**Other Interested Parties:** Police Patrol Officer Jeff Capito and Attorney for Officer Capito Patrick Avalos.

**AMENDMENTS TO AGENDA**

Ms. Bonner asked if there were any amendments to the agenda. None were voiced.

**READING AND APPROVAL OF MINUTES**

Mr. Kennedy seconded by Ms. Bonner moved to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, November 11, 2014 as distributed.

Roll Call -- Ayes: Bonner and Kennedy. Motion carried unanimously.

**CONSENT AGENDA**

**STATUS REPORT OF CURRENT RECRUITMENTS**

The Commission received and filed the following status report on current recruitments:

There are no current recruitments.

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**CONSENT AGENDA**

**COMMUNICATIONS**

1. Ratify the Commission's letter to Kate Ingo regarding the removal of her name from the Senior Clerk Typist eligibility list.
2. Ratify the Commission's letter to Ashley Peters regarding the removal of her name from the Emergency Service Dispatcher eligibility list.
3. Ratify the Commission's letter to Berdine Tapia regarding the removal of her name from the Emergency Service Dispatcher eligibility list.
4. Ratify the Commission's letter to Christopher Prado regarding the removal of his name from the Emergency Service Dispatcher eligibility list.
5. Ratify the Commission's letter to Christopher Rothschild regarding the removal of his name from the Clerk Typist eligibility list.
6. Ratify the Commission's letter to Elise Wood regarding the removal of her name from the Clerk Typist eligibility list.
7. Ratify the Commission's letter to Frances Torres regarding the removal of her name from the Emergency Service Dispatcher eligibility list.
8. Ratify the Commission's letter to Geneva Heredia regarding the removal of her name from the Emergency Service Dispatcher eligibility list.
9. Ratify the Commission's letter to Jojuana Allen regarding the removal of her name from the Clerk Typist eligibility list.
10. Ratify the Commission's letter to Kimberly Dahlman regarding the removal of her name from the Probation Case Manager eligibility list.
11. Ratify the Commission's letter to Natalie Martinez regarding the removal of her name from the Emergency Service Dispatcher eligibility list.
12. Ratify the Commission's letter to Nicholas Warenski regarding the removal of his name from the Emergency Service Dispatcher eligibility list.
13. Ratify the Commission's letter to Patricia Stanker regarding the removal of her name from the Clerk Typist eligibility list.
14. Ratify the Commission's letter to Samantha Olds-Bevis regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
15. Ratify the Commission's letter to Sharon Knurr regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
16. Ratify the Commission's letter to Dolores Beebe regarding the removal of her name from the Emergency Services Dispatcher eligibility list.

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**CONSENT AGENDA**

**COMMUNICATIONS**

17. Ratify the Commission's letter to Kate Ingo regarding the acceptance of her objection of the removal of her name from the Senior Clerk Typist eligibility list.
18. Ratify the Commission's letter to Leeann Lopez regarding the acceptance of her objection of the removal of her name from the Emergency Services Dispatcher eligibility list.
19. Ratify the Commission's letter to Natalie Martinez regarding the acceptance of her objection of the removal of her name from the Emergency Services Dispatcher eligibility list.
20. Ratify the Commission's letter to Rachelle Martin regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
21. Ratify the Commission's letter to Stephanie Garcia regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
22. Ratify the Commission's letter to Renee Harford regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
23. Ratify the Commission's letter to Amanda Moreno regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
24. Ratify the Commission's letter to Mario Solano regarding the removal of his name from the Emergency Services Dispatcher eligibility list.

Commission Action: Mr. Kennedy seconded by Ms. Bonner, moved to approve all items on the Consent Agenda.

Roll Call -- Ayes: Bonner and Kennedy. Motion carried unanimously.

**REGULAR AGENDA**

1. Setting of the continued hearing for the appeal of Jeffery Capito regarding his demotion was held. The hearing was continued to January 13, 2015, at 5:30 p.m. The hearing will be held in the City Council Chambers, 3<sup>rd</sup> floor of City Hall.

**ADMINISTRATIVE ITEMS**

1. The next regular meeting of the Civil Service Commission was scheduled for January 13, 2015, at 5:30 p.m. The meeting will be held in the City Council Chambers, #1 City Hall Place.

**INFORMATIONAL ITEMS**

1. The Commission received their handouts.

**ADJOURN – 5:33 p.m.**

  
Chairman