



CIVIL SERVICE COMMISSION MEETING  
CITY COUNCIL CHAMBERS – CITY HALL  
#1 CITY HALL PLACE  
TUESDAY, FEBRUARY 10, 2015  
5:30 PM

*Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.*

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, January 13, 2015.

**Commission Action:** Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, January 13, 2015 as distributed.

## **CONSENT AGENDA**

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
  - a. Emergency Medical Officer – (Recruitment required every year per Civil Service Rule 29) – We received three applications and all were qualified. The written exam is scheduled for February 11, 2015.
  - b. Emergency Services Dispatch Supervisor – (Recruitment due to employee voluntary demotion) – The internal recruitment began on January 7, 2015 and ended on January 21, 2015. We received four applications, and three were qualified. The written exam is scheduled for February 10, 2015.
  - c. Fire Captain - (Recruitment required every year per Civil Service Rule 29) - The internal recruitment began on January 11, 2015 and ended on February 1, 2015. We received 32 applications, and they are in the process of being screened. The written exam is scheduled for March 3, 2015.
  - d. Grants Analyst– (Recruitment due to new vacancy approved by City Council) – The external recruitment begins on February 8, 2015 and ends on March 1, 2015.
  - e. Police Patrol Officer – (Recruitment due to exhaustion of eligible list) – The external recruitment begins on February 8, 2015 and ends on March 1, 2015. The written exam is scheduled for March 24, 2015.

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**CONSENT AGENDA**

2. Ratify the Commission's letter to Barry Barber regarding the removal of his name from the Utility Worker eligibility list.
3. Ratify the Commission's letter to Marcos Calzadillas regarding the removal of his name from the Utility Worker eligibility list.
4. Ratify the Commission's letter to John Canaday regarding the removal of his name from the Civil Engineer/Drainage eligibility list.
5. Ratify the Commission's letter to Clayton Chandler regarding the removal of his name from the Utility Worker eligibility list.
6. Ratify the Commission's letter to Jennifer Davis regarding the removal of her name from the Civil Engineer/Drainage eligibility list.
7. Ratify the Commission's letter to David Furry regarding the removal of his name from the Civil Engineer/Drainage eligibility list.
8. Ratify the Commission's letter to Louis Garcia regarding the removal of his name from the Utility Worker eligibility list.
9. Ratify the Commission's letter to Curtis Horton regarding the removal of his name from the Civil Engineer/Drainage eligibility list.
10. Ratify the Commission's letter to Brian Huth regarding the removal of his name from the Civil Engineer/Drainage eligibility list.
11. Ratify the Commission's letter to David Million regarding the removal of his name from the Utility Worker eligibility list.
12. Ratify the Commission's letter to Xavier Reyes regarding the removal of his name from the Utility Worker eligibility list.
13. Ratify the Commission's letter to Kevin Stilson regarding the removal of his name from the Civil Engineer/Drainage eligibility list.
14. Ratify the Commission's letter to Devon Aguilar regarding the removal of his name from the Utility Worker eligibility list.
15. Ratify the Commission's letter to John Armijo regarding the removal of his name from the Utility Worker eligibility list.
16. Ratify the Commission's letter to Jonas Bradney regarding the removal of his name from the Utility Worker eligibility list.
17. Ratify the Commission's letter to Justin Chavez regarding the removal of his name from the Utility Worker eligibility list.

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**CONSENT AGENDA**

18. Ratify the Commission's letter to Jessie Martinez regarding the removal of his name from the Utility Worker eligibility list.
19. Ratify the Commission's letter to Joseph Soto regarding the removal of his name from the Utility Worker eligibility list.

**Commission Action:** Approve/disapprove all items on the Consent Agenda.

**REGULAR AGENDA**

There are no Regular Agenda Items.

**ADMINISTRATIVE ITEMS**

**A. Administrative Items.**

1. Set the date for the March 2015 Civil Service Commission Meeting.

**INFORMATIONAL ITEMS**

**B. Informational Items.**

1. Employee Status Reports for November 2014 and December 2014.
2. Handouts.

**EXECUTIVE SESSION**

1. Convene into executive session for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b)- review and advice with special counsel regarding pending civil action in re: Jeffrey Capito.

**ADJOURN**